



ORANGE COUNTY FIRE AUTHORITY AGENDA

Budget and Finance Committee Meeting

Wednesday, July 8, 2020

12:00 Noon

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, California 92602

Gene Hernandez, Chair

Elizabeth Swift, Vice Chair

Ed Sachs • Shelley Hasselbrink • Joe Muller

Sergio Farias • Don Sedgwick • Tri Ta • Vince Rossini

Jennifer Cervantez, Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

NOTICE REGARDING PUBLIC PARTICIPATION **DURING COVID-19 EMERGENCY**

During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:

- To watch the meeting online, please go to website at www.OCFA.org
- To submit an e-comment, please email to PublicComments@ocfa.org.

You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Committee. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.

CALL TO ORDER

PLEDGE OF ALLEGIANCE by Director Muller

ROLL CALL

1. PRESENTATIONS

No items.

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Director or a member of the public requests separate action on a specific item.

A. Minutes for the June 10, 2020, Budget and Finance Committee Meeting

Submitted by: Maria Huizar, Clerk of the Authority

Recommended Action:

Approve as submitted.

B. Organizational Service Level Assessment Update

Submitted by: Robert Cortez, Assistant Chief / Business Services Department

Recommended Action:

Receive and file the report.

3. DISCUSSION CALENDAR

A. Monthly Investment Reports

Submitted by: Tricia Jakubiak, Treasurer

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of July 23, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. Acceptance of 2020 Department of Homeland Security Grant Program (HSGP) / Federal Emergency Management Agency's Urban Search and Rescue Preparedness Cooperative Agreement Funding

Submitted by: Pokey Sanchez, Deputy Chief / Emergency Operations Bureau and Vince Carpino, Division Chief / Operations Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of July 23, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Approve a budget adjustment to the FY 2020/21 General Fund (121) budget increasing revenues and expenditures by \$1,261,631.

REPORTS

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Budget and Finance Committee will be canceled; the following meeting is scheduled for Wednesday, September 9, 2020, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 2nd day of July 2020.

Maria D. Huizar, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Executive Committee Meeting	Thursday, July 23, 2020, 5:30 p.m.
Board of Directors Meeting	Thursday, July 23, 2020, 6:00 p.m.
Budget and Finance Committee Meeting	Wednesday, September 9, 2020, 12 noon

MINUTES ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Meeting
Wednesday, June 10, 2020
12:00 Noon

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on June 10, 2020, at 12:04 p.m. by Chair Hernandez.

PLEDGE OF ALLEGIANCE

Director Sachs led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Gene Hernandez, Yorba Linda*
Beth Swift, Buena Park
Shelley Hasselbrink, Los Alamitos*
Joseph Muller, Dana Point*
Tri Ta, Westminster*
Vince Rossini, Villa Park*
Don Sedgwick, Laguna Hills*
Ed Sachs, Mission Viejo*

Absent: Sergio Farias, San Juan Capistrano

Also present were:

Fire Chief Brian Fennessy
Assistant Chief Robert Cortez
Assistant Chief Jim Ruane
Assistant Chief Lori Smith
Clerk of the Authority Maria Huizar

Deputy Chief Lori Zeller
Assistant Chief Nina Collins
Assistant Chief Randy Black
General Counsel David Kendig

1. PRESENTATIONS

No items.

PUBLIC COMMENTS

Chair Hernandez opened the Public Comments portion of the meeting. Chair Hernandez closed the Public Comments portion of the meeting without any comments from the general public.

2. CONSENT CALENDAR

On motion of Director Ta and second by Director Hasselbrink, and following a roll call vote, declared passed 7-0 (Director Farias and Rossini absent) to approve Items 2A through 2C as submitted.

A. Minutes for the May 13, 2020, Budget and Finance Committee Meeting (FILE 12.02B2)

Action: Approve as submitted.

B. Updated Cost Reimbursement Rates (FILE 15.12)

Action: Approve and direct staff to place the item on the agenda for the Board of Directors meeting of June 25, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors approve and adopt the proposed Cost Reimbursement Rate schedules to be effective July 1, 2020.

C. FY 2019/20 Year End Budget Adjustment (FILE 15.04)

Action: Approve and direct staff to place the item on the agenda for the Board of Directors meeting of June 25, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors take the following action: Approve and authorize FY 2019/20 budget adjustments to increase net revenues by \$3,596,095 and net appropriations by \$5,081,734 as further described in this staff report.

Vice Chair Rossini arrived at 12:25 p.m.

3. DISCUSSION CALENDAR

A. Monthly Investment Reports (FILE 11.10D2)

Treasurer Tricia Jakubiak presented the Monthly Investment Reports.

On motion of Director Sachs and second by Director Sedgwick and following a roll call vote, declared passed 8-0 (Director Farias absent) to approve and direct staff to place the item on the agenda for the Executive Committee meeting of June 25, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

REPORTS

A. Property Tax Revenue and Economic Analysis Comparison between The Great Recession and Covid-19 (FILE 15.10)

Assistant Chief Cortez provided a PowerPoint presentation on the Property Tax Revenue and Economic Analysis Comparison between The Great Recession and Covid-19.

COMMITTEE MEMBER COMMENTS

The Committee Members offered no comments.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 12:30 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, July 8, 2020, at 12:00 noon.

Maria D. Huizar, CMC
Clerk of the Authority



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
July 8, 2020

Agenda Item No. 2B
Consent Calendar

Organizational Service Level Assessment Update

Contact(s) for Further Information

Robert Cortez, Assistant Chief
Business Services Department

robertcortez@ocfa.org

714.573.6012

Summary

This agenda item is submitted to provide an update of the Citygate Service Level Assessments (SLAs) for the period covering March 2020 thru May of 2020.

Prior Board/Committee Action(s)

At its regular November 15, 2018, meeting, the Executive Committee awarded a Master Consulting Agreement with Citygate Associates, LLC, the number one ranked firm in the OCFA's Request for Qualifications (RFQ) process for as-needed organizational service level review consulting services.

At its regular January 9, 2019, meeting, the Budget and Finance Committee reviewed and unanimously recommended approval of Citygate's scope of work, associated costs, and proposed budget.

