



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING AND CONCURRENT JOINT SPECIAL MEETINGS OF THE BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE AND THE HUMAN RESOURCES COMMITTEE

Thursday, February 24, 2022
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:
[Board of Directors Member Roster](#)

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is not open to in-person attendance. There are several alternative ways to view and to make comments during the meeting though:

Internet Access to the Meeting:

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtncikw/player.html>.
(Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Live Public Comments by Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the board members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Zoom Log-In: <https://zoom.us/j/83264128588#success>
Meeting ID: 832 6412 8588
Passcode: 298121
Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the board members upon receipt and will be part of the meeting record as long as they are received during or before the board takes action on an item. Emails related to an item that are received after the item has been acted upon by the board will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

CALL TO ORDER by Chair Steggell

INVOCATION by OCFA Chaplain Gerardo Arenado

PLEDGE OF ALLEGIANCE by Director Tettermer

ROLL CALL by Clerk of the Authority

REPORTS

A. Report from the Budget and Finance Committee Chair

B. Report from the Human Resources Committee Chair

C. Report from the Fire Chief

- Introduction of Matt Olson, Corporate Communications Director
- Update on Emerald Fire

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATIONS

- Recognition of former Chair Shawver

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Board of Directors

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

Approve the Minutes for the January 27, 2021, Regular and Concurrent Joint Special Meeting as submitted.

B. Second Quarter Purchasing Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Sara Kennedy, Purchasing Division Manager

On February 9, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by a vote of 8-0.

Recommended Action:

Receive and file report.

C. 2022 Committee Member Roster

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Maria Huizar, Clerk of the Authority

Recommended Action:

Receive and file report.

D. Ratify Appointments to Executive Committee

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Maria Huizar, Clerk of the Authority

Recommended Action:

Confirm the appointments of the Executive Committee and Alternate members, as required in Rule 9(b) of the Board of Directors Rules of Procedure.

E. Resolution Authorizing Fire Chief to Execute a Cooperative Agreement for the Federal Excess Personal Property (FEPP) Program

Submitted by: Kenny Dossey, Deputy Chief/Emergency Operations Bureau and Ron Roberts, Division Chief

Recommended Action:

Approve and adopt the proposed Resolution authorizing the Fire Chief, or his designee, to execute the Cooperative Agreement between the State of California Department of Forestry and Fire Protection and the Orange County Fire Authority for the use of Federal Excess Personal Property.

3. DISCUSSION ITEMS

No items.

RECESS THE REGULAR MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER THE CONCURRENT JOINT SPECIAL MEETINGS OF THE: BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE, AND HUMAN RESOURCES COMMITTEE

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings
Submitted by: David Kendig, General Counsel

Recommended Actions by each legislative body:

Make the following findings by majority votes of the Board of Directors, Executive Committee, Budget and Finance Committee and Human Resource Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Board of Directors and each Committees has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

ADJOURN THE CONCURRENT JOINT MEETINGS AND RECONVENE TO THE REGULAR MEETING OF THE BOARD OF DIRECTORS

BOARD MEMBER COMMENTS

RECESS TO CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:

CS1. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6

Chief Negotiator:

Peter Brown, Liebert Cassidy Whitmore

Employee Organizations:

- Orange County Professional Firefighters Association, IAFF - Local 3631,
- Orange County Employees Association (OCEA), and
- Orange County Fire Authority Management Association (OCFAMA)

CS2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: Colleen Windsor vs. OCFA,
Case No. 30-2021-01227581-CU-DE-CJC

CS3. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

CS4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION pursuant to Paragraph (1) of subdivision (d) of Section 54956.9 of the Government Code: Desiree Horton v. OCFA et al, Case No. 30-2021-01200267-CU-WT-CJC

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT by General Counsel

ADJOURNMENT – The next meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, March 24, 2022, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:

- 3rd Quarter Purchasing Report
- Mid-Year Budget Adjustments
- Fiscal Year 2020/21 Backfill/Overtime and Total Earnings Report
- Proposed Budget FY 2022/23
- Fee Study
- Aviation Unit Fleet Plan Analysis & Proposed Review Process
- Labor Negotiations

UPCOMING MEETINGS:

Budget & Finance Committee

Wednesday, March 9, 2022, 12 noon

Concurrent Joint Special Meeting of the

Board of Directors and all Committees

Thursday, March 24, 2022, 6:00 p.m.

Executive Committee

Thursday, March 24, 2022, 5:30 p.m.

Board of Directors

Thursday, March 24, 2022, 6:00 p.m.

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Board of Directors Regular and Concurrent Joint Special Meetings
Thursday, January 27, 2022
6:00 P.M.**

**Regional Fire Operations and Training Center Board Room
1 Fire Authority Road
Irvine, CA 92602-0125**

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Board of Directors was called to order on January 27, 2022, at 6:00 p.m. by Chair Shawver.

INVOCATION

The invocation was led by Chaplain Kent Kraning.

PLEDGE OF ALLEGIANCE

Director Kuo led the Assembly in the Pledge of Allegiance to the Flag.

ROLL CALL

Dave Shawver, Stanton, Chair
Troy Bourne, San Juan Capistrano*
Carol Gamble, Rancho Santa Margarita*
Noel Hatch, Laguna Woods*
Anne Hertz-Mallari, Cypress
Anthony Kuo, Irvine
Austin Lombard, Tustin*
Sunny Park, Buena Park*
Vince Rossini, Villa Park
Don Sedgwick, Laguna Hills*
Mark Tettemer, Lake Forest
Donald P. Wagner, County of Orange*

Michele Steggell, La Palma, Vice Chair
Ross Chun, Aliso Viejo*
Shelley Hasselbrink, Los Alamitos*
Gene Hernandez, Yorba Linda*
Joe Kalmick, Seal Beach
Jessie Lopez, Santa Ana*
John R. O'Neill, Garden Grove*
Sandy Rains, Laguna Niguel*
Ed Sachs, Mission Viejo*
Tri Ta, Westminster*
Richard Viczorek, Dana Point*
Kathleen Ward, San Clemente*

Absent Lisa Bartlett, County of Orange

Also present were:

Fire Chief Brian Fennessy
Deputy Chief Kenny Dossey
Assistant Chief Robert Cortez
Assistant Chief Stephanie Holloman
Assistant Chief Lori Smith
Clerk of the Authority Maria D. Huizar

Deputy Chief Lori Zeller
Assistant Chief Randy Black
Assistant Chief Jim Ruane
Assistant Chief Phil Johnson
General Counsel David Kendig

REPORTS

A. Report from the Budget and Finance Committee Vice Chair (FILE 11.12)

Budget and Finance Vice Chair Tri Ta reported at its January 12, 2022, Budget and Finance Committee Meeting, the Committee reviewed and forwarded the Monthly Investment Reports, to the Executive Committee meeting of January 27, 2022, to receive and file the reports. Additionally, the Committee reviewed and approved to forward the following to the Board of Directors Meeting of January 27, 2022: FY2021/2022 Mid-Year Financial Report, Annual Grant Priorities for 2022, the 2020 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds, the 2021 Long Term Liability Study & Accelerated Pension Payment Plan, and lastly the Award of RFP# RO2480a Physical Security/Security Management Services and Approval of Corresponding Budget Adjustments. The Committee also reviewed the OCFA Aviation Unit Fleet Plan Analysis and Proposed Process for Developing Recommendations Related to Aircraft Replacement item. The Committee directed staff to draft a vetting process to educate and inform policymakers and to return to the Budget and Finance Committee in February to further develop a proposed review structure to be considered by the Board at a future date.

B. Report from the Fire Chief (FILE 11.14)

Fire Chief Brian Fennessy honored Tom Christian who was recently recognized by the Regional Center of Orange County at its January 13, 2022, Board meeting. Honored for each year of employment success working with developmental disabilities, Tom joined the OCFA in 2002 in the Service Center Division, and has continued to be a dedicated employee, providing model customer service. Chief Fennessy also reviewed the Second Quarter Update – 2021/22 Goals & Objectives, and expressed thanks to all for keeping our stations fully staffed, dispatch, mechanics, all firefighters. He noted the Fire Service Proposal to Fullerton was presented by Division Chief Rob Capobianco, with the City to fully vet the proposal.

PUBLIC COMMENTS (FILE 11.11)

Aaron Peardon, Senior Labor Relations Representative for OCEA, spoke in favor of the award of agenda item number 3A RFP# RO2480a, physical security/security management at OCFA.

Cory Johnson addressed the spike of COVID, and need for vaccinations.

Michelle addressed gender discrimination.

Ann Cadosh addressed gender discrimination.

Resident with phone number ending in 1172, addressed gender discrimination and harassment.

Sandy addressed gender discrimination and harassment.

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Resident with phone number ending in 6170, shared concerns that responders on a call to a family members home did not wear protective masks.

1. PRESENTATIONS

A. Recognition of former OCFA Board of Directors (FILE 11.09)

Chair Shawver expressed thanks for their service and with Fire Chief Fennessy presented recognitions to former Board of Directors Joseph Muller, Dana Point, Letitia Clark, Tustin, and Frances Marquez, Cypress.

B. Welcome to New Directors and Administer Oath of Office (FILE 11.02C)

Chair Shawver introduced and welcomed new Board Members, Richard Viczorek, Dana Point, Austin Lombard, Tustin, and Anne Hertz-Mallari, Cypress.

2. CONSENT CALENDAR

On motion of Director Kuo and second by Director Tetteimer, and following a roll call vote, declared passed 23-0 Agenda Items 2A-2G (Directors Bartlett and Rossini absent).

A. Minutes for the Board of Directors (FILE 11.06)

Action:

1. Approve the Minutes for the November 18, 2021, Regular and Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the December 16, 2021, Concurrent Joint Special Meeting as submitted.
3. Approve the Minutes for the January 13, 2022, Concurrent Joint Special Meeting as submitted.

B. FY 2021/2022 Mid-Year Financial Report (FILE 15.04)

Action: Direct staff to return to the Board of Directors on March 24, 2022, for approval of the budget adjustments discussed herein for the FY 2021/22 budget.

C. Annual Grant Priorities for 2022 (FILE 11.10G)

Action: Approve OCFA's Annual Grant Priorities for 2022.

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D. 2020 Urban Areas Security Initiative Grant Program Agreement to Transfer Property or Funds (FILE 16.02H2)

Action: Approve the Fiscal Year 2020 Urban Areas Security Initiative Grant Program Agreement and authorize the Fire Chief to execute it and any necessary attachments and agreement(s) to accept and administer the UASI Grant.

E. 2021 Long Term Liability Study & Accelerated Pension Payment Plan (FILE 17.06A)

Action:

1. Receive and file the report.
2. Direct staff to adjust the FY 2021/22 General Fund budget to increase expenditures and operating transfers out by a combined value of \$4,590,935, the amount identified as the unencumbered fund balance in the FY 2020/21 financial audit, and to allocate 50% or \$2,295,467.50 of the funding to replenish the contingency reserve to 10% of expenditures as required by the OCFA's Financial Stability Policy, and \$2,295,467.50 to the Structural Fire Fund Entitlement Fund as required under the 2010 First Amendment to the Amended Joint Powers Agreement. The specific technical budget adjustment to carry-out this action will be included in the March mid-year budget adjustment agenda item for final approval by the Board.

F. Extension of Health Plan Agreement Orange County Professional Firefighters Association (FILE 17.07)

Action: Approve the Side Letter Agreement to extend the Health Plan Agreement between the Orange County Fire Authority and the Orange County Professional Firefighters Association for a term of January 1, 2022, to December 31, 2022.

G. Award of Public Works Contract for Tenant Improvements at OCFA Fire Stations 32 & 53 (FILE 19.07B27)

Action:

1. Adopt the plans and specifications for Tenant Improvements at OCFA Fire Stations 32 & 53 (see Attachment Three to this staff report).
2. Accept the Neuroth Construction, Inc bid dated October 14, 2021.
3. Approve and award the public works contract to Neuroth Construction, Inc. in the amount of \$747,227.

