



ORANGE COUNTY FIRE AUTHORITY AGENDA

Budget and Finance Committee Regular Meeting

Wednesday, April 13, 2022

12:00 Noon

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, California 92602

Committee Members

Tri Ta, Chair • John O'Neill, Vice-Chair

Troy Bourne • Shelley Hasselbrink • Gene Hernandez

Austin Lumbard • Anthony Kuo • Vince Rossini • Ed Sachs

Jennifer Cervantez, Ex Officio

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting including:

View Meeting On-Line:

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtnclkw/player.html>.
(Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Live Public Comments by Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the committee members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the committee members upon receipt and will be part of the meeting record as long as they are received during or before the committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the committee will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER – Chair Ta

PLEDGE OF ALLEGIANCE - Director Rossini

ROLL CALL - Clerk of the Authority

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATION

No items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Budget and Finance Committee Meetings

Submitted by: Maria Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

1. Approve the Minutes for the March 9, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the March 24, 2022, Concurrent Joint Special Meeting as submitted.

B. Monthly Investment Reports

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer and James Slobojan, Assistant Treasurer

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

3. DISCUSSION CALENDAR

A. Communication with Auditors for Fiscal Year 2021/22 Financial Audit

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department, Julie Nemes, Finance Manager/Auditor/Business Services Department and Bryan Gruber, Lance, Soll & Lunghard, LLP

Recommended Action:

Receive and file the report.

B. Fiscal Year 2020/21 Backfill/Overtime and Calendar Year 2021 Total Earnings/Compensation Analysis

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department and Julie Nemes, Finance Division Manager/Auditor/Business Services Department

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to maximize the number of firefighters hired into each academy, pending attrition/promotions that occur during and following academy graduations.
3. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

C. Community Risk Reduction Fee Study and Adoption of Associated Fee Schedules

Submitted by: Lori Smith, Assistant Chief/Fire Marshal/Community Risk Reduction Department, Robert C. Cortez, Assistant Chief/Business Services Department and Julie Nemes, Finance Manager/Auditor/Business Services Department

Recommended Actions:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY SUPERSEDING ALL PREVIOUS RESOLUTIONS AND APPROVING CHANGES IN COMMUNITY RISK REDUCTION (FORMERLY FIRE PREVENTION) AND MISCELLANEOUS FEES approving changes in Community Risk Reduction and Miscellaneous fees and effective date.

REPORTS

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, May 11, 2022, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE B&FC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Monthly Investment Report
- 3rd Quarter Financial Newsletter
- 3rd Quarter Purchasing Report
- Review of FY2022/23 Proposed Budget
- ABH Reimbursement Rates
- Organizational Service Level Assessment Recommendations Update
- OCFA Aircraft Replacement Review
- QRF program

UPCOMING MEETINGS:

Concurrent Joint Special Meeting of the
Board of Directors and all Committees
Executive Committee
Board of Directors
Concurrent Joint Special Meeting of the
Board of Directors and all Committees
Human Resources Committee
Budget and Finance Committee

Thursday, April 14, 2022, 6:00 p.m.
Thursday, April 28, 2022, 5:30 p.m.
Thursday, April 28, 2022, 6:00 p.m.

Thursday, April 28, 2022, 6:00 p.m.
Tuesday, May 3, 2022, 12 noon
Wednesday, May 11, 2022, 12 noon

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Budget and Finance Committee Regular Meeting
Wednesday, March 9, 2022
12:00 Noon**

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on March 9, 2022, at 12:00 p.m. by Chair Ta.

PLEDGE OF ALLEGIANCE

Director Lombard led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Tri Ta, Westminster, Chair*
John O'Neill, Garden Grove, Vice Chair*
Shelley Hasselbrink, Los Alamitos*
Gene Hernandez, Yorba Linda*
Anthony Kuo, Irvine*
Austin Lombard, Tustin*

Absent: Troy Bourne, San Juan Capistrano
Ed Sachs, Mission Viejo
Mark Tettemer, Lake Forest

Staff present were:

Fire Chief Brian Fennessy
Assistant Chief Robert Cortez
Assistant Chief Jim Ruane
Assistant Chief Lori Smith
General Counsel David Kendig
Clerk of the Authority Maria Huizar

Deputy Chief Lori Zeller
Assistant Chief Phil Johnson
Assistant Chief Randy Black
Assistant Chief Stephanie Holloman
Ex-Officio Member Jennifer Cervantez

**Those members attending via Teleconferencing*

PUBLIC COMMENTS

Budget and Finance Chair Ta opened the Public Comments portion of the meeting. Chair Ta closed the Public Comments portion of the meeting without any comments from the general public.

2. CONSENT CALENDAR

On motion of Director Hernandez and second by Director Kuo, and following a roll call vote, approved 6-0 (Directors Bourne, Sachs, and Tettemer absent) Agenda Items 2A-2B.

A. Minutes for the Budget and Finance Committee Meetings (FILE 12.02B2)

Actions:

1. Approve the Minutes for the February 9, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the February 24, 2022, Concurrent Joint Special Meeting as submitted.

B. FY 2021/22 Mid-Year Budget Adjustment (FILE 15.04)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of March 24, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors authorize the proposed mid-year budget adjustments and transfers as detailed in this report and attachments.

3. DISCUSSION CALENDAR

A. Monthly Investment Reports (FILE 11.10D2)

Tricia Jakubiak presented the Monthly Investment Reports.

On motion of Director Hernandez and second by Director Lumbard, and following a roll call vote, approved 6-0 (Directors Bourne, Sachs, and Tettemer absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of March 24, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

B. OCFA Aircraft Replacement Review Process (FILE 18.9)

Fire Chief Brian Fennessy presented the OCFA Aircraft Replacement Review Process.

On motion of Director Hasselbrink and second by Director Kuo, and following a roll call vote, approved 6-0 (Directors Bourne, Sachs, and Tettemer absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of March 24, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors approve the proposed "*OCFA Aircraft Replacement Review Process*".

REPORTS

No items.

COMMITTEE MEMBER COMMENTS

The Committee Members offered no comments.

ADJOURNMENT – Chair Ta adjourned the meeting at 12:20 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, April 13, 2022, at 12:00 noon.

Maria D. Huizar, CMC
Clerk of the Authority

MINUTES ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Concurrent Joint Special Meeting Thursday, March 24, 2022 7:16 p.m.

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

A Concurrent Joint Special Meeting of the Orange County Fire Authority Board of Directors, Executive Committee, Budget and Finance Committee, and the Human Resources Committee was called to order on March 24, 2022, at 7:16 p.m. by Board of Directors Chair Steggell.

ROLL CALL

Present: Tri Ta, Westminster, Chair*
John O'Neill, Garden Grove, Vice Chair
Troy Bourne, San Juan Capistrano*
Shelley Hasselbrink, Los Alamitos*
Anthony Kuo, Irvine
Austin Lumbard, Tustin*
Ed Sachs, Mission Viejo*
Vince Rossini, Villa Park*

Absent: Gene Hernandez, Yorba Linda

Staff present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Assistant Chief Robert Cortez	Deputy Chief Kenny Dossey
Assistant Chief Lori Smith	Assistant Chief TJ McGovern
General Counsel David Kendig	Assistant Chief Stephanie Holloman
Assistant Chief Randy Black	Assistant Chief Jim Ruane
Director of Communications Matt Olson	Clerk of the Authority Maria Huizar

1. PRESENTATION

None.

**Committee Members participating via teleconferencing.*

3. CONSENT CALENDAR

A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Budget and Finance Committee (FILE 12.02B2)

General Counsel David Kendig presented the Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings of the Budget and Finance Committee.

