



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING AND CONCURRENT JOINT SPECIAL MEETINGS OF THE BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE AND THE HUMAN RESOURCES COMMITTEE

Thursday, June 23, 2022
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting, including:

Access Meeting Live (No Public Comments):

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtncikw/player.html>. (Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Public Comments Live via Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the board members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the “Raise Your Hand” feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the board members upon receipt and will be part of the meeting record as long as they are received during or before the board takes action on an item. Emails related to an item that are received after the item has been acted upon by the board will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

CALL TO ORDER by Chair Steggell

INVOCATION by OCFA Chaplain Harry Robinson

PLEDGE OF ALLEGIANCE by Director Park

ROLL CALL by Clerk of the Authority

REPORTS

A. Report from the Budget and Finance Committee Chair

B. Report from the Fire Chief

- Girls Empowerment Camp
- Fire Cadet Academy
- Fire Captain Academy
- 4th of July Press Conference

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATIONS

No items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Board of Directors

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the May 26, 2022, Regular and Concurrent Joint Special Meeting as submitted.

B. CAL FIRE Grant to OCFA for Vegetation Management

Submitted by: Tim Perkins, Division Chief/Special Operations and Justin Neville, Battalion Chief/Wildland Operations

On June 8, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 5-0 (Directors O'Neill, Hernandez, Bourne and Tettermer absent).

Recommended Action:

Approve a budget adjustment to the FY 2022/23 General Fund (121) budget to increase revenues and expenditures by \$1,225,000 for the OCFA Vegetation Management grant.

C. FY 2021/22 Year End Budget Adjustment

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer and Stuart Lam, Budget Manager

On June 8, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hernandez, Bourne and Tettermer absent).

Recommended Action:

Approve and authorize FY 2021/22 budget adjustments as detailed in this report.

D. Updated Cost Reimbursement Rates

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Julie Nemes, Finance Manager/Auditor

On June 8, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 5-0 (Directors O'Neill, Hernandez, Bourne and Tettermer absent).

Recommended Action:

Approve and adopt the proposed Cost Reimbursement Rate schedules to be effective July 1, 2022.

E. Award of RFP# SK2489b Design-Build Services for OCFA Mission Viejo Fire Station #24 and Approval of Corresponding Budget Adjustments

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Patrick Bauer, Property Manager/Logistics Department

On June 8, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hernandez, Bourne and Tetterer absent).

Recommended Actions:

1. Direct staff to increase the FY 2021/22 Fire Stations and Facilities CIP in the amount of \$3,000,000 for one-time additional funding for Fire Station #24 to add station capacity for both an Engine and Truck company.
2. Approve and authorize the Purchasing Manager to execute the proposed Design-Build Services Agreement for OCFA Mission Viejo Station #24 with EC Constructors, Inc. in an amount not to exceed \$14,996,489.

F. Award of Public Works Contract for Uninterruptible Power Supply System Upgrade – RFOTC

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Joel Brodowski, Information Technology Division Manager/Logistics Department

Recommended Actions:

1. Approve the plans and specifications for the installation and replacement of the existing Uninterruptible Power Supply System at the RFOTC.
2. Accept Ferreira Coastal Construction Company bid dated April 19, 2022.
3. Approve and award the public works contract to Ferreira Coastal Construction Company in the amount of \$602,311.

G. Award of Public Works Contract for Installation of Clean Agent Fire Suppression System - RFOTC

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Joel Brodowski, Information Technology Division Manager/Logistics Department

Recommended Actions:

1. Approve the plans and specifications for the installation of a Clean Agent Fire Suppression System at the RFOTC.
2. Accept Facilities Protection Systems bid dated April 5, 2022.
3. Approve and award the public works contract to Facilities Protection Systems in the amount of \$319,992.

3. DISCUSSION ITEMS

A. OCFA Diversity, Equity and Inclusion Initiatives from 2019 Collaboration with ACLU to 2022 Climate Survey

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Stephanie Holloman, Assistant Chief/Human Resources Director

Recommended Action:

Receive and file the report.

B. Approval of Memorandum of Understanding with the Orange County Fire Authority Management Association

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Stephanie Holloman, Assistant Chief/Human Resources Director

Recommended Action:

Approve the proposed Memorandum of Understanding between the Orange County Fire Authority and the Orange County Fire Authority Management Association, for a term of June 23, 2022, to June 22, 2023.

C. Fire Integrated Real-time Intelligence System (FIRIS) 3.0 Program Extension

Submitted by: Brian Fennessy, Fire Chief and Robert Cortez, Assistant Chief/Business Services Department

On June 8, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hernandez, Bourne and Tettermer absent).

Recommended Actions:

1. Approve and authorize a budget adjustment to increase revenue and appropriations in the FY 2022-23 General Fund (121) budget by an additional \$9,789,565 for the extension of the FIRIS 3.0 Program up to an additional six months from July 1 through December 31, 2022.
2. Approve and authorize the Purchasing Manager to either amend or enter into new FIRIS-related vendor contracts by the individual amounts needed in support of the FIRIS 3.0 Program extension, so long as the aggregate value of the increase does not exceed the revised program budget (see table).
3. Approve and authorize the Purchasing Manager to issue an amendment to the Professional Services Agreement with AEVEX to modify the scope of services to allow for the installation and utilization of additional sensor technology, as requested by Cal OES.

D. 2022 Quick Reaction Force (QRF) Program

Submitted by: Brian Fennessy, Fire Chief

On June 8, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hernandez, Bourne and Tettermer absent).

