



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, April 23, 2020

6:00 P.M.

**Regional Fire Operations and Training Center**

**Board Room**

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

#### **Notice Regarding Public Participation During COVID-19 Emergency**

**During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:**

**To watch the meeting, the public may observe the meeting online at [OCFA.org](http://OCFA.org).**

**To comment on one or more items, send an email to [PublicComments@ocfa.org](mailto:PublicComments@ocfa.org). You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Board. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.**

**For Individuals with Disabilities: The OCFA is dedicated to ensure accessibility to the meetings for those individuals with disabilities, therefore the OCFA has established a process to request a reasonable modification or accommodation consistent with the Americans with Disabilities Act (ADA). If you would like to request a modification or accommodation due to a disability, please call (714) 573-6040 as soon as is feasible, and identify the need and the requested modification or accommodation.**

**CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Matthew Si

**PLEDGE OF ALLEGIANCE** by Vice Chair Rossini

**ROLL CALL**

**1. PRESENTATIONS**

No items.

**PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

**Public Comments during COVID-19 Emergency: Public Comments will be accepted prior to or during the meeting via email at [PublicComments@ocfa.org](mailto:PublicComments@ocfa.org). Comments may be submitted in reference to a specific item on the agenda or on items within the Board's subject matter jurisdiction but which are not listed on the agenda. All written comments will be distributed in writing via email to the Board members. Comments on items on the agenda will only be considered until the opportunity for public input on that item has closed.**

**REPORTS****REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR****REPORT FROM THE FIRE CHIEF**

- COVID-19 Update

**2. MINUTES****A. Minutes from the March 26, 2020, Regular Meeting of the Board of Directors**

Submitted by: Martha Halvorson, Acting Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR**

No items.

**4. PUBLIC HEARING(S)**

No items.

**5. DISCUSSION CALENDAR**

No items.

**BOARD MEMBER COMMENTS**

**CLOSED SESSION**

**CS1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Position: Fire Chief

Authority: Government Code Section 54954.5

**CS2. CONFERENCE WITH LABOR NEGOTIATOR**

Chief Negotiators: Board Chair Hasselbrink, Vice Chair Rossini, and Immediate Past Board Chair Muller

Position: Fire Chief

Authority: Government Code Section 54957.6

**CS3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9  
(1 matter related to Fire Ops 101 event)

**CLOSED SESSION REPORT**

**ADJOURNMENT** – The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, May 28, 2020, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16<sup>th</sup> day of April 2020.

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Martha Halvorson  
Acting Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee Meeting	Tuesday, May 5, 2020, 12 noon
Budget and Finance Committee Meeting	Wednesday, May 13, 2020, 12 noon
Executive Committee Meeting	Thursday, May 28, 2020, 5:30 p.m.
Board of Directors Meeting	Thursday, May 28, 2020, 6:00 p.m.

# MINUTES ORANGE COUNTY FIRE AUTHORITY

**Board of Directors Regular Meeting  
Thursday, March 26, 2020  
6:00 P.M.**

**Regional Fire Operations and Training Center Board Room  
1 Fire Authority Road  
Irvine, CA 92602**

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## **CALL TO ORDER**

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on March 26, 2020, at 6:00 p.m. by Chair Hasselbrink.

## **INVOCATION**

Chaplain Emily McColl offered the invocation.

## **PLEDGE OF ALLEGIANCE**

Director Hasselbrink led the Assembly in the Pledge of Allegiance to the Flag.