On motion of Director Ta and second by Director O'Neill, and following a roll call vote, declared passed 6-2 (Directors Bourne and Kuo opposed, Director Hernandez absent) to make the following findings by majority vote of the Committee:

- a. A state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect; and
- b. The Committee has reconsidered the circumstances of the state of emergency; and
- c. State and local officials continue to recommend measures to promote social distancing to slow the spread of COVID-19.

REPORTS

No Items.

COMMITTEE MEMBER COMMENTS

None.

ADJOURNMENT – Chair Steggell adjourned the Concurrent Joint Special Meeting at 7:26 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, April 13, 2022, at 12:00 noon.

Maria D. Huizar, CMC
Clerk of the Authority



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
April 13, 2022

Agenda Item No. 2B
Consent Calendar

Monthly Investment Reports

Contact(s) for Further Information

Robert Cortez, Assistant Chief,
Business Services Department

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714.573.6012

Tricia Jakubiak, Treasurer
Treasury & Financial Planning

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James Slobojan, Assistant Treasurer
Treasury & Financial Planning

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Summary

This agenda item is a routine transmittal of the monthly investment reports submitted to the Committee in compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Not Applicable.

Background

Attached is the final monthly investment report for the month ended February 28, 2022. A preliminary investment report as of March 18, 2022, is also provided as the most complete report that was available at the time this agenda item was prepared.

Attachment(s)

Final Investment Report – February 2022/Preliminary Report – March 2022

Orange County Fire Authority Monthly Investment Report



Final Report – February 2022

Preliminary Report – March 2022



Monthly Investment Report Table of Contents

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Orange County Fire Authority

Final Investment Report

February 28, 2022



EXECUTIVE SUMMARY

Portfolio Activity & Earnings

During the month of February 2022, the size of the portfolio decreased by approximately \$22 million to \$143.9 million. Receipts for the month totaled approximately \$12.1 million, significant receipts included cash contract payments totaling \$5.9 million, Property Tax apportionment payments totaling \$1.3 million, and various grant reimbursement payments and other charges for current services totaling \$4.9 million. Total February cash outflows amounted to approximately \$34.2 million. Significant disbursements for the month included two biweekly payrolls and related benefits totaling approximately \$29.4 million. The portfolio's balance is expected to increase slightly in March.

In February, the portfolio's yield to maturity (365-day equivalent) moved upward by 7 basis points to 0.42%. The effective rate of return increased by 9 basis points to 0.41% for the month, and the average maturity of the portfolio decreased by six days to 21 days to maturity.

Economic News

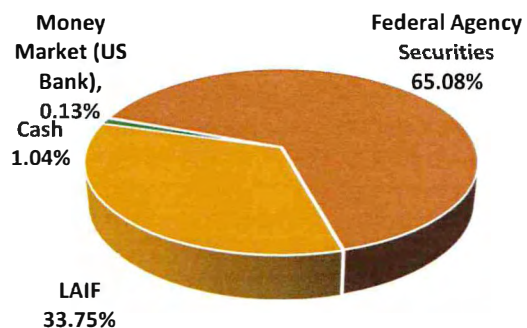
In February 2022, total nonfarm payroll employment rose by 678,000, and the unemployment rate dropped slightly to 3.8%. Job growth was widespread, led by gains in leisure and hospitality, professional and business services, health care, and construction. The number of unemployed persons moved slightly downward to 6.3 million. Retail sales rose .3% in February, representing a slowdown compared with January.

February U.S. Consumer confidence fell for the second consecutive month as fears of inflation soured expectations. The producer price index (PPI), which measures wholesale prices, rose .8% in February. On a 12-month basis, the PPI was 10%. Wholesale gasoline prices surged more than 14%. Consumer prices increased 0.8% in February. Over the past 12 months, the Consumer Price Index (CPI) rose 7.9%, a fresh 40 year high. Gas, groceries, and shelter were the biggest contributors to the CPI gain while auto prices eased. Worker paychecks fell further behind, as inflation-adjusted earnings dropped 0.8%, contributing to a 2.6% decline over the past year. In early March, the Federal Reserve Chair indicated that the Fed is on track to raise interest rates by a quarter of a percent to help combat inflation. The Fed Chair also indicated they will proceed with caution due to the uncertain impacts that will hit our economy due to Russia's invasion of Ukraine. At the March 15th Federal Open Market Committee meeting, the Fed Chair approved a rate hike from .25% to .50%, the first such rate increase since 2018. The committee also signaled that they project rate hikes at each of the six remaining meetings this year.

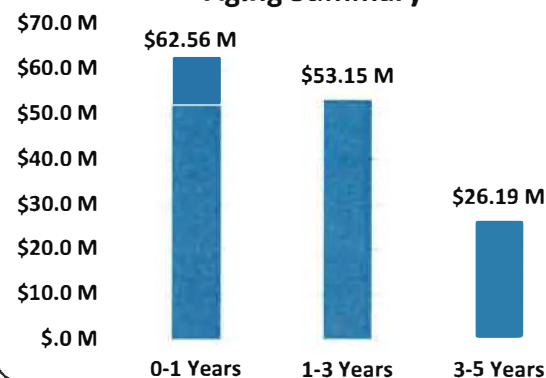


OCFA'S PORTFOLIO IS EXCEEDING THE LAIF AND 3 MONTH TREASURY BENCHMARKS AS OF FEBRUARY 28, 2022

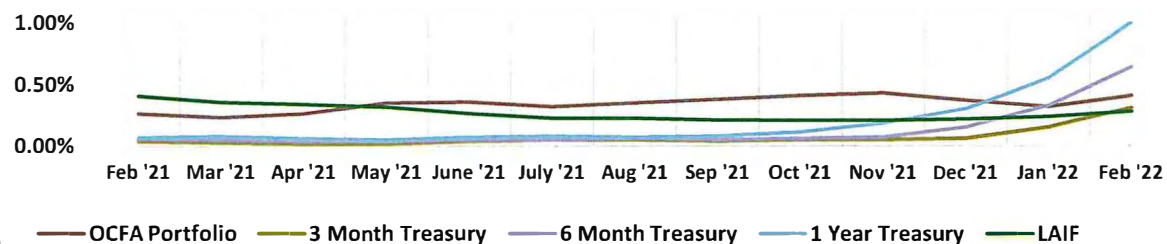
Market Value \$141,908,815



Aging Summary



12 Month Benchmarks





BENCHMARK COMPARISON AS OF FEBRUARY 28, 2022

<i>3 Month T-Bill:</i>	<i>0.31%</i>	<i>1 Year T-Bill:</i>	<i>1.00%</i>
<i>6 Month T-Bill:</i>	<i>0.64%</i>	<i>LAIF:</i>	<i>0.28%</i>
<i>OCFA Portfolio:</i>		<i>0.41%</i>	

PORTFOLIO SIZE, YIELD, & DURATION

	<u><i>Current Month</i></u>	<u><i>Prior Month</i></u>	<u><i>Prior Year</i></u>
<i>Book Value</i>	<i>\$143,937,194</i>	<i>\$165,982,837</i>	<i>\$134,346,510</i>
<i>Yield to Maturity (365 day)</i>	<i>0.42%</i>	<i>0.35%</i>	<i>0.28%</i>
<i>Effective Rate of Return</i>	<i>0.41%</i>	<i>0.32%</i>	<i>0.26%</i>
<i>Days to Maturity</i>	<i>21</i>	<i>27</i>	<i>19</i>



ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
February 28, 2022

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

	See Note 1 on page 10	See Note 2 on page 10						
Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
Money Mkt Mutual Funds/Cash	190,585.00	190,585.00	190,585.00	0.13	1	1	0.010	0.010
Federal Agency Coupon Securities	81,450,000.00	79,347,874.45	81,452,208.56	57.09	1,318	35	0.553	0.561
Federal Agency Disc. -Amortizing	13,000,000.00	12,999,870.00	12,999,962.08	9.11	71	3	0.035	0.036
Local Agency Investment Funds	48,022,050.47	47,899,071.76	48,022,050.47	33.66	1	1	0.274	0.278
	142,662,635.47	140,437,401.21	142,664,806.11	100.00%	760	21	0.411	0.417

Investments

Cash

Passbook/Checking (not included in yield calculations)	1,471,414.01	1,471,414.01	1,471,414.01		1	1	0.000	0.000
Total Cash and Investments	144,134,049.48	141,908,815.22	144,136,220.12		760	21	0.411	0.417

Total Earnings	February 28 Month Ending	Fiscal Year To Date
Current Year	47,661.31	385,930.38
Average Daily Balance	150,594,440.62	154,718,791.34
Effective Rate of Return	0.41%	0.37%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2022. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


 Patricia Jakubak, Treasurer

3/4/22

Cash and Investments with GASB 31 Adjustment:

Book Value of Cash & Investments before GASB 31 (Above)	\$ 144,136,220.12
GASB 31 Adjustment to Books (See Note 3 on page 10)	\$ (199,026.23)
Total	\$ 143,937,193.89

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
February 28, 2022

See Note 1 on page 10

See Note 2 on page 10

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Mat./Call	Maturity Date
Money Mkt Mutual Funds/Cash											
SYS1042	1042	First American Treasury Oblig		09/22/2021	190,585.00	190,585.00	190,585.00	0.010	0.010	1	
SYS528	528	Federated Treasury Obligations		07/01/2021	0.00	0.00	0.00	0.010	0.010	1	
Subtotal and Average			3,799,013.50		190,585.00	190,585.00	190,585.00		0.010	1	
Federal Agency Coupon Securities											
3133EMLE0	1020	Federal Farm Credit Bank (Continuous Call)		12/23/2020	14,000,000.00	13,799,100.00	14,000,000.00	0.190	0.190	0	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank (Callable 4/21/2022)		04/22/2021	3,000,000.00	2,909,610.00	3,002,208.56	0.710	0.710	51	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,626,320.00	12,000,000.00	0.720	0.720	0	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank (Callable 03/30/2022)		03/30/2021	8,000,000.00	7,790,720.00	8,000,000.00	0.550	0.550	29	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank (Callable 4/8/2022)		04/22/2021	9,435,000.00	9,244,413.00	9,435,000.00	0.375	0.375	38	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank (Callable 4/23/2022)		04/23/2021	11,015,000.00	10,678,271.45	11,015,000.00	0.520	0.520	53	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank (Callable 4/29/2022)		04/29/2021	12,000,000.00	11,652,960.00	12,000,000.00	1.000	1.000	59	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank (Callable 5/11/2022)		05/11/2021	12,000,000.00	11,646,480.00	12,000,000.00	0.550	0.550	71	10/11/2024
Subtotal and Average			81,452,238.72		81,450,000.00	79,347,874.45	81,452,208.56		0.561	35	
Federal Agency Disc. -Amortizing											
313385TV8	1045	Fed Home Loan Bank		12/23/2021	13,000,000.00	12,999,870.00	12,999,962.08	0.035	0.036	3	03/04/2022
Subtotal and Average			23,285,423.65		13,000,000.00	12,999,870.00	12,999,962.08		0.036	3	
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmnt Fund			48,022,050.47	47,899,071.76	48,022,050.47	0.278	0.278	1	
Subtotal and Average			42,057,764.76		48,022,050.47	47,899,071.76	48,022,050.47		0.278	1	
Total and Average			150,594,440.62		142,662,635.47	140,437,401.21	142,664,806.11		0.417	21	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
February 28, 2022

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2021	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2021	1,451,414.01	1,451,414.01	1,451,414.01		0.000	1
		Average Balance	0.00							1
Total Cash and Investments			150,594,440.62		144,134,049.48	141,908,815.22	144,136,220.12		0.417	21

Orange County Fire Authority

In Service of Others!



ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of March 1, 2022

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

See Note 5 on page 10

				Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval: 0 days	(03/01/2022 - 03/01/2022)	5 Maturities	0 Payments	49,684,049.48	34.92%	49,684,049.48	49,561,070.77
Aging Interval: 1 - 30 days	(03/02/2022 - 03/31/2022)	1 Maturities	0 Payments	13,000,000.00	9.16%	12,999,962.08	12,999,870.00
Aging Interval: 31 - 60 days	(04/01/2022 - 04/30/2022)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 61 - 90 days	(05/01/2022 - 05/30/2022)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 91 - 120 days	(05/31/2022 - 06/29/2022)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 121 - 365 days	(06/30/2022 - 03/01/2023)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 366 - 1095 days	(03/02/2023 - 02/28/2025)	5 Maturities	0 Payments	54,450,000.00	37.46%	54,450,000.00	53,158,984.45
Aging Interval: 1096 days and after	(03/01/2025 -)	3 Maturities	0 Payments	27,000,000.00	18.45%	27,002,208.56	26,188,890.00
Total for		14 Investments	0 Payments		100.00	144,136,220.12	141,908,815.22



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2021 includes an increase of \$6,222.75 to the LAIF investment and a decrease of (\$205,248.98) to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.
- Note 5: Section 15.3.1 of the Investment Policy requires at least 50% of the portfolio to be invested to a period of one year or less. Due to an investment maturity of \$15,000,000 occurring in February and without large revenue receipts for the month, the portfolio diversification dropped below the 50% threshold. The diversification requirement is expected to be resolved in April with the receipt of property tax apportionment payments.



Local Agency Investment Fund (LAIF)

As of February 28, 2022, OCFA has \$48,022,050.47 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of February 28, 2022 is .99743912. When applied to OCFA's LAIF investment, the fair value is \$47,899,071.76 or \$122,978.71 below cost. Although the fair value of the LAIF investment is lower than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation at February 28, 2022 is included on the following page.



Fair Value Including Accrued Interest	\$	197,833,580,816.35
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Orange County Fire Authority

Preliminary Investment Report

March 18, 2022



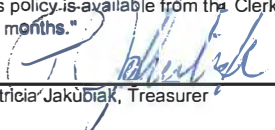
ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Summary
March 18, 2022

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

	See Note 1 on page 19	See Note 2 on page 19						
Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
Money Mkt Mutual Funds/Cash	190,586.46	190,586.46	190,586.46	0.13	1	1	0.010	0.010
Federal Agency Coupon Securities	81,450,000.00	78,482,128.55	81,452,173.38	56.30	1,318	193	0.553	0.561
Local Agency Investment Funds	63,022,050.47	62,860,658.56	63,022,050.47	43.56	1	1	0.274	0.278
Investments	144,662,636.93	141,533,373.57	144,664,810.31	100.00%	743	109	0.431	0.437
Cash								
Passbook/Checking (not included in yield calculations)	2,330,597.83	2,330,597.83	2,330,597.83		1	1	0.000	0.000
Total Cash and Investments	146,993,234.76	143,863,971.40	146,995,408.14		743	109	0.431	0.437

	March 18 Month Ending	Fiscal Year To Date
Total Earnings		
Current Year	30,448.27	416,378.65
Average Daily Balance	145,653,476.80	154,093,597.23
Effective Rate of Return	0.42%	0.38%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2022. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."


