



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## Budget and Finance Committee Regular Meeting

Wednesday, June 8, 2022

12:00 Noon

### Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, California 92602

### Committee Members

Tri Ta, Chair • John O'Neill, Vice-Chair

Troy Bourne • Shelley Hasselbrink • Gene Hernandez

Austin Lumbard • Mark Tettermer • Vince Rossini • Ed Sachs

Jennifer Cervantez, Ex Officio

### NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting including:

#### **View Meeting On-Line:**

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtncikw/player.html>. (Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

**Live Public Comments by Zoom:** You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the committee members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing \*9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press \*6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press \*9) and Unmute (press \*6)

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the committee members upon receipt and will be part of the meeting record as long as they are received during or before the committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the committee will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

**CALL TO ORDER** – Chair Ta

**PLEDGE OF ALLEGIANCE** - Director O’Neill

**ROLL CALL** - Clerk of the Authority

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.**

**1. PRESENTATION**

No items.

**2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.*

**A. Minutes for the Budget and Finance Committee Meetings**

Submitted by: Maria Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

1. Approve the Minutes for the April 28, 2022, Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the May 11, 2022, Regular Meeting as submitted.
3. Approve the Minutes for the May 18, 2022, Special Meeting as submitted.

**B. Monthly Investment Reports**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/Treasury & Financial Planning

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of June 23, 2022, with the Budget and Finance Committee’s recommendation that the Executive Committee receive and file the reports.

**C. Updated Cost Reimbursement Rates**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Julie Nemes, Finance Manager/Auditor

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of June 23, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors approve and adopt the proposed Cost Reimbursement Rate schedules to be effective July 1, 2022.

**D. FY 2021/22 Year End Budget Adjustment**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer and Stuart Lam, Budget Manager

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of June 23, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors approve and authorize FY 2021/22 budget adjustments as detailed in this report.

**E. CAL FIRE Grant to OCFA for Vegetation Management**

Submitted by: Tim Perkins, Division Chief/Special Operations and Justin Neville, Battalion Chief/Wildland Operations

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting on June 23, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors approve a budget adjustment to the FY 2022/23 General Fund (121) budget to increase revenues and expenditures by \$1,225,000 for the OCFA Vegetation Management grant.

**3. DISCUSSION CALENDAR**

**A. Fire Integrated Real-time Intelligence System (FIRIS) 3.0 Program Extension**

Submitted by: Brian Fennessy, Fire Chief and Robert Cortez, Assistant Chief/Business Services Department

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of June 23, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and authorize a budget adjustment to increase revenue and appropriations in the FY 2022-23 General Fund (121) budget by an additional \$9,789,565 for the extension of the FIRIS 3.0 Program up to an additional six months from July 1 through December 31, 2022.
2. Approve and authorize the Purchasing Manager to either amend or enter into new FIRIS-related vendor contracts by the individual amounts needed in support of the FIRIS 3.0 Program extension, so long as the aggregate value of the increase does not exceed the revised program budget (see table).

3. Approve and authorize the Purchasing Manager to issue an amendment to the Professional Services Agreement with AEVEX to modify the scope of services to allow for the installation and utilization of additional sensor technology, as requested by Cal OES.

