



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, February 27, 2020

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Senior Chaplain Dave Keehn

PLEDGE OF ALLEGIANCE by Director Tettermer

ROLL CALL

1. PRESENTATIONS

A. Requests for Commendations and Proclamations

Submitted by: Sherry Wentz, Clerk of the Authority

1. Recognition of former OCFA Board Members.
2. Recognition of former OCFA Board Chair.

Recommended Action:

Approve request as submitted and make presentations to those present.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

REPORTS

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

REPORT FROM THE FIRE CHIEF

- Best and Bravest Ceremony
- Clerk of Authority Retirement

2. MINUTES

A. Minutes from the January 23, 2020, Regular Meeting of the Board of Directors

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

A. Ratify Appointments to Executive Committee

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Ratify the appointments of Directors Ed Sachs (Mission Viejo) and Elizabeth Swift (Buena Park) as At-Large Members; Director Donald P. Wagner (County of Orange) as the Board of Supervisor's At-Large Member, with Director Lisa Bartlett (County of Orange) as its Alternate; and Director Tri Ta (Westminster) as a Cash Contract Alternate to the Executive Committee.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

No items.

BOARD MEMBER COMMENTS

CLOSED SESSION

CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
(1 Case)

CS2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position: General Counsel

Authority: Government Code Section 54954.5

CLOSED SESSION REPORT

ADJOURNMENT – Tonight’s meeting will be adjourned in memory of Porterville Fire Captain Raymond Figueroa and Firefighter Patrick Jones who perished in the recent Porterville Public Library Fire. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, March 26, 2020, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20th day of February 2020.

Sherry A.F. Wentz, CMC

Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting

Wednesday, March 11, 2020, 12 noon

Executive Committee Meeting

Thursday, March 26, 2020, 5:30 p.m.

Board of Directors Meeting

Thursday, March 26, 2020, 6:00 p.m.

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Board of Directors Regular Meeting
Thursday, January 23, 2020
6:00 P.M.**

**Regional Fire Operations and Training Center Board Room
1 Fire Authority Road
Irvine, CA 92602-0125**

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on January 23, 2020, at 6:00 p.m. by Chair Muller.

INVOCATION

Director Don Sedgwick offered the invocation.

PLEDGE OF ALLEGIANCE

Director Hatch led the Assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Lisa Bartlett, County of Orange
Sergio Farias, San Juan Capistrano
Dave Harrington, Aliso Viejo
Noel Hatch, Laguna Woods
Robert Johnson, Cypress
Thomas Moore, Seal Beach
John R. O'Neill, Garden Grove
Vince Rossini, Villa Park
Elizabeth Swift, Buena Park
Mark Tettermer, Lake Forest
Donald P. Wagner, County of Orange

Letitia Clark, Tustin
Carol Gamble, Rancho Santa Margarita
Shelley Hasselbrink, Los Alamitos
Gene Hernandez, Yorba Linda
Anthony Kuo, Irvine
Joseph Muller, Dana Point
Sandy Rains, Laguna Niguel
Michele Steggell, La Palma
Tri Ta, Westminster
Juan Villegas, Santa Ana

Absent: Sandy Rains, Laguna Niguel
Dave Shawver, Stanton

Ed Sachs, Mission Viejo
Kathleen Ward, San Clemente

Also present were:

Fire Chief Brian Fennessy
Deputy Chief Lori Zeller
Assistant Chief Kenny Dossey
General Counsel David Kendig
Assistant Chief Nina Collins
Communications Director Colleen Windsor

Assistant Chief Randy Black
Assistant Chief Robert Cortez
Assistant Chief Jim Ruane
Assistant Chief Lori Smith
Clerk of the Authority Sherry Wentz

1. PRESENTATIONS

No items.

ADMINISTRATION OF OATH OF OFFICE FOR NEW MEMBERS (F: 11.02C)

Clerk of the Authority Sherry Wentz administrated the Oath of Office and welcomed newly appointed Directors Anthony Kuo of Irvine and Mark Tettermer of Lake Forest.

PUBLIC COMMENTS (F: 11.11)

Chair Muller opened the Public Comments portion of the meeting. Chair Muller closed the Public Comments portion of the meeting without any comments from the general public.

REPORTS

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)

Budget and Finance Committee Chair Shelley Hasselbrink reported at the January 8, 2020, meeting, the Committee voted unanimously to receive and file the Organizational Service Level Assessment Update and approved to send the Monthly Investment Reports to the Executive Committee for approval of the recommended actions. The Committee voted unanimously to send the Next Generation Aerial Operations Pilot Program Budget Adjustment, Fiscal Year 2019/2020 Mid-Year Financial Report, and Annual Grant Priorities for 2020 to the Board of Directors for approval of the recommended actions. Following extensive discussion, the Committee voted to direct staff to provide additional information and continue the Options to Mitigate Escalating Charges to Contract Cities Beginning FY 2020/21 item to the February, Budget and Finance Committee meeting.