RECESS TO CLOSED SESSION (FILE 11.15)

Director Rossini arrived at this point (7:40 p.m.).

CS1. THREAT TO PUBLIC SERVICES OR FACILITIES pursuant to Section 54957(a)

Consultation with Orange County Intelligence Assessment Center (OCIAC) and presented by Albert Martinez, Director, OCIAC, Orange County Sheriff's Department

CS2. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6

Chief Negotiator:

Peter Brown, Liebert Cassidy Whitmore

Employee Organizations:

- Orange County Professional Firefighters Association, IAFF - Local 3631,
- Orange County Employees Association (OCEA), and
- Orange County Fire Authority Management Association (OCFAMA)

CS3. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT (FILE 11.15)

General Counsel David Kendig stated there was no reportable action.

Director Park left at this point (8:48 p.m.).

3. DISCUSSION CALENDAR

A. Award of RFP# RO2480a Physical Security/ Security Management Services and Approval of Corresponding Budget Adjustments (FILE 19.07B2)

Assistant Chief of Logistics Jim Ruane presented the Award of RFP# RO2480a Physical Security/Security Management Services, and Approval of Corresponding Budget Adjustments.

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Discussion ensued.

On motion of Director Tettemer and second by Director Rains, and following a roll call vote, declared approved 12-11 (Directors Ward, Bourne, Chun, Hernandez, Hertz-Mallari, Viczorek, Rossini, Sachs, Ta, Steggell, and Shawver opposed; Directors Bartlett and Park absent) that an ad hoc committee be formed to review this item and other aspects of security for OCFA and to look at the suite of things being considered to determine whether they are appropriate now, and to return with a recommended master plan regarding those facets to be considered and to extend the Allied contract while the ad hoc completes its work. Friendly amendment to motion approved that a member of the ad hoc committee shall include a cash contract city representative.

B. Organizational Service Level Assessment Update (FILE 17.16)

Assistant Chief Robert Cortez introduced the Organizational Service Level Assessment Update, and Public Safety Principal from Citygate Associates, LLC, Stewart Gary. Mr. Gary presented the Citygate Organizational Service Level Assessment update.

On motion by Chair Shawver and second by Director Tettemer, and following a roll call vote, declared approved 21-0 (Directors Bartlett, Hasselbrink, Lopez, and Park absent) to:

1. Receive and file the Citygate Organizational Service Level Assessment (SLA) update for Field Deployment, Emergency Medical Services, Emergency Command Center, Fleet Services, and Executive Leadership/Human Resources.
2. Receive and file the Citygate Organizational Service Level Assessment (SLA) results presentation and final reports for the Business Services Department and the Community Risk Reduction Department.

C. Board of Director Requested Item - Consideration of Additional Standing Sub-Committees of the Board of Directors (FILE 11.03)

Chair Shawver presented the request to consider additional sub-committees of the Board of Directors. He recommended two new standing committees, Operations, and Legislation.

On motion of Chair Shawver and second by Director Kalmick, and following a roll call vote, declared approved 21-1 (Director Sachs opposed, Directors Bartlett, Hasselbrink, Park, absent).

Director Hasselbrink left at this point (9:25 p.m.).

RECESSED THE REGULAR MEETING OF THE BOARD OF DIRECTORS AT 9:52 P.M.

**CALL TO ORDER THE CONCURRENT JOINT SPECIAL MEETINGS OF THE:
BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE
COMMITTEE, AND HUMAN RESOURCES COMMITTEE**

**D. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings
(FILE 11.03)**

On motion of Chair Shawver and second by Director Hernandez, and following a roll call vote, declared approved 21-1 (Director Tetterer opposed; Directors Bartlett, Hasselbrink, and Park absent) to make the following findings by majority votes of the Board of Directors, Executive Committee, Budget and Finance Committee and Human Resource Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Board of Directors and each Committee has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

**ADJOURNED THE CONCURRENT JOINT MEETINGS AND RECONVENED TO THE
REGULAR MEETING OF THE BOARD OF DIRECTORS AT 9:56 P.M.**

E. Election of Board Chair and Vice Chair (FILE 11.02B)

On motion of Chair Shawver and second by Director O'Neill, and following a roll call vote, declared passed 22-0 (Director Bartlett, Hasselbrink, and Park absent), to approve the process as proposed for the election.

Chair Shawver opened the nominations for Chair of the Board.

Chair Shawver nominated Vice Chair Steggell, with a second by Director Kuo.

There were no additional nominations.

On the nomination of Vice Chair Steggell, and following a roll call vote, declared passed 22-0 (Director Bartlett, Hasselbrink, and Park absent) as Chair of the Board.

Chair Shawver opened the nominations for Vice Chair of the Board.

Director Hernandez nominated Director Rossini; with a second by Director Ta.

Director Gamble nominated Director Kuo; with a second by Director Ward.

There were no additional nominations.

On the nomination of Director Rossini, and following a roll call vote, motion failed 12-10, (Directors Tettemer, Bourne, Chun, Lombard, Gamble, Hatch, Kalmick, Kuo, Lopez, Viczorek, O'Neill, Rains dissenting, with Directors Bartlett, Hasselbrink, and Park absent) as Vice Chair of the Board.

On the nomination of Director Kuo, and following a roll call vote, declared passed 14-8 (Directors Ward, Hernandez, Hertz-Mallari, Rossini, Sachs, Ta, Steggell, and Shawver dissenting) as Vice Chair of the Board.

BOARD MEMBER COMMENTS (FILE 11.13)

Chair Shawver thanked his fellow Board Members, Fire Chief and the entire OCFA staff, for their service under his term as Chair over the past year.

ADJOURNMENT – Chair Shawver adjourned the meeting at 10:20 p.m. The next meeting of the Orange County Fire Authority Board of Directors is scheduled for Thursday, February 24, 2022, at 6:00 p.m.

Maria D. Huizar, CMC
Clerk of the Authority



Orange County Fire Authority
AGENDA STAFF REPORT

Board of Directors Meeting
February 24, 2022

Agenda Item No. 2B
Consent Calendar

Second Quarter Purchasing Report

Contact(s) for Further Information

Robert Cortez, Assistant Chief
Business Services Department

robertcortez@ocfa.org

714.573.6012

Sara Kennedy, Purchasing
Division Manager

sarakennedy@ocfa.org

714.573.6641

Summary

This routine agenda item is submitted to provide information regarding purchases made within management authority during the second quarter of FY 2021/22.

Prior Board/Committee Action

On February 9, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place on the Board of Directors agenda for approval by a vote of 8-0.

RECOMMENDED ACTION(S)

Receive and file report.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Purchasing Ordinance No. 009 (Ordinance) and the Roles/Responsibilities/Authorities Matrix (Matrix) provides the Chief Procurement Officer (Purchasing Manager) authority to enter into various types of agreements at varying amounts. This authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation. Furthermore, as per Section 1-20 Small Purchases provision of the Ordinance, any contract for the purchase of supplies, equipment, maintenance, and services not exceeding \$50,000 may be made by the Chief Procurement Officer in accordance with the small purchase procedures authorized in the Ordinance. For public works projects, the statutory threshold is established by the CA Public Contract Code at \$60,000.

The Quarterly Purchasing Report provides a list of all purchase orders and blanket orders entered into under the Purchasing Manager authority during the period of October 1, 2021, through December 31, 2021.

Attachment(s)

Second Quarter Purchasing Report – October 2021 to December 2021

Purchasing Report
2nd Quarter - FY 2021/22

- This report reflects all POs/BOs issued within management authority, including those that may have been cancelled or replaced by another PO or BO. These records will show as duplications in the report, but are in fact replacements.
- Management authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation.
- Amount column reflects the procurement value. Actual expenditures made against the contract may be lower.
- Vendor Name column display of "error" or the phrase "do not use" appears when a vendor has since changed their name or corporation status.
- PO/BO amounts of \$0 or \$.01 are often issued as place holders to record the terms and conditions of no-cost transactions, or may appear when the POs/BO balance is reduced to zero.
- POs starting with the letter "Q" are issued as part of the fiscal year end process to roll forward encumbrances issued in a prior fiscal year for projects still in progress.

