



ORANGE COUNTY FIRE AUTHORITY AGENDA

Budget and Finance Committee Meeting

Wednesday, May 13, 2020

12:00 Noon

Regional Fire Operations and Training Center Board Room

1 Fire Authority Road
Irvine, California 92602

Gene Hernandez, Chair
Elizabeth Swift, Vice Chair
Ed Sachs Shelley Hasselbrink Joe Muller
Sergio Farias Don Sedgwick Tri Ta Vince Rossini
Jennifer Cervantez - Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

Notice Regarding Public Participation During COVID-19 Emergency

During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:
To watch the meeting, the public may observe the meeting online at OCFA.org.

To comment on one or more items, send an email to PublicComments@ocfa.org. You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Board. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.

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CALL TO ORDER

PLEDGE OF ALLEGIANCE by Director Swift

ROLL CALL**1. PRESENTATIONS**

No items.

PUBLIC COMMENTS

Public Comments during COVID-19 Emergency: Public Comments will be accepted prior to or during the meeting via email at PublicComments@ocfa.org. Comments may be submitted in reference to a specific item on the agenda or on items within the Board's subject matter jurisdiction but which are not listed on the agenda. All written comments will be distributed in writing via email to the Board members. Comments on items on the agenda will only be considered until the opportunity for public input on that item has closed.

2. CONSENT CALENDAR**A. [Minutes for the April 8, 2020, Budget and Finance Committee Meeting](#)**

Submitted by: Martha Halvorson, Acting Clerk of the Authority

Recommended Action:

Approve as submitted.

B. [Third Quarter Financial Newsletter](#)

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of May 28, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

3. DISCUSSION CALENDAR**A. [Monthly Investment Reports](#)**

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of May 28, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. [Harris & Associates Final Property Tax Revenue Projections](#)

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Receive and file the report.

C. Review of the Fiscal Year 2020/21 Proposed Budget

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of May 28, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.
2. Adopt the proposed FY 2020/21 Budget as submitted.
3. Adopt the resolution entitled A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY BOARD OF DIRECTORS ADOPTING AND APPROVING THE APPROPRIATIONS BUDGET FOR THE ORANGE COUNTY FIRE AUTHORITY FOR FISCAL YEAR 2020/21.
4. Approve and authorize the temporary transfer of up to \$85 million from the following funds to cover a projected temporary cash flow shortfall for FY 2020/21:
 - a. Fund 123 Fire Stations and Facilities - \$5 million.
 - b. Fund 133 Fire Apparatus - \$10 million.
 - c. Fund 190 Workers' Compensation Reserve Fund - \$70 million.
5. Approve and authorize the repayment of \$85 million borrowed funds from Fund 121 to the above funds along with interest when General Fund revenues become available in FY 2020/21.
6. Approve an update to the Financial Stability Budget Policy included as Attachment 3 that clarifies how the 10% contingency reserve will be calculated.
7. Approve changes to the Master Position Control list to add a limited term Construction Manager.
8. Approve transfers from the General Fund 121 to CIP Funds and Settlement Agreement Fund totaling \$23,049,333.

REPORTS

None.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, June 10, 2020, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 7th day of May, 2020.

Martha Halvorson, CMC
Acting Clerk of the Authority

UPCOMING MEETINGS:

Executive Committee Meeting	Thursday, May 28, 2020, 5:30 p.m.
Board of Directors Meeting	Thursday, May 28, 2020, 6:00 p.m.
Budget and Finance Committee Meeting	Wednesday, June 10, 2020. 12:00 noon