 Patricia Jakubiak, Treasurer

Cash and Investments with GASB 31 Adjustment:

Book Value of Cash & Investments before GASB 31 (Above)	\$ 146,995,408.14
GASB 31 Adjustment to Books (See Note 3 on page 19)	\$ (199,026.23)
Total	\$ 146,796,381.91

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Investments
March 18, 2022

CUSIP	Investment #	Issuer	Average	Purchase	Par Value	Market Value	Book Value	Stated	YTM/Call	Days to	Maturity
			Balance	Date				Rate	365	Mat./Call	
Money Mkt Mutual Funds/Cash											
SYS1042	1042	First American Treasury Oblig		09/22/2021	190,586.46	190,586.46	190,586.46	0.010	0.010	1	
SYS528	528	Federated Treasury Obligations		07/01/2021	0.00	0.00	0.00	0.010	0.010	1	
Subtotal and Average			6,623,682.88		190,586.46	190,586.46	190,586.46		0.010	1	
Federal Agency Coupon Securities											
3133EMLE0	1020	Federal Farm Credit Bank (Continuous Call)		12/23/2020	14,000,000.00	13,720,420.00	14,000,000.00	0.190	0.190	13	09/22/2023
3133EMWH1	1030	Federal Farm Credit Bank (Callable 4/21/2022)		04/22/2021	3,000,000.00	2,871,690.00	3,002,173.38	0.710	0.710	33	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,474,040.00	12,000,000.00	0.720	0.720	1,136	04/28/2025
3130ALNY6	1025	Fed Home Loan Bank (Callable 3/30/2022)		03/30/2021	8,000,000.00	7,705,120.00	8,000,000.00	0.550	0.550	11	09/30/2024
3130ALTJ3	1029	Fed Home Loan Bank (Callable 4/8/2022)		04/22/2021	9,435,000.00	9,159,781.05	9,435,000.00	0.375	0.375	20	04/08/2024
3130ALVR2	1031	Fed Home Loan Bank (Callable 4/23/2022)		04/23/2021	11,015,000.00	10,557,877.50	11,015,000.00	0.520	0.520	35	10/23/2024
3130AM6P2	1034	Fed Home Loan Bank (Callable 4/29/2022)		04/29/2021	12,000,000.00	11,475,960.00	12,000,000.00	1.000	1.000	41	04/29/2026
3130AM6H0	1035	Fed Home Loan Bank (Callable 5/11/2022)		05/11/2021	12,000,000.00	11,517,240.00	12,000,000.00	0.550	0.550	53	10/11/2024
Subtotal and Average			81,452,190.00		81,450,000.00	78,482,128.55	81,452,173.38		0.561	193	
Federal Agency Disc. -Amortizing											
Subtotal and Average			2,166,664.56								
Local Agency Investment Funds											
SYS336	336	Local Agency Invstmt Fund			63,022,050.47	62,860,658.56	63,022,050.47	0.278	0.278	1	
Subtotal and Average			55,410,939.36		63,022,050.47	62,860,658.56	63,022,050.47		0.278	1	
Total and Average			145,653,476.80		144,662,636.93	141,533,373.57	144,664,810.31		0.437	109	

ORANGE COUNTY FIRE AUTHORITY
Portfolio Management
Portfolio Details - Cash
March 18, 2022

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call
Money Mkt Mutual Funds/Cash										
SYS10033	10033	Revolving Fund		07/01/2021	20,000.00	20,000.00	20,000.00		0.000	1
SYS4	4	Union Bank		07/01/2021	2,310,597.83	2,310,597.83	2,310,597.83		0.000	1
		Average Balance	0.00							1
Total Cash and Investments			145,653,476.80		146,993,234.76	143,863,971.40	146,995,408.14		0.437	109

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ORANGE COUNTY FIRE AUTHORITY
Aging Report
By Maturity Date
As of March 19, 2022

Orange County Fire Authority
 1 Fire Authority Road
 Irvine, CA 92602
 (714)573-6301

See Note 5 on page 19
 Maturity Percent
 Par Value of Portfolio

Current
 Book Value

Current
 Market Value

Aging Interval: 0 days	(03/19/2022 - 03/19/2022)	5 Maturities	0 Payments	65,543,234.76	45.45%	65,543,234.76	65,381,842.85
Aging Interval: 1 - 30 days	(03/20/2022 - 04/18/2022)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 31 - 60 days	(04/19/2022 - 05/18/2022)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 61 - 90 days	(05/19/2022 - 06/17/2022)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 91 - 120 days	(06/18/2022 - 07/17/2022)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 121 - 365 days	(07/18/2022 - 03/19/2023)	0 Maturities	0 Payments	0.00	0.00%	0.00	0.00
Aging Interval: 366 - 1095 days	(03/20/2023 - 03/18/2025)	5 Maturities	0 Payments	54,450,000.00	36.60%	54,450,000.00	52,660,438.55
Aging Interval: 1096 days and after	(03/19/2025 -)	3 Maturities	0 Payments	27,000,000.00	17.95%	27,002,173.38	25,821,690.00
Total for		13 Investments	0 Payments		100.00	146,995,408.14	143,863,971.40



NOTES TO PORTFOLIO MANAGEMENT REPORT

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2021 includes an increase of \$6,222.75 to the LAIF investment and a decrease of (\$205,248.98) to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.
- Note 5: Section 15.3.1 of the Investment Policy requires at least 50% of the portfolio to be invested to a period of one year or less. Due to an investment maturity of \$15,000,000 occurring in February and a \$13,000,000 maturity in March, combined with larger than anticipated expenditures, the portfolio diversification remained below the 50% threshold. The diversification requirement is expected to be resolved in April with the receipt of property tax apportionment payments.

GLOSSARY

INVESTMENT TERMS

Basis Point. Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

Book Value. This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

Commercial Paper. Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

Coupon Rate. Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

Discount. The amount by which a bond sells under its par (face) value.

Discount Securities. Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

Effective Rate of Return. Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

Federal Agency Securities. Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

Federal Funds. Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

Fed Funds Rate. The interest rate charged by one institution lending federal funds to another.

Federal Open Market Committee. The branch of the Federal Reserve Board that determines the direction of monetary policy.

Local Agency Investment Fund (LAIF). A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$75 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because

deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot exceed 1/4 of a percent of the earnings.

Market value. The price at which the security is trading and could presumably be purchased or sold.

Maturity Date. The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

Money Market Mutual Fund. Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

Par. Face value or principal value of a bond typically \$1,000 per bond.

Rate of Return. The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

Treasury Bills. Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes. Intermediate U.S. government debt securities with maturities of one to 10 years.

Treasury bonds. Long-term U.S. government debt securities with maturities of 10 years or longer.

Yield. Rate of return on a bond.

Yield-to-maturity. Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

ECONOMIC TERMS

Conference Board Consumer Confidence Index. A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

Consumer Price Index (CPI). A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

Durable Goods Orders. An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

Gross Domestic Product. The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

Industrial Production. An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

ISM Institute for Supply Management (ISM) Manufacturing Index. A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

ISM Non-manufacturing Index. An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

Leading Economic Index. A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

National Federation of Independent Business Small Business Optimism Index. An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

Producer Price Index. An index that measures the average change over time in the selling prices received by domestic producers for their output.