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
10/1/2021	B02021-2	\$6,000	Business Services Department	CARASOFT TECHNOLOGY CORPORATION	GRANT TRACKING & RESEARCH SOFTWARE	
10/1/2021	B01432-9	\$9,000	Logistics Department	THE PM GROUP	BUSINESS CARDS	
10/1/2021	B01700-5	\$3,825	Logistics Department	SO CAL PROPERTY SERVICES	STREET SWEEPING SERVICES - RFOTC	
10/1/2021	B02018-2	\$0	Logistics Department	KITCHELL CORPORATION	CONSTRUCTION PROJECT MANAGEMENT SERVICES	RO2362
10/1/2021	B02010-2	\$0	Logistics Department	LEWIS / SCHOEPLIN ARCHITECTS	A/E & CONSTRUCTION SUPPORT SERVICES	RO2362
10/1/2021	B02020-2	\$0	Logistics Department	LPA, INC.	A/E & CONSTRUCTION PROJECT MANAGEMENT SERVICES	RO2362
10/4/2021	B01520-8	\$102,125	EMS & Training Department	TARGETSOLUTIONS LEARNING, LLC	ONLINE TRAINING AND RECORDS MANAGEMENT SYSTEM	COOPERATIVE AGREEMENT
10/4/2021	B02112-1	\$4,000	Logistics Department	AUTO CHEK CENTERS, INC.	AS -NEEDED VEHICLE SMOG CERTIFICATION SERVICES	
10/4/2021	P0014426	\$829	Operations Department	UNITED RENTALS (NORTH AMERICA), INC.	EQUIPMENT RENTAL FOR ELETRICAL MAINTENANCE @ FS37	
10/4/2021	P0014422	\$10,381	Logistics Department	PACIFIC PLUMBING COMPANY	REPLACEMENT OF FAILED UPSTAIRS SHOWER FS50	
10/4/2021	P0014425	\$1,250	Logistics Department	WILLIAMS & MAHER INC	RELOCATE ANCHOR TO DATA CENTER SUB FLOOR & ATTACH TO EXISTING DATA RACKS	
10/4/2021	P0014427	\$5,247	Logistics Department	FIRST IN PRODUCTS, INC.	SCBA BAGS	
10/4/2021	P0014428	\$1,275	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING SERVICE FOR FS17	
10/5/2021	P0014414	\$626	Executive Management	VANGUARD INDUSTRIES WEST INC	EMPLOYEE MAJOR INCIDENT AWARDS: SILVERADO AND BLUE RIDGE FIRE	
10/5/2021	P0014431	\$7,110	Logistics Department	CDW GOVERNMENT	DATA CENTER BACKUP TAPES	
10/5/2021	P0014434	\$7,557	Operations Department	TUFF SHED, INC.	STORAGE SHED FOR CADET POST EQUIPMENT AND GEAR FOR FS59	
10/5/2021	P0014430	\$91,465	Logistics Department	CORRAL CONSTRUCTION & DEVELOPMENT INC	FIRE STATION 13 TENANT IMPROVEMENTS	JC2484
10/5/2021	P0014433	\$2,210	Logistics Department	CDW GOVERNMENT	FLAT SCREEN DISPLAY FOR FIRE PREVENTION CONFERENCE ROOM	
10/5/2021	P0014435	\$816	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	LANDSCAPE MAINTENANCE AT FS84	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
10/5/2021	P0014436	\$525	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING SERVICES - FS47	
10/6/2021	B01669-5	\$37,945	Logistics Department	AT&T	AT&T VOICE MAINTENANCE SOLUTIONS - ESSENTIALS PLUS FOR CS1000M PHONE SYSTEM	COOPERATIVE AGREEMENT
10/6/2021	P0014437	\$2,635	Operations Department	PACIFIC PLUMBING COMPANY	WATER HEATER REPLACEMENT @ FS17	
10/6/2021	P0014438	\$1,050	Special Operations Division	VISHAY TRANSDUCERS	WEIGHING SCALE CALIBRATION	
10/6/2021	P0014439	\$3,500	Special Operations Division	SOUTHWEST INSPECTION & TESTING	CONCRETE INSPECTION/TEST FOR FS18 CONSTRUCTION PROJECT	
10/6/2021	P0014440	\$8,500	ORG for Expenditures	SOUTHWEST INSPECTION & TESTING	CONCRETE INSPECTION/TEST FOR FS49 CONSTRUCTION PROJECT	
10/7/2021	P0014441	\$1,479	EMS & Training Department	GANAHL LUMBER COMPANY	LUMBER FOR FORCIBLE ENTRY PROP	
10/7/2021	P0014442	\$7,050	Logistics Department	INTEGRATED DEMOLITION AND REMEDIATION INC	ASBESTOS ABATEMENT FS08	
10/8/2021	B01629-6	\$50,000	Community Risk Reduction Department	PTI SAND & GRAVEL INC.	FILL SAND AND SANDBAGS	
10/8/2021	B01897-3	\$70,000	Logistics Department	TRUCKPRO	MISC. HEAVY DUTY AUTOMOTIVE TRUCK PARTS	JA2311
10/8/2021	B01652-5	\$1,295	Logistics Department	DLT SOLUTIONS LLC	ANNUAL SUPPORT RENEWAL: METALOGIX CONTROL POINT AND CONTENT MATRIX	
10/8/2021	P0014448	\$8,034	Special Operations Division	NRS	FEMA US&R CACHE # WB-0116.00	
10/8/2021	P0014443	\$1,022	Executive Management	B & H PHOTO	NEW FLUID HEAD AND TRIPOD FOR MULTIMEDIA	
10/8/2021	P0014444	\$6,383	Logistics Department	WILLIAMS & MAHER INC	POWER FOR WIRELESS UPGRADES FS41	RO2202
10/8/2021	P0014445	\$8,173	Logistics Department	INSIDE EDGE COMMERCIAL INTERIOR SERVICES LLC	FLOORING REPLACEMENT FOR SERVICE CENTER	
10/8/2021	P0014446	\$5,003	Logistics Department	EPLUS TECHNOLOGY, INC.	WIRELESS PROJECT FOR FS41	
10/8/2021	P0014447	\$2,120	Logistics Department	WESTERN SHELTER SYSTEMS	ADDITIONAL GATEKEEPER & DOUBLE DOOR FOR IMT SHELTER	
10/12/2021	P0014449	\$4,315	Business Services Department	AIRGAS, INC	COVID-19 RELATED HALF MASK RESTOCK FOR FIT TESTING	
10/12/2021	B01440-8	\$8,253	Logistics Department	COUNTY OF ORANGE/TREASURER-TAX COLLECTOR	TWO SITE LICENSE AGREEMENTS FOR TOWER SPACE	
10/12/2021	B02268	\$8,133	Logistics Department	SOURCE GRAPHICS, INC.	EQUIPMENT SERVICE CONTRACT FOR HP PLOTTER PRINTERS	
10/12/2021	P0014450	\$589	Community Risk Reduction Department	MATRIX IMAGING PRODUCTS INC.	ARCHIVAL SCANNING FOR FUEL MOD PLANS	
10/13/2021	P0014452	\$2,622	EMS & Training Department	LIFE ASSIST, INC.	QCPR TRAINING AIDS FOR RN EDUCATORS	
10/13/2021	B01893-3	\$38,739	Logistics Department	CDW GOVERNMENT	CROWSTRICKE ANTI-VIRUS SOFTWARE	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
10/13/2021	P0014451	\$686	Operations Department	UNITED RENTALS (NORTH AMERICA), INC.	EQUIPMENT RENTAL FOR FS86 MAINTENANCE	
10/14/2021	B02134-1	\$100,000	Logistics Department	FLEET SERVICES	HEAVY DUTY BRAKE AND SUSPENSION SERVICES	COOPERATIVE AGREEMENT
10/14/2021	P0014453	\$3,075	Logistics Department	FULLER TRUCK ACCESSORIES	INSTALL CAMPER SHELL ON UNIT 2007 & REMOVE TONEAU COVER	
10/17/2021	B02273	\$10,000	Logistics Department	SIGNATURE PAINTING	AS-NEEDED MAINTENANCE/REPAIR PATCH WORK AND PAINTING AT OCFA FACILITIES	
10/18/2021	P0014454	\$1,107	Logistics Department	SOURCE GRAPHICS, INC.	SUPPLIES FOR HP PLOTTER PRINTERS	
10/19/2021	P0014457	\$894	Business Services Department	TTM, LLC	COVID-19 THERMAL IMAGER SCANNER REPAIR TRAINING SECTION ACADEMY	
10/19/2021	P0014456	\$819	Business Services Department	LIFE ASSIST, INC.	BVM FILTERS FOR COVID 19 FOR AEROSOL GENERATING PROCEDURE	
10/19/2021	B01707-6	\$50,000	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	LANDSCAPE SERVICES AT RFOTC	RO2119
10/19/2021	B02274	\$25,000	Logistics Department	SANTIAGO HILLS AUTO SPA INC	OFFSITE VEHICLE WASHING AND DETAILING SERVICES FOR OCFA VEHICLES AS-NEEDED	LK2519
10/19/2021	B01807-4	\$200,000	Operations Department	MAKO OVERHEAD DOOR	APPARATUS BAY DOOR MAINTENANCE AND REPAIR	RO2220
10/19/2021	P0014455	\$8,968	Special Operations Division	ANAHEIM GLASS INC.	WINDOW REPAIR @ FS41	
10/20/2021	B01811-4	\$28,000	Logistics Department	PULSEPOINT FOUNDATION	PULSEPOINT ANNUAL LICENSING MAINTENANCE/SUPPORT	
10/20/2021	B02135-1	\$10,000	Logistics Department	LU'S LIGHTHOUSE, INC.	MISC. LIGHTING PRODUCTS	
10/21/2021	B01896-3	\$50,000	Logistics Department	FLEET SERVICES	MISC. HEAVY DUTY AUTOMATIVE TRUCK PARTS	JA2311
10/21/2021	B01895-3	\$50,000	Logistics Department	TRACTION	MISC. HEAVY DUTY AUTOMATIVE PARTS AS-NEEDED	JA2311
10/21/2021	B01899-3	\$45,000	Logistics Department	ATLAS RADIATOR INC.	HEAVY DUTY RADIATOR REPAIR SERVICES	JA2300
10/21/2021	P0014461	\$18,800	Logistics Department	WILLIAMS & MAHER INC	POWER & NETWORK INSTALL FOR TCT TO BE USED AS ALTERNATE DISPATCH FOR DR @ FS43	
10/21/2021	P0014466	\$4,515	Logistics Department	WAYNE ELECTRIC COMPANY	DELCO ALTERNATORS	
10/21/2021	P0014464	\$4,200	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE REMOVAL SERVICES - FS54	
10/21/2021	P0014463	\$1,885	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING SERVICES - FS51	
10/21/2021	P0014462	\$1,706	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING SERVICES - FS71	
10/22/2021	B01894-3	\$50,000	Logistics Department	TRUCPARCO	MISC. HEAVY DUTY AUTOMOTIVE PARTS AS-NEEDED	JA2311
10/22/2021	B01900-3	\$20,000	Logistics Department	STANTON RADIATOR	HEAVY DUTY RADIATOR REPAIR SERVICES	JA2381

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
10/22/2021	B01692-5	\$5,000	Logistics Department	BAY ALARM COMPANY	FIRE /INTRUSION ALARM SERVICES - USAR WAREHOUSE	
10/22/2021	P0014467	\$1,438	Special Operations Division	AIR COMM SYSTEMS INC	VHF TRANSCEIVER REPAIR	
10/25/2021	P0014475	\$5,048	Executive Management	AMERICAN ENGRAVING COMPANY	EDUCATION AND COMMUNITY EVENTS GIVEAWAYS	
10/25/2021	P0014472	\$6,680	Logistics Department	PACIFIC PLUMBING COMPANY	TANKLESS WATER HEATER INSTALLATION FS60	RO2501
10/25/2021	P0014476	\$4,996	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	LANDSCAPNG SERVICES @ FS46	
10/25/2021	P0014469	\$4,313	Logistics Department	VALLEY POWER SYSTEMS, INC.	RED DOT AC COMPRESSORS FOR STOCK	
10/25/2021	P0014473	\$2,450	Logistics Department	WILLIAMS & MAHER INC	INSTALL GPS ANTENNA & REPAEATER ON FS50 APP BAY CEILING	
10/25/2021	P0014470	\$1,322	Logistics Department	WILLIAMS & MAHER INC	FS09 WATCH OFFICE: ADD DUPLEX OUTLET & CAT 6 CABLES	
10/25/2021	P0014474	\$306	Logistics Department	WILLIAMS & MAHER INC	CONVERT CAT6 CABLE TO CAT3 FOR PHONE PORT	
10/25/2021	P0014458	\$1,730	Operations Department	PAINTING & DECOR INC.	OCFA FIRE STATION 13 SIGN PAINTING	
10/25/2021	P0014468	\$3,648	Special Operations Division	DELL MARKETING, L.P.	LAPTOP REPLACEMENT FOR US&R PROGRAM MANAGER	
10/26/2021	P0014477	\$3,768	Logistics Department	LION TOTALCARE, INC	DECONTAMINATION OF LITHIUM FIRE BY-PRODUCTS ON TURNOUTS	
10/26/2021	P0014459	\$1,078	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE TRIMMING SERVICES - RFOTC	
10/27/2021	B01815-4	\$10,000	Human Resources Department	CERTIFIX MANAGEMENT, INC	CERTIFIX LIVESCAN FINGERPRINTING SERVICES	
10/27/2021	P0014483	\$1,981	Human Resources Department	ASSI SECURITY, INC	PROGRAMMABLE ID CARDS FOR EMPLOYEES	
10/27/2021	P0014479	\$1,098,011	Logistics Department	BK TECHNOLOGIES, INC.	VHF PORTABLE RADIO FOR COMM STOCK	RO2524
10/27/2021	P0014478	\$179,867	Logistics Department	COZAD TRAILER SALES INC	PURCHASE OF ONE (1) DOZER TRANSPORT TRAILER	JA2515
10/27/2021	P0014480	\$45,134	Logistics Department	LINEGEAR FIRE & RESCUE	BDU PANTS NEEDED FOR CURRENT & UPCOMING ACADEMIES & FIRE SEASON	
10/27/2021	P0014482	\$8,889	Logistics Department	FIRST IN PRODUCTS, INC.	SERVICE STOCK (METRO LOAD)	
10/27/2021	B01808-4	\$150,000	Operations Department	ACTION DOOR REPAIR CORPORATION	APPARATUS BAY DOOR MAINTENANCE AND REPAIR	RO2220
10/27/2021	P0014471	\$9,887	Operations Department	HARBOR POINTE A/C & CONTROLS	HVAC SYSTEM REPLACEMENT FS13	RO2356
10/28/2021	P0014486	\$56,999	Community Risk Reduction Department	GREAT SCOTT TREE SERVICE, INC.	TREE REMOVALS AND TREATMENTS - SHADY CANYON	LK2513
11/1/2021	B02136-1	\$80,000	Community Risk Reduction Department	CSG CONSULTANTS, INC	ON-SITE PLAN REVIEW SERVICES	RO2449