At its regular January 24, 2019, meeting, the Board of Directors approved Citygate's initial scope of work, associated costs, and necessary budget adjustments for performance of SLAs in five areas of the OCFA during 2019.

At its regular meeting on October 24, 2019, the Executive Committee approved the reallocation of funding from the approved Purchase Orders issued for the Executive Leadership Team and Fleet Services SLAs into the Field Deployment Services SLA. The total contract amount remained unchanged (\$700,725).

RECOMMENDED ACTION(S)

Receive and file the report.

Impact to Cities/County

Not Applicable.

Fiscal Impact

The Board approved a budget of \$700,725 to complete the Citygate SLA reviews. As of the date this staff report was prepared, the OCFA has expended approximately 92.3% of the contract amount and is within budget.

Background

Following a 2018 RFQ process, Citygate Associates, LLC (Citygate) was selected and ultimately awarded a 3-year term agreement, with two additional one-year renewals, to perform as-needed organizational service level review consulting services for OCFA. Citygate, is a public sector firm that provides management consulting to a full array of local government functions, with particular emphasis on fire protection, law enforcement, community development, public works, animal services, and human resources.

Five organizational SLA areas, also known as cost centers, were identified and approved for review during calendar year 2019, which include Emergency Command Center (ECC), Emergency Medical Services (EMS), Fleet Services, Field Deployment, and Executive Leadership Team/Human Resources. These assessments are intended to accomplish the same objectives as a strategic plan, but in smaller pieces, and allow for progress to be made on identified objectives, while other portions of the organization are still being assessed.

Each SLA evaluates, at a forensics data-driven level, the operational performance of the cost centers, not just compared to national and Citygate team best practices, but to the needs of the OCFA, its employees and its agency customers. Each SLA will be a stand-alone assessment report, that will cover elements assessed, the operational metrics, and describe strengths and areas of opportunity.

The SLA process began with a series of kickoff meetings during February and March of 2019 in which OCFA assessment leads met with Citygate consultants, the Chief, and members of the Executive Management Team to discuss the assessment, process and timelines, leader's intent, initial data/information requests and to begin the scheduling of future information gathering meetings. All five SLAs follow the same project process flow that begins with information requests, start-up meetings, and progressively move thru data gathering, analysis, mid-project meetings, development of a draft report, final report, and briefings.

The organizational assessments were originally scheduled to be completed by the end of 2019. However, due to additional analysis requests, changes in scope, additional time needed to review and provide comment to draft findings, as well as scheduling conflicts and operational impacts related to COVID-19, SLA completion dates have shifted. Staff anticipates presenting the results of the SLA's during the September B&FC meeting.

Since the kickoff meetings, Citygate has met with OCFA staff to gather the necessary data to perform the assessment. Currently all five SLA's are now at the draft and final report phase of the assessment, as illustrated in the most recent monthly organizational update provided for the month of May 2020. These monthly SLA updates (Attachments 1-3) are provided to OCFA employees and shared with labor in an effort to inform the organization of the progress. The Human Resources SLA, which is a subset of the Executive Leadership SLA, was presented to the Human Resources Committee as a "receive and file" item at its September 17, 2019, meeting.

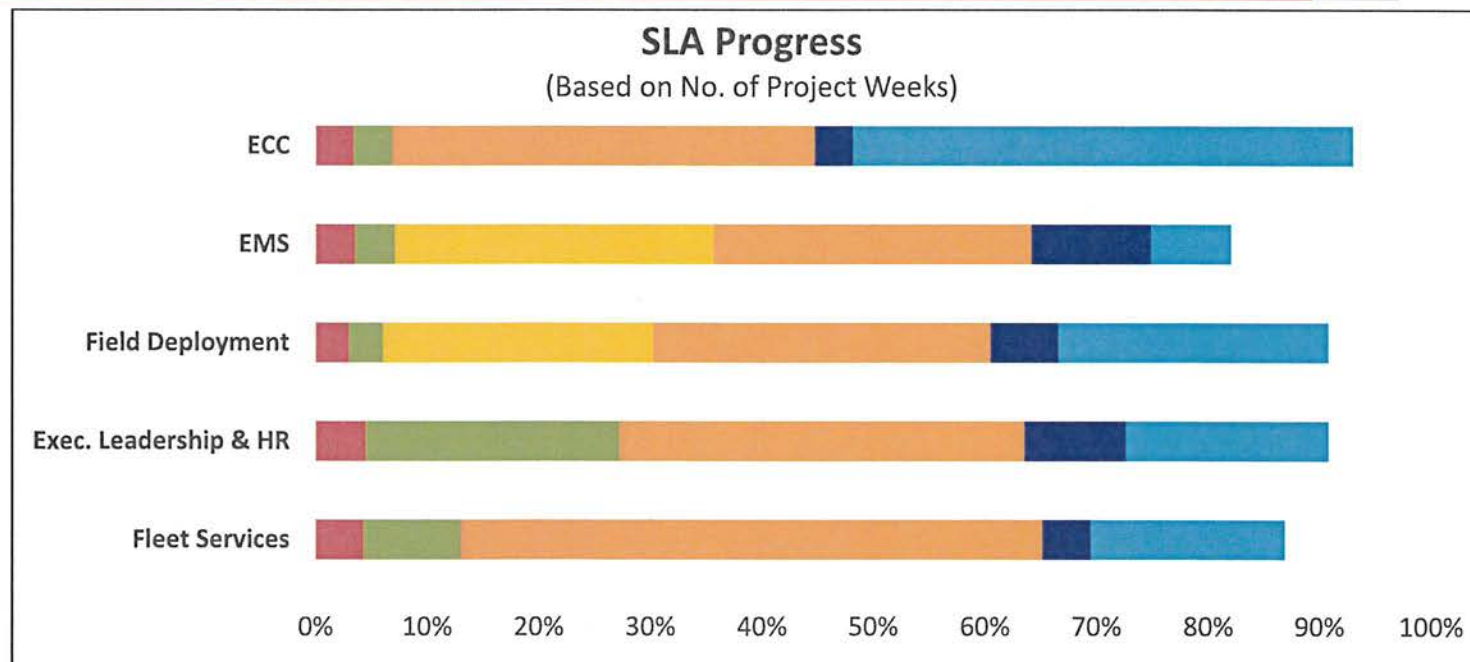
Attachment(s)

1. March 2020 SLA Monthly Update
2. April 2020 SLA Monthly Update
3. May 2020 SLA Monthly Update



Organizational Service Level Assessment (SLA) Update

As of March 31, 2020



Information Request

Start Up Meetings

Data Gathering

Analysis

Mid Project Meeting

Draft Report

Final Report & Briefings

Emergency Command Center (ECC)

Work Completed in March – Mission Critical Partners (MCP) received input from OCFA staff and anticipated fact-checking a few additional items.

