



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## Budget and Finance Committee Meeting

Wednesday, January 8, 2020

12:00 Noon

### Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Shelley Hasselbrink, Chair

Don Sedgwick, Vice Chair

Sergio Farias   Gene Hernandez   Joe Muller   Ed Sachs   Tri Ta

Jennifer Cervantez - Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Budget and Finance Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

## CALL TO ORDER

**PLEDGE OF ALLEGIANCE** by Chair Hasselbrink

## ROLL CALL

## PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

**2. MINUTES****A. [Minutes for the November 13, 2019, Budget and Finance Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR****A. [Monthly Investment Reports](#)**

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of January 23, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

**B. [Organizational Service Level Assessment Update](#)**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Receive and file the report.

**C. [Next Generation Aerial Operations Pilot Program Budget Adjustment](#)**

Submitted by: Brian Fennessy, Fire Chief

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 23, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors authorize and approve the following proposed budget adjustment to recognize the donation from Southern California Edison, increasing revenues by \$880,000 and expenditures by \$1,115,522 in the FY 2019/20 General Fund (121).

**4. DISCUSSION CALENDAR****A. [FY 2019/2020 Mid-Year Financial Report](#)**

Submitted by: Robert Cortez, Assistant Chief/Businesses Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 23, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors direct staff to return to the Board of Directors on March 26, 2020, for approval of the remaining budget adjustments for the FY 2019/20 budget.

**B. Annual Grant Priorities for 2020**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 23, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve OCFA's Annual Grant Priorities for 2020.
2. Approve non-substantive "housekeeping" revisions to the OCFA Grant Policy.
3. Approve proposed Resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS AMENDING THE ROLES/RESPONSIBILITIES/AUTHORITIES MATRIX for revisions for grant acceptance.

**C. Options to Mitigate Escalating Charges to Contract Cities Beginning FY 2020/21**

Submitted by Lori Zeller, Deputy Chief/Administration and Support Bureau

Recommended Action:

Review the proposed agenda item, provide direction to staff regarding continued evaluation of opportunities to stabilize charges to cash contract cities, and provide input on the two options presented.

**REPORTS**

No items.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, February 12, 2020, at 12:00 noon.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 2<sup>nd</sup> day of January 2020.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Executive Committee Meeting

Thursday, January 23, 2020, 5:30 p.m.

Board of Directors Meeting

Thursday, January 23, 2020, 6:00 p.m.