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
11/1/2021	B01903-3	\$10,000	Executive Management	BLUE RIBBON TROPHY CO	ENGRAVING SERVICES AND ACCESSORIES	
11/1/2021	B02165-1	\$50,000	Logistics Department	EXPRESSIONS HOME GALLERY	REFRIGERATORS AND DISHWASHERS FOR RFOTC AND FIRE STATIONS	JC2456
11/1/2021	B02272	\$10,000	Logistics Department	PAINTING & DECOR INC.	AS-NEEDED MAINTENANCE/REPAIR PATCH WORK AND PAINTING AT OCFA FACILITIES	
11/2/2021	B02250	\$35,000	Business Services Department	MCKESSON MEDICAL-SURGICAL	NITRILE GLOVES ANSELL MICROFLEX APEXPRO - AP12 FOR COIVD-19	LK2505
11/2/2021	B02106-1	\$10,000	Community Risk Reduction Department	UNITED RENTALS (NORTH AMERICA), INC.	WATER TENDER RENTAL (AUTOMATIC TRANSMISSION) FOR AS-NEEDED RENTAL	
11/2/2021	P0014423	\$1,874	Logistics Department	DIAMOND GLASS	REPLACEMENT OF FAILED UPSTAIRS SHOWER FS50	
11/2/2021	P0014488	\$5,799	Logistics Department	DIAMOND GLASS	REPLACEMENT OF STATION 79 GLASS FOR SECURITY	
11/3/2021	B01627-6	\$9,000	Business Services Department	FINANCIAL CREDIT NETWORK, INC.	COLLECTION AGENCY SERVICES	
11/3/2021	B02036-2	\$100,000	Human Resources Department	SINTRA GROUP INC.	AS-NEEDED COMPREHENSIVE PRE-EMPLOYMENT BACKGROUND INVESTIGATIVE SERVICES	JA2357
11/3/2021	P0014489	\$500	Human Resources Department	AMAZING ORGANIZATIONS INC	SUPPORT COMPLIANCE TRAINING FOR EHS	
11/3/2021	B02025-2	\$370,000	Logistics Department	LINEGEAR FIRE & RESCUE	UNIFORMS, FOOTWEAR, AND ACCESSORIES	SK2352
11/3/2021	B01528-7	\$20,000	Logistics Department	ALLSTAR FIRE EQUIPMENT	FIREFIGHTER TURNOUT BOOTS	
11/4/2021	P0014490	\$568	Special Operations Division	AIR COMM SYSTEMS INC	HANDHELD RADIO ADAPTER REPAIR	
11/5/2021	B02138-1	\$7,213	Human Resources Department	UNITED PET CARE CALIFORNIA, LLC	UNITED PET CARE BENEFIT PAID BY PAYROLL DEDUCTION	
11/5/2021	P0014492	\$3,617	Logistics Department	GRAYBAR INC	911 NETWORK UPGRADE	
11/5/2021	P0014491	\$1,015	Logistics Department	GRAYBAR INC	WIRELESS AP CEILING MOUNTS PROJECT - FS41	
11/5/2021	P0014493	\$3,119	Logistics Department	CURVATURE LLC	911 NETWORK UPGRADE	
11/5/2021	P0014494	\$6,019	Operations Department	HARBOR POINTE A/C & CONTROLS	REPLACE AIR COMPRESSOR WITH A LARGE UNIT @ FS18	
11/8/2021	B02055-2	\$60,000	Logistics Department	EAST PENN MANUFACTURING CO. INC.	DEKA AUTOMOTIVE BATTERIES AS-NEEDED	JA2381
11/8/2021	B01920-3	\$40,000	Logistics Department	GRAYBAR INC	TELECOMMUNICATION EQUIPMENT, SUPPLIES, AND TOOLS	COOPERATIVE AGREEMENT
11/8/2021	B02057-2	\$30,000	Logistics Department	H&H AUTO PARTS WHOLESALE	ODYSSEY AUTOMOTIVE BATTERIES AS-NEEDED	JA2381
11/8/2021	B02041-2	\$7,255	Logistics Department	ZOHO CORPORATION	MANAGEENGINE LICENSE AND SUPPORT SUBSCRIPTION	
11/8/2021	B02170-1	\$10,000	Operations Department	ORANGE COAST PETROLEUM EQUIPMENT CO., INC	FUEL TANK EQUIPMENT MAINTENANCE & REPAIR	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
11/8/2021	P0014496	\$900	Special Operations Division	BRIGHTWAY ONE	WINDOW CLEANING FOR FIRE STATION 41	
11/9/2021	B01594-6	\$20,000	Human Resources Department	STATE OF CALIFORNIA	FINGERPRINT CARD PROCESSING	
11/9/2021	B02277	\$100,000	Logistics Department	CABINETS PLUS	CUSTOM CABINETS	RO2506
11/9/2021	P0014498	\$680	Operations Department	GRIFFIN PEST MANAGEMENT	TERMITE TREATMENT SERVICES FOR STATION 43	
11/9/2021	P0014497	\$8,500	Executive Management	CONTACT MONKEY, INC.	EXTENDING INTERNAL COMMUNICATIONS SYSTEM COMPATIBLE WITH OUTLOOK	
11/10/2021	B02049-2	\$50,000	Logistics Department	DANA SAFETY SUPPLY, INC	EMERGENCY VEHICLE LIGHTING EQUIPMENT/ACCESSORIES	RO2403
11/10/2021	P0014495	\$2,500	Logistics Department	PACIFIC PLUMBING COMPANY	URINAL REMOVALS AT FIRE STATIONS 51, 58 AND 64	RO2501
11/10/2021	P0014500	\$2,684	Logistics Department	CURVATURE LLC	SPARE PHONE SYSTEMS	
11/15/2021	B02281	\$50,000	Logistics Department	AAA SEPTIC PUMPING INC	SEWER WASTE WATER PUMPING FOR SHOWER/RESTROOM TRAILERS AT VARIOUS FIRE STATIONS	
11/15/2021	P0014465	\$25,769	Logistics Department	SAFETY SMART GEAR	RAIN GEAR FOR CURRENT ACADEMY 53 & UNCOMING ACADEMY 54	
11/15/2021	P0014503	\$3,598	Special Operations Division	ALLSTAR FIRE EQUIPMENT	RESCUE HARNESS FOR CA-TF5 LEGACY CACHE	
11/15/2021	P0014502	\$1,487	Special Operations Division	AIR COMM SYSTEMS INC	VHF TRANSCEIVER REPAIR FOR AIR OPS	
11/16/2021	P0014505	\$51,895	Community Risk Reduction Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE REMOVALS, STUMP GRINDING, AND CHEMICAL TREATMENTS FOR TREES INFESTED WITH ISHB IN TRABUCO CANYON - GRANT FUNDED	CA PCC STATUTORY THRESHOLD
11/16/2021	B02280	\$8,000	EMS & Training Department	MIKE BROWN GRANDSTANDS INC	SEATING FOR ACADEMY GRADUATION ATTENDEES	
11/16/2021	P0014507	\$1,432	Logistics Department	CABINETS PLUS	CABINETS FOR FS02 REMODEL	
11/16/2021	P0014504	\$10,213	Special Operations Division	BIG ASS HOLDING LLC	EVAPORATIVE COOLER FANS FOR US&R WAREHOUSE TO COOL WORK, MEETING, AND TRAINING AREAS	
11/17/2021	B02282	\$10,000	Business Services Department	REVENUE & COST SPECIALISTS	COMMUNITY RISK REDUCTION FEE STUDY CONSULTING SERVICES	SK2518
11/17/2021	B02278	\$10,000	EMS & Training Department	OPTI-FIT INTERNATIONAL INC	FITNESS EQUIPMENT	
11/17/2021	B02024-2	\$650,000	Logistics Department	GALLS LLC	UNIFORMS, FOOTWEAR, AND ACCESSORIES	SK2352
11/17/2021	B01709-5	\$10,000	Logistics Department	SC COMMERCIAL, LLC DBA SC FUELS	COOLANT SUPPLY AND WASTE DISPOSAL SERVICES AS-NEEDED	
11/17/2021	P0014508	\$710	Logistics Department	CABINETS PLUS	CABINETS FOR FS08 REMODEL	
11/18/2021	B01901-4	\$50,000	Logistics Department	CITY OF SANTA ANA	AS-NEEDED FLEET MAINTENANCE AND REPAIR SERVICES FOR OCFA VEHICLES	
11/18/2021	B01908-3	\$7,214	Logistics Department	KAMBRIAN CORPORATION	PRINTER LOGIC MAINTENANCE AND PRO SUPPORT	

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11/18/2021	P0014509	\$492	Logistics Department	SOURCE GRAPHICS, INC.	REPLACEMENT PRINT HEADS FOR HP Z6200 - GIS	
11/18/2021	B02283	\$0	Logistics Department	IDS GROUP, INC.	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2362
11/19/2021	B02044-2	\$300,000	EMS & Training Department	BOUND TREE MEDICAL LLC	EMS SUPPLIES	SK2379
11/22/2021	P0014511	\$5,426	EMS & Training Department	ALLIANT EVENT SERVICES, INC	JUMBOTRON SCREEN FOR OCFA ACADEMY 53	
11/22/2021	B02284	\$10,000	Human Resources Department	RIVELLE CONSULTING SERVICES	ACTUARIAL VALUATION SERVICES FOR WORKERS COMP	JA2503
11/22/2021	B02056-2	\$60,000	Logistics Department	BATTERY POWER INC.	AUTOMOTIVE BATTERIES AS-NEEDED	JA2381
11/22/2021	B01577-7	\$5,000	Logistics Department	IRON MOUNTAIN INC	OFF-SITE DATA STORAGE SERVICES	
11/22/2021	P0014510	\$4,922	Logistics Department	WILLIAMS & MAHER INC	APP BAY LIGHTING TO WESTNET CONTROL REMOTE FOR OCFA FIRE STATIONS 74, 75 AND 78	RO2202
11/22/2021	B01818-4	\$4,632	Logistics Department	PLURALSIGHT	PLURALSIGHT ONLINE TRAINING - ANNUAL RENEWAL	
11/22/2021	B01812-4	\$1,500	Logistics Department	RESOURCE SOFTWARE INTERNATIONAL LTD.	SHADOW CMS AND SA 1000 ANNUAL MAINTENANCE	
11/22/2021	B02175-1	\$0	Logistics Department	ITZEN ARCHITECTS	A/E & CONSTRUCTION RELATED PROFESSIONAL SERVICES	RO2362
11/23/2021	P0014515	\$7,000	EMS & Training Department	TUKUA, SHAWN ROBERT	INSTRUCTORS FOR ETHICS TRAINING	
11/23/2021	P0014513	\$705	EMS & Training Department	AMBU INC.	MANIKIN PARTS TO REPAIR CURRENT AMBUMAN FOR EMS	
11/23/2021	P0014517	\$8,897	Logistics Department	INDUSTRIAL NETWORKING SOLUTIONS	MULTI-BAN ANTENNAS FOR AVL INSTALLS	
11/23/2021	P0014516	\$5,217	Logistics Department	WILLIAMS & MAHER INC	DATA/PHONE WORK LOBBY PROJECT	RO2202
11/23/2021	P0014523	\$3,978	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TRIMMING OF TREES THROUGHOUT PROPERTY - FS43	
11/23/2021	P0014518	\$2,909	Logistics Department	WESTNET	AUDIO ISOLATORS FOR STATION RADIOS	
11/23/2021	P0014514	\$2,801	Logistics Department	ATLAS COPCO COMPRESSORS LLC	SCHEDULED MAINTENANCE FOR AIR COMPRESSOR	
11/23/2021	P0014521	\$1,525	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	IRRIGATION MAINTENANCE - FS71	
11/23/2021	P0014522	\$9,999	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	VEGETATION MANAGEMENT/DEFENSIBLE SPACE REQUIRED BY OCFA FIRE PREVENTION AT FS42	
11/23/2021	P0014519	\$1,066	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	IRRIGATION MAINTENANCE - FS22	
11/23/2021	B02063-1	\$5,000	Special Operations Division	HOSBURG CONSULTING	ICS/NWCG CLASS INSTRUCTION & AS-NEEDED SUPPORT FOR FIRE DANGER OPERATING PLAN & WATERSHED DISPATCH LEVEL DOCUMENTS AND PROGRAMS	
11/24/2021	P0014527	\$13,334	EMS & Training Department	AED SUPERSTORE	MANIKINS AND COVERALL REPLACEMNTS FOR MANIKINS - ACADEMY TRAINING	