## **ROLL CALL**

Lisa Bartlett, County of Orange*	Letitia Clark, Tustin*
Sergio Farias, San Juan Capistrano	Carol Gamble, Rancho Santa Margarita*
Dave Harrington, Aliso Viejo*	Shelley Hasselbrink, Los Alamitos
Noel Hatch, Laguna Woods*	Gene Hernandez, Yorba Linda*
Robert Johnson, Cypress*	Anthony Kuo, Irvine
Thomas Moore, Seal Beach*	Joseph Muller, Dana Point
John R. O'Neill, Garden Grove*	Sandy Rains, Laguna Niguel*
Vince Rossini, Villa Park*	Ed Sachs, Mission Viejo*
Don Sedgwick, Laguna Hills	Dave Shawver, Stanton*
Michele Steggell, La Palma	Elizabeth Swift, Buena Park*
Tri Ta, Westminster	Mark Tettermer, Lake Forest
Juan Villegas, Santa Ana	Donald P. Wagner, County of Orange*
Kathy Ward, San Clemente*	

**Absent:** None

## **Also present were:**

Fire Chief Brian Fennessy	Assistant Chief Randy Black
Deputy Chief Lori Zeller	Assistant Chief Robert Cortez
Deputy Chief Pokey Sanchez	Assistant Chief Kenney Dossey
General Counsel David Kendig	Assistant Chief Lori Smith
Assistant Chief Nina Collins	Director of Communications Colleen Windsor
Assistant Chief Jim Ruane	Acting Clerk of the Authority Martha Halvorson

*\*Board of Director Members participating via Teleconferencing*

## **1. PRESENTATIONS**

None.

### **PUBLIC COMMENTS (F: 11.11)**

Chair Hasselbrink opened the Public Comments portion of the meeting. Chair Hasselbrink closed the Public Comments portion of the meeting without any comments from the general public.

## **REPORTS**

### **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 11.12)**

Budget and Finance Chair Gene Hernandez reported at the March 11, 2020, regular meeting of the Budget and Finance Committee, the Committee voted unanimously to send the Monthly Investment Reports to the Executive Committee for its approval. The Committee voted unanimously to send the FY 2019/20 Mid-Year Budget Adjustment and the Fiscal Year 2018/19 Backfill/Overtime and Calendar Year 2019 Total Earnings/Compensation Analysis to the Board of Directors for approval of the recommended actions. After lengthy discussion, the Committee continued the Options to Mitigate Escalating Charges to Contract Cities Beginning FY 2020/21 item to a special meeting of the Budget and Finance Committee on the 25<sup>th</sup> of March. The special meeting was cancelled, and the item is now scheduled for the April 8, 2020, Budget and Finance Committee regular meeting.

### **REPORT FROM THE FIRE CHIEF (F: 11.14)**

Fire Chief Fennessy reported on the success of the Girls Empowerment Camp, introduced newly appointed Division Chief Vince Carpino, and provided an update on COVID-19.

## **2. CONSENT CALENDAR (Agenda Item Nos. 2D and 2E were pulled for separate consideration)**

### **A. Minutes from the February 27, 2020, Regular Meeting of the Board of Directors (F: 11.06)**

On motion of Director Johnson and second by Director Hernandez, the Board of Directors voted unanimously by those present by roll vote to approve the Minutes as submitted. Directors Bartlett, Rains, Ta, Hernandez, and Sedgwick were recorded as abstentions due to their absence from the February 27, 2020, meeting.

### **B. Wildfire Awareness and Prevention Proclamation (F: 11.09A)**

On motion of Director Johnson and second by Director Hernandez, the Board of Directors voted unanimously by those present by roll call vote to approve the Proclamation as submitted.

**C. FY 2019/20 Mid-Year Budget Adjustment (F: 15.04 19/20)**

On motion of Director Johnson and second by Director Hernandez, the Board of Directors voted unanimously by those present by roll call vote to authorize the proposed mid-year budget adjustments and transfers.

**D. Fiscal Year 2018/19 Backfill/Overtime and Calendar Year 2019 Total Earnings/Compensation Analysis (F: 15.11)**

Director Wagner pulled the item to discuss the compensation analysis.

