



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, November 19, 2020
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:

- To watch the meeting online, please go to website at www.Ocfa.org
- To submit an e-comment, please email to PublicComments@ocfa.org.

You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Board. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.

CALL TO ORDER

INVOCATION by OCFA Chaplain Brett Peterson

PLEDGE OF ALLEGIANCE by Director Johnson

ROLL CALL

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

REPORTS

- A. Report from the Budget and Finance Committee Chair**
- B. Report from the Human Resources Committee Vice Chair**
- C. Report from the Fire Chief:**
 - Silverado & Blue Ridge Fire Wrap-Up
 - OCFA Toy Drive

1. PRESENTATIONS

- Recognition GFOA Budget Award
- Recognition of Purchasing Award
- Recognition of CAFR Award

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Director or a member of the public requests separate action on a specific item.

- A. [Minutes from the October 22, 2020, Regular Meeting of the Board of Directors](#)
Submitted by: Maria D. Huizar, Clerk of the Authority**

Recommended Action:
Approve as submitted.

- B. [2021 Board Meetings Schedule](#)
Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Maria D. Huizar, Clerk of the Authority**

Recommended Action:

Adopt the proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ESTABLISHING THE REGULAR MEETING DATES FOR CALENDAR YEAR 2021.

C. Audited Financial Reports for the Fiscal Year Ended June 30, 2020

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Julie Nemes, Finance Manager/Auditor and Tammie Pickens, General Accounting Manager

Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 7-0 vote (Farias and Rossini absent).

Recommended Actions:

1. Receive and approve the reports.
2. Review the calculations used to determine the fund balance amounts assigned to the capital improvement program and workers' compensation and confirm the calculations' consistency with the OCFA's Assigned Fund Balance Policy.

D. Award of Public Works Contracts for Regional Fire Operations and Training Center (RFOTC) Training Grounds Improvements

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Patrick Bauer, Property Manager

Recommended Actions:

1. Approve the plans and specifications for the electrical and structural improvements at the RFOTC training grounds.
2. Approve and authorize the Purchasing Manager to award a public works contract to GA Technical Services, Inc. in the amount of \$410,489.60.
3. Approve and authorize the Purchasing Manager to award a public works contract to PCN3, Inc. in the amount of \$1,358,850.08.
4. Find that the project is categorically exempt from CEQA.

E. 2019 Homeland Security Grant Program

Submitted by: Shane Sherwood, Division Chief and Jay Barkman, Legislative Analyst

Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 7-0 vote (Farias and Rossini absent).

Recommended Actions:

1. Approve and authorize the Fire Chief to execute any necessary agreement(s) to accept and administer the FY 2019 Homeland Security Grant Program.
2. Approve a budget adjustment to the FY 2020/21 General Fund (121) budget to increase revenues and expenditures by \$180,000 for the grant program award.

F. 2019 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds

Submitted by: Shane Sherwood, Division Chief and Jay Barkman, Legislative Analyst

Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 7-0 vote (Farias and Rossini absent).

Recommended Actions:

1. Approve and authorize the Fire Chief to execute the agreement and any necessary attachments to accept and administer the Urban Area Security Initiative (UASI) Grant Program award.
2. Approve a Budget Adjustment to the FY 2020/21 General Fund (121) budget to increase revenue and expenditures by \$48,600 for the grant program award.

3. DISCUSSION

A. FY 2020/21 Fiscal Update & Snowball Pension Paydown Payment

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer and Stuart Lam, Budget Manager

Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 7-0 vote (Farias and Rossini absent).

Recommended Actions:

1. Receive and file the FY 2020/21 Fiscal Update.
2. Direct staff to remit the FY 2020/21 budgeted Snowball pension paydown payment of \$12.4 million to OCERS prior to December 31, 2020.

4. PUBLIC HEARING

No Items.

BOARD MEMBER COMMENTS

CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matters will prejudice the position of the authority in existing and/or anticipated litigation:

- CS.1. CONFERENCE WITH LEGAL COUNSEL - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9 of the Government Code:
Two (2) Cases

CLOSED SESSION REPORT

ADJOURNMENT – The December 2020 regular meeting is canceled. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, January 28, 2021, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting
Executive Committee Meeting
Board of Directors Meeting
Human Resources Committee Meeting

Wednesday, January 13, 2021, 12 noon
Thursday, January 28, 2021, 5:30 p.m.
Thursday, January 28, 2021, 6:00 p.m.
Tuesday, February 2, 2021, 12 noon