University of Michigan Consumer Sentiment Index. An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
April 13, 2022

Agenda Item No. 3A
Discussion Calendar

Communication with Auditors for Fiscal Year 2021/22 Financial Audit

Contact(s) for Further Information

Robert C. Cortez, Assistant Chief Business Services Department	robertcortez@ocfa.org	714.573.6012
Julie Nemes, Finance Manager/Auditor Business Services Department	julienemes@ocfa.org	714.573.6304
Bryan Gruber Lance, Soll & Lunghard, LLP	bryan.gruber@lslcpas.com	714.672.0022

Prior Board/Committee Action

Not Applicable.

Summary

This agenda item is submitted to provide an update to the Budget and Finance / Audit Committee on the Fiscal Year 2021/22 financial audit, including two-way communication between the Committee and the independent financial auditors in accordance with Statements on Auditing Standards (SAS) No. 114.

RECOMMENDED ACTION(S)

Receive and file the report.

Impact to Cities/County

Not Applicable

Fiscal Impact

Not Applicable

Background

The American Institute of Certified Public Accountants (AICPA) issues Statements of Auditing Standards (SAS), which address the guidelines auditors must follow while conducting audits of financial statements. In 2006, the AICPA issued SAS No. 114, The Auditor's Communication with Those Charged with Governance, which requires auditors and "those with power of governance" to engage in two-way communication regarding audit matters. Specific duties of "those with power of governance" (i.e., Board of Directors) may be delegated to a sub-group, such as an audit committee. The OCFA's Budget and Finance Committee serves as the Audit Committee. Two-way communication is needed in order to:

- Communicate the auditors' responsibilities (i.e., scope of the audit);
- Obtain information relevant to the audit;
- Provide timely observations arising from the audit that are relevant to the governing body's responsibilities in overseeing the financial reporting process; and
- Communicate any significant findings in writing.

The required two-way communication regarding audit matters is presented to this Committee via a written SAS No. 114 Auditor Communication Letter (Attachment 1) from OCFA's independent financial auditors Lance, Soll & Lunghard, LLP (LSL). In addition, a representative from the audit engagement team provides a verbal report to the Committee at the beginning of the audit process. LSL is scheduled to begin its Fiscal Year 2021/22 interim audit fieldwork on May 2, 2022. LSL plans to conduct its interim audit fieldwork remotely and will work with OCFA's Finance staff to coordinate that process. The auditors will also present the financial statements to the Committee and Board of Directors at the completion of the audit later this year.

Attachment

SAS No. 114 Auditor Communication Letter from LSL



March 3, 2022

To the Board of Directors
Orange County Fire Authority
Irvine, California

We are engaged to audit the financial statements of the governmental activities, the aggregate discretely presented component units, and each major fund, and the aggregate remaining fund information of the Orange County Fire Authority ("OCFA") for the year ended June 30, 2022. In addition, we are engaged to perform the Single Audit for the year ended June 30, 2022. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

**Our Responsibilities under U.S. Generally Accepted Auditing Standards,
Government Auditing Standards and the Uniform Guidance**

As stated in our engagement letter dated March 3, 2022, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider OCFA's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether OCFA's financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also, in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about OCFA's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on OCFA's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on OCFA's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to management's discussion and analysis, the required pension schedules, and the required other post-employment benefits (OPEB) schedules which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on the combining and individual fund statements and schedules which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

The expectation is we will be provided the final version of all documents comprising the annual report, including other information, prior to the date of the auditor's report so that required audit procedures can be completed prior to the issuance of the auditor's report. If obtaining the final version of these documents is not possible prior to the date of the auditor's report, that the documents will be provided as soon as practicable, and that the entity will not issue the annual report prior to providing them to the auditor. The potential implications of providing the documents after the date of the auditor's report, including any actions that may be necessary in the event the auditor concludes that there is a material misstatement.

We have not been engaged to report on the Introductory and Statistical Sections of the Annual Comprehensive Financial Report which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited, and we will not express an opinion or provide any assurance on it.

Planned Scope, Timing of the Audit, Significant Risks, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

A risk assessment is performed as part of our audit planning to design the nature, timing, and extent of further audit procedures. We have not concluded our risk assessment for the year ended June 30, 2022, as of the date of this communication, and additional risks may be identified. The risks of improper revenue recognition due to fraud and management override of internal controls are always considered to be significant risks of material misstatement in an audit according to professional auditing standards and therefore must be considered in our audit plan and approach.

We will include the financial information for Retiree Medical Plan Trust held with the Orange County Employees Retirement System (OCERS) and audited by another CPA firm (the “component auditor”). The component auditors will perform work on the financial information of the Retiree Medical Plan Trust that will be used as audit evidence for our audit opinion.

We expect to begin our audit on approximately May 2, 2022 and issue our report on approximately October 7, 2022. Mr. Bryan Gruber, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Board of Directors and management of OCFA and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Lance, Solt & Lingham, LLP



Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
April 13, 2022

Agenda Item No. 3B
Discussion Calendar

Fiscal Year 2020/21 Backfill/Overtime and Calendar Year 2021 Total
Earnings/Compensation Analysis

Contact(s) for Further Information

Robert C. Cortez, Assistant Chief robertcortez@ocfa.org 714.573.6012
Business Services Department

Julie Nemes, Finance Division Manager/Auditor julienemes@ocfa.org 714.573.6304
Business Services Department

Summary

This annual agenda item is submitted to provide an overview and analysis of the Fiscal Year 2020/21 backfill and overtime earnings along with employee total compensation for Calendar Year 2021, and to reaffirm current direction regarding filling permanent and temporary vacancies.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to maximize the number of firefighters hired into each academy, pending attrition/promotions that occur during and following academy graduations.
3. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

Impact to Cities/County

Not Applicable.

Fiscal Impact

Backfill/overtime costs are included in the annual budget.

Background

See extended background.

Attachment(s)

1. 2021 Average Overtime Shifts Compared to 2020 (Safety/Firefighter Ranks)
2. 2021 Average Overtime Shifts Compared to 2020 (Non-Safety/Dispatchers)
3. Frequently Asked Questions & Responses
4. Fiscal Year 2020/21 Backfill/Overtime & Calendar Year 2021 Total Earnings/Compensation Analysis (PowerPoint Slides)

Background

The OCFA's General Fund budget (excluding Fund 12110 – CIP) consists primarily of labor costs, with approximately 89.3% of final Fiscal Year (FY) 2020/21 expenditures allocated to salaries and employee benefits. For FY 2020/21, final backfill/overtime expenditures were \$70,180,075 or 16.4% of total salary and employee benefit costs. This percentage has trended down slightly for the past two fiscal years, from 17.0% in FY 2019/20 and 17.5% in FY 2018/19. The primary factors driving OCFA's backfill/overtime costs are:

- OCFA's Constant Staffing Policy - \$50.0M
- Major Emergency Incident Response - \$12.3M
- Training Requirements - \$3.8M
- Discretionary - \$4.1M

Backfill and overtime costs can either be non-discretionary or discretionary, as explained in the following paragraphs.

Constant Staffing Backfill/Overtime (Non-Discretionary)

The OCFA maintains constant staffing levels, which means that every day, all authorized Operations post-positions are staffed. Constant staffing enables delivery of emergency services 24-hours per day, 7-days per week. A post-position is a seat on a fire or Emergency Medical Services (EMS) response unit (including engines, trucks, and paramedic vehicles) that must be filled to meet the staffing requirements of that unit.

