



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

### EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, November 21, 2019

5:30 P.M.

**Regional Fire Operations and Training Center**

**Board Room**

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### CALL TO ORDER

INVOCATION by Chaplain Matthew Si

PLEDGE OF ALLEGIANCE by Director Shawver

### ROLL CALL

### 1. PRESENTATIONS

No items.

## REPORTS

### REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

## PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

## 2. MINUTES

### A. [Minutes from the October 24, 2019, Regular Executive Committee Meeting](#)

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:  
Approve as submitted.

## 3. CONSENT CALENDAR

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

### A. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Action:  
Receive and file the reports.

### B. [First Quarter Financial Newsletter](#)

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Action:  
Receive and file the report.

C. **Sole Source Blanket Order Extension for “EZ-IO” Intraosseous (Bone Marrow) Infusion Systems**

Submitted by: Randy Black, Assistant Chief/Emergency Medical Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the sole source contract with Teleflex, Inc. for the purchase of EZ-IO systems and accessories for three additional one-year periods at the increased amount of \$150,000 annually (\$450,000 during the additional three-year term).

D. **Contract Amendment to Cooperative Contract for Information Technology Staff Augmentation Services**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to amend the current Professional Services Agreement with Computer Aid, Inc. and increase the total contract amount by \$2,625,732 to a new total amount not to exceed \$3,883,144 for staff augmentation services, and to extend the existing two-year contract through March 3, 2022 for a new total contract term of approximately four-years.

E. **Contract Award for Archaeological and Environmental Services**

Submitted by: Lori Smith, Assistant Chief/Community Risk Reduction Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute the proposed Professional Services Agreement with The Chambers Group, Inc. for archaeological and environmental services (on an as-needed basis) in an amount not to exceed \$1,852,450 for the three-year grant period through March 15, 2022.

F. **2019 Legislative Report**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Receive and file the report.

**END OF CONSENT CALENDAR**

**4. DISCUSSION CALENDAR**

No items.

**CLOSED SESSION**

No items.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, January 23, 2020, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 14<sup>th</sup> day of November 2019.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

All meetings go dark in December.

Budget and Finance Committee Meeting

Wednesday, January 8, 2020, 12 noon

Executive Committee Meeting

Thursday, January 23, 2020, 5:30 p.m.

Board of Directors Meeting

Thursday, January 23, 2020, 6:00 p.m.



# ORANGE COUNTY FIRE AUTHORITY

## SUPPLEMENTAL AGENDA

### EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, November 21, 2019

6:00 P.M.

**Regional Fire Operations and Training Center**

**Board Room**

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Irvine, CA 92602

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The following item is added to the above stated agenda in the location noted below. This item is posted in conformance with the Brown Act and is to be considered as part of the regular agenda.

## REPORTS

### REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

### AFFIDAVIT OF POSTING

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Sherry A.F. Wentz, CMC  
Clerk of the Authority