Work Scheduled in the Next Reporting Period – In April, Citygate will deliver the Final Report and discuss scheduling briefings.

Emergency Medical Services (EMS)

Work Completed in March – Citygate completed the draft report.

Work Scheduled in the Next Reporting Period – In April, Citygate anticipates providing the draft report to OCFA to provide comment and will discuss scheduling briefings.

Field Deployment

Work Completed in March – Citygate completed the draft report.

Work Scheduled in the Next Reporting Period – In April, Citygate anticipates providing the draft report to OCFA to provide comment and will discuss scheduling briefings.

Executive Leadership Team & Human Resources

Work Completed in March – OCFA continued to fact-check the mid-project findings and recommendations document.

Work Scheduled in the Next Reporting Period – In April, Citygate anticipates working with staff on fact-checking clarifications and then will draft the full SLA report.

Fleet Services

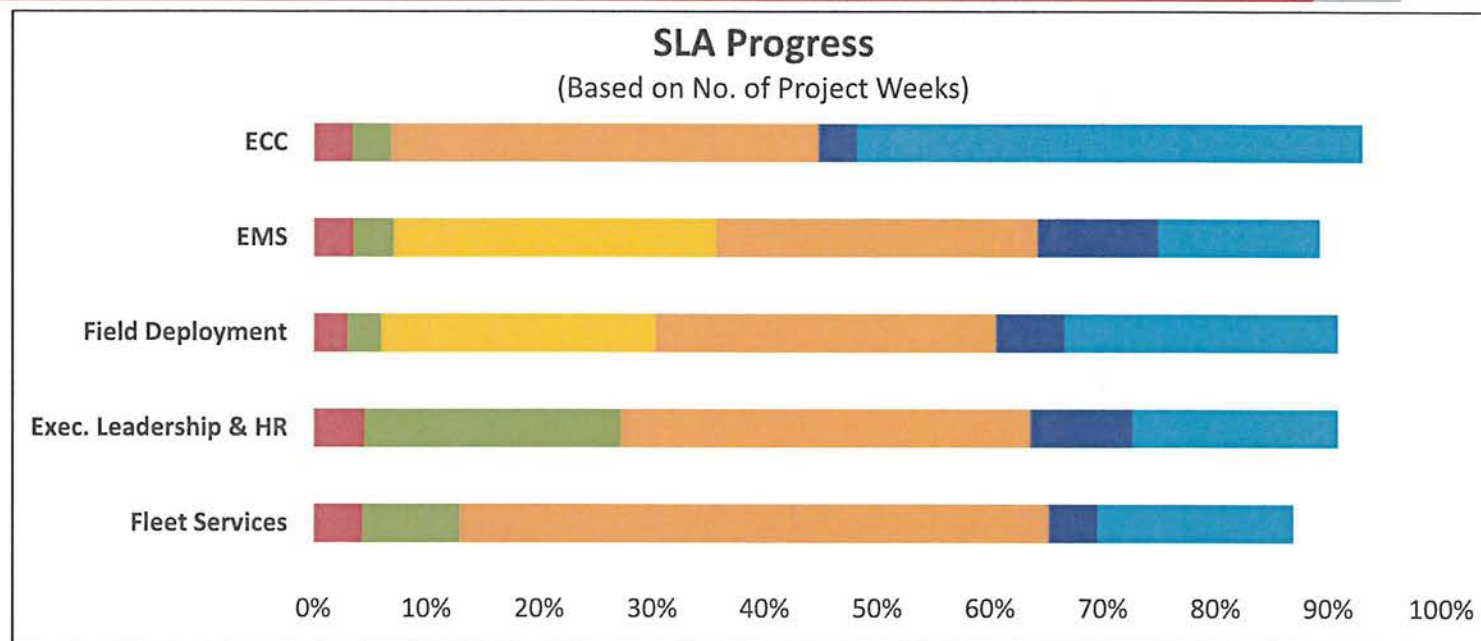
Work Completed in March – Citygate completed the draft SLA report and underwent final review and editing by the Citygate production team.

Work Scheduled in the Next Reporting Period – In April, Citygate anticipates forwarding the draft SLA report and will coordinate to schedule a review with the OCFA Planning Assessment Team.



Organizational Service Level Assessment (SLA) Update

As of April 30, 2020



Information Request

Start Up Meetings

Data Gathering

Analysis

Mid Project Meeting

Draft Report

Final Report & Briefings

Emergency Command Center (ECC)

Work Completed in April – Citygate received the balance of staff’s fact check comments and forwarded to Mission Critical Partners (MCP) to process the 3rd version of the report.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report for final review and begin preparing for a future Budget & Finance Committee update.

Emergency Medical Services (EMS)

Work Completed in April – Citygate submitted the draft SLA report for fact check and received all feedback from staff.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report for final review and begin preparing for a future Budget & Finance Committee update.

Field Deployment

Work Completed in April – Citygate completed the draft SLA report.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report for final review and begin preparing for a future Budget & Finance Committee update.

Executive Leadership Team & Human Resources

Work Completed in April – Citygate prepared the draft SLA report and submitted to OCFA for fact check comment.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report for final review and begin preparing for a future Budget & Finance Committee update.