- Backfill occurs when there is a vacancy in a position that requires constant staffing and another employee works overtime to fill the vacancy. Examples include:
 - Positions temporarily vacant, due to personnel on leave (sick, vacation, jury duty, military leave, bereavement, workers' compensation, etc.)
 - Positions temporarily vacant due to COVID-19 protocols (sick, exposure, etc.)
 - Positions vacant as a result of retirements, promotions, or the addition of new positions to staff a new station or convert Basic Life Support engines to Advance Life Support engines, pending recruitments to fill the positions
 - Positions temporarily vacant, due to personnel responding to major in/out-of-county emergency incidents
- Overtime is used for work performed above and beyond the constant staffing requirements. Examples include strike teams, overhead assignments, or emergency incidents, either in- or out-of-county, and mandatory training classes that occur on a day other than the employee's regularly assigned shift.

Major Emergency Incident Response (Non-Discretionary)

Another form of non-discretionary overtime incurred by OCFA is for major emergency incident response. OCFA responds to emergency incidents at the request of surrounding fire agencies (Mutual Aid), California Department of Forestry (CAL FIRE), Cleveland National Forest Service (CNF), and the California Office of Emergency Services (Cal OES). Backfill/overtime costs for responding to major emergency incidents in FY 2020/21 totaled \$12.3 million and represented approximately 17.5% of total backfill/overtime expenditures. Historically, 75-100% of emergency related incident response costs are reimbursed.

For FY 2020/21, the total claims submitted for emergency incident costs were \$20.8M, which includes personnel time (both regular and overtime), equipment, services, and supplies. Out of 137

Assistance by Hire (ABH) claims, OCFA has received reimbursement on 134 claims at a reimbursement rate of 100%, amounting to \$17.4M. For FEMA Federal Management Assistance Grant (FMAG) claims, FEMA will reimburse up to 75% of the amount claimed. Out of three FMAG claims, OCFA has received reimbursement on two claims at a rate of approximately 74%, amounting to \$830K. The Silverado Fire FMAG claim, for which OCFA submitted \$1.9M, is currently outstanding.

Starting in March 2020, OCFA was impacted by the COVID-19 pandemic and incurred significant non-discretionary overtime for the COVID-19 response, which is included in the major emergency incident response figure referenced above. For FY 2020/21, OCFA submitted an overtime reimbursement claim of approximately \$150K to the Federal Emergency Management Agency (FEMA) for the COVID-19 incident response, which is currently under review by FEMA. An additional reimbursement claim of approximately \$100K has yet to be submitted. In addition, for FY 2020/21, an overtime reimbursement claim of \$1.2M was submitted to the County of Orange for Operation Independence (Orange County Health Care Agency Vaccine POD assistance).

Backfill/Overtime costs for constant staffing and major emergency incident response are considered non-discretionary and represent 88.8% of FY 2020/21 Backfill/Overtime costs.

Training Requirements (Discretionary & Non-Discretionary)

OCFA incurs additional backfill/overtime costs related to various training requirements for suppression personnel. Examples include mandatory training requirements for federal, state, and local programs including Urban Search and Rescue (US&R), Airport Rescue Firefighting (ARFF), Weapons of Mass Destruction (WMD), and Incident Command (IC). Additionally, the OCFA historically incurs overtime and backfill costs to provide training academies for new and/or promoted dispatchers, firefighters, engineers, captains, battalion chiefs, and reserve firefighters. Backfill/overtime costs as a result of training activities in FY 2020/21 totaled \$3.8 million and represented 5.5% of the total backfill/overtime expenditures.

Backfill/Overtime/Discretionary

For FY 2020/21, total discretionary backfill/overtime was \$4.1 million or 5.8% and is attributable to the following:

- Employees staffing special events, participating on project teams, and Fire Explorer Program activities
- Information systems including the Geographic Information System (GIS), automotive, communications services, and fire prevention personnel requested to work outside their normal work schedule

Regular vs. Overtime Analysis

Similar to prior years, backfill/overtime continues to be approximately 28% more cost effective than hiring a full-time benefited employee for filling temporary vacancies such as those that occur when employees are off on sick-leave or when employees are responding to out-of-county incidents. That said, it is **not** OCFA's intent to use overtime as a cost-savings measure when positions are vacant due to retirements/promotions. Instead, OCFA seeks to fill those vacant positions as quickly as possible through new recruit academies and promotional academies. For CY 2021, the estimated cost savings to OCFA by using overtime rather than full-time employees to fill vacancies was \$23 million.

Filling Vacant Positions

To help reduce the number of vacancies that are open pending hiring and promotions, OCFA has conducted, and plans to conduct, the following academies:

Academies in FY 2021/22

1 Firefighter Academy
2 Firefighter/Paramedic Academies
2 Fire Apparatus Engineer Academies
2 Fire Captain Academies
1 Battalion Chief Academy

Academies planned for FY 2022/23

2 Firefighter Academies
1 Fire Apparatus Engineer Academy
1 Fire Captain Academy
1 Battalion Chief Academy

We have reached nearly full staffing at the firefighter rank immediately following Firefighter Academy 51 and 52's graduations. We recently completed Firefighter Academy 53 in December 2021 and have upcoming Firefighter/Paramedic Academies 54 and 55 which begin in March and May 2022, respectively. Firefighter vacancies have continued to accumulate quickly as we promote firefighters into the engineer and captain ranks, and also experience retirement activity among all ranks. As a result, staff is seeking continued and ongoing Board authorization for the hiring of approximately 50 firefighters per academy for all academies, due to attrition/promotions that will occur during and following academy graduations. This may result in total firefighter positions temporarily exceeding total permanent authorized firefighter positions pending promotions and retirements/other separations. This practice was first authorized by the Board of Directors in FY 2017/18, and it is the key factor which enabled OCFA to match the pace at which we hire new firefighters, to the ongoing pace of promotions and retirements.

Backfill/Overtime Monitoring & Analysis

OCFA finance staff prepares monthly reports to track and monitor backfill/overtime activity. Reports are provided internally to management to show expenditures by section and by cause (reason) so that Operations and support departments can monitor and, if required, adjust activities as needed in their respective areas.

The OCFA also has policies, procedures, and systems in place that monitor and report overtime usage. Due to the long fire season across California and the COVID-19 pandemic, combined with open positions, vacancies, promotions, retirements, and increased workers' compensation cases tied to COVID-19 during CY 2021, the OCFA was required to utilize backfill and overtime to fulfill these needs. The need to ***force-hire*** employees to work extended hours beyond what they voluntarily desired to work increased compared to CY 2020 (Attachments 1 and 2). This increase was primarily due to staffing impacts from the COVID-19 pandemic. As stated earlier, the OCFA has aggressively been conducting various academies to help reduce the distribution of overtime and impact on employees. OCFA staff has also been working with the Orange County Professional Firefighters Association, Local 3631, to enhance existing policies and make modifications to the Staffing System to reduce the amount of forced overtime. These combined efforts resulted in an overall reduction in forced overtime prior to the COVID-19 pandemic.

As discussed in this report, the majority of backfill/overtime incurred by OCFA is non-discretionary and emergency response activity is generally 75-100% reimbursable. The small portion of overtime considered discretionary (5.8% of total backfill/overtime expenditures) is carefully managed and closely monitored.

Total Employee Compensation Reporting

Effective in CY 2018, employers were required to only report the normal employer paid retirement costs and not report the Unfunded Actuarial Accrued Liability (UAAL) as part of an individual employee's compensation. Currently, the UAAL comprises 46-60% of the employer retirement costs, which is an elevated level beyond what is required due to OCFA's accelerated pension paydown plan.

Compensation Cost Transparency

Annual employee compensation costs are posted and readily available on the OCFA website dating back to CY 2009. Since 2012, the format of the report includes all earnings segregated by base salary, overtime, unused leave payouts, and other/special pay. Employer paid retirement and benefits are also included in the employee compensation report. This year's report will be posted to the OCFA website and submitted to the State Controller on or before April 30, 2022, in compliance with the due date.

