



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, October 24, 2019

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by Chaplain Robert Benoun

PLEDGE OF ALLEGIANCE by Director Hatch

ROLL CALL

1. PRESENTATIONS

No items.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

2. MINUTES

A. [Minutes from the September 26, 2019, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:
Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Action:
Receive and file the reports.

B. [Citygate Service Level Assessment Update and Adjustment to Purchase Orders](#)

Submitted by: Lori Zeller, Deputy Chief/ Administration & Support Bureau

Budget and Finance Committee Recommendation: *APPROVE*

Recommended Actions:

1. Receive and file the Service Level Assessments update for the period covering June through August 2019.
2. Approve and authorize the Purchasing Manager to reallocate funding from the Purchase Orders issued for the Executive Leadership Team and Fleet Services into the Field Deployment Service with the total contract amount remaining unchanged (\$700,725).

C. **[Special Procurement Contract for Ground Tree Surveys for Invasive Tree Pests](#)**

Submitted by: Lori Smith, Assistant Chief/Community Risk Reduction

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed service agreement with The Regents of the University of California/Division of Agriculture and Natural Resources for ground survey monitoring services and to provide additional advisory services related to the grant project in an amount not to exceed \$85,729.

D. **[Blanket Order Contract Extension for Communications Equipment Installation Services](#)**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve Amendment Number One to the Professional Services Agreement with 911 Vehicle to extend the contract for up to three months through January 31, 2020.

E. **[Award of Invitation for Bid #JA2391 Purchase of One Dozer Transport Trailer](#)**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Cozad Trailer Sales, LLC, for the purchase of one dozer transport trailer in a total amount of \$168,507.

F. **[Purchase of an Air Utility Support Vehicle](#)**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Rosenbauer South Dakota, LLC, for the purchase of one air utility support vehicle in an amount not to exceed \$611,628.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, November 21, 2019, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 17th day of October 2019.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

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| Human Resources Committee Meeting | Tuesday, November 5, 2019, 12 noon |
| Budget and Finance Committee Meeting | Wednesday, November 13, 2019, 12 noon |
| Executive Committee Meeting | Thursday, November 21*, 2019, 5:30 p.m. |
| Board of Directors Meeting | Thursday, November 21*, 2019, 6:00 p.m. |

*Date of meeting moved forward, due to Thanksgiving holiday.