Fleet Services

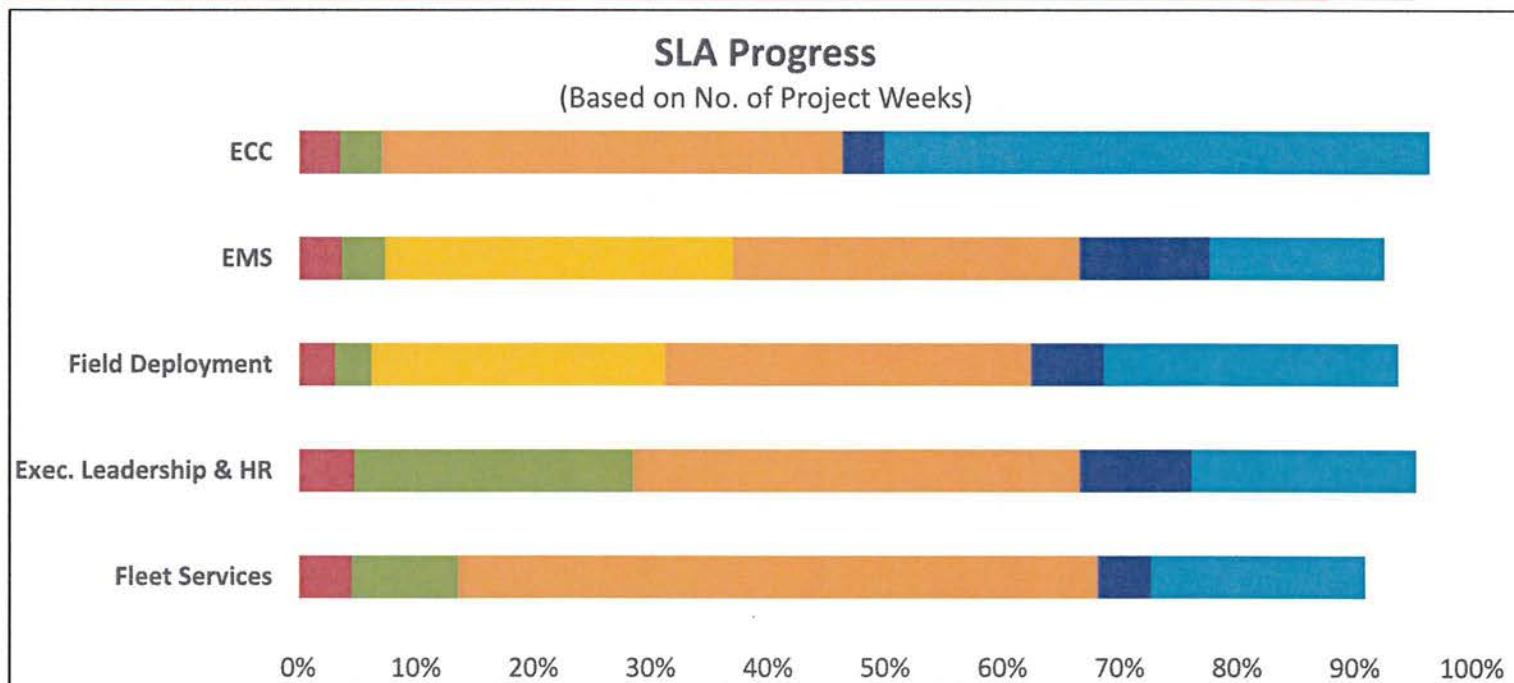
Work Completed in April – Citygate received fact check comments from staff and worked to prepare the final SLA report.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report for final review and begin preparing for a future Budget & Finance Committee update.



Organizational Service Level Assessment (SLA) Update

As of May 31, 2020



Information Request

Start Up Meetings

Data Gathering

Analysis

Mid Project Meeting

Draft Report

Final Report & Briefings

Emergency Command Center (ECC)

Work Completed in May – Mission Critical Partners (MCP) reviewed staff's fact checked comments.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report and prepare for a future Budget & Finance Committee update.

Emergency Medical Services (EMS)

Work Completed in May – Citygate discussed and processed OCFA staff edits and submitted the SLA report to editor.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report and prepare for a future Budget & Finance Committee update.

Field Deployment

Work Completed in May – Citygate received OCFA staff fact check changes and held discussions with staff.

Work Scheduled in the Next Reporting Period – Citygate will process the fact check changes and anticipates delivering the SLA Report and prepare for a future Budget & Finance Committee update.

Executive Leadership Team & Human Resources

Work Completed in May – Citygate received draft SLA report fact check comments and scheduled conference call for June.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report and prepare for a future Budget & Finance Committee update.

Fleet Services

Work Completed in May – Citygate completed the draft SLA Report fact check comment edits from staff.

Work Scheduled in the Next Reporting Period – Citygate anticipates delivering the SLA Report and prepare for a future Budget & Finance Committee update.



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
July 8, 2020

Agenda Item No. 3A
Discussion Calendar

Monthly Investment Reports

Contact(s) for Further Information

Tricia Jakubiak, Treasurer
Treasury & Financial Planning

triciajakubiak@ocfa.org

714.573.6301

Summary

This agenda item is a routine transmittal of the monthly investment reports submitted to the Committee in compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of July 23, 2020, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Attached is the final monthly investment report for the month ended May 31, 2020. A preliminary investment report as of June 19, 2020, is also provided as the most complete report that was available at the time this agenda item was prepared.

Attachment(s)

Final Investment Report – May 2020 and Preliminary Report – June 2020

Orange County Fire Authority Monthly Investment Report



Final Report – May 2020

Preliminary Report – June 2020



Monthly Investment Report Table of Contents

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Orange County Fire Authority

Final Investment Report

May 31, 2020



EXECUTIVE SUMMARY

Portfolio Activity & Earnings

During the month of May 2020, the size of the portfolio decreased by \$18.9 million to \$198.7 million. Significant receipts for the month totaled \$19 million and included \$11.2 million from various apportionments of property taxes, \$5.5 million from two cash contract payments, and \$2.3 million from intergovernmental contract and grant payments and other charges for current services. Significant disbursements for the month included primarily three biweekly payrolls (instead of the typical two per month) which were approximately \$13.0 million each with related benefits. Total May cash outflows amounted to approximately \$40.0 million. The portfolio's balance is expected to decrease in June as there are no major receipts scheduled for the month.