OVERTIME QUARTERLY UPDATE

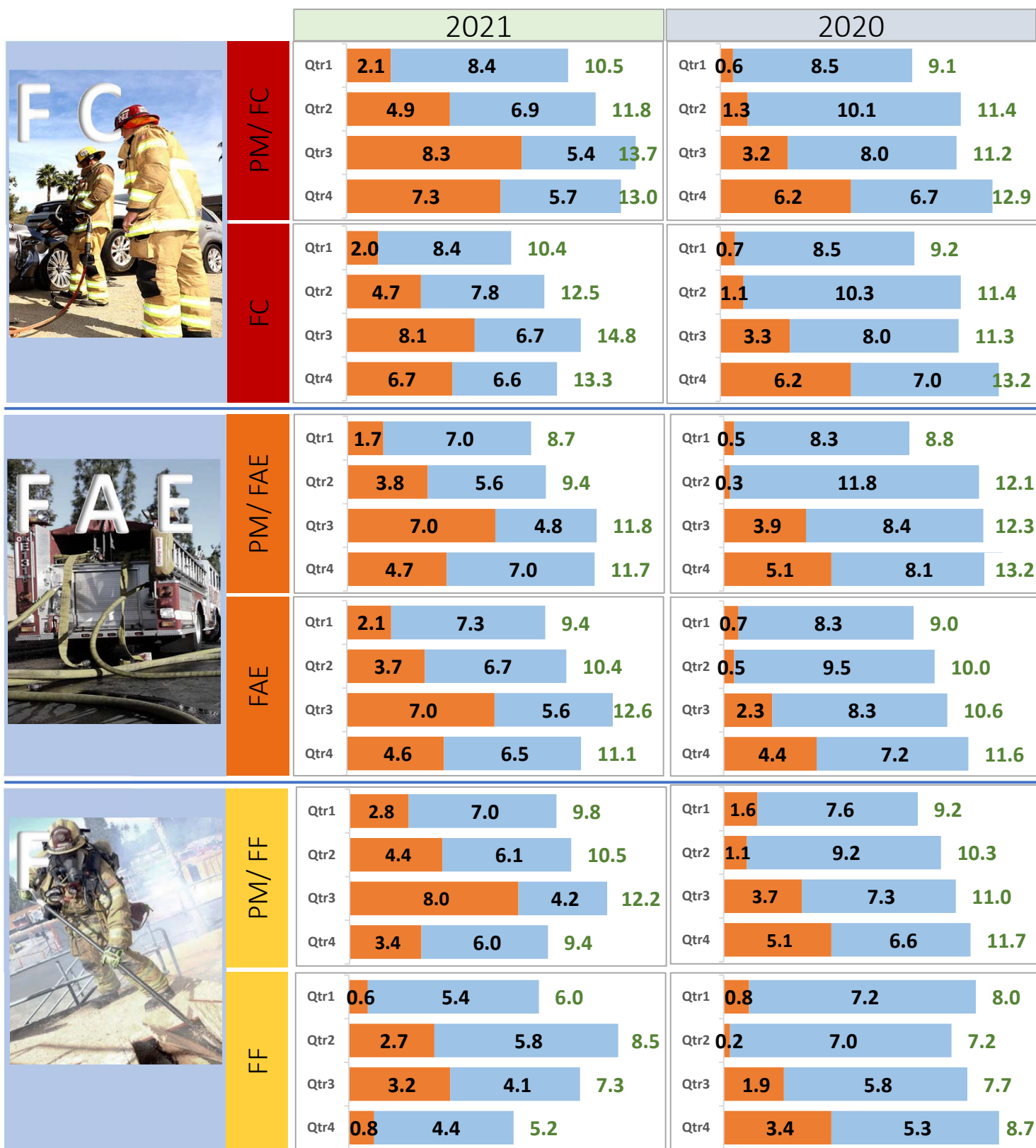
Dec 2021

AVERAGE OVERTIME SHIFTS

Forced Overtime

Voluntary Overtime

Total Overtime



Forced and Voluntary Overtime include shifts of 14+ hours worked only.

Averages are calculated using number of Overtime shifts (14+ hours) divided by the number of employees working 9+ shifts for the quarter.

Rank indicates the individual working the overtime; does not indicate the position worked.

In work-down situations, the OT is counted to the individual in rank.

Beginning April 2020, the reporting period is realigned to cover actual days of the month (previously based on rolling 29 day periods).

EMERGENCY COMMAND CENTER

OVERTIME UPDATE

Dec 2021

AVERAGE
OVERTIME SHIFTS

MONTHLY

Forced Overtime

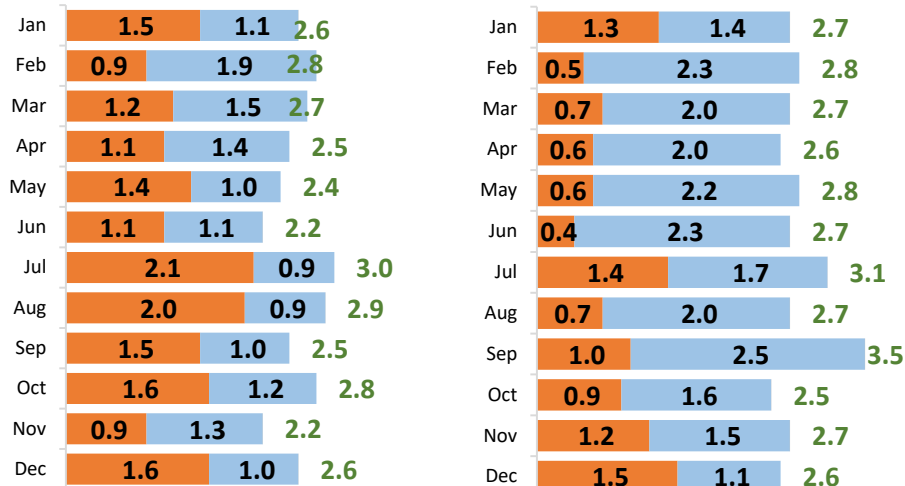
Voluntary Overtime

Total Overtime

2021

2020

Fire Communications Dispatcher

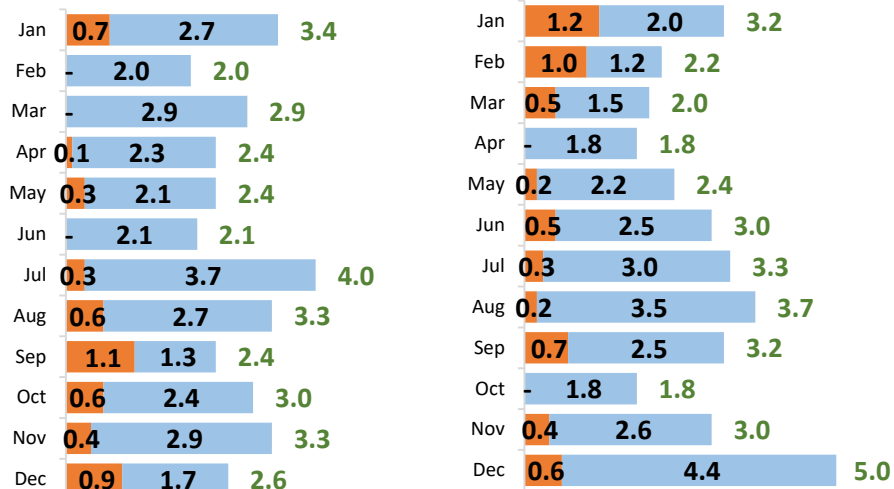


QUARTERLY

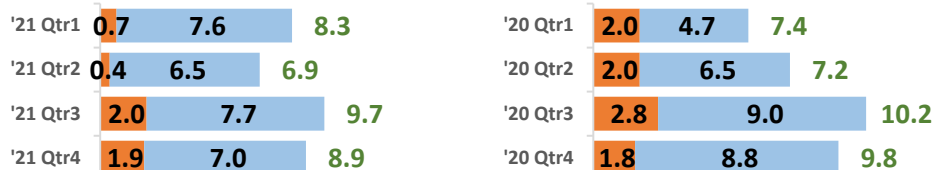


MONTHLY

Fire Communications Supervisor



QUARTERLY



Beginning April 2020, the reporting period is realigned to cover actual days of the month (prev. based on rolling 29 day periods).