Director Villegas arrived at this point (6:07 p.m.).

REPORT FROM THE FIRE CHIEF (F: 11.14)

Fire Chief Brian Fennessy spoke of the Promotional Ceremony held earlier in the day, thanking Director Hernandez for being present. He announced the recent promotions of Mark Pokey Sanchez to Deputy Chief, Emergency Operations Bureau, and Kenny Dossey to Assistant Chief, Field Operations Department. He reported on the Second Quarter Goals and Objectives; the Urban Search and Rescue deployment to Puerto Rico thanking Battalion Chief Steve Dohman, Reserve Firefighter Mike Boyle, and Fire Apparatus Engineer Jonathan Keesee for their service following the 6.5 magnitude earthquake, that occurred January 7; reminded all of the Best and Bravest Event Friday, February 7; and the 2nd Annual Girls Empowerment Camp March 7-8.

Fire Chief Fennessy invited Chair Muller to join him at the podium as he recognized the following team from K-Wave Radio Station, Santa Ana, Lance Emma, Matt Johnson, Joanna Esqueda, Manny Esqueda, and Jordan Taylor. These individuals worked closely with the OCFA Community Educators to distribute toys for the annual Spark of Love Toy Drive in December.

Director Clark arrived at this point (6:14 p.m.).

2. MINUTES

A. Minutes from the November 21, 2019, Regular Meeting of the Board of Directors (11.06)

On motion of Director Johnson and second by Director O'Neill, the Board of Directors voted unanimously by those present to approve the November 21, 2019, Minutes as submitted. Directors Hernandez, Muller, Sedgwick, and Ta were recorded as abstentions due to their absence from the November 21, 2019, meeting.

3. CONSENT CALENDAR

A. Next Generation Aerial Operations Pilot Program Budget Adjustment (F: 18.09D)

On motion of Director Ta and second by Director Hernandez, the Board of Directors voted unanimously by those present to authorize and approve the following proposed budget adjustment to recognize the donation from Southern California Edison, increasing revenues by \$880,000 and expenditures by \$1,115,522 in the FY 2019/20 General Fund (121).

B. FY 2019/2020 Mid-Year Financial Report (F: 15.04)

On motion of Director Ta and second by Director Hernandez, the Board of Directors voted unanimously by those present to direct staff to return to the Board of Directors in March 2020, for approval of the proposed budget adjustments for the FY 2019/2020 budget.

C. Annual Grant Priorities for 2020 (F:11.10G)

On motion of Director Ta and second by Director Hernandez, the Board of Directors voted unanimously by those present to:

1. Approve OCFA's Annual Grant Priorities for 2020.
2. Approve non-substantive "housekeeping" revisions to the OCFA Grant Policy.
3. Approve Resolution 2020-01 entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS AMENDING THE ROLES/RESPONSIBILITIES/ AUTHORITIES MATRIX for revisions for grant acceptance.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

A. Quarterly Status Report Placentia Fire and Emergency Medical Services (F: 10.03)

Fire Chief Brian Fennessy presented the Quarterly Status Report Placentia Fire and Emergency Medical Services.

Mr. Hugh Wood, resident of Placentia, addressed concerns over the points raised by OCFA staff regarding the auto and mutual aid aspect of Placentia's proposed Fire Department.

Mr. Tim Steging, Firefighter Local 3631, addressed the impacts and effects of the creation of the Placentia Fire Department on surrounding cities.

By consensus, the Board of Directors received and filed the report as submitted.

ELECTION OF BOARD CHAIR AND VICE CHAIR (F: 11.02B)

Chair Muller opened the Nominations for Chair of the Board of Directors.

Director Farias nominated Vice Chair Shelley Hasselbrink with a second by Director Hernandez.

There were no additional nominations.

The Board of Directors voted Vice Chair Hasselbrink as Chair by acclamation.

Newly appointed Chair Hasselbrink opened the Nominations for Vice Chair of the Board of Directors.

Director Hernandez nominated Director Vince Rossini with a second by Director Johnson.

There were no additional nominations.

The Board of Directors voted Director Rossini as Vice Chair by acclamation.

BOARD MEMBER COMMENTS (F: 11.13)

Director Moore thanked former Chair Muller for his service and congratulated Chair Hasselbrink to her new position. He reported on a large fire in Seal Beach occurring last week, with a great response by Fire Stations 47, 2, 17, and Huntington Beach and Long Beach Fire Departments. He noted OCFA worked with the Red Cross to assist in finding temporary housing for those displaced.