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11/24/2021	P0014530	\$1,640	Logistics Department	LADD DISTRIBUTION LLC	DEUTSCH CONNECTORS FOR COMM INSTALLS	
11/24/2021	B02034-2	\$5,200	Special Operations Division	EVOQUA WATER TECHNOLOGIES	DEIONIZED WATER SYSTEM RENTAL AND MAINTENANCE - HAZMAT	
11/29/2021	B01436-9	\$20,000	Business Services Department	FEDERAL EXPRESS CORPORATION	SMALL PACKAGE DELIVERY SERVICE	COOPERATIVE AGREEMENT
11/29/2021	B01437-9	\$7,500	Business Services Department	UNITED PARCEL SERVICE	SMALL PACKAGE DELIVERY SERVICE	COOPERATIVE AGREEMENT
11/29/2021	B01550-5	\$41,518	Human Resources Department	GOVERNMENTJOBS.COM, INC.	ONLINE PERFORMANCE EVALUATION/RECRUITING SOFTWARE	
11/30/2021	P13451	\$7,371	Business Services Department	ALLIED UNIVERSAL JANITORIAL SERVICES	ADDITIONAL MONTHLY SANITATION SERVICES FOR RFOTC DUE TO COVID-19	SK2303
12/1/2021	B02285	\$25,000	EMS & Training Department	IMAGETREND, INC	AGENCY VALIDATION RULES ON OCMEDS SITE	
12/1/2021	B01806-4	\$25,000	EMS & Training Department	LIFECORE FITNESS INC.	ASSAULT AIR-BIKES FITNESS EQUIPMENT	SK2257
12/1/2021	B01910-3	\$50,000	Human Resources Department	RALPH ANDERSEN & ASSOCIATES	CLASSIFICATION AND COMPENSATION STUDY SERVICES	SK2301
12/1/2021	B01952-3	\$50,000	Logistics Department	AVENU INSIGHTS & ANALYTICS	BANNER DATABASE ADMINISTRATION SUPPORT AND SYSTEM UPGRADE SERVICES.	TO1953
12/1/2021	P0014531	\$1,843	Logistics Department	SOURCE CREATIVE OFFICE INTERIORS	DINING CHAIRS FOR FS74	
12/2/2021	P0014533	\$1,154	Executive Management	BLUE RIBBON TROPHY CO	COVID-19 PANDEMIC LAPEL PINS FOR PROFESSIONAL STAFF	
12/2/2021	P0014529	\$8,017	Logistics Department	PROFESSIONAL DIVERSIFIED FLOORING	FIRE STATION 8 FLOORING REPLACEMENT	
12/2/2021	P0014535	\$23,400	Operations Department	SIGNATURE PAINTING	PAINTING PROJECT AT FS09	
12/2/2021	P0014534	\$2,590	Logistics Department	PAINTING & DECOR INC.	PAINTING PROJECT AT OCFA HQ SECURITY/MAIN LOBBY	
12/3/2021	P0014539	\$525	Command & Emergency Planning Div	THE COUNSELING TEAM INTERNATIONAL	COMPASSION FATIGUE TRAINING FOR DISPATCHERS	
12/3/2021	P0014538	\$7,876	EMS & Training Department	HENRY SCHEIN INC.	EMS SUPPLIES	
12/3/2021	P0014536	\$9,267	Logistics Department	ALLSTAR FIRE EQUIPMENT	FOAM TENDER - GENERATOR	
12/3/2021	P0014537	\$4,027	Logistics Department	LN CURTIS & SONS	FOAM TENDER - MONITOR	
12/6/2021	P0014540	\$18,163	Logistics Department	EPLUS TECHNOLOGY, INC.	CISCO SMARTNET RENEWAL	
12/6/2021	P0014541	\$15,745	Operations Department	PROFESSIONAL DIVERSIFIED FLOORING	FIRE STATION 9 FLOORING REPLACEMENT	
12/6/2021	P0014542	\$8,904	Operations Department	ORANGE COUNTY DEMOLITION, INC.	TRASH ENCLOSURE REPAIR AT FS09	
12/7/2021	B02279	\$10,000	EMS & Training Department	TITAN MANUFACTURING & DISTRIBUTING INC	AS-NEED PURCHASE OF FITNESS EQUIPMENT	

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12/7/2021	P0014544	\$1,223	Operations Department	LINEGEAR FIRE & RESCUE	PATCHES AND ROCKERS FOR CADET UNIFORMS SHIRTS	
12/7/2021	P0014545	\$1,215	Executive Management	BLUE RIBBON TROPHY CO	MAJOR INCIDENT CAMPAIGN LAPEL PINS FOR PROFESSIONAL STAFF	
12/8/2021	P0014546	\$3,260	EMS & Training Department	ARMSTRONG MEDICAL INDUSTRIES	REPLACEMENT EDUCATIONAL AID	
12/8/2021	B02169-1	\$40,000	Operations Department	NORM'S REFRIGERATION & ICE EQUIPMENT	ICE MACHINE FOR RFOTC AND FIRE STATIONS	JC2456
12/9/2021	B02289	\$50,000	Logistics Department	DESIGN A WINDOW & INTERIORS	CUSTOM WINDOW SHADES	RO2525
12/9/2021	B02051-2	\$1,825	Special Operations Division	LABELMASTER	DANGEROUS GOODS INFORMATION SYSTEM (DGIS) ONLINE SUBSCRIPTION	
12/9/2021	P0014547	\$910	Operations Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	TREE AND HEDGE TRIMMING SERVICE AT FS19	
12/13/2021	P0014548	\$4,994	Logistics Department	WILLIAMS & MAHER INC	APP BAY LIGHTING TO WESTNET CONTROL REMOTE FOR OCFA FIRE STATIONS 70, 71 AND 76	RO2202
12/14/2021	B02042-2	\$50,000	Logistics Department	ROMAINE ELECTRIC CORPORATION	AUTOMOTIVE CHARGERS, STARTERS, ALTERNATORS	
12/14/2021	B02287	\$10,000	Logistics Department	WESTERN STATE DESIGN, INC.	APPLIANCE REPAIR SERVICES	
12/14/2021	B01721-5	\$1,650	Logistics Department	TITAN POWER INC.	UPS SYSTEM INSPECTION, MAINTENANCE, AND REPAIR	RO2047
12/14/2021	P0014556	\$662	Operations Department	UNITED RENTALS (NORTH AMERICA), INC.	EQUIPMENT RENTAL FOR FS64 MAINTENANCE	
12/14/2021	P0014555	\$1,981	Special Operations Division	AIRGAS, INC	BUTYL GLOVES FOR HMRT	
12/15/2021	P0014558	\$1,620	EMS & Training Department	LIFE ASSIST, INC.	EPINEPHRINE AND SALINE	
12/15/2021	B02290	\$150,000	Logistics Department	ECMS, INC.	PERSONAL PROTECTIVE EQUIPMENT CLEANING	COOPERATIVE AGREEMENT
12/15/2021	B02054-2	\$34,430	Logistics Department	FLYCAST PARTNERS INC.	BMC FOOTPRINTS SOFTWARE MAINTENANCE & SUPPORT . IT INVENTORY MANAGEMENT SYSTEM SOFTWARE	JA2419
12/17/2021	B01766-5	\$4,320	Business Services Department	SYM PRO INC	SYMPRO TREASURY SOFTWARE ANNUAL MAINTENANCE	
12/17/2021	P0014559	\$9,814	Logistics Department	TRITECH SOFTWARE SYSTEMS	PURCHASE AND INSTALLATION OF ROUTER SERVER	
12/17/2021	P0014561	\$1,647	Logistics Department	AIRDRAULICS INC.	REPAIR OF HOIST IN FLEET SERVICES BAY 3	
12/17/2021	P0014560	\$5,721	Operations Department	SCHORR METALS INC	MATERIALS FOR STEEL KITCHEN TABLE FOR FS57	
12/20/2021	P0014563	\$4,794,025	Logistics Department	SUTPHEN CORPORATION	PURCHASE OF THREE (3) MID MOUNT TRUCKS	JA2500
12/20/2021	P0014564	\$18,398	Logistics Department	BESTWAY LAUNDRY SOLUTIONS	NEW EXTRACTOR (REPLACING 20+ YEAR OLD EXTRACTOR) FOR PPE LAUNDERING	
12/20/2021	P0014562	\$7,637	Special Operations Division	LN CURTIS & SONS	VITON GLOVES FOR USE BY HMRT	

Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
12/21/2021	B02198-1	\$15,000	EMS & Training Department	WESTRUX INTERNATIONAL	26'S BOX TRUCK RENTAL	
12/21/2021	B02090-2	\$50,000	Logistics Department	MVATION WORLDWIDE INC.	CISCO SMARTNET 24 HOURS MAINTENANCE AND SUPPORT	RO2420
12/22/2021	P0014565	\$787	Logistics Department	WILLIAMS & MAHER INC	FS 74 ELECTRICAL WORK FOR WESTNET ALERTING RACK	
12/23/2021	B02178-1	\$167,732	Logistics Department	SETCOM CORPORATION	VEHICLE INTERCOM EQUIPMENT PARTS AND REPAIR	LK2466
12/23/2021	P0014566	\$3,395	Logistics Department	AIRDRAULICS INC.	REPAIR OF VEHICLE LIFT IN BAY 12	
12/23/2021	B02286	\$1,500	Logistics Department	PACIFIC INDUSTRIAL WATER SYSTEMS	DEIONIZED WATER SYSTEM RENTAL AND MAINTENANCE AT RFOTC	
12/27/2021	P0014568	\$2,875	Operations Department	BRYAN EXHAUST SERVICE INC.	KITCHEN EXHAUST CLEANING SERVICE FOR FS17	
12/28/2021	P0014570	\$2,261	Business Services Department	TTM, LLC	COVID-19 RELATED TEMPERATURE SCANNERS FOR ECC	
12/28/2021	B01822-4	\$200,000	Logistics Department	HARBOR DIESEL AND EQUIPMENT, INC.	DETROIT DIESEL ENGINE PARTS AND REPAIR SERVICES	JA2224
12/28/2021	P0014572	\$9,289	Logistics Department	BRIGHTVIEW LANDSCAPE SERVICES, INC.	LANDSCAPE INSTALLATION AT RFOTC	
12/28/2021	P0014571	\$510	Logistics Department	SOURCE GRAPHICS, INC.	PRINT HEADS FOR HP PLOTTER PRINTER	
12/29/2021	P0014573	\$4,476,481	Logistics Department	KME FIRE APPARATUS	PURCHASE OF THREE (3) REAR MOUNT TRUCKS	JA2507
12/29/2021	P0014574	\$260,605	Logistics Department	MOTOROLA SOLUTIONS INC.	COMMUNICATIONS RADIOS - PORTABLE/MOBILE	RO2535
12/30/2021	P0014575	\$8,967	EMS & Training Department	AIRGAS, INC	JAC TRAINING CONES	



Orange County Fire Authority
AGENDA STAFF REPORT

Board of Directors Meeting
February 24, 2022

Agenda Item No. 2C
Consent Calendar

2022 Committee Member Roster

Contact(s) for Further Information

Robert Cortez, Assistant Chief
Business Services Department

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714.573.6012

Maria Huizar, Clerk of the Authority

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714.573.6041

Summary

This agenda item is submitted to memorialize the appointments to the committees for the current year.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Receive and file report.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Rule 10(b)(1) and 10(c)(1) of the Board of Directors Rules of Procedure, allows the Chair of the Board of Directors to make all appointments to the Budget and Finance, Human Resources, and the Capital Improvement Project Ad Hoc Committees. Appointments to said committees shall be made in such a manner as to achieve, as close as reasonably possible, a balance between the number of members representing Structural Fire Fund and Cash Contract cities.

