



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING

AND

### CONCURRENT JOINT SPECIAL MEETINGS OF THE BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE AND THE HUMAN RESOURCES COMMITTEE

Thursday, March 24, 2022  
6:00 P.M.

Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

#### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting, including:

**Access Meeting Live (No Public Comments):**

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtncikw/player.html>. (Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

**Public Comments Live via Zoom:** You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the board members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing \*9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press \*6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press \*9) and Unmute (press \*6)

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the board members upon receipt and will be part of the meeting record as long as they are received during or before the board takes action on an item. Emails related to an item that are received after the item has been acted upon by the board will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

**CALL TO ORDER** by Chair Steggell

**INVOCATION** by OCFA Chaplain Dave Keehn

**PLEDGE OF ALLEGIANCE** by Director Hertz-Mallari

**ROLL CALL** by Clerk of the Authority

## **REPORTS**

### **A. Report from the Budget and Finance Committee Chair**

### **B. Report from the Fire Chief**

- Two-year anniversary of COVID Shutdown
- Promotions and Academies
- Introduction of new Assistant Chief of Operations, TJ McGovern

## **PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

## **1. PRESENTATIONS**

- A.** Recognition of former Chair Shawver
- B.** Cancer Awareness

## **2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.*

### **A. [Minutes for the Board of Directors](#)**

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

Approve the Minutes for the February 24, 2022, Regular and Concurrent Joint Special Meeting as submitted.

**B. FY 2021/22 Mid-Year Budget Adjustment**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer and Stuart Lam, Budget Manager

On March 9, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by a vote of 6-0 (Directors Tetterer, Sachs and Bourne absent).

Recommended Action:

Authorize the proposed mid-year budget adjustments and transfers as detailed in this report and attachments.

**C. Drowning Prevention Awareness Proclamation**

Submitted by: Matt Olson, Director of Communications

Recommended Action:

Approve proclamation designating May and continued through August as Drowning Prevention Awareness.

**D. OCFA Aircraft Replacement Review Process**

Submitted by: Brian Fennessy, Fire Chief and Kenny Dossey, Deputy Chief/Operations Bureau

On March 9, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by a vote of 6-0 (Directors Tetterer, Sachs and Bourne absent).

Recommended Action:

Approve the proposed "*OCFA Aircraft Replacement Review Process*".

**3. DISCUSSION ITEMS**

**A. Revised Rules of Procedure to Add Standing Committees**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Robert Cortez, Assistant Chief/Business Services Department

Recommended Actions:

1. Authorize the establishment of an Operations Committee and a Legislative & Public Affairs Committee as additional standing committees to serve in an advisory capacity to staff and the Board of Directors.

2. Approve the submitted proposed Committee Protocols.
3. Approve the proposed Resolution to amend the Board Rules of Procedure to reflect the additional standing committees.

## **RECESS THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

## **CALL TO ORDER THE CONCURRENT JOINT SPECIAL MEETINGS OF THE: BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE, AND HUMAN RESOURCES COMMITTEE**

- A. [Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings](#)  
Submitted by: David Kendig, General Counsel

### Recommended Actions by each legislative body:

Make the following findings by majority votes of the Board of Directors, Executive Committee, Budget and Finance Committee and Human Resource Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Board of Directors and each Committees has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

## **ADJOURN THE CONCURRENT JOINT MEETINGS AND RECONVENE TO THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

## **BOARD MEMBER COMMENTS**

## **RECESS TO CLOSED SESSION**

*The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:*

### **CS1. CONFERENCE WITH LABOR NEGOTIATOR** pursuant to Government Code Section 54957.6

Chief Negotiator:

Employee Organizations:

Peter Brown, Liebert Cassidy Whitmore

- Orange County Professional Firefighters Association, IAFF - Local 3631,
- Orange County Employees Association (OCEA), and
- Orange County Fire Authority Management Association (OCFAMA)

**CS2. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION** pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

**RECONVENE TO OPEN SESSION**

**CLOSED SESSION REPORT** by General Counsel

**ADJOURNMENT** – The next meeting of the Orange County Fire Authority Board of Directors will be a Special Joint Concurrent Meeting of the Board and all Committees scheduled for Thursday, April 14, 2022, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- 3<sup>rd</sup> Quarter Purchasing Report
- Fiscal Year 2020/21 Backfill/Overtime and Total Earnings Report
- Proposed Budget FY 2022/23
- Fee Study
- QRF Program
- ABH Reimbursements
- Labor Negotiations

**UPCOMING MEETINGS:**

|   |                                     |
|---|-------------------------------------|
| Budget & Finance Committee  | Wednesday, April 13, 2022, 12 noon  |
| Concurrent Joint Special Meeting of the Board of Directors and all Committees | Thursday, April 14, 2022, 6:00 p.m. |
| Executive Committee   | Thursday, April 28, 2022, 5:30 p.m. |
| Board of Directors  | Thursday, April 28, 2022, 6:00 p.m. |
| Concurrent Joint Special Meeting of the Board of Directors and all Committees | Thursday, April 28, 2022, 6:00 p.m. |