



ORANGE COUNTY FIRE AUTHORITY AGENDA

Human Resources Committee Meeting

Tuesday, February 4, 2020

12:00 Noon

Orange County Fire Authority Regional Fire Operations and Training Center

1 Fire Authority Road

Room AE117

Irvine, California 92602

Rob Johnson, Chair

Vince Rossini, Vice Chair

Noel Hatch Gene Hernandez Ed Sachs Dave Shawver Michelle Steggell

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Human Resources Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Human Resources Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority. Speaker Forms are available on the counter noted in the meeting room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE by Director Noel Hatch

ROLL CALL

PUBLIC COMMENTS

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

1. PRESENTATIONS

A. Behavioral Health Program Update

Presented by: Jonathan Wilby, Risk Manager/Human Resources Department

Recommended Action:

Receive the oral presentation.

B. Cancer Awareness Prevention Program Update

Presented by: Jonathan Wilby, Risk Manager/Human Resources Department

Recommended Action:

Receive the oral presentation.

2. MINUTES

A. Minutes from the November 5, 2019, Regular Human Resources Committee Meeting

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

A. Recruitment & Selection Unit Update

Submitted by: Nina Collins, Assistant Chief/Director/Human Resources Department

Recommended Action:

Receive and file the report.

4. DISCUSSION CALENDAR

A. Annual Workers' Compensation Program Update

Presented by: Nina Collins, Assistant Chief/Director/Human Resources Department

Recommended Action:

Receive and file the report.

ELECTION OF HUMAN RESOURCES COMMITTEE CHAIR AND VICE CHAIR

COMMENTS

HUMAN RESOURCES DIRECTOR’S COMMENTS

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

CS1. CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation
(32 Cases)

CLOSED SESSION REPORT

ADJOURNMENT – The next regular meeting of the Human Resources Committee will be May 5, 2020, at 12 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 30th day of January 2020.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Budget and Finance Committee Special Meeting	Tuesday, February 11*, 2020, 12:00 noon
Executive Committee Meeting	Thursday, February 27, 2020, 5:30 p.m.
Board of Directors Meeting	Thursday, February 27, 2020, 6:00 p.m.

*Special Meeting date, due to Veteran’s Day Holiday