



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

Thursday, October 28, 2021  
6:00 P.M.

Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

The public is permitted to convene in person for this public meeting or view and comment as follows:

- To watch the meeting online, please go to website at [www.OCFA.org](http://www.OCFA.org)
- To submit an e-comment, please email to [PublicComments@ocfa.org](mailto:PublicComments@ocfa.org)  
Your comments will be forwarded electronically and immediately to the members of the Board.
- To comment Live via Zoom, please [click here for instructions](#).

You may comment on items on the agenda or within the subject jurisdiction of the Board.

**CALL TO ORDER** by Chair Shawver

**INVOCATION** by OCFA Chaplain Emily McColl

**PLEDGE OF ALLEGIANCE** by Director Kalmick

**ROLL CALL** by Clerk of the Authority

**REPORTS**

**A. Report from the Budget and Finance Committee Chair**

**B. Report from the Fire Chief**

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

**1. PRESENTATIONS**

- Recognition of Purchasing Award

**RECESS TO CLOSED SESSION**

*The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matters will prejudice the position of the authority in existing and/or anticipated litigation:*

**CS1. CONFERENCE WITH LABOR NEGOTIATOR** pursuant to Government Code Section 54957.6

Chief Negotiator:

Peter Brown, Liebert Cassidy Whitmore

Employee Organizations:

- Orange County Professional Firefighters Association, IAFF - Local 3631,
- Orange County Employees Association (OCEA), and
- Orange County Fire Authority Management Association (OCFAMA)

**CS2. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION** pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

**CS3. CONFERENCE WITH LABOR NEGOTIATOR** pursuant to Government Code Section 54957.6

Chief Negotiators: Board Chair Shawver, Vice Chair Steggell,  
Immediate Past Board Chair Hasselbrink and Budget  
& Finance Committee Chair Muller

Position: Fire Chief

**CS4. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION** pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) case regarding unpaid invoices from Brown Marketing.**RECONVENE TO OPEN SESSION****CLOSED SESSION REPORT** by General Counsel**2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.*

**A. Minutes from the September 23, 2021, Regular Meeting of the Board of Directors**

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

**Recommended Action:**

Approve the Minutes as submitted.

**B. Fire Integrated Real-time Intelligence System (FIRIS) 3.0 Program Extension**

Submitted by: Brian Fennessy, Fire Chief and Robert Cortez, Assistant Chief/Business Services Department

On October 13, 2021, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 8-0 vote (Director Bourne absent).

**Recommended Actions:**

1. Approve and authorize a budget adjustment to increase revenue and appropriations in the FY 2021-22 General Fund (121) budget by an additional \$10,671,443 for the extension of the FIRIS 3.0 Program for an additional eight months from November 1 through June 30, 2022.

2. Approve and authorize the Purchasing Manager to adjust all FIRIS-related vendor contracts by the individual amounts needed in support of the FIRIS 3.0 Program extension, so long as the aggregate value of the increase does not exceed the revised program budget (see table).

**C. Approval of Annual Statement of Investment Policy and Investment Authorization**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Tricia Jakubiak, Treasurer/Treasury & Financial Planning

On October 13, 2021, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 8-0 vote (Director Bourne absent).

Recommended Action:

1. Review and approve the submitted Investment Policy of the Orange County Fire Authority, to be effective January 1, 2022.
2. Pursuant to Government Code Sections 53601 and 53607, renew delegation of investment authority to the Treasurer for a one-year period, to be effective January 1, 2022.

**D. 2020 Homeland Security Grant Program**

Submitted by: Shane Sherwood, Division Chief/Division 7 and Jay Barkman, Legislative Analyst/Business Services Department

On October 13, 2021, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 8-0 vote (Director Bourne absent).

Recommended Action:

1. Approve and authorize the Fire Chief to execute any necessary agreement(s) to accept and administer the FY 2020 Homeland Security Grant Program.
2. Approve a budget adjustment to the FY 2021/22 General Fund (121) budget to increase revenues and expenditures by \$180,000.

**E. Updated Cost Reimbursement Rates**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Approve the updated Cost Reimbursement Rate equipment schedule to include standby and hourly flight rates for the S-61 helitanker with an effective date of November 12, 2021.

**F. Award of Public Works Contract for Audio/Visual Systems Upgrades at the USAR Warehouse**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Joel Brodowski, IT Manager/Logistics Department

Recommended Actions:

1. Approve the plans and specifications for Audio/Visual Systems Upgrades at the USAR Warehouse.
2. Accept the JEC Integration Systems bid of August 12, 2021.
3. Approve and award the public works contract to JEC Integration System in the amount of \$211,294.45.

### 3. DISCUSSION CALENDAR

**A. Consider the 9:30 p.m. Rule in Board Rules of Procedure Rule 3(b) and Waive the 10:30 p.m. Curfew Set Forth in Rule 3(c)**

Submitted by: David Kendig, General Counsel

Recommended Action:

1. At 9:30 p.m. determine which remaining agenda items will be considered and which may be continued to the next regular meeting; and
2. In the event the Board's meeting appears likely to continue past 10:30 p.m., waive the 10:30 p.m. curfew set forth in Board Rule of Procedure 3(c). (Waiver of the 10:30 curfew requires approval from three-fifths (3/5ths) of the Board members present for the meeting.)

**B. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Board of Directors**

Submitted by: David Kendig, General Counsel

On October 13, 2021, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by 7-1 vote (Director Tettmer dissented and Director Bourne absent).

Recommended Actions:

1. Make the following findings by majority vote of the Board:
  - a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
  - b. The Board has reconsidered the circumstances of the state of emergency; and
  - c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19; and
2. Direct staff to schedule concurrent Special Joint Meetings of the Budget and Finance Committee, Executive Committee and Human Resources Committee with regular or special meetings of the Board of Directors whenever necessary to address the requirement to make the required findings at least every thirty (30) days, and to minimize the need for separate Board meetings to address this new requirement of the Brown Act. (A proposed schedule that could accommodate the concurrent meetings is attached hereto and referenced as Attachment 2).

C. [Fire Service Proposal for Emergency Services for the City of Fullerton](#)  
Submitted by: Rob Capobianco, Division Chief/Field Operation Department

On October 13, 2021, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for consideration by 6-0 vote (Director Tetteimer, Muller and Bourne absent).

Recommended Action:

Approve and authorize staff to submit the Orange County Fire Authority's proposal to the City of Fullerton for its consideration.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, November 18, 2021, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee  
Budget and Finance Committee  
Executive Committee  
Board of Directors

Tuesday, November 2, 2021, 12 noon  
Wednesday, November 10, 2021, 12 noon  
Thursday, November 18, 2021, 5:30 p.m.  
Thursday, November 18, 2021, 6:00 p.m.