The following members have been appointed by Chair Steggell and will serve on the committees for the current year:

Budget and Finance Committee (9 members)

1. Tri Ta, Westminster (Chair) *
2. John O'Neill, Garden Grove (Vice Chair) *
3. Anthony Kuo, Irvine
4. Mark Tettemer, Lake Forest
5. Shelley Hasselbrink, Los Alamitos
6. Ed Sachs, Mission Viejo
7. Troy Bourne, San Juan Capistrano
8. Gene Hernandez, Yorba Linda
9. Austin Lumbard, Tustin *

Human Resources Committee (7 members)

- | | |
|---|-----------------------------|
| 1. Gene Hernandez, Yorba Linda (Chair) | 5. Noel Hatch, Laguna Woods |
| 2. Joe Kalmick, Seal Beach (Vice Chair) * | 6. Ed Sachs, Mission Viejo |
| 3. Ross Chun, Aliso Viejo | 7. David Shawver, Stanton |
| 4. Sandy Rains, Laguna Niguel | |

Capital Improvement Project Ad Hoc Committee (5 members)

1. Shelley Hasselbrink, Los Alamitos (Vice Chair)
2. Vince Rossini, Villa Park
3. Gene Hernandez, Yorba Linda
4. Michele Steggell, La Palma
5. Ross Chun, Aliso Viejo

* = Cash Contract City

Attachment(s)

None.



Orange County Fire Authority
AGENDA STAFF REPORT

Board of Directors Meeting
February 24, 2022

Agenda Item No. 2D
Consent Calendar

Ratify Appointments to Executive Committee

Contact(s) for Further Information

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Maria Huizar, Clerk of the Authority

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Summary

This agenda item is submitted to ratify the Board Chair appointments to the Executive Committee.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Confirm the appointments of the Executive Committee and Alternate members, as required in Rule 9(b) of the Board of Directors Rules of Procedure.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

The Executive Committee, as defined by Rule 9(b) of the Board of Directors Rules of Procedure, consists of no more than nine (9) members of the Board of Directors. The Executive Committee membership is comprised of the following designated positions:

- the Chair and Vice Chair of the Board of Directors,
- the immediate past Chair of the Board,
- the Chair of the Budget and Finance Committee, and
- up to five at-large members, who must include at least one member of the County Board of Supervisors.

In the selection of at-large members, appointments shall be made in such a manner as to achieve approximately the ratio of cash contract cities to total member agencies of the Authority.

The Chair of the Board makes at-large appointments to the Executive Committee to fill any vacancies, subject to ratification by the Board of Directors. At its January 27, 2022 Board of Directors meeting, the Board elected Director Steggell (La Palma) as Chair and Director Anthony Kuo (Irvine) as Vice Chair. The Chair and Vice Chair will fill those respective seats on the Executive Committee.

Also, at its February 9, 2022, meeting, the Budget and Finance Committee elected Director Tri Ta (Westminster) as its new Chair, replacing former Director Muller (Dana Point). Director Ta will serve on the Executive Committee as the Chair of the Budget and Finance Committee.

County of Orange Director Donald P. Wagner will remain on the Executive Committee. Director Wagner will represent the County as its At-Large Member, with Director Bartlett serving as its Alternate.

Therefore, pursuant to Rule 9 of the OCFA Board of Directors Rules of Procedures, and subject to the confirming vote by the Board of Directors, the membership of the Executive Committee as appointed by Chair Steggell is as follow:

Committee Members:

Michele Steggell, La Palma	Chair of the Board of Directors
Anthony Kuo, Irvine	Vice Chair of the Board of Directors
David Shawver, Stanton*	Immediate Past Chair
Tri Ta, Westminster *	Chair of the Budget and Finance Committee
Donald P. Wagner, County Board of Supervisors	At-Large County Member
Noel Hatch, Laguna Woods	At-Large Member
Gene Hernandez, Yorba Linda	At-Large Member
John O'Neill, Garden Grove *	At-Large Member
Shelley Hasselbrink, Los Alamitos	At-Large Member

Alternate Members:

Lisa Bartlett, County Board of Supervisors	County Member
Ross Chun, Aliso Viejo	Structural Fire Fund City
Sandy Rains, Laguna Niguel	Structural Fire Fund City
Carol Gamble, Rancho Santa Margarita	Structural Fire Fund City
Sunny Park, Buena Park *	Cash Contract City
Kathy Ward, San Clemente *	Cash Contract City
Jessie Lopez, Santa Ana *	Cash Contract City

* = Cash Contract City

Attachment(s)

None.



Orange County Fire Authority
AGENDA STAFF REPORT

Board of Directors Meeting
February 24, 2022

Agenda Item No. 2E
Consent Calendar

**Resolution Authorizing Fire Chief to Execute a Cooperative Agreement for
the Federal Excess Personal Property (FEPP) Program**

Contact(s) for Further Information

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Emergency Operations Bureau

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714.573.6006

Ron Roberts, Division Chief

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Summary

This item is submitted at the request of the State of California the Resources Agency Department of Forestry and Fire Protection for approval of a revised Cooperative Agreement and related Resolution authorizing the Fire Chief to execute the agreement for the Federal Excess Personal Property (FEPP) program.

Prior Board/Committee Action

At its June 25, 2015, meeting the Board of Directors approved Resolution No. 2015-09 authorizing the Fire Chief, or his designee, to execute a Cooperative Agreement for the use of Federal Excess Personal Property between the State of California Department of Forestry and Fire Protection (CAL FIRE) and the Orange County Fire Authority.

RECOMMENDED ACTION(S)

Approve and adopt the proposed Resolution authorizing the Fire Chief, or his designee, to execute the Cooperative Agreement between the State of California Department of Forestry and Fire Protection and the Orange County Fire Authority for the use of Federal Excess Personal Property.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

The State has been approved as an agent of the U.S. Forest Service for the purpose of administering the Cooperative Forestry Assistance Act of 1978 (Public Law 95-313) Rural Fire Protection Program, hereinafter referred to as CFAA. The control of timber, grass, and wildland fires in and adjacent to suburban areas is essential to an effective forest fire control program. To participate in the program, agencies must actively engage in the prevention and suppression of all fires in and adjacent to suburban areas. The CFAA provides for the FEPP available for use by the Cooperator to carry out this function if additional property is available. CAL FIRE has amended some terms approved in 2015 and requested a new Cooperative Agreement be approved.

The Orange County Fire Authority has gained the benefits and participated in the FEPP since 1994 by acquiring vehicles, small tools, and machinery such as drill presses, work benches, small forklifts, etc. that have been determined to be surplus to the Federal Government.

Attachment(s)

1. Cooperative Agreement
2. Proposed Resolution

STATE OF CALIFORNIA
THE NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE
USDA FOREST SERVICE
FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

This agreement is entered into by and between

THE STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

AND

ORANGE COUNTY FIRE AUTHORITY

This agreement made and entered into this day of , 20 , by and between the State of California acting by and through the Director of the Department of Forestry and Fire Protection (CAL FIRE), hereinafter referred to as the STATE and the Orange County Fire Authority, hereinafter referred to as the COUNTY, covenants as follows:

I. PURPOSE

The STATE has been approved as an agent of the United States Department of Agriculture (USDA) Forest Service for administering Federal Excess Personal Property (FEPP) as part of the Cooperative Fire Protection Program, which allows the COUNTY to take custody and use FEPP property for wildland and rural community fire protection services.

II. MUTUAL INTEREST OF PARTIES

Both the STATE and the COUNTY have a mutual interest in the prevention, protection and suppression of all wildland and rural community fires near and adjacent to the property and the people of California.

III. AUTHORITIES

The Federal Property and Administrative Services Act of 1949, as amended (40 U.S.C. § 483) and the Cooperative Forestry Assistance Act of 1978 (16 U.S.C. § 2106(c)) authorizes the FEPP Program as an element of the Cooperative Fire Protection Program (16 U.S.C. § 2106(b)). Title 41 Code of Federal Regulations (CFR) Part 102-33 identifies who may acquire aircraft and aircraft parts, and the standards of maintenance and management. Under these authorities, the USDA Forest Service may lend FEPP property needed for wildland and rural community fire protection to the STATE and to local paid or unpaid fire departments for their use.

IV. RESPONSIBILITIES
THE COUNTY AGREES:

1. Primary use of FEPP property must be 90 percent for activities directly related to wildland and rural community fire protection; however, situations may occur that make this exclusive use impractical. Non-fire emergency use of FEPP property is authorized and limited to no more than (10) ten percent total usage. Abuse of the (10) ten percent non-fire use standard could result in recall of the property on loan, suspension from the program, or other sanctions.
2. FEPP property acquired by the COUNTY is not permitted to be rented, leased, loaned, or traded to another party, no exceptions. FEPP property is not permitted to be transferred or sold without prior approval from the STATE or the USDA Forest Service. FEPP property is for official use only; personal use of FEPP property is prohibited, violates the law, and this Cooperative agreement. Any personal use violations found, subjects the COUNTY to penalties and FEPP property recall as determined by the STATE and the USDA Forest Service.
3. To notify the STATE of receipt of FEPP property during the acquisition process.
4. To bear the entire cost of transportation, retrofit, modification, maintenance, repairs, and operation of acquired FEPP property while in the COUNTY's possession.
5. The COUNTY must paint any FEPP rolling stock acquired directly from the USDA Forest Service that has the distinct Forest Service green color. If the FEPP property is acquired from the Department of Defense (DoD) and has military colors or markings, it must be painted. This is mandatory per the STATE and the USDA Forest Service. The painting of the FEPP vehicle must be accomplished within (1) one calendar year of the acquisition.
6. To register all FEPP rolling stock with the California Department of Motor Vehicles (DMV) within 60 days of receipt of property. Lien Holder will remain as the USDA Forest Service. This is mandatory as ownership remains with the USDA Forest Service. Registered Owner will be the COUNTY.
7. To obtain prior to operation of any FEPP property the minimum liability insurance in the amount required by State law to cover the operation of FEPP rolling stock. The COUNTY must maintain adequate insurance to cover damages or injuries to cover persons or property relating to the use of the property. Proof of insurance coverage must be provided to the STATE in the form of an insurance policy or a self-insured statement on an official letterhead.
8. Drivers of FEPP property must take the necessary equipment training and have a valid California operator license to operate the loaned vehicle(s).
9. To make FEPP property operable and ready to be placed into service for wildland and rural community fire protection, including fire suppression and prevention. Operational condition of the property will be achieved within (1) one year to the date of property pick up/receipt.
10. FEPP property cannot be modified or cannibalized without prior authorization from the STATE and the USDA Forest Service. The COUNTY shall contact the STATE with a request and justification to modify or cannibalize any FEPP property. The request must be submitted for approval before any modification or cannibalization to FEPP property takes place.
11. The COUNTY is responsible for the proper care, maintenance, security, and storage of all acquired FEPP property.

12. All FEPP property must be identified as property belonging to the USDA Forest Service and for fire use only. The STATE will provide USDA Forest Service property tags along with a property number assigned to accountable FEPP property.
13. To promptly report any FEPP property when it is no longer needed by the COUNTY to the STATE and the USDA Forest Service for disposal authority. The COUNTY is not to release FEPP property to anyone unless the STATE and the USDA Forest Service have provided the proper authorization and documentation needed. The COUNTY is to provide reasonable access to authorized personnel for inspection and removal of FEPP property.
14. Ownership of all accessories, tools, light bars, sirens, and equipment which is added to the loaned FEPP property remains with the COUNTY and must be removed prior to the disposal process.
15. Accidents involving FEPP property must be reported directly to the STATE within (10) ten days of the situation. This includes accidents that result in death, injury, illness, or property damage (more than \$350). Depending on the type of accident, the STATE will provide direction to the COUNTY on the information required to be submitted to the USDA Forest Service.
16. Lost, stolen, damaged or destroyed FEPP property shall be reported to the STATE for proper documentation and handling.
17. When FEPP property is lost, damaged, destroyed or stolen, a determination is required whether there was negligence on the part of the COUNTY. The STATE shall make a recommendation to the USDA Forest Service Property Management Officer (PMO) whether there was negligence or gross negligence.
 - a. Negligence: The failure to abide by Federal rules and regulations.
 - i. Repeated instances of negligent damage to FEPP property by staff of the COUNTY may be cause for the STATE to suspend further acquisitions by the COUNTY until the reasons for the negligence are identified and steps taken to prevent further instances.
 - b. Gross negligence: The intentional, willful, or wanton failure to exercise a reasonable degree of care to protect FEPP property in one's custody in reckless disregard of the consequences of the actions.
 - i. If the STATE determines that there is apparent gross negligence on the part of the COUNTY staff, the findings plus all supporting documentation shall be forwarded by the STATE to the USDA Forest Service PMO for a final determination.
 - ii. Should the USDA Forest Service submit the final determination is one of gross negligence and sends the STATE a Bill of Collection for FEPP property under the COUNTY's care, the COUNTY will reimburse the STATE for all the costs listed on the Bill of Collection.
 - iii. The COUNTY shall be suspended from acquiring any additional FEPP property for a set time as determined by the STATE.
 - iv. A second case of gross negligence will cause the COUNTY to lose all privileges of participation in the FEPP program as determined by the STATE.
18. To perform/participate in the physical inventory process on FEPP property in the COUNTY's possession every (2) two years.
19. The STATE and the USDA Forest Service will periodically conduct joint reviews of the FEPP program to ensure compliance with the USDA Forest Service and other applicable statutes, regulations and policies are being followed. The COUNTY must participate and provide access to all physical FEPP property along with access to all FEPP documentation during the review. The STATE is authorized to perform audits and reviews by STATE personnel, in between joint reviews, to provide the USDA Forest Service information for FEPP program improvements.

