



ORANGE COUNTY FIRE AUTHORITY AGENDA

Budget and Finance Committee Regular Meeting

Wednesday, July 14, 2021

12:00 Noon

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, California 92602

Committee Members

Joe Muller, Chair • Tri Ta, Vice-Chair

Ed Sachs • Shelley Hasselbrink • Gene Hernandez

Mark Tetterer • John O'Neill • Anthony Kuo • Troy Bourne

Jennifer Cervantez, Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

During the Statewide COVID-19 Emergency, the public is not permitted to convene in person for this public meeting. However, the public may still view and comment on the meeting as follows:

- To watch the meeting online, please go to website at www.OCFA.org
- To submit an e-comment, please email to PublicComments@ocfa.org

You may comment on items on the agenda or not on the agenda. Your comments will be forwarded electronically and immediately to the members of the Committee. Comments related to a particular agenda item will only be considered prior to the close of public comments on that item.

CALL TO ORDER – Chair Muller

PLEDGE OF ALLEGIANCE - Director Hernandez

ROLL CALL – Clerk of the Authority

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATION

No items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Director or a member of the public requests separate action on a specific item.

A. Minutes for the June 9, 2021, Regular Budget and Finance Committee Meeting

Submitted by: Maria Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve as submitted.

B. Monthly Investment Reports

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of July 22, 2021, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

C. Budget Adjustment for General Liability Insurance

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Rhonda Haynes, Risk Manager

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of July 22, 2021, with the Budget and Finance Committee's recommendation that the Board of Directors approve a budget adjustment to the FY 2021/22 General Fund (121) budget increasing expenditures by \$791,679.

D. Acceptance of 2021 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Preparedness Cooperative Agreement Funding

Submitted by: Kenny Dossey, Deputy Chief/Operations Bureau, Vince Carpino, Division Chief/Operations Department and Steve Dohman, Battalion Chief/US&R Program Manager

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of July 22, 2021, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Approve a budget adjustment to the FY 2021/22 General Fund (121) budget increasing revenues and expenditures by \$1,269,878.

3. DISCUSSION CALENDAR

A. Fire Integrated Real-time Intelligence System (FIRIS) 3.0 Program

Submitted by: Brian Fennessy, Fire Chief and Robert Cortez, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve and authorize the Board Chair to accept Cal OES reimbursement funding in the amount of \$4,001,791 for the implementation of the three-month FIRIS 3.0 program.
2. Approve and authorize a budget adjustment to increase revenue and appropriations in FY 2021/22 General Fund (121) budget by \$4,001,791 in new Cal OES funding.
3. Approve and authorize the Purchasing Manager to execute a Professional Services Agreement acceptable to the Fire Chief and in a form approved by General Counsel with AEVEX for aviation services in an amount not to exceed \$2,400,250.
4. Approve and authorize the Purchasing Manager to enter into new Professional Services Agreements acceptable to the Fire Chief and in a form approved by General Counsel with the Air Tactical Group Supervisors at amounts not to exceed \$90,000 each. The aggregate total for FIRIS-related ATGS services is not to exceed \$808,519 for the three-month program duration.
5. Approve and authorize the Purchasing Manager to execute an extension acceptable to the Fire Chief and in a form approved by General Counsel to the previously approved Service Agreement with UCSD/WIFIRE using the sole source provision of the Purchasing Ordinance for fire behavior modeling and other related services in an amount not to exceed \$166,667.
6. Approve and authorize the Purchasing Manager to enter into a new Professional Services Agreement acceptable to the Fire Chief and in a form approved by General Counsel with Rocky Opliger for program management services in an amount not to exceed \$60,000 for the program duration.
7. Approve and authorize the Fire Chief and Purchasing Manager to enter into cost reimbursement agreements acceptable to the Fire Chief and in a form approved by

- General Counsel for project management and Fusion Center support services with (a) the Los Angeles Fire Department and (b) North County Fire Protection District in a combined amount not to exceed \$250,000.
8. Approve and authorize the Fire Chief and Purchasing Manager to enter into agreements acceptable to the Fire Chief and in a form approved by General Counsel providing for the use of an air base location to be determined for Southern California operations and Sacramento McClellan Airport for Northern California operations by OCFA and its contractors for office space, to store aircraft and conduct air operations (including take offs and landings) from the respective facilities in an aggregate amount not to exceed \$15,000.
 9. Approve and authorize the Purchasing Manager to adjust all FIRIS-related vendor contracts by the individual amounts needed during the three-month duration, in support of FIRIS 3.0 Program, so long as the aggregate value of the increase does not exceed the revised program budget in Table One.

B. Updated OCFA Basic Life Support Medical Supplies Reimbursement Rate

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Randy Black, Assistant Chief/EMS and Training Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of July 22, 2021, with the Budget and Finance Committee's recommendation that the Board of Directors approve and adopt the updated Basic Life Support Medical Supplies Reimbursement Rate.

C. Modification of Purchasing Ordinance and Purchasing Provisions of Roles/Responsibilities/Authorities Matrix

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Sara Kennedy, Purchasing Manager

Recommended Actions:

Direct staff to place the item on the agenda for the Board of Directors meeting of July 22, 2021, reflecting input from the Budget and Finance Committee and selection of the one of the following options in regard to OCFA's Purchasing regulations:

1. Modify the Purchasing Ordinance and Roles, Responsibilities, and Authorities Matrix to conform to the direction from the Board of Directors during its May 27, 2021, meeting to delete the special procurement authorization and review the procurement process; or
2. Review the 2016 staff report pursuant to which the Purchasing Ordinance and Special Procurement provisions were adopted as requested by Director Ward and make recommendations for the Board's consideration at the July 22, 2021, Board of Directors meeting.

REPORTS

No Items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, September 8, 2021, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Executive Committee

Thursday, July 22, 2021, 5:30 p.m.

Board of Directors

Thursday, July 22, 2021, 6:00 p.m.

Human Resources Committee

Tuesday, August 3, 2021, 12 noon

Budget & Finance Committee

Wednesday, September 8, 2021, 12 noon