



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, June 25, 2020

5:30 P.M.

**Regional Fire Operations and Training Center
Board Room**

1 Fire Authority Road
Irvine, CA 92602

Shelley Hasselbrink, Chair

Vince Rossini, Vice Chair

Ed Sachs • Gene Hernandez • Joe Muller

Noel Hatch • Dave Shawver • Donald P. Wagner • Elizabeth Swift

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:

- To watch the meeting online, please go to website at www.OCFA.org
- To submit an e-comment, please email to PublicComments@ocfa.org.

You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Committee. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.

CALL TO ORDER

INVOCATION by OCFA Chaplain Kent Kraning

PLEDGE OF ALLEGIANCE by Director Swift

ROLL CALL

1. PRESENTATIONS

No items.

REPORTS

A. Report from the Budget and Finance Committee Chair

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Minutes from the May 28, 2020, Regular Executive Committee Meeting](#)

Submitted by: Maria Huizar, Clerk of the Authority

Recommended Action:

Approve as submitted.

B. [Monthly Investment Reports](#)

Submitted by: Tricia Jakubiak, Treasurer

Budget and Finance Committee Recommendation: *Approve*

Recommended Action:

Receive and file the reports.

C. Annual Renewal of General Liability Insurance

Submitted by: Nina Collins, Assistant Chief/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to renew the General Liability Insurance Program coverage with the FAIRA for the policy period from July 1, 2020, to July 1, 2021, with a premium amount of \$1,170,000.

D. Annual Renewal of California State Association of Counties Excess Insurance Authority Workers' Compensation Excess Insurance

Submitted by: Nina Collins, Assistant Chief/Human Resources Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to bind workers' compensation excess insurance coverage with the California State Association of Counties Excess Insurance Authority for the policy period July 1, 2020, to July 1, 2021, with a premium of \$608,875.

E. Special Procurement for Air Fill Stations

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a one-time Purchase Order to CAS in the amount of \$26,087.11 for two Bauer air fill stations for the aggregate amount not to exceed \$67,174.22 during FY 2019/20.

F. Blanket Order Increase and Renewal for Firefighting Helmets

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase and extend the blanket order with AllStar Fire Equipment, Inc. using the special procurement provision of the Purchasing Ordinance for Phenix First Due firefighting helmets for three years in an amount not to exceed \$90,000 annually (\$270,000 aggregate).

G. Orange County Data Acquisition Partnership Participation Agreement for Aerial Imagery Services

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute the Participation Agreement for the OCDAP and issue a one-time Purchase Order to OCCOG for aerial imagery services for "Cycle 1" in an amount not to exceed \$62,275.

H. Write-off for Uncollectible Account – Medix Ambulance Services

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Approve the write-off of \$68,921.73 as a one-time adjustment for uncollectible accounts due from Medix Ambulance Services.

I. June Legislative Report

Submitted by: Jay Barkman, Legislative Analyst

Recommended Action:

Receive and file update and adopt recommended bill positions.

3. DISCUSSION CALENDAR

No items.

CLOSED SESSION

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Orange County Fire Authority Executive Committee is scheduled for Thursday, July 23, 2020, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 18th day of June, 2020.

Martha Halvorson, CMC
Assistant Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Meeting
Executive Committee Meeting
Board of Directors Meeting

Wednesday, July 8, 2020, 12 noon
Thursday, July 23, 2020, 5:30 p.m.
Thursday, July 23, 2020, 6:00 p.m.