**B. 2022 Quick Reaction Force (QRF) Program**

Submitted by: Brian Fennessy, Fire Chief

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of June 23, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve the Funding Agreement with Southern California Edison in a form substantially consistent with the attachment and approved by legal counsel to accept funding in the amount of \$9,018,100 to fund the fixed-cost portion of the 165-day 2022 Quick Reaction Force Program.
2. Approve and authorize the Purchasing Manager to execute the Public Aircraft Lease and Service Agreement with Coulson Aviation (USA), Inc. in a form substantially consistent with the attachment and approved by legal counsel utilizing the sole source procurement provision in the Purchasing Ordinance for the provision of aircraft and other operational related services in an amount not to exceed \$7,893,260 for the 2022 QRF Program term with the option to renew the agreement for two additional program terms, at the sole discretion of OCFA and contingent upon the identification of additional SCE funding.
3. Approve and authorize the Purchasing Manager to enter into a Professional Services Agreement with Perimeter Solutions in a form substantially consistent with the attachment and approved by legal counsel utilizing the sole source procurement provision in the Purchasing Ordinance for the provision of a mobile fire-retardant plant and related services in an amount not to exceed \$1,655,000 for the 2022 QRF Program term.
4. Approve and authorize the Purchasing Manager to enter into new Professional Services Agreements with the Air Tactical Group Supervisors (ATGS') in a form substantially consistent with the attachment and approved by legal counsel at an amount not to exceed \$250,000 each for the 2022 QRF Program term, with an aggregate program spending cap not to exceed \$660,000.
5. Approve and authorize the Purchasing Manager to enter into a new Professional Services Agreement for Program Manager Services with Scott Jones, in a form substantially consistent with the attachment and approved by legal counsel with an aggregate program spending cap not to exceed \$250,000 for the 2022 QRF Program term.
6. Approve and authorize a FY 2022/23 General Fund (121) budget adjustment to recognize funding from SCE for a revenue increase of \$9,018,100 and to increase appropriations by the same amount.
7. Approve the updated Cost Reimbursement Rate schedule to include the CH-47 Very Large Helitanker, S-61 Helitanker, and S-76 Helitanker daily stand-by and hourly flight rates, and mobile fire retardant plant daily stand-by and hourly rates, and hourly rates for Program Manager and Air Tactical Group Supervisors to be effective June 24, 2022.

8. Adopt an exemption from the California Environmental Quality Act (CEQA) pursuant to Title 14, California Code of Regulations, Section 15301 (Existing Facilities) and direct staff to file a Notice of Exemption.
9. Approve and authorize the Fire Chief to enter into an agreement with the Los Alamitos Joint Forces Training base in a form substantially consistent with the attachment and approved by legal counsel for a program spending cap not to exceed \$150,000 for the 2022 QRF Program term.

**C. [Award of RFP# SK2489b Design-Build Services for OCFA Mission Viejo Fire Station #24 and Approval of Corresponding Budget Adjustments](#)**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Patrick Bauer, Property Manager/Logistics Department

Recommended Actions:

Review the proposed agenda item and direct staff to place this item on the agenda for the Board of Directors meeting on June 23, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Direct staff to increase the FY 2021/22 Fire Stations and Facilities CIP in the amount of \$3,000,000 for one-time additional funding for Fire Station #24 to add station capacity for both an Engine and Truck company.
2. Approve and authorize the Purchasing Manager to execute the proposed Design-Build Services Agreement for OCFA Mission Viejo Station #24 with EC Constructors, Inc. in an amount not to exceed \$14,996,489.

**D. [OCFA Aircraft Replacement Review Process of Air Ops Services Provided](#)**

Submitted by: Brian Fennessy, Fire Chief and Kenny Dossey, Deputy Chief/Operations Bureau and Tim Perkins, Division Chief/Special Operations

Recommended Actions:

1. Receive and file the second phase of the six-phased work plan for the OCFA Aircraft Replacement Review process.
2. Provide further direction regarding the approved work plan based on the following options:
  - A. Continue with the current work plan as approved by the Board.
  - B. Shorten the Board approved work plan by combining some of the review phases.
  - C. Pleasure of the Committee.

**CLOSED SESSION**

*The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Committee finds, based on advice from the General Counsel, that discussion in open session of the following matters will prejudice the position of the Agency.*

**CS1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Cal. Government Code 54956.9(d)(2): 1 matter (Quick Reaction Force operations and contracts).

**CLOSED SESSION REPORT** – The General Counsel will report on any action(s) taken.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, July 13, 2022, at 12:00 noon.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**FUTURE B&FC AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Monthly Investment Report
- Annual Investment Report
- 4<sup>th</sup> Quarter Financial Newsletter
- 4<sup>th</sup> Quarter Purchasing Report
- Annual SHSGP Grant
- Acceptance of UASI Grant
- Carryover of Fiscal Year 2021/22 Uncompleted Projects
- OCFA Aircraft Replacement Review Process

**UPCOMING MEETINGS:**

Executive Committee	Thursday, June 23, 2022, 5:30 p.m.
Board of Directors	Thursday, June 23, 2022, 6:00 p.m.
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, June 23, 2022, 6:00 p.m.
Budget and Finance Committee	Wednesday, July 13, 2022, 12 noon
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, July 14, 2022, 6:00 p.m.