



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## Budget and Finance Committee Regular Meeting

Wednesday, October 13, 2021

12:00 Noon

### Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road  
Irvine, California 92602

### Committee Members

Joe Muller, Chair • Tri Ta, Vice-Chair  
Ed Sachs • Shelley Hasselbrink • Gene Hernandez  
Mark Tetterer • John O'Neill • Anthony Kuo • Troy Bourne  
Jennifer Cervantez, Ex Officio

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Budget and Finance Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

The public is permitted to convene in person for this public meeting or view and comment as follows:

- To watch the meeting online, please go to website at [www.OCFA.org](http://www.OCFA.org)
- To submit an e-comment, please email to [PublicComments@ocfa.org](mailto:PublicComments@ocfa.org)  
Your comments will be forwarded electronically and immediately to the members of the Board.
- Live comment via Zoom. [Click here for instructions.](#)

You may comment on items on the agenda or within the subject jurisdiction of the committee.

CALL TO ORDER – Chair Muller

PLEDGE OF ALLEGIANCE - Director Ta

**ROLL CALL** – Clerk of the Authority

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

**1. PRESENTATION**

No items.

**2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.*

**A. Minutes for the September 8, 2021, Regular Budget and Finance Committee Meeting**

Submitted by: Maria Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve as submitted.

**B. Monthly Investment Reports**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of October 28, 2021, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

**C. Approval of Annual Statement of Investment Policy and Investment Authorization**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Tricia Jakubiak, Treasurer/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 28, 2021, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Review and approve the submitted Investment Policy of the Orange County Fire Authority, to be effective January 1, 2022.

2. Pursuant to Government Code Sections 53601 and 53607, renew delegation of investment authority to the Treasurer for a one-year period, to be effective January 1, 2022.

**D. 2020 Homeland Security Grant Program**

Submitted by: Shane Sherwood, Division Chief/US&R and Jay Barkman, Legislative Analyst/Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 28, 2021, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Approve and authorize the Fire Chief to execute any necessary agreement(s) to accept and administer the FY 2020 Homeland Security Grant Program.
2. Approve a budget adjustment to the FY 2021/22 General Fund (121) budget to increase revenues and expenditures by \$180,000.

**E. Fire Integrated Real-time Intelligence System (FIRIS) 3.0 Program Extension**

Submitted by: Brian Fennessy, Fire Chief and Robert Cortez, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve and authorize a budget adjustment to increase revenue and appropriations in the FY 2021-22 General Fund (121) budget by an additional \$10,671,443 for the extension of the FIRIS 3.0 Program for an additional eight months from November 1 through June 30, 2022.
2. Approve and authorize the Purchasing Manager to adjust all FIRIS-related vendor contracts by the individual amounts needed in support of the FIRIS 3.0 Program extension, so long as the aggregate value of the increase does not exceed the revised program budget (see table).

**3. DISCUSSION CALENDAR**

**A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Budget and Finance Committee**

Submitted by: David Kendig, General Counsel

Recommended Actions:

1. Make the following findings by majority vote of the Committee:
  - a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
  - b. The Committee has reconsidered the circumstances of the state of emergency; and
  - c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.
2. Direct staff to place this item on the agenda for the Board of Directors meeting of October 28, 2021, with the Budget and Finance Committee's recommendation that the

Board consider scheduling concurrent Special Meetings of this Committee with regular or special meetings of the Board of Directors whenever necessary to address the requirement to make the required findings at least every thirty (30) days, and to minimize the need for separate Committee meetings to address this new requirement of the Brown Act. (A proposed schedule that could accommodate the concurrent meetings is attached hereto and referenced as Attachment 2).

**B. Fire Service Proposal for Emergency Services for the City of Fullerton**  
**Submitted by: Rob Capobianco, Division Chief/Field Operation Department**

**Recommended Action:**

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of October 28, 2021, with the Budget and Finance Committee's recommendation that the Board approve and authorize staff to submit the Orange County Fire Authority's proposal to the City of Fullerton for its consideration.

**REPORTS**

No Items.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, November 10, 2021, at 12:00 noon.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Executive Committee

Thursday, October 28, 2021, 5:30 p.m.

Board of Directors

Thursday, October 28, 2021, 6:00 p.m.

Budget & Finance Committee

Wednesday, November 10, 2021, 12 noon