

MINUTES ORANGE COUNTY FIRE AUTHORITY

Human Resources Committee Special Meeting
Tuesday, November 10, 2020
12:00 Noon

Regional Fire Operations and Training Center
Room AE117
1 Fire Authority Road
Irvine, CA 92602

CALL TO ORDER

A special meeting of the Human Resources Committee was called to order on November 10, 2020, at 12:00 p.m. by Vice Chair Steggell.

PLEDGE OF ALLEGIANCE

Director Hatch led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Michele Steggell, La Palma, Vice Chair
Noel Hatch, Laguna Woods*
Gene Hernandez, Yorba Linda*
Robert Johnson, Cypress
David Shawver, Stanton*
Ed Sachs, Mission Viejo*

Absent: Vince Rossini, Villa Park, Chair

Also present were:

Fire Chief Brian Fennessy
Assistant Chief Randy Black
Assistant Chief Kenny Dossey
Assistant Chief Lori Smith
Clerk of the Authority Maria D. Huizar

Deputy Chief Lori Zeller
Assistant Chief Robert Cortez
Assistant Chief/Dir. Stephanie Holloman
General Counsel David Kendig
Legal Counsel Keith Dobyns

1. PRESENTATIONS (FILE 18.10M)

Risk Manager Rhonda Haynes provided a presentation regarding Behavioral Health Month – a Weekly Overview.

PUBLIC COMMENTS

Vice Chair Steggell opened the Public Comments portion of the meeting. Vice Chair Steggell closed the Public Comments portion of the meeting without any comments from the general public.

2. CONSENT CALENDAR

On motion of Director Johnson and second by Director Shawver, and following a roll call vote, declared passed 6-0 (Vice Chair Rossini was absent) to approve Items 2A-2E.

A. Minutes for the Special Human Resources Committee Meeting on September 1, 2020 (FILE 12.02D2)

Action: Approve as submitted.

B. Annual Workers' Compensation Program Update (FILE 18.10A2a)

Action: Receive and file the report.

C. New Classification Specification for Diversity and Inclusion Coordinator (FILE 17.18)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of November 19, 2020, with the Human Resources Committee's recommendation that the Executive Committee approve the establishment of the new classification and salary range of Diversity and Inclusion Coordinator.

D. New Classification Specification for Environmental, Health and Safety Analyst (FILE 17.18)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of November 19, 2020, with the Human Resources Committee's recommendation that the Executive Committee approve the establishment of the new classification and salary range of Environmental, Health and Safety Analyst.

E. Mission Driven Culture (MDC) Organizational Development Project Update (FILE 17.16A)

Action: Receive and file the update.

3. DISCUSSION CALENDAR

No items.

COMMENTS

- **HUMAN RESOURCES DIRECTOR'S COMMENTS (FILE 12.02D6)**
Assistant Chief and Human Resources Director Stephanie Holloman introduced Rhonda Haynes as the newly appointed Risk Manager for OCFA, praising her abilities and many years of prior service within the department. She brought to the Committee's attention two bills in the state legislature, AB 2655, making it a misdemeanor for first responders to take unauthorized photographs of deceased persons at the scene of an accident or crime, unless for official law enforcement purposes, and SB 1343, requires all non-supervisory personnel complete a one-hour training on sexual harassment and discrimination prevention.
- **COMMITTEE MEMBER COMMENTS (FILE 12.02D4)**
Director Sachs addressed a memo provided by General Counsel to the Committee members.

Director Hatch extended congratulations to newly appointed Risk Manager Rhonda Haynes.

Director Shawver extended thanks to Director Johnson for his years of service to the OCFA Board and Human Resources Committee.

Director Hernandez extended thanks to Director Johnson for his service with OCFA, noting he has been a pleasure to work with, always providing common sense and balance.

RECESSED TO CLOSED SESSION (FILE 12.02A5)

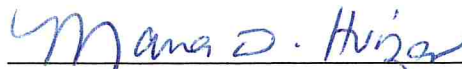
CS1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Authority: Government Code Section 54956.9(b) – Significant Exposure to Litigation
(2 Cases)

CLOSED SESSION REPORT (FILE 12.03A5)

General Counsel David Kendig stated there were no reportable actions.

ADJOURNMENT – Vice Chair Steggell adjourned the meeting at 1:39 p.m. The next regular meeting of the Human Resources Committee is scheduled for Tuesday, February 2, 2021, at 12:00 noon.



Maria D. Huizar, CMC
Clerk of the Authority