On motion of Director Johnson and second by Director Hernandez, the Board of Directors voted unanimously by those present by roll call vote to:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to maximize the number of firefighters hired into each academy, pending attrition/promotions that occur during and following academy graduations.
3. Authorize staff to temporarily exceed the number of authorized Handcrew firefighter positions on the Master Position Control to maximize the number of Handcrew firefighters hired from each Handcrew firefighter recruitment process, pending attrition/promotions that occur as Handcrew firefighters promote to the firefighter rank.
4. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel recognizing this as a cost-effective practice for temporary needs.

**E. Quarterly Status Report Placentia Fire and Emergency Medical Services (F: 10.03)**

Craig Green, City Council Member of Placentia, addressed the status report regarding the Placentia Fire Department and its emergency services.

On motion of Director Farias and second by Director Johnson, the Board of Directors voted unanimously by those present by roll call vote to receive and file the report.

**END OF CONSENT CALENDAR**

**3. PUBLIC HEARING(S)**

No items.

**4. DISCUSSION CALENDAR**

No items.

## **BOARD MEMBER COMMENTS (F: 11.13)**

Director Kuo complimented Fire Chief Fennessy on his presentation at the Irvine City Council meeting in conjunction with Irvine Police Chief Hamel on the future training facility in Irvine.

Director Hernandez thanked Chief Fennessy for the selection of Division Chief Baryic Hunter and commended his informative Coronavirus updates and its impacts on their city, the county, and OCFA.

Vice Chair Rossini commended Division Chief Baryic Hunter for his updates on the Coronavirus provided to the City of Villa Park.

Director Shawver suggested the Budget and Finance Committee and staff review expenditures and losses from the effects of the recent COVID-19 Pandemic.

Director Wagner commended Division Chief Baryic Hunter for keeping everyone informed. He commented that as the representative for the County Board, he has been at the County Emergency Operations Center, and he wants to make sure the OCFA is aware that the OCFA has a seat at the table, and has been very actively involved, and commended Chief Fennessy and his staff.

Chair Hasselbrink thanked staff for putting together the Board meeting set-up with the teleconferencing capability, thanked the entire Board for its perfect attendance, and wanted to thank everyone for participating and helping to move things forward in this unusual time.

## **CLOSED SESSION (F: 11.15)**

### **CS1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Position: Fire Chief

Authority: Government Code Section 54954.5

### **CS2. CONFERENCE WITH LABOR NEGOTIATOR**

Chief Negotiators: Board Chair Hasselbrink, Vice Chair Rossini, and  
Immediate Past Board Chair Muller

Position: Fire Chief

Authority: Government Code Section 54957.6

**CS3. CONFERENCE WITH LABOR NEGOTIATOR**

Chief Negotiator: Peter Brown, Liebert Cassidy Whitmore  
Employee Organizations: Orange County Professional Firefighters' Association,  
Local 3631 and Chief Officers Association  
Authority: Government Code Section 54957.6

**CS4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9  
(1 Case)

**CS5. THREAT TO PUBLIC SERVICES OR FACILITIES**

Authority: Government Code Section 54957(a)  
Consultation with Fire Chief Brian Fennessy, General Counsel David Kendig, and  
Assistant Chief Randy Black

General Counsel David Kendig reported the Board of Directors would convene to Closed Session to consider the matters on the agenda identified as CS1, Public Employee Performance Evaluation, CS2, Conference with Labor Negotiator, CS3, Conference with Labor Negotiator, CS4, Conference with Legal Counsel – Anticipated Litigation, and CS5, Threat to Public Services or Facilities.

Chair Hasselbrink recessed the meeting to Closed Session at 6:54 p.m.

Chair Hasselbrink reconvened the meeting from Closed Session at 7:48 p.m.

**CLOSED SESSION REPORT (F: 11.15)**

General Counsel David Kendig stated there were no reportable actions.

**ADJOURNMENT** – Chair Hasselbrink adjourned the meeting at 7:49 p.m. The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, April 23, 2020, at 6:00 p.m.

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Martha Halvorson, CMC  
Acting Clerk of the Authority