Recommended Actions:

1. Approve the Funding Agreement with Southern California Edison in a form substantially consistent with the attachment to accept funding in the amount of \$9,018,100 to fund the fixed-cost portion of the 165-day 2022 Quick Reaction Force Program.
2. Approve and authorize the Purchasing Manager to execute the Public Aircraft Lease and Service Agreement with Coulson Aviation (USA), Inc. in a form substantially

- consistent with the attachment utilizing the sole source procurement provision in the Purchasing Ordinance for the provision of aircraft and other operational related services in an amount not to exceed \$7,974,110 for the 2022 QRF Program term with the option to renew the agreement for two additional program terms, at the sole discretion of OCFA and contingent upon the identification of additional SCE funding.
3. Approve and authorize the Purchasing Manager to enter into a Professional Services Agreement with Perimeter Solutions in a form substantially consistent with the attachment utilizing the sole source procurement provision in the Purchasing Ordinance for the provision of a mobile fire-retardant plant and related services in an amount not to exceed \$1,655,000 for the 2022 QRF Program term.
 4. Approve and authorize the Purchasing Manager to enter into new Professional Services Agreements with the Air Tactical Group Supervisors (ATGS') in a form substantially consistent with the attachment at an amount not to exceed \$250,000 each for the 2022 QRF Program term, with an aggregate program spending cap not to exceed \$660,000.
 5. Approve and authorize the Purchasing Manager to enter into a new Professional Services Agreement for Program Manager Services with Scott Jones, in a form substantially consistent with the attachment and an aggregate program spending cap not to exceed \$250,000 for the 2022 QRF Program term.
 6. Approve and authorize a FY 2022/23 General Fund (121) budget adjustment to recognize funding from SCE for a revenue increase of \$9,018,100 and to increase appropriations by the same amount.
 7. Approve the updated Cost Reimbursement Rate schedule to include the CH-47 Very Large Helitanker, S-61 Helitanker, and S-76 Helitanker daily stand-by and hourly flight rates, and mobile fire retardant plant daily stand-by and hourly rates, and hourly rates for Program Manager and Air Tactical Group Supervisors to be effective June 24, 2022.
 8. Adopt an exemption from the California Environmental Quality Act (CEQA) pursuant to Title 14, California Code of Regulations, Section 15301 (Existing Facilities) and direct staff to file a Notice of Exemption.
 9. Approve and authorize the Fire Chief to enter into an agreement with the Los Alamitos Joint Forces Training base in a form substantially consistent with the attachment for a program spending cap not to exceed \$150,000 for the 2022 QRF Program term.

RECESS THE REGULAR MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER THE CONCURRENT JOINT SPECIAL MEETINGS OF THE: BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE, AND HUMAN RESOURCES COMMITTEE

- A. [Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings](#)
Submitted by: David Kendig, General Counsel

Recommended Actions by each legislative body:

Option #1:

Make the following findings by majority votes of the Board of Directors, Executive Committee, Budget and Finance Committee and Human Resource Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and

- b. The Board of Directors and each Committee has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

Option #2:

Make the following findings by majority votes of the Board of Directors, Executive Committee, Budget and Finance Committee and Human Resource Committee:

- a. Although a state of emergency has been proclaimed by California’s Governor due to the COVID-19 pandemic and continues in effect, the OCFA Board of Directors and each Committee has reconsidered the circumstances of the emergency and no longer finds a need for the legislative body to continue the use of teleconferencing for its meetings.

ADJOURN THE CONCURRENT JOINT MEETINGS AND RECONVENE TO THE REGULAR MEETING OF THE BOARD OF DIRECTORS

BOARD MEMBER COMMENTS

RECESS TO CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:

CS1. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

- Negotiators: Peter Brown, Liebert Cassidy Whitmore and Stephanie Holloman, Assistant Chief/Human Resources Director
- Employee Organizations:
 - Orange County Professional Firefighters Association, IAFF - Local 3631,
 - Orange County Employees Association (OCEA), and
 - Orange County Fire Authority Management Association (OCFAMA)

CS2. CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54954.5

Position: Fire Chief

CS3. CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54954.5

Position: General Counsel

CS4. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: Two (2) Cases

CS5. CONFERENCE WITH LEGAL COUNSEL – POSSIBLE INITIATION OF LITIGATION pursuant to paragraph (4) of subdivision (d) of Section 54956.9 of the Government Code: One(1) Case

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT by General Counsel

ADJOURNMENT – The next meeting of the Orange County Fire Authority Board of Directors will be a Concurrent Joint Special Meeting of the Board and all Committees on Thursday, July 14, 2022, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Labor Negotiations
- Fire Prevention Proclamation
- Accept US&R Cooperative Funding
- Accept UASI Grant Funding
- Accept SHSGP Grant Funding
- Biennial Conflict of Interest Code
- Carryover of Fiscal Year 2021-22 Uncompleted Projects
- Quarterly Purchasing Report

UPCOMING MEETINGS:

Budget & Finance Committee	Wednesday, July 13, 2022, 12 noon
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, July 14, 2022, 6:00 p.m.
Legislative and Public Affairs Committee	Wednesday, July 20, 2022, 12 noon
Executive Committee	Thursday, July 28, 2022, 5:30 p.m.
Board of Directors	Thursday, July 28, 2022, 6:00 p.m.
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, July 28, 2022, 6:00 p.m.