



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

### **EXECUTIVE COMMITTEE REGULAR MEETING**

**Thursday, April 23, 2020  
5:30 P.M.**

**Regional Fire Operations and Training Center  
Board Room**

**1 Fire Authority Road  
Irvine, CA 92602**

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **Notice Regarding Public Participation During COVID-19 Emergency**

**During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:**

**To watch the meeting, the public may observe the meeting online at [OCFA.org](http://OCFA.org).**

**To comment on one or more items, send an email to [PublicComments@ocfa.org](mailto:PublicComments@ocfa.org). You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Executive Committee. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.**

**For Individuals with Disabilities: The OCFA is dedicated to ensure accessibility to the meetings for those individuals with disabilities, therefore the OCFA has established a process to request a reasonable modification or accommodation consistent with the Americans with Disabilities Act (ADA). If you would like to request a modification or accommodation due to a disability, please call (714) 573-6040 as soon as is feasible, and identify the need and the requested modification or accommodation.**

**CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Matthew Si.

**PLEDGE OF ALLEGIANCE** by Vice Chair Rossini

## ROLL CALL

### 1. PRESENTATIONS

No items.

## REPORTS

### REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR

## PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

**Public Comments during COVID-19 Emergency: Public Comments will be accepted prior to or during the meeting via email at [PublicComments@ocfa.org](mailto:PublicComments@ocfa.org). Comments may be submitted in reference to a specific item on the agenda or on items within the Executive Committee's subject matter jurisdiction but which are not listed on the agenda. All written comments will be distributed in writing via email to the Executive Committee members. Comments on items on the agenda will only be considered until the opportunity for public input on that item has closed.**

### 2. CONSENT CALENDAR

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

#### A. [Minutes from the March 26, 2020, Regular Executive Committee Meeting](#)

Submitted by: Martha Halvorson, Acting Clerk of the Authority

Recommended Action:

Approve as submitted.

#### B. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

**Budget and Finance Committee Recommendation: APPROVE**

Recommended Action:

Receive and file the reports.

**C. Blanket Order Renewal Banner Human Resources/Financial System Software**  
**Submitted by: Jim Ruane, Assistant Chief/Logistics Department**

**Recommended Actions:**

1. Approve and authorize the Purchasing Manager to renew the current contract with Avenu Insights and Analytics, for Banner Human Resources/Financial systems software licensing and maintenance fees at an amount not to exceed \$129,461 for the first renewal year.
2. Approve and authorize the Purchasing Manager to renew the contract up to four additional years and increase the contract up to 7.5% annually for software license fee adjustments.

**END OF CONSENT CALENDAR**

**3. DISCUSSION CALENDAR**

No items.

**CLOSED SESSION**

No items.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Orange County Fire Authority Executive Committee is scheduled for Thursday, May 28, 2020, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 16<sup>th</sup> day of April, 2020.

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Martha Halvorson, CMC  
Acting Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee Meeting

Tuesday, May 5, 2020, 12 noon

Budget and Finance Committee Meeting

Wednesday, May, 13, 2020, 12 noon

Executive Committee Meeting

Thursday, May 28, 2020, 5:30 p.m.

Board of Directors Meeting

Thursday, May 28, 2020, 6:00 p.m.