20. To retain all documentation on all inventoried FEPP property for (6) six years and (3) three months after the year designated for the disposal of the property. The STATE will send all mandatory documentation required for acquisition, management and disposal of FEPP property to the COUNTY as these processes occur.
21. The COUNTY must provide access to and the right to examine all records, books, papers or documents relating to the FEPP program to the USDA Forest Service, the USDA Office of the Inspector General (OIG), the Comptroller General of the United States, the STATE and their authorized representatives.
22. To comply with Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color, or natural origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination, under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. To comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d) prohibiting discrimination where discriminatory practices will result in unequal treatment of persons who are or should be benefiting from the activity.

V. AIRCRAFT

1. Prior to FEPP aircraft acquisition, the COUNTY must have a current Aircraft Operating Plan on file with the STATE and the USDA Forest Service. Aircraft Operating Plans will be renewed every (5) five years, or as a signatory, or specifics of the operating plan changes.
2. The COUNTY may acquire FEPP aircraft property primarily for fire protection purposes. Incidental use for other than fire or emergency purposes where life or property is at risk is permitted for up to 10 percent of total annual usage hours. The COUNTY must provide the STATE and the USDA Forest Service a written explanation for non-fire use exceeding this level.
3. FEPP aircraft property must not solely be acquired to support the USDA Forest Service or other federal agencies.
4. FEPP aircraft property cannot be used for static displays, such as an exhibit at a museum or at the entrance of an airbase. Acquisition of FEPP aircraft property is for use, future use, training, or parts only.
5. Personal use of FEPP aircraft property is not permitted.
6. The COUNTY must register FEPP aircraft property with the Federal Aviation Administration (FAA) prior to being put into use. Copies of complete FAA Registration for all operational FEPP aircraft property in the COUNTY's possession must be sent to the STATE. This is mandatory per the USDA Forest Service.
7. The COUNTY must reregister operational FEPP aircraft property with the FAA every (3) three years.
8. The COUNTY will ensure pilots of FEPP aircraft possess a valid FAA pilot certificate with the appropriate aircraft category rating. A pilot must be current in the aircraft category for night flight or carrying required crewmembers.
9. The COUNTY must annually submit Aircraft Usage Reports (AUR) to the STATE and the USDA Forest Service. These reports will contain the FEPP aircraft property use for the previous calendar

year (January 1 through December 31). The COUNTY must provide justification for any FEPP aircraft property use that exceeds (10) ten percent fire or emergency response that threatens life or property. Repeated violations of the (10) ten percent rule may be grounds for recall of the FEPP aircraft property.

10. FEPP aircraft property cannot be modified without prior authorization from the STATE and the USDA Forest Service. The COUNTY shall contact the STATE with a request and justification to modify any FEPP aircraft property. The request must be submitted for approval before any modification to FEPP aircraft property takes place.
11. The COUNTY must physically store all FEPP aircraft parts separately from non-FEPP aircraft parts and ensure the FEPP aircraft parts do not get mixed with COUNTY owned aircraft parts.
12. All FEPP aircraft property must be maintained in accordance to manufacturers or military maintenance specifications and procedures, and USDA Forest Service regulations.
13. Aircraft Security, per the USDA Forest Service FEPP Guide, Chapter 40 – FEPP Aircraft, Section 10 – Aircraft Security, Item 10a states: Protection of FEPP aircraft property must be based on a realistic assessment of the risks and vulnerabilities associated with the criminal and terrorist threats likely to be directed at the aircraft in their actual locations. The COUNTY must establish appropriate asset protection and identify the likelihood of any attempts made to compromise the FEPP aircraft property.
14. FEPP aircraft property that are equipped with a tank for chemical or water distribution must be identified in the Federal property database and reported to the STATE and the USDA Forest Service.
15. The COUNTY must report to the STATE any accidents or incidents involving FEPP aircraft property that result in serious injury or substantial damage. A verbal report shall be made as soon as possible and followed with a written report within (10) ten working days to the STATE and the USDA Forest Service.

Per the USDA Forest Service FEPP Guide, Chapter 40 – FEPP Aircraft, Section 11 Aircraft Safety: The National Transportation Safety Board definitions apply to State operated/Federally owned aircraft:

- a) Aircraft Accident: An occurrence associated with the operation of an aircraft which takes place between the time any person boards the aircraft with the intention of flight and the time all such persons have disembarked, and in which any person suffers death or serious injury or in which the aircraft receives substantial damage.
- b) Aircraft Incident: An occurrence, other than an accident, associated with the operation of an aircraft that affects, or could affect, the safety of operations.
Aircraft incidents are documented on form FS-5700-14, SAFE COM: Aviation Safety Communiqué, which is also approved for interagency use as form OAS-34 (FSM 5720.45).
- c) Any Serious Injury:
 - i. Requiring hospitalization for more than 48 hours, commencing within (7) seven days from the date the injury was received.
 - ii. Resulting in a fracture of any bone (except simple fractures of fingers, toes, or nose).
 - iii. Causing severe hemorrhages, nerve, muscle, or tendon damage.
 - iv. Involving any internal organ.
 - v. Involving second or third-degree burns affecting more than (5) five percent of the body surface.

- d) Substantial Damage: Damage or failure which adversely affects the structural strength, performance, or flight characteristics of the aircraft, and which would normally require major repair or replacement of the affected component. For purposes of direction in FSM 5720, the following are not considered substantial damage:
- i. Engine failure or damage limited to an engine if only one engine on a multi-engine aircraft fails or is damaged.
 - ii. Bent fairings or cowlings.
 - iii. Dented and/or small puncture holes in the skin or fabric.
 - iv. Damage that occurs to rotor or propeller blades during ground operations.
 - v. Damage to landing gear, wheels, tires, flaps, engine accessories, brakes or wingtips.
16. The COUNTY is to promptly report any FEPP aircraft property when it is no longer needed by the COUNTY to the STATE and the USDA Forest Service for disposal authority. The COUNTY is not to release FEPP aircraft property to anyone unless the STATE and USDA Forest Service have provided the proper authorization and documentation needed. The COUNTY is to provide reasonable access to authorized personnel for inspection and removal of FEPP aircraft property.
17. The COUNTY must deregister an FEPP aircraft when it comes out of service permanently or prior to release of aircraft during the disposal process.
18. The COUNTY must retain all documentation/records on all FEPP aircraft including: all mandatory documentation required for acquisition, management (flight logs, maintenance, repairs, etc.), modifications, accident reports, disposals, etc. as these processes occur. FEPP aircraft files are never to be destroyed and must be kept permanently per the USDA Forest Service.
19. Acquisition of FEPP aircraft property requires that the COUNTY must follow the USDA Forest Service Aviation Management Regulations and Policy as outlined in the Forest Service Manual (FSM) 5700.
20. Forest Service aircraft property on loan to the COUNTY are subject to recall if not used in accordance with Federal aviation laws and regulations and property management laws and regulations.

VI. OTHER AGREEMENT TERMS
IT IS MUTUALLY AGREED THAT:

1. Title to all FEPP property shall remain vested in the United States federal government.
2. The COUNTY shall complete a resolution, or a statement from their governing board/council, approving participation in the FEPP program. The resolution must be received with this Cooperative agreement as a requirement of the Terms and Conditions before the STATE will prepare or continue (in the case of a renewal agreement) the COUNTY's access to screen and manage FEPP property.
3. All FEPP property loaned to the COUNTY shall be for an indefinite period of time, unless the COUNTY is negligent of program requirements as detailed in the Terms and Conditions of this Cooperative agreement as well as any Federal regulations that govern the FEPP program. The agreement may be terminated by either party after giving notice 60 days in advance of such termination to the other party.
4. The STATE will not be responsible for furnishing spare parts for FEPP property and the COUNTY accepts all FEPP property "as is" without any warranties of any kind, either expressed or implied.
5. Amendments to this Cooperative agreement covering acquisitions and disposals of FEPP property will be submitted by the STATE to the COUNTY for review and signature. These Amendments will be

sent upon completion of the action taken and must be returned signed and dated by the COUNTY to the STATE to maintain accurate record keeping as required by the USDA Forest Service.

6. COUNTYS with any FEPP property will cooperate with regulatory agencies to ensure compliance with Federal and State regulations, program, and property management requirements.
7. In the event of any dispute over FEPP loaned equipment or any terms or conditions contained herein, the dispute shall be decided by the STATE and its decision shall be binding and final.
8. The parties hereto agree that the COUNTY, their officers, employees, agents, servants, contractors, volunteers, paid firefighters, and all others acting on behalf of the COUNTY, performing under the terms of this Cooperative agreement, are not acting as officers, employees or agents of the State or the Federal government.
9. The COUNTY agrees to defend, indemnify, save and hold harmless the STATE as defined herein, and the Department of Forestry and Fire Protection (CAL FIRE), their officers, agents and employees against all claims, demands, causes of action or liability of any kind whatsoever arising out of the acts of the COUNTY, its agents or employees in the performance of any function provided for under the terms of this agreement or the use of property transferred.
10. The period of this agreement is for (5) five years from the date of last signature on page (6) six and entered on page (1) one, if no violations or signatory changes occur. Thereafter, the agreement shall be reviewed every other year for compliance by the STATE during the agreement review process and extended if no violations or changes have occurred, not to exceed a (5) five-year term renewal. This Cooperative agreement supersedes all prior agreements related to the FEPP program.
11. Either party may terminate this agreement by providing written notice to the other party 60 days prior to the termination date. If the agreement is terminated, the COUNTY shall be ineligible to continue participation in the FEPP program. Upon termination of this Cooperative agreement, all FEPP property assigned to the COUNTY shall be returned to the STATE. Prior to terminating a COUNTY's eligibility for cause, the STATE shall attempt alternative resolutions.
12. Any information provided to the STATE under this Cooperative agreement is subject to the Freedom of Information Act (5 U.S.C. §§ 551 *et seq.*).

13. The primary contact information of the parties hereto, for all notices, payments, repayments, or any other activity required or contemplated under the terms of this Cooperative agreement are:

COUNTY Name:	
Orange County Fire Authority	Department of Forestry and Fire Protection (CAL FIRE)
Contact Name: Ron Roberts, Division Chief	Federal Property Programs
Title: Division 1 Administrative Assistant	
Street Address: 1 Fire Authority Road	Street Address: 710 Riverpoint Court West Sacramento, CA 95605
Mailing Address: PO Box 57115	Mailing Address: P.O. Box 944246
City: Irvine	City: Sacramento
Zip: 92619-7115	Zip: 94244-2460
Phone Number:	Phone Number: (916) 894-9805
Cell Phone Number:	Fax Phone Number: (916) 894-9880
Email: RonRoberts@ocfa.org	Email: FederalProperty@fire.ca.gov

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year of the last signature below.

