

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Special Meeting
Wednesday, November 4, 2020
12:00 Noon

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A special meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on November 4, 2020, at 12:00 p.m. by Chair Hernandez.

PLEDGE OF ALLEGIANCE

Director Sachs led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Gene Hernandez, Yorba Linda, Chair*
Elizabeth Swift, Buena Park, Vice Chair*
Shelley Hasselbrink, Los Alamitos*
Joseph Muller, Dana Point*
Tri Ta, Westminster*
Don Sedgwick, Laguna Hills*
Ed Sachs, Mission Viejo*

Absent: Vince Rossini, Villa Park
Sergio Farias, San Juan Capistrano

Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Pokey Sanchez	Assistant Chief Robert Cortez
Assistant Chief Kenny Dossey	Assistant Chief Lori Smith
Assistant Chief Stephanie Holloman	Assistant Chief Randy Black
Clerk of the Authority Maria Huizar	General Counsel David Kendig
Dir. of Corp. Communications Colleen Windsor	

1. PRESENTATIONS

No Items.

PUBLIC COMMENTS

Chair Hernandez opened the Public Comments portion of the meeting. Chair Hernandez closed the Public Comments portion of the meeting without any comments from the general public.

2. CONSENT CALENDAR

On motion of Director Sachs and second by Director Ta, and following a roll call vote, declared passed 7-0 (Directors Farias and Rossini were absent).

A. Minutes for the October 14, 2020, Budget and Finance Committee Meeting (FILE 12.02B2)

Action: Approve as submitted.

B. Monthly Investment Reports (FILE 11.10D2)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of November 19, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

C. First Quarter Financial Newsletter (FILE 15.07)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of November 19, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

D. 2019 Homeland Security Grant Program (FILE 16.02A1)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of November 19, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Approve and authorize the Fire Chief to execute any necessary agreement(s) to accept and administer the FY 2019 Homeland Security Grant Program.
2. Approve a budget adjustment to the FY 2020/21 General Fund (121) budget to increase revenues and expenditures by \$180,000 for the grant program award.

E. 2019 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds (FILE 16.02H2)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting on November 19, 2020, with the Budget and Finance Committee's recommendations that the Board of Directors:

1. Approve and authorize the Fire Chief to execute the agreement and any necessary attachments to accept and administer the Urban Area Security Initiative (UASI) Grant Program award.
2. Approve a Budget Adjustment to the FY 2020/21 General Fund (121) budget to increase revenue and expenditures by \$48,600 for the grant program award.

3. DISCUSSION CALENDAR

A. Audited Financial Reports for the Fiscal Year Ended June 30, 2020 (FILE 15.06)

Assistant Chief Cortez presented the Audited Financial Reports for the Fiscal Year Ended June 30, 2020.

On motion of Director Hasselbrink and second by Director Sedgwick, and following a roll call vote, declared passed 7-0 (Director Farias and Rossini were absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of November 19, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Receive and approve the reports.
2. Review the calculations used to determine the fund balance amounts assigned to the capital improvement program and workers' compensation and confirm the calculations' consistency with the OCFA's Assigned Fund Balance Policy.

B. FY 2020/21 Fiscal Update & Snowball Pension Paydown Payment (FILE 10.02)

Assistant Chief Cortez presented the Fiscal Update and Snowball Pension Paydown Payment.

On motion of Director Sachs and second by Vice Chair Swift, and following a roll call vote, declared passed 7-0 (Director Farias and Rossini were absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of November 19, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Receive and file the FY 2020/21 Fiscal Update.
2. Direct staff to remit the FY 2020/21 budgeted Snowball pension paydown payment of \$12.4 million to OCERS prior to December 31, 2020.

REPORTS

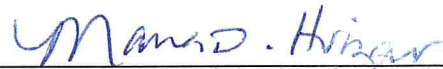
No Items.

COMMITTEE MEMBER COMMENTS (FILE 12.02B4)

Director Sachs complemented Fire Chief Fennessy and all the firefighters who fought the Silverado and Blue Ridge fires. He commented having toured the fire area, the new homes had applied brush mitigation allowing the firefighters to keep the fires at bay. He offered prayers for the two injured firefighters.

Chair Hernandez offered praise for the firefighters and Sheriff's department for their work on the two Orange County fires and everyone involved including the residents keeping the brush mitigated to protect their homes.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 12:36 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, January 13, 2021, at 12:00 noon.



Maria D. Huizar, CMC
Clerk of the Authority