In May, the portfolio's yield to maturity (365-day equivalent) declined by 9 basis points to 0.72%. The effective rate of return decreased by 37 basis points to .68% for the month, and decreased by 15 basis points to 1.76% for the fiscal year to date. The average maturity of the portfolio shortened by 3 days to 42 days to maturity.

Economic News

The U.S. economy showed some signs of recovery in May. The labor market surprisingly added 2.5 million jobs, and the unemployment rate fell from 14.7% to 13.3%. Retail sales rose 17.7% as states eased restrictions, though spending remained below pre-pandemic levels. Consumer confidence measures unexpectedly rose as the U.S. economy slowly restarted. Both manufacturing and non-manufacturing sectors improved slightly. Industrial production also edged up 1.4% as factories resumed operations after the shutdowns. The CPI (Consumer Price Index) declined 0.1% for the month and consumer prices dropped for the third straight month as the pandemic kept shoppers and travelers at home. Housing numbers were mixed in May. Existing homes sales fell 9.7% yet new home sales rose 16.6%. On June 10, 2020, the Federal Open Market Committee voted to keep the federal funds rate unchanged at the target range of 0.0% - 0.25%. The Committee also indicated it expects to maintain the federal funds rate near zero until 2022.

**BENCHMARK COMPARISON AS OF MAY 31, 2020***3 Month T-Bill: 0.13%**1 Year T-Bill: 0.16%**6 Month T-Bill: 0.15%**LAIF: 1.36%**OCFA Portfolio: 0.68%***PORTFOLIO SIZE, YIELD, & DURATION**

	<u><i>Current Month</i></u>	<u><i>Prior Month</i></u>	<u><i>Prior Year</i></u>
<i>Book Value-</i>	<i>\$198,715,085</i>	<i>\$217,674,581</i>	<i>\$190,479,258</i>
<i>Yield to Maturity (365 day)</i>	<i>0.72%</i>	<i>0.81%</i>	<i>2.33%</i>
<i>Effective Rate of Return</i>	<i>0.68%</i>	<i>1.05%</i>	<i>2.32%</i>
<i>Days to Maturity</i>	<i>42</i>	<i>45</i>	<i>52</i>



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
May 31, 2020

Orange County Fire Authority
1 Fire Authority Road
Irvine, CA 92602
(714)573-6301

(See Note 1 on page 9)

(See Note 2 on page 9)

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Call / Maturity	YTM / Call 360 Equiv.	YTM / Call 365 Equiv.
Federal Agency Coupon Securities	27,000,000.00	27,035,850.00	27,037,269.54	15.54	1,422	46	0.587	0.595
Federal Agency Disc. -Amortizing	72,000,000.00	71,974,560.00	71,982,423.33	41.36	115	82	0.101	0.103
Local Agency Investment Funds	75,000,000.00	75,561,076.13	75,000,000.00	43.10	1	1	1.344	1.363
Investments	174,000,000.00	174,571,486.13	174,019,692.87	100.00%	269	42	0.712	0.722
Cash and Accrued Interest								
Passbook/Checking (not included in yield calculations)	24,483,548.41	24,483,548.41	24,483,548.41		1	1	0.000	0.000
Accrued Interest at Purchase		70,029.16	70,029.16					
Subtotal		24,553,577.57	24,553,577.57					
Total Cash and Investments	198,483,548.41	199,125,063.70	198,573,270.44		269	42	0.712	0.722

Total Earnings	May 31 Month Ending	Fiscal Year To Date
Current Year	117,086.25	2,515,136.07
Average Daily Balance	202,134,868.36	155,274,466.35
Effective Rate of Return	0.68%	1.76%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2020. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

Patricia Jakubiak, Treasurer

6/5/20

Cash and Investments with GASB 31 Adjustment:

Book Value of Cash & Investments before GASB 31 (Above)	\$ 198,573,270.44
GASB 31 Adjustment to Books (See Note 3 on page 9)	\$ 141,814.96
Total	\$ 198,715,085.40

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
May 31, 2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Call / Maturity	Maturity Date
Money Mkt Mutual Funds/Cash											
SYS528	528	Federated Treasury Obligations			0.00	0.00	0.00	0.010	0.010	1	
Subtotal and Average			18,368,101.49		0.00	0.00	0.00		0.000	0	
Federal Agency Coupon Securities											
3134GVEH7	999	Fed Home Loan Mtg Corp (Callable on 6/5/20)		03/31/2020	11,000,000.00	11,002,090.00	11,001,663.75	1.875	1.170	4	03/05/2025
3135G0X65	1004	Fed Natl Mortg Assoc (Callable on 7/24/20)		04/23/2020	12,000,000.00	12,029,040.00	12,030,366.20	1.850	0.130	53	07/24/2023
3135G03D3	1005	Fed Natl Mortg Assoc (Callable on 10/20/20)		04/23/2020	4,000,000.00	4,004,720.00	4,005,239.59	0.750	0.410	141	04/20/2023
Subtotal and Average			36,790,662.07		27,000,000.00	27,035,850.00	27,037,269.54		0.595	46	
Federal Agency Disc. -Amortizing											
313396J20	1000	Freddie Mac		04/23/2020	12,000,000.00	11,993,040.00	11,995,490.00	0.110	0.113	123	10/02/2020
313396G49	1001	Freddie Mac		04/23/2020	12,000,000.00	11,994,240.00	11,996,003.33	0.110	0.113	109	09/18/2020
313396E66	1002	Freddie Mac		04/23/2020	12,000,000.00	11,994,960.00	11,996,516.67	0.110	0.113	95	09/04/2020
313396C84	1003	Freddie Mac		04/23/2020	12,000,000.00	11,995,920.00	11,997,030.00	0.110	0.113	81	08/21/2020
313396A37	1007	Freddie Mac		05/28/2020	12,000,000.00	11,997,360.00	11,997,800.00	0.110	0.113	60	07/31/2020
313384YQ6	1006	Fed Home Loan Bank		04/23/2020	12,000,000.00	11,999,040.00	11,999,583.33	0.050	0.051	25	06/26/2020
Subtotal and Average			71,976,104.80		72,000,000.00	71,974,560.00	71,982,423.33		0.103	82	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			75,000,000.00	75,561,076.13	75,000,000.00	1.363	1.363	1	
Subtotal and Average			75,000,000.00		75,000,000.00	75,561,076.13	75,000,000.00		1.363	1	
Total and Average			202,134,868.36		174,000,000.00	174,571,486.13	174,019,692.87		0.722	42	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
May 31, 2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Maturity
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2019	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2019	24,463,548.41	24,463,548.41	24,463,548.41		0.000	1
Average Balance			0.00	Accrued Interest at Purchase		70,029.16	70,029.16			1
				Subtotal		24,553,577.57	24,553,577.57			
Total Cash and Investments			202,134,868.36		198,483,548.41	199,125,063.70	198,573,270.44		0.722	42

