



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, September 24, 2020
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:

- To watch the meeting online, please go to website at www.OCFA.org
- To submit an e-comment, please email to PublicComments@ocfa.org.

You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Board. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.

CALL TO ORDER

INVOCATION by OCFA Chaplain Robert Benoun

PLEDGE OF ALLEGIANCE by Director Rains

ROLL CALL

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

REPORTS

A. Report from the Budget and Finance Committee Chair

B. Report from the Human Resources Committee Chair

C. Report from the Fire Chief:

- 25th Anniversary Presentation
- Wildfires Update and Fire Resources
- Suicide Prevention Safety Stand Down
- COVID Safety Stand Down
- Helicopter Service Update

1. PRESENTATIONS

No Items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Director or a member of the public requests separate action on a specific item.

A. [Minutes from the August 27, 2020, Special Meeting of the Board of Directors](#)

Submitted by: Maria D. Huizar, Clerk of the Authority

Recommended Action:

Approve as submitted.

B. Carryover of FY 2019/20 Uncompleted Multi-Year Projects

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer, and Stuart Lam, Budget Manager

Budget and Finance Committee approved at the September 9, 2020 meeting.

Recommended Actions:

1. Approve a budget adjustment in the FY 2020/21 General Fund (121) increasing revenues by \$7,853,974 and expenditures by \$10,468,027.
2. Approve a budget adjustment in the FY 2020/21 General Fund CIP (12110) increasing expenditures by \$4,251,843.
3. Approve a budget adjustment in the FY 2020/21 Fire Stations and Facilities Fund (123) increasing expenditures by \$6,021,771.
4. Approve a budget adjustment in the FY 2020/21 Communications and Information Systems Fund (124) increasing expenditures by \$2,948,389.
5. Approve a budget adjustment in the FY 2020/21 Fire Apparatus Fund (133) increasing expenditures by \$2,409,530.
6. Approve a budget adjustment in the FY 2020/21 Irvine Settlement Agreement Fund (139) increasing expenditures by \$1,500,000.
7. Approve a budget adjustment in the FY 2020/21 Structural Fire Entitlement Fund (171) increasing expenditures by \$1,226,020.

C. Biennial Review and Adoption of Revised Conflict of Interest Code

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Maria D. Huizar, Clerk of the Authority

Recommended Action:

1. Continue consideration of matter to the October 22, 2020, Regular Board meeting at the request of staff.

D. Organizational Service Level Assessment Results & Approval of Next Phase of Citygate Services

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Budget and Finance Committee approved at the September 9, 2020 meeting.

Recommended Actions:

1. Receive and file the Citygate Organizational Service Level Assessment (SLA) results presentation and final reports for Field Deployment, Emergency Medical Services, Emergency Command Center, Fleet Services and Executive Leadership.
2. Approve and authorize the Purchasing Manager to issue individual Purchase Orders to Citygate Associates, LLC, under the general terms and conditions of the previously authorized Master Agreement, for each of the following:
 - a. Business Services Department SLA - \$68,356

- b. Community Risk Reduction Department SLA - \$70,792
3. Direct staff to increase expenditures in the FY 2020/21 General Fund (121) budget by \$139,148 to fund the SLA's outlined above.

3. DISCUSSION

A. Approval of Memorandum of Understanding Orange County Fire Authority Chief Officers Association

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Action:

Approve the proposed MOU between the Orange County Fire Authority and the Orange County Fire Authority Chief Officers Association for a term of July 1, 2020, to June 30, 2023.

B. Very Large Helitanker (VLHT) Services

Submitted by: Brian Fennessy, Fire Chief

Recommended Actions:

1. Approve Funding Agreement with Southern California Edison in a form substantially consistent with the attachment and approved by legal counsel to accept funding in the amount of \$2,158,000 to fund the fixed daily standby lease cost of one CH-47 Helitanker to enhance the effectiveness of aerial responses to wildland fires.
2. Approve and authorize the Purchasing Manager to execute the Public Aircraft Lease and Service Agreement with Coulson Aviation (USA), Inc. in a form substantially consistent with the attachment and approved by legal counsel utilizing the special procurement provision in the Purchasing Ordinance for the provision of aircraft and other operational related services in an amount not to exceed \$3,283,000.
3. Approve and authorize a FY 2020/21 General Fund (121) budget adjustment to recognize funding from SCE for a revenue increase of \$2,158,000 and to increase appropriations by the same amount.
4. Review the proposed agenda item and approve the updated Cost Reimbursement Rate schedule to include the CH-47 Helitanker hourly flight rate to be effective October 1, 2020.
5. Adopt statutory and categorical exemptions from the California Environmental Quality Act (CEQA) pursuant to: (1) Title 14 of the California Code of Regulations, section 15262 for feasibility and planning studies; and (2) CEQA Guidelines section 15301 for existing facilities.

4. PUBLIC HEARING

No Items.

CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matters will prejudice the position of the authority in existing and/or anticipated litigation:

CS.1. CONFERENCE WITH LEGAL COUNSEL – POSSIBLE INITIATION OF LITIGATION pursuant to paragraph (4) of subdivision (d) of Section 54956.9 of the Government Code: One Case

CLOSED SESSION REPORT

BOARD MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, October 22, 2020, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting	Wednesday, October 14, 2020, 12 noon
Executive Committee Meeting	Thursday, October 22, 2020, 5:30 p.m.
Board of Directors Meeting	Thursday, October 22, 2020, 6:00 p.m.
Human Resources Committee Meeting	Tuesday, November 3, 2020, 12 noon