FY 2020/21 BACKFILL/OVERTIME ANALYSIS FREQUENTLY ASKED QUESTIONS

1. What is a firefighter's standard work schedule?

Firefighters assigned to suppression positions work 24-hour shifts, which equates to a 56-hour average work week or 2,912 hours per year. When firefighters are assigned to staff positions on a 40-hour work week, they average 2,080 regular hours per year.

2. What does "maintaining constant staffing levels" mean? What is the difference between backfill and overtime?

This means that every day, all authorized Operations post-positions are staffed. A post-position is a seat on a fire or Emergency Medical System (EMS) response unit (including engines, trucks and paramedic vans) that must be filled to meet the staffing requirement of that unit. Backfill occurs when there is a vacancy in a position that requires constant staffing, and an employee either volunteers or is forced to work to fill the vacancy. Overtime is also used for hours worked above and beyond the constant staffing requirements. Examples of overtime include strike teams, overhead assignments to emergency incidents, either in- or out-of-county, and mandatory training classes that occur on days other than the employee's regularly assigned shift.

3. Because OCFA's backfill/overtime budget is significant, does that mean we are understaffed?

In addition to what is outlined in No. 2 above, there are various other reasons for OCFA's backfill/overtime budget. First, due to retirements and promotions, there are positions that remain temporarily unfilled pending both graduation of new recruits from Firefighter Academies and completion of promotional academies. For FY 2020/21, vacant positions across all ranks reached a high of 180 which required constant staffing on an overtime/backfill basis. Second, this past year, another contributing factor to backfill/overtime was personnel on leave due to COVID-19. Each of these issues is being proactively addressed with current and upcoming academies along with promotional exams that will reduce the number of vacancies and open positions.

4. How many continuous hours may a firefighter work?

Currently, the maximum number of continuous hours (regular and backfill/overtime) an employee may work is 120. The Assistant Chief of Operations may suspend the 120-hour rule to ensure sufficient incident response capability and adequate station coverage. Employees enter their availability to work into the OCFA's Staffing System. The system hires employees based upon the premise of an equal distribution of overtime and agreed upon hiring list procedures. Personnel assigned to out-of-county strike teams or to overhead positions are often deployed for periods of 14-21 days. When assigned to these extended incidents, employees work within established work/rest cycles.

5. Is the OCFA concerned about employee fatigue as the result of the continuous work hour rules?

The OCFA recognizes employee fatigue is a factor that impacts employee performance. Severe fatigue may increase the dangers inherent in the performance of emergency operations. The OCFA takes steps to protect employees from these dangers and ensures that firefighters are trained, equipped, and supervised to work as safely as possible. There is an additional emphasis on employee health and wellness provided through the WEFIT (Wellness) Program. Supervisors have the means by which to ensure employees are either adequately rested or relieved of duty where appropriate. Firefighters on extended incidents adhere to specified work/rest cycles.

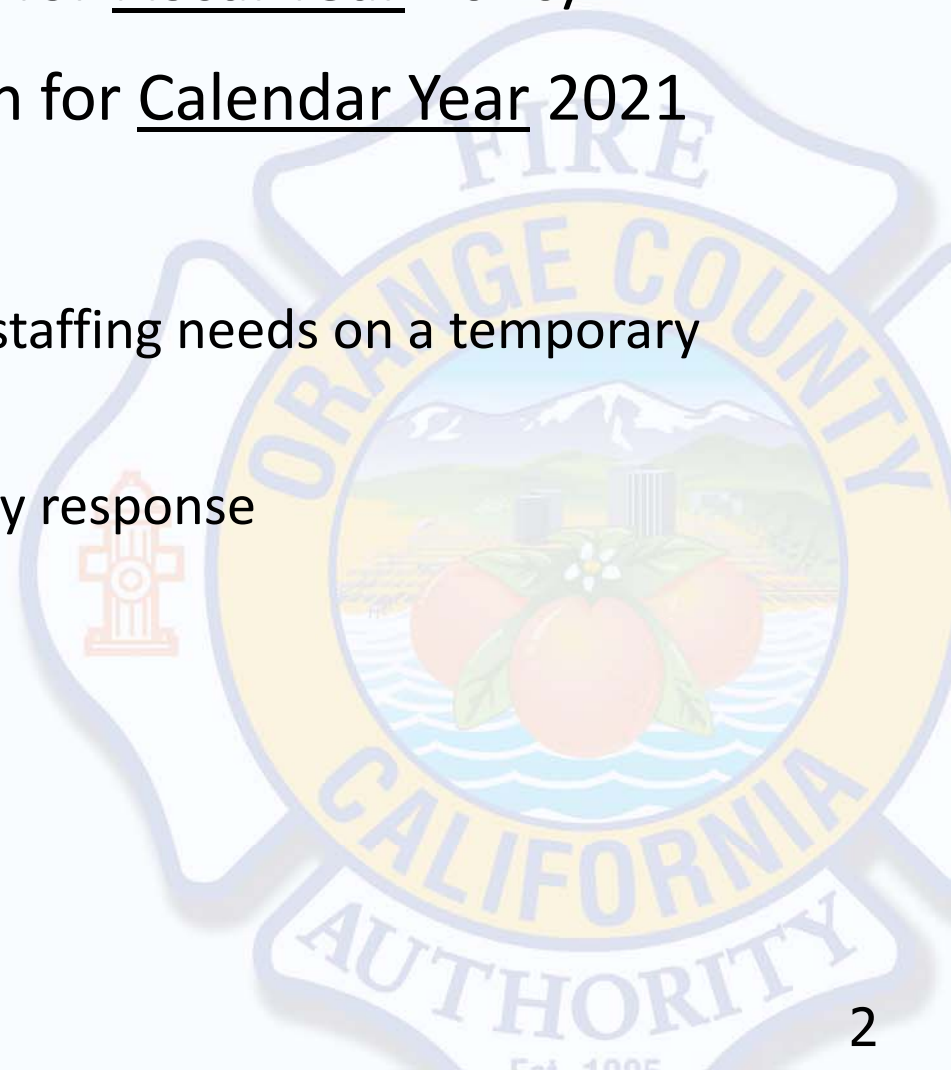
Fiscal Year 2020/21 Backfill/Overtime & Calendar Year 2021 Total Earnings/Compensation Analysis

Budget and Finance Committee Meeting
April 13, 2022



Agenda

- Backfill and overtime earnings for Fiscal Year 2020/21
- Detail employee compensation for Calendar Year 2021
- Backfill/overtime:
 - Cost effective option to meeting staffing needs on a temporary basis
 - Provides for consistent emergency response
- Recommendations