Director Hernandez stated he was honored to stand in for Chair Muller for this evening's promotional ceremony, noting the high quality of people who were promoted.

Director Hatch offered thanks to those firefighters in the audience attending the meeting.

Director Gamble thanked former Chair Muller for his exceptional service, and congratulated newly appointed Chair Hasselbrink, and Vice Chair Rossini.

CLOSED SESSION (F: 11.15)

CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9
(1 Case)

CS2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position: General Counsel

Authority: Government Code Section 54954.5

General Counsel David Kendig reported the Board of Directors would convene to Closed Session to consider the matter on the agenda identified as CS1, Conference with Legal Counsel – Anticipated Litigation, CS2, Public Employee Performance Evaluation with Legal Counsel.

Chair Hasselbrink recessed the meeting to Closed Session at 7:32 p.m.

Chair Hasselbrink reconvened the meeting from Closed Session at 7:46 p.m.

CLOSED SESSION REPORT (F: 11.15)

General Counsel David Kendig stated there were no reportable actions.

ADJOURNMENT – The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, February 27, 2020, at 6:00 p.m.

Sherry A.F. Wentz, CMC
Clerk of the Authority



Orange County Fire Authority
AGENDA STAFF REPORT

Board of Directors Meeting
February 27, 2020

Agenda Item No. 3A
Consent Calendar

Ratify Appointments to Executive Committee

Contact(s) for Further Information

Robert Cortez, Assistant Chief Business Services Department	robertcortez@ocfa.org	714.573.6018
Sherry Wentz, Clerk of the Authority	sherrywentz@ocfa.org	714.573.6041

Summary

This agenda item is submitted to ratify the Board Chair appointments to the Executive Committee.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Ratify the appointments of Directors Ed Sachs (Mission Viejo) and Elizabeth Swift (Buena Park) as At-Large Members; Director Donald P. Wagner (County of Orange) as the Board of Supervisor's At-Large Member, with Director Lisa Bartlett (County of Orange) as its Alternate; and Director Tri Ta (Westminster) as a Cash Contract Alternate to the Executive Committee.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

The Executive Committee, as defined by Rule 9(b) of the Board of Directors Rules of Procedure, consists of no more than nine (9) members of the Board of Directors. The Executive Committee membership is comprised of the following designated positions: the Chair and Vice Chair of the Board of Directors, the immediate past Chair of the Board, and the Chair of the Budget and Finance Committee. In addition, up to five at-large members, who must include at least one member of the County Board of Supervisors, may serve as members of the Committee. In the selection of at-large members, appointments shall be made in such a manner as to achieve approximately the ratio of cash contract cities to total member agencies of the Authority.

The Chair of the Board may make at-large appointments to the Executive Committee to fill any vacancies, subject to ratification by the Board of Directors. At its February 11, 2020, meeting, the Budget and Finance Committee elected Director Gene Hernandez (Yorba Linda) as its new Chair, and Director Beth Swift (Buena Park) as its new Vice Chair. Director Hernandez was previously on the Executive Committee as an at-large appointee; he will now assume the Budget and Finance Committee Chair seat, which has created an At-Large Member vacancy.

Chair Hasselbrink has selected Immediate Past Board Chair Ed Sachs (Mission Viejo) to fill the vacancy created by Director Hernandez's Budget and Finance Committee appointment, and Director Beth Swift to fill the At-Large Member seat previously held by Director Ta (Westminster). Director Ta has been asked to continue his service on the Committee as a Cash Contract Alternate.

At the request of County of Orange Directors Lisa Bartlett and Donald P. Wagner, the two will be switching their roles on the Executive Committee. Director Wagner will represent the County as its At-Large Member with Director Bartlett serving as its Alternate.

Therefore, pursuant to Rule 9 of the OCFA Board of Directors Rules of Procedures, and subject to the confirming vote by the Board of Directors, the membership of the Executive Committee will be as follows:

Shelley Hasselbrink, Chair – Los Alamitos
Vince Rossini, Vice Chair – Villa Park
Joe Muller, Immediate Past Chair – Dana Point
Donald P. Wagner, At-Large Member - County Board of Supervisors
Gene Hernandez, Chair – Budget and Finance Committee – Yorba Linda
Noel Hatch, At-Large Member – Laguna Woods
Ed Sachs, At-Large Member – Mission Viejo
David Shawver, At-Large Member – Stanton*
Elizabeth Swift, At-Large Member – Buena Park*

Board of Supervisors Alternate: Lisa Bartlett

Structural Fire Fund Alternates: Sandy Rains – Laguna Niguel
Vacancy
Vacancy

Cash Contract Alternates: Letitia Clark – Tustin*
Thomas Moore – Seal Beach*
Tri Ta – Westminster*

* = Cash Contract City

Attachment(s)

None.