



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS REGULAR MEETING AND CONCURRENT JOINT SPECIAL MEETINGS OF THE BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE, HUMAN RESOURCES COMMITTEE, AND THE LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE

Thursday, July 28, 2022  
6:00 P.M.

Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

Link to:  
[Board of Directors Member Roster](#)

#### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting, including:

**Access Meeting Live (No Public Comments):**

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtnclkw/player.html>. (Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

**Public Comments Live via Zoom:** You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the board members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the “Raise Your Hand” feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing \*9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press \*6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>  
Meeting ID: 832 6412 8588  
Passcode: 298121  
Raise Your Hand (press \*9) and Unmute (press \*6)

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the board members upon receipt and will be part of the meeting record as long as they are received during or before the board takes action on an item. Emails related to an item that are received after the item has been acted upon by the board will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

**CALL TO ORDER** by Chair Steggell

**INVOCATION** by OCFA Chaplain Valdez

**PLEDGE OF ALLEGIANCE** by Director Chun

**ROLL CALL** by Clerk of the Authority

## **REPORTS**

### **A. Report from the Budget and Finance Committee Chair**

### **B. Report from the Fire Chief**

- Life Saving Award presented to Jesselle and Cecilia Perez
- Fire Cadet Trainee Academy
- Goals and Objectives FY 2021-22 - 4<sup>th</sup> Quarter Update
- Goals and Objectives FY 2022-23 – Draft 1<sup>st</sup> Quarter Update
- Girls Empowerment Camp

## **PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

### **1. PRESENTATIONS**

No items.

### **2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.*

#### **A. Minutes for the Board of Directors**

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the June 23, 2022, Regular and Concurrent Joint Special Meeting as submitted.

**B. Proclamation for Fire Prevention Week**

Submitted by: Matt Olson, Director of Communications/Corporate Communications and Sophia Champieux, Public Relations Manager/Corporate Communications

Recommended Action:

Approve proclamation designating October 9-15, 2022, as Fire Prevention Week.

**C. Award of Public Works Contract for Security Cameras and Access Control Systems Upgrade - RFOTC**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Joel Brodowski, Information Technology Division Manager/Logistics Department

Recommended Action:

1. Approve the plans and specifications for the installation and upgrade of existing Security Cameras and Access Control Systems at the RFOTC.
2. Accept Convergent Technologies bid dated March 30, 2022.
3. Approve and award the public works contract to Convergent Technologies in the amount of \$549,588.

**3. DISCUSSION ITEMS**

**A. Firefighter Staffing/Forced Overtime Update**

Submitted by: Kenny Dossey, Deputy Fire Chief/Emergency Operations Bureau, TJ McGovern, Assistant Chief/Field Operations Department, and Mike Contreras, Division Chief/Division 5

Recommended Action:

Receive and file the report.

**B. OCFA Aircraft Replacement Review Process – Review of Remaining Phase 3 through 6 of the Work Plan**

Submitted by: Brian Fennessy, Fire Chief, Kenny Dossey, Deputy Chief/Operations Bureau and Tim Perkins, Division Chief/Special Operations

On July 13, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 7-1 (Director Tettermer dissented and Director O'Neill absent).

Recommended Actions:

1. Receive and file the report documenting the full OCFA Aircraft Replacement Review Process.
2. Direct staff to return the two loaned Federal Excess Property Program (FEPP) UH-1H Super Huey helicopters to the federal government, with CALFIRE serving as the conduit for this FEPP return.
3. Direct staff to initiate administrative actions necessary to facilitate the purchase of two Sikorsky S-70i Type I helicopters, including: (a) procurement process for award of contract, (b) Request for Proposal process for selection of financing consultants, (c) Request for Proposal process for provision of lease-purchase financing, (d) and preparation of draft-proposed budget adjustments.
4. Upon completion of the administrative actions, direct staff to return to the Budget and Finance Committee and the Board of Directors (tentatively in September 2022) for approval to award a purchasing contract, approval of lease financing terms, and authorization of the necessary budget adjustments.

## **RECESS THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

### **CALL TO ORDER THE CONCURRENT JOINT SPECIAL MEETINGS OF THE: BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE, HUMAN RESOURCES COMMITTEE, AND THE LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE**

- A. [Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings](#)  
Submitted by: David Kendig, General Counsel

#### Recommended Actions by each legislative body:

##### **Option #1:**

Make the following findings by majority votes of the Board of Directors, Executive Committee, Budget & Finance Committee, Human Resources Committee, and the Legislative & Public Affairs Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Board of Directors and each Committee has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

##### **Option #2:**

Make the following findings by majority votes of the Board of Directors, Executive Committee, Budget & Finance Committee, Human Resources Committee, and the Legislative & Public Affairs Committee:

- a. Although a state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect, the OCFA Board of Directors and each Committee has reconsidered the circumstances of the emergency and no longer finds a need for the legislative body to continue the use of teleconferencing for its meetings.

**ADJOURN THE CONCURRENT JOINT MEETINGS AND RECONVENE TO THE REGULAR MEETING OF THE BOARD OF DIRECTORS**

**BOARD MEMBER COMMENTS**

**RECESS TO CLOSED SESSION**

*The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:*

**CS1. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6

- |                         |   |
|-------------------------|---|
| Negotiators:            | Peter Brown, Liebert Cassidy Whitmore and Stephanie Holloman, Assistant Chief/Human Resources Director  |
| Employee Organizations: | <ul style="list-style-type: none"> <li>• Orange County Professional Firefighters Association, IAFF - Local 3631, and</li> <li>• Orange County Employees Association (OCEA)</li> </ul> |

**CS2. CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code Section 54954.5

Position: Fire Chief

**CS3. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION** pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code:

One (1) Case

**RECONVENE TO OPEN SESSION**

**CLOSED SESSION REPORT** by General Counsel

**ADJOURNMENT** – The next meeting of the Orange County Fire Authority Board of Directors will be a Concurrent Joint Special Meeting of the Board and all Committees on Thursday, August 25, 2022, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display

case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Labor Negotiations
- Accept US&R Cooperative Funding
- Accept UASI and SHSGP Grant Funding
- Biennial Conflict of Interest Code
- Carryover of Fiscal Year 2021-22 Uncompleted Projects
- Quarterly Purchasing Report
- OCFA Aircraft Replacement Review
- Response to Grand Jury Report
- Security Guard Services Contract

**UPCOMING MEETINGS:**

Human Resources Committee	Tuesday, August 2, 2022, 12 noon
Operations Committee	Tuesday, August 9, 2022, 12 noon
Board of Directors	Thursday, August 25, 2022, 6:00 p.m.
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, August 25, 2022, 6:00 p.m.
Budget and Finance Committee Meeting	Wednesday, September 14, 12 noon
Executive Committee	Thursday, September 22, 2022, 5:30 p.m.
Board of Directors	Thursday, September 22, 2022, 6:00 p.m.
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, September 22, 2022, 6:00 p.m.