Orange County Fire Authority

In service of others!



ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of June 1, 2020

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval: 0 days	(06/01/2020 - 06/01/2020)	4 Maturities	0 Payments		99,483,548.41	50.12%	99,483,548.41	100,044,624.54
Aging Interval: 1 - 30 days	(06/02/2020 - 07/01/2020)	1 Maturities	0 Payments		12,000,000.00	6.05%	11,999,583.33	11,999,040.00
Aging Interval: 31 - 60 days	(07/02/2020 - 07/31/2020)	1 Maturities	0 Payments		12,000,000.00	6.04%	11,997,800.00	11,997,360.00
Aging Interval: 61 - 91 days	(08/01/2020 - 08/31/2020)	1 Maturities	0 Payments		12,000,000.00	6.04%	11,997,030.00	11,995,920.00
Aging Interval: 92 - 121 days	(09/01/2020 - 09/30/2020)	2 Maturities	0 Payments		24,000,000.00	12.09%	23,992,520.00	23,989,200.00
Aging Interval: 122 - 152 days	(10/01/2020 - 10/31/2020)	1 Maturities	0 Payments		12,000,000.00	6.04%	11,995,490.00	11,993,040.00
Aging Interval: 153 - 183 days	(11/01/2020 - 12/01/2020)	0 Maturities	0 Payments		0.00	0.00%	0.00	0.00
Aging Interval: 184 - 274 days	(12/02/2020 - 03/02/2021)	0 Maturities	0 Payments		0.00	0.00%	0.00	0.00
Aging Interval: 275 - 365 days	(03/03/2021 - 06/01/2021)	0 Maturities	0 Payments		0.00	0.00%	0.00	0.00
Aging Interval: 366 - 1095 days	(06/02/2021 - 06/01/2023)	1 Maturities	0 Payments		4,000,000.00	2.02%	4,005,239.59	4,004,720.00
Aging Interval: 1096 - 1825 days	(06/02/2023 - 05/31/2025)	2 Maturities	0 Payments		23,000,000.00	11.60%	23,032,029.95	23,031,130.00
Aging Interval: 1826 days and after	(06/01/2025 -)	0 Maturities	0 Payments		0.00	0.00%	0.00	0.00
Total for		13 Investments	0 Payments			100.00	198,503,241.28	199,055,034.54



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The MUFG Union Bank (formerly Union Bank) Trust Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year end. The adjustment for June 30, 2019 includes an increase of \$111,266 to the LAIF investment and an increase of \$30,549 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks, yet allow that liquidity to be invested while payment of the outstanding checks is pending.



Local Agency Investment Fund (LAIF)

As of May 31, 2020, OCFA has \$75,000,000 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of March 31, 2020 is 1.007481015. When applied to OCFA's LAIF investment, the fair value is \$75,561,076 or \$561,076 above cost. Although the fair value of the LAIF investment is higher than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation at May 31, 2020 is included on the following page.



Fair Value Including Accrued Interest	\$	100,010,866,712.60
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Orange County Fire Authority
Preliminary Investment Report
June 19, 2020



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
June 19, 2020

Orange County Fire Authority
1 Fire Authority Road
Irvine, CA 92602
(714)573-6301

(See Note 1 on page 18)

(See Note 2 on page 18)

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Call / Maturity	YTM / Call 360 Equiv.	YTM / Call 365 Equiv.
Federal Agency Coupon Securities	16,000,000.00	16,021,400.00	16,024,003.60	9.83	1,163	56	0.197	0.200
Federal Agency Disc. -Amortizing	72,000,000.00	71,982,000.00	71,986,223.34	44.16	115	63	0.101	0.103
Local Agency Investment Funds	75,000,000.00	75,561,076.13	75,000,000.00	46.01	1	1	1.344	1.363
Investments	163,000,000.00	163,564,476.13	163,010,226.94	100.00%	166	34	0.683	0.692
Cash and Accrued Interest								
Passbook/Checking (not included in yield calculations)	25,521,745.64	25,521,745.64	25,521,745.64		1	1	0.000	0.000
Accrued Interest at Purchase		55,133.33	55,133.33					
Subtotal		25,576,878.97	25,576,878.97					
Total Cash and Investments	188,521,745.64	189,141,355.10	188,587,105.91		166	34	0.683	0.692

Total Earnings	June 19 Month Ending	Fiscal Year To Date
Current Year	59,338.74	2,574,474.81
Average Daily Balance	192,054,983.80	157,243,001.09
Effective Rate of Return	0.59%	1.68%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2020. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


Patricia Jakubiak, Treasurer

Cash and Investments with GASB 31 Adjustment:

Book Value of Cash & Investments before GASB 31 (Above)	\$ 188,587,105.91
GASB 31 Adjustment to Books (See Note 3 on page 18)	\$ 141,814.96
Total	\$ 188,728,920.87

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
June 19, 2020

(See Note 1 on page 18)

(See Note 2 on page 18)