COUNTY	
NAME OF COUNTY:	
Orange County Fire Authority	
BY (Authorized Signature):	DATE SIGNED:
?	
PRINTED NAME AND TITLE OF PERSON SIGNING:	
Brian Fennessy, Fire Chief	
STATE OF CALIFORNIA Department of Forestry and Fire Protection (CAL FIRE)	
BY (CAL FIRE Property and Local Services Manager):	DATE SIGNED:
?	
PRINTED NAME AND TITLE OF PERSON SIGNING:	
Nicole Harner, Property and Local Services Manager	
BY (CAL FIRE Director):	DATE SIGNED:
?	
PRINTED NAME AND TITLE OF PERSON SIGNING:	
Thom Porter, Director	

STATE OF CALIFORNIA
THE NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)

COOPERATIVE AGREEMENT FOR THE
USDA FOREST SERVICE
FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM
Under the United States Forest Service Cooperative Forestry Assistance Act (CFAA) of 1978

ATTACHMENT A

	ITEM:	SERIAL #:	PROPERTY #
1.	See attached FEPMIS inventory report		
2.			
3.			
4.			
5.			
6.			
7.			

Rev. December 2020

☞ Place cursor over Pending status of an item to view additional information

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Images	Documents	Property#	State Property#	Station	State	FSC	FEPP Type	Creation Date	Quantity	Status	Tracked
2	0	AG0001133931		OCFA-STA.18-170018	CA	2330 - TRAILERS	FLOOD LIGHT	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001133969		OCFA-STA.16-170016	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001135271		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1730 - AIRCRAFT GROUND SERV...	TOW EQUIPMENT	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001135272		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1730 - AIRCRAFT GROUND SERV...	TOW EQUIPMENT	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001325568		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	DRIVE TRAIN MECHANISMS	April 29, 2014	1	ASSIGNED	Y
4	0	AG0001325576		OCFA-STA.18-170018	CA	2330 - TRAILERS	FLAT BED	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001325602		OCFA-STA.22-170022	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001325603		OCFA-STA.22-170022	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001325606		OCFA-STA.16-170016	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001325615		OCFA-STA.57-170057	CA	8145 - SPECIALIZED SHIPPING...	CONEX	May 21, 2014	1	ASSIGNED	Y
2	0	AG0001325617		OCFA-STA.42-170042	CA	8145 - SPECIALIZED SHIPPING...	CONEX	May 21, 2014	1	ASSIGNED	Y
2	0	AG0001325619		OCFA-HEADQUARTERS-170000	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001325623		OCFA-STA.61-170061	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001325625		OCFA-STA.34-170034	CA	8145 - SPECIALIZED SHIPPING...	CONEX	May 20, 2014	1	ASSIGNED	Y
2	0	AG0001325627		OCFA-STA.14-170014	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001325629		OCFA-STA.61-170061	CA	8145 - SPECIALIZED SHIPPING...	CONEX	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001327243		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	GEAR BOX	May 19, 2014	1	ASSIGNED	Y
2	0	AG0001327246		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	MAIN ROTOR AND ASSEMBLY	May 19, 2014	1	ASSIGNED	Y
3	0	AG0001327258		OCFA-HEADQUARTERS-170000	CA	3413 - DRILLING & TAPPING M...	DRILL PRESS - TCI 33512	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001327263		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	6130 - CONVERTERS, ELECTRIC...	BATTERY CHARGER, PORTABLE R...	December 13, 2013	1	ASSIGNED	Y
3	0	AG0001327290		OCFA-STA.18-170018	CA	3930 - WAREHOUSE TRUCKS & T...	FORKLIFT	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001327298		OCFA-STA.54-170054	CA	2320 - TRUCKS AND TRUCK TRA...	FLATBED	May 19, 2014	1	ASSIGNED	Y
2	0	AG0001327308		OCFA-STA.18-170018	CA	2320 - TRUCKS AND TRUCK TRA...	FLATBED	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001327312		OCFA-HEADQUARTERS-170000	CA	3930 - WAREHOUSE TRUCKS & T...	FORKLIFT	December 13, 2013	1	ASSIGNED	Y
3	0	AG0001327317		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	3825 - ROAD CLEARING AND CL...	SWEEPER, MOTORIZED	August 25, 2014	1	ASSIGNED	Y
2	0	AG0001327339		OCFA-STA.28-170028	CA	5411 - RIGID WALL SHELTERS	SHELTER, SHOP	December 13, 2013	1	ASSIGNED	Y

2	0	AG0001477626		OCFA-HEADQUARTERS-170000	CA	3930 - WAREHOUSE TRUCKS & T...	FORKLIFT	December 13, 2013	1	ASSIGNED	Y
2	1	AG0001477633	N4212C	OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1520 - AIRCRAFT, ROTARY WING	HUEY	December 13, 2013	1	ASSIGNED	Y
2	1	AG0001477634	N4212Y	OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1520 - AIRCRAFT, ROTARY WING	HUEY	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001477636		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	3930 - WAREHOUSE TRUCKS & T...	FORKLIFT	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001477666		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	5220 - INSPECTION GAGES AND...	INTERFACE GAGE	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001493479		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	SPIDER,LOWER,MAIN TRANS.	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001493480		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	SPIDER,LOWER,MAIN TRANS "Re...	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001493484		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	SPIDER,LOWER,MAIN TRANS "RE...	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001493489		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	4460 - AIR PURIFICATION EQU...	AIR CLEANER PARTIQL SEPARA...	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001493492		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	4460 - AIR PURIFICATION EQU...	AIR CLEANER PARTIQL SEPARA...	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001494850		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	3040 - MISCELLANEOUS POWER ...	HOUSING,MECHANICAL DRIVE "NEW"	June 18, 2014	1	ASSIGNED	Y
2	0	AG0001557743		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	ROTOR BLADE	April 29, 2014	1	ASSIGNED	Y
2	0	AG0001557757		OCFA-STA.54-170054	CA	2320 - TRUCKS AND TRUCK TRA...	TRACTOR	December 15, 2014	1	ASSIGNED	Y
2	0	AG0001557771		OCFA-STA.40-170040	CA	2330 - TRAILERS	FLAT BED	April 29, 2014	1	ASSIGNED	Y
5	0	AG0001558309		OCFA-STA.43-170043	CA	2320 - TRUCKS AND TRUCK TRA...	TRACTOR	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001558736		OCFA-STA.26-170026	CA	5411 - RIGID WALL SHELTERS	SHELTER, EMPTY	December 13, 2013	1	ASSIGNED	Y
2	0	AG0001560473		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1520 - AIRCRAFT, ROTARY WING	HUEY	December 13, 2013	1	ASSIGNED	Y
2	0	PP0000031587	CA201411	OCFA-HEADQUARTERS-170000	CA	2340 - MOTORCYCLES, MOTOR S...	UTILITY TASK VEHICLE (UTV)	April 7, 2016	1	ASSIGNED	Y
2	0	PP0000032470		OCFA-STA.41- AIR OPS (N541FA/N441FA)-170041	CA	1615 - HELICOPTER ROTOR BLA...	GEAR BOX	March 24, 2017	1	ASSIGNED	Y

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RESOLUTION NO. 2022-XXX

A RESOLUTION OF THE ORANGE COUNTY FIRE
AUTHORITY BOARD OF DIRECTORS APPROVING THE
PARTICIPATION IN THE FEDERAL EXCESS PERSONAL
PROPERTY (FEPP) PROGRAM WITH THE STATE OF
CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE
PROTECTION (CAL FIRE)

WHEREAS, there is a need for Federal Excess Personal Property to help fight wildland,
rural, structure or other fires in the County of Orange and State of California, and

WHEREAS, Brian Fennessy is the Fire Chief of the Orange County Fire Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Orange County Fire Authority Board
of Directors accepts the agreement between the State of California, Department of Forestry and
Fire Protection and the Orange County Fire Authority for the use of Federal Excess Personal
Property, and authorizes Fire Chief to sign the agreement for the Board of Directors.

PASSED, APPROVED and ADOPTED this ____ day of _____, 2022.

Michele Steggell,
Chair, Board of Directors

ATTEST:

Maria D. Huizar, CMC
Clerk of the Authority

APPROVED AS TO FORM:

David E. Kendig
General Counsel



**Orange County Fire Authority
AGENDA STAFF REPORT**

**Concurrent Joint Special Meetings
February 24, 2022**

**Agenda Item No. 3A
Discussion Calendar**

**Findings Required by AB 361 for the Continued Use of
Teleconferencing for Meetings**

Contact(s) for Further Information

David E. Kendig, General Counsel

Dkendig@wss-law.com

714.415.1083

Summary

In order for the Board of Directors and Committees to continue meeting via teleconference during the pandemic, AB 361 requires the local legislative bodies to make specified findings at least every thirty (30) days.

Prior Board/Committee Action

At the October 28, 2021 meeting, the Board of Directors approved the legally required findings and directed staff to schedule concurrent Special Joint Meetings of the Board of Directors, Executive Committee, Budget and Finance Committee, and Human Resources Committee with regular or special meetings of the Board of Directors whenever necessary to address the requirement to make the required findings at least every thirty (30) days, and to minimize the need for separate Board or committee meetings to address this new requirement of the Brown Act.

RECOMMENDED ACTION(S)

Make the following findings by majority votes of the Board of Directors, Executive Committee, Budget and Finance Committee and Human Resource Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Board of Directors and each Committees has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Nominal software licensing costs to continue to use Zoom Webinar to stream meetings in a manner that allows online public comments.

Background

Assembly Bill 361 was signed into law by the Governor on September 16, 2021. A portion of AB 361 enacted amendments to California Government Code section 54953 regarding teleconference meetings.

Those amendments authorize local agencies like the Fire Authority to continue to conduct meetings by teleconference during a Governor-proclaimed state of emergency¹ provided that certain findings are made by the legislative body, and provided that certain procedural requirements are met regarding public access to the meetings.

A new requirement in AB 361 requires particular findings be made by the Board of Directors and each of the OCFA's legislative bodies and requires that the new findings must be reaffirmed at least every thirty (30) days thereafter in order for the legislative body to continue to use teleconferencing.

The Required Findings

The teleconference provisions in AB 361 may only be utilized as long as a Governor-proclaimed state of emergency remains active, or while state or local officials have recommended measures to promote social distancing.

When either of those is the case (both are true at this time), then in order to continue to teleconference using the new provisions of AB 361, each legislative body must make the following findings by majority vote at least every 30 days:

- (A) The legislative body has reconsidered the circumstances of the state of emergency; and
- (B) Either of the following circumstances exist:
 - (i) The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - (ii) State or local officials continue to impose or recommend measures to promote social distancing.²

To comply with that requirement, the recommended action would have the Board of Directors and each Committee find each of the following:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Board of Directors and each Committee has reconsidered the circumstances of the emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

¹ For purposes of AB 361 "...state of emergency" means a state of emergency proclaimed pursuant to Section 8625 of the California Emergency Services Act..." Cal. Gov't Code sec. 54953(e)(4). Section 8625 of CESA in turn refers to a state of emergency proclaimed by the Governor.

² Cal. Gov't Code sec. 54953(e)(3).

Potential Consequence of Not Making the Findings Every 30 Days

AB 361 does not expressly state what happens if a legislative body fails to make the required findings “every 30 days.” However, it expressly requires the timely reapproval of the findings “in order to continue to teleconference” in the manner that AB 361 authorizes.

As a result, if a legislative body does not adopt the required findings every 30 days, then it could be precluded from continuing to teleconference thereafter, perhaps even if it were later willing to adopt the findings at a later date. For this reason, General Counsel recommends that the Board of Directors and Committees adopt the required findings at this time and at least every 30 days thereafter, unless the Board of Directors and Committees decide as a *permanent* matter that it will no longer permit teleconferencing at all (e.g., regardless of whether the state of emergency worsens).

Attachment(s)

None.