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Call / Maturity	Maturity Date
Money Mkt Mutual Funds/Cash											
SYS528	528	Federated Treasury Obligations			0.00	0.00	0.00	0.010	0.010	1	
Subtotal and Average			26,725,140.27		0.00	0.00	0.00		0.000	0	
Federal Agency Coupon Securities											
3135G0X65	1004	Fed Natl Mortg Assoc (Callable on 7/24/20)		04/23/2020	12,000,000.00	12,017,640.00	12,019,480.21	1.850	0.130	34	07/24/2023
3135G03D3	1005	Fed Natl Mortg Assoc (Callable on 10/20/20)		04/23/2020	4,000,000.00	4,003,760.00	4,004,523.39	0.750	0.410	122	04/20/2023
Subtotal and Average			18,345,420.20		16,000,000.00	16,021,400.00	16,024,003.60		0.200	56	
Federal Agency Disc. -Amortizing											
313396J20	1000	Freddie Mac		04/23/2020	12,000,000.00	11,994,600.00	11,996,186.67	0.110	0.113	104	10/02/2020
313396G49	1001	Freddie Mac		04/23/2020	12,000,000.00	11,995,320.00	11,996,700.00	0.110	0.113	90	09/18/2020
313396E66	1002	Freddie Mac		04/23/2020	12,000,000.00	11,996,040.00	11,997,213.34	0.110	0.113	76	09/04/2020
313396C84	1003	Freddie Mac		04/23/2020	12,000,000.00	11,997,600.00	11,997,726.67	0.110	0.113	62	08/21/2020
313396A37	1007	Freddie Mac		05/28/2020	12,000,000.00	11,998,560.00	11,998,496.66	0.110	0.113	41	07/31/2020
313384YQ6	1006	Fed Home Loan Bank		04/23/2020	12,000,000.00	11,999,880.00	11,999,900.00	0.050	0.051	6	06/26/2020
Subtotal and Average			71,984,423.33		72,000,000.00	71,982,000.00	71,986,223.34		0.103	63	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			75,000,000.00	75,561,076.13	75,000,000.00	1.363	1.363	1	
Subtotal and Average			75,000,000.00		75,000,000.00	75,561,076.13	75,000,000.00		1.363	1	
Total and Average			192,054,983.80		163,000,000.00	163,564,476.13	163,010,226.94		0.692	34	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
June 19, 2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Maturity
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2019	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2019	25,501,745.64	25,501,745.64	25,501,745.64		0.000	1
Average Balance			0.00	Accrued Interest at Purchase		55,133.33	55,133.33			1
				Subtotal		25,576,878.97	25,576,878.97			
Total Cash and Investments			192,054,983.80		188,521,745.64	189,141,355.10	188,587,105.91		0.692	34

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ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of June 20, 2020

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, Irvine, CA 92602
 (714)573-6301

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval: 0 days	(06/20/2020 - 06/20/2020)	4 Maturities	0 Payments	100,521,745.64	53.32%	100,521,745.64	101,082,821.77
Aging Interval: 1 - 30 days	(06/21/2020 - 07/20/2020)	1 Maturities	0 Payments	12,000,000.00	6.36%	11,999,900.00	11,999,880.00
Aging Interval: 31 - 60 days	(07/21/2020 - 08/19/2020)	1 Maturities	0 Payments	12,000,000.00	6.36%	11,998,496.66	11,998,560.00
Aging Interval: 61 - 91 days	(08/20/2020 - 09/19/2020)	3 Maturities	0 Payments	36,000,000.00	19.09%	35,991,640.01	35,988,960.00
Aging Interval: 92 - 121 days	(09/20/2020 - 10/19/2020)	1 Maturities	0 Payments	12,000,000.00	6.36%	11,996,186.67	11,994,600.00
Aging Interval: 122 - 152 days	(10/20/2020 - 11/19/2020)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 153 - 183 days	(11/20/2020 - 12/20/2020)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 184 - 274 days	(12/21/2020 - 03/21/2021)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 275 - 365 days	(03/22/2021 - 06/20/2021)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 366 - 1095 days	(06/21/2021 - 06/20/2023)	1 Maturities	0 Payments	4,000,000.00	2.12%	4,004,523.39	4,003,760.00
Aging Interval: 1096 - 1825 days	(06/21/2023 - 06/19/2025)	1 Maturities	0 Payments	12,000,000.00	6.38%	12,019,480.21	12,017,640.00
Aging Interval: 1826 days and after	(06/20/2025 -)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Total for		12 Investments	0 Payments		100.00	188,531,972.58	189,086,221.77



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The MUFG Union Bank Trust Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year end. The adjustment for June 30, 2019 includes an increase of \$111,266 to the LAIF investment and an increase of \$30,549 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks, yet allow that liquidity to be invested while payment of the outstanding checks is pending.

GLOSSARY

INVESTMENT TERMS

Basis Point. Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

Book Value. This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

Commercial Paper. Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

Coupon Rate. Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

Discount. The amount by which a bond sells under its par (face) value.

Discount Securities. Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

Effective Rate of Return. Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

Federal Agency Securities. Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

Federal Funds. Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

Fed Funds Rate. The interest rate charged by one institution lending federal funds to another.

Federal Open Market Committee. The branch of the Federal Reserve Board that determines the direction of monetary policy.

Local Agency Investment Fund (LAIF). A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$50 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because

deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot exceed 1/4 of a percent of the earnings.

Market value. The price at which the security is trading and could presumably be purchased or sold.

Maturity Date. The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

Money Market Mutual Fund. Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

Par. Face value or principal value of a bond typically \$1,000 per bond.

Rate of Return. The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

Treasury Bills. Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes. Intermediate U.S. government debt securities with maturities of one to 10 years.

Treasury bonds. Long-term U.S. government debt securities with maturities of 10 years or longer.

Yield. Rate of return on a bond.

Yield-to-maturity. Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

ECONOMIC TERMS

Conference Board Consumer Confidence Index A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

Consumer Price Index (CPI). A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

Durable Goods Orders. An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

Gross Domestic Product. The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

Industrial Production. An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

ISM Institute for Supply Management (ISM) Manufacturing Index. A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

ISM Non-manufacturing Index. An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

Leading Economic Index. A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

National Federation of Independent Business Small Business Optimism Index. An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

Producer Price Index. An index that measures the average change over time in the selling prices received by domestic producers for their output.

University of Michigan Consumer Sentiment Index. An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
July 8, 2020

Agenda Item No. 3B
Discussion Calendar

**Acceptance of 2020 Department of Homeland Security Grant
Program (HSGP)/Federal Emergency Management Agency's Urban
Search & Rescue Preparedness Cooperative Agreement Funding**

Contact(s) for Further Information

Pokey Sanchez, Deputy Chief
Emergency Operations Bureau

MarkSanchez@ocfa.org

714.573.6014

Vince Carpino, Division Chief
Operations Department

VincentCarpino@ocfa.org

714.573.6692

Summary

This annual item is submitted for approval and acceptance of the 2020 Preparedness Cooperative Agreement funding from the Department of Homeland Security/Federal Emergency Management Agency's (DHS/FEMA) National Urban Search and Rescue (US&R) Program.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of July 23, 2020, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Approve a budget adjustment to the FY 2020/21 General Fund (121) budget increasing revenues and expenditures by \$1,261,631.

Impact to Cities/County

Not Applicable.

Fiscal Impact

The FY 2020/21 General Fund revenues and expenditures will be increased by \$1,261,631.

Background

California Task Force Five (CA-TF5), located in Orange County and sponsored by the Orange County Fire Authority, is one of 28 National US&R Task Forces. CA-TF5 has used past Cooperative Agreement funds and activation reimbursements to equip and train the task force members for various missions including but not limited to: rescuing victims in collapsed structures, responding to natural disasters, and responses to attacks from weapons of mass destruction/terrorist attacks.

Currently, CA-TF5 maintains a response capability that includes apparatus and equipment supply inventory worth approximately \$8 million. There is also a personnel cadre of over 220 members, composed of a civilian element of structural engineers, disaster search canines, physicians, as well as firefighters from the participating agencies of Anaheim, Orange, and the OCFA.

DHS/FEMA has authorized an initial funding of \$1,176,631 to each US&R Task Force for the administration of an approved National Urban Search and Rescue Response System. In addition to the initial funding that has been awarded to each US&R Task Force, an \$85,000 allocation has been awarded to CA-TF5 for the Task Force members that participate and support the national program in leadership positions and host the 2021 National Advisory Group Meetings. Total grant funding for CA-TF5 is as follows:

Grant Funding Component	Component Amount	Total Grant Funding
<i>Base funding provided to each US&R Task Force:</i>		
• Administration	\$382,167	
• Training (including travel expenses)	\$192,304	
• Equipment/Cache (acquisition, modifications)	\$180,131	
• Storage and Maintenance	\$422,029	
<i>Subtotal</i>		\$1,176,631
<i>Additional funding components provided to CA-TF5 only:</i>		
• Administration – Western Region Sponsoring Agency Chief	\$8,000	
• Administration – National Incident Support Team Leader	\$6,000	
• Administration – National Incident Support Team Representative	\$15,000	
• Administration – National Logistics Functional Group Leader	\$12,000	
• Administration – National Incident Support Team Ops Group Advisor	\$4,000	
• Administration – National Advisory Group Meetings	\$40,000	
<i>Subtotal</i>		\$85,000
Total Grant Funding Awarded to CA-TF5		\$1,261,631

Through the leadership of OCFA's Board, the OCFA was able to enhance relationships with Congressional representatives. This effort not only helped to broaden appreciation for OCFA's US&R program, it facilitated additional funding in HR 1471. The legislation passed through Congress, identified the need for \$50M nationally for the country's 28 US&R teams.

The Cooperative Agreement funding continues the development and maintenance of the National US&R Response System resources to be prepared to provide qualified, competent US&R personnel in support of all US&R activities/incidents under the Federal Response Plan. This Cooperative Agreement funding is available for use beginning September 1, 2020, through August 31, 2023.

Attachment(s)

Proposed Resolution for Acceptance of FEMA US&R Cooperative Agreement

RESOLUTION NO. 2020-XX

**A RESOLUTION OF THE ORANGE COUNTY FIRE AUTHORITY
ACCEPTING THE FEDERAL EMERGENCY MANAGEMENT AGENCY
(FEMA) NATIONAL URBAN SEARCH AND RESCUE (US&R)
PROGRAM COOPERATIVE AGREEMENT TO PURCHASE US&R
EQUIPMENT AND SUPPLIES, MAINTENANCE AND REPAIR OF
US&R EQUIPMENT, TRAINING, AND PROGRAM ADMINISTRATION**

WHEREAS, the Orange County Fire Authority is one of only 28 agencies in the country selected to participate in the FEMA's National US&R Response System; and

WHEREAS, OCFA entered into a tri-party agreement with FEMA and the California Governor's Office of Emergency Services, who provides oversight and additional support for the program; and

WHEREAS, currently Orange County US&R California Task Force 5 maintains a response capability including apparatus and equipment supply inventory worth approximately \$8 million; and

WHEREAS, Orange County US&R California Task Force 5 maintains a personnel cadre of over 220 members that includes a civilian element of structural engineers, disaster search canines, physicians, as well as firefighters from the participating agencies of Anaheim, Orange and the OCFA; and

WHEREAS, FEMA has authorized a funding award of \$1,261,631 which is available for use beginning September 30, 2020, through August 31, 2023, for preparedness issues related to the Urban Search and Rescue Program.

NOW, THEREFORE, the Board of Directors of the Orange County Fire Authority does hereby resolve to accept the FEMA US&R Cooperative Agreement to be utilized for such things as procurement of US&R equipment and supplies, maintenance and repair of US&R equipment, training and program administration. Additionally, these funds can be used for associated travel expenses for task force personnel to attend US&R related training courses, exercises, meetings, and for the management and administration of US&R activities. This includes expenses relating to task force maintenance, development, record-keeping, and correspondence.

PASSED, APPROVED, AND ADOPTED this ____ day of _____ 2020.

SHELLY HASSELBRINK, CHAIR
Board of Directors

ATTEST:

MARIA D. HUIZAR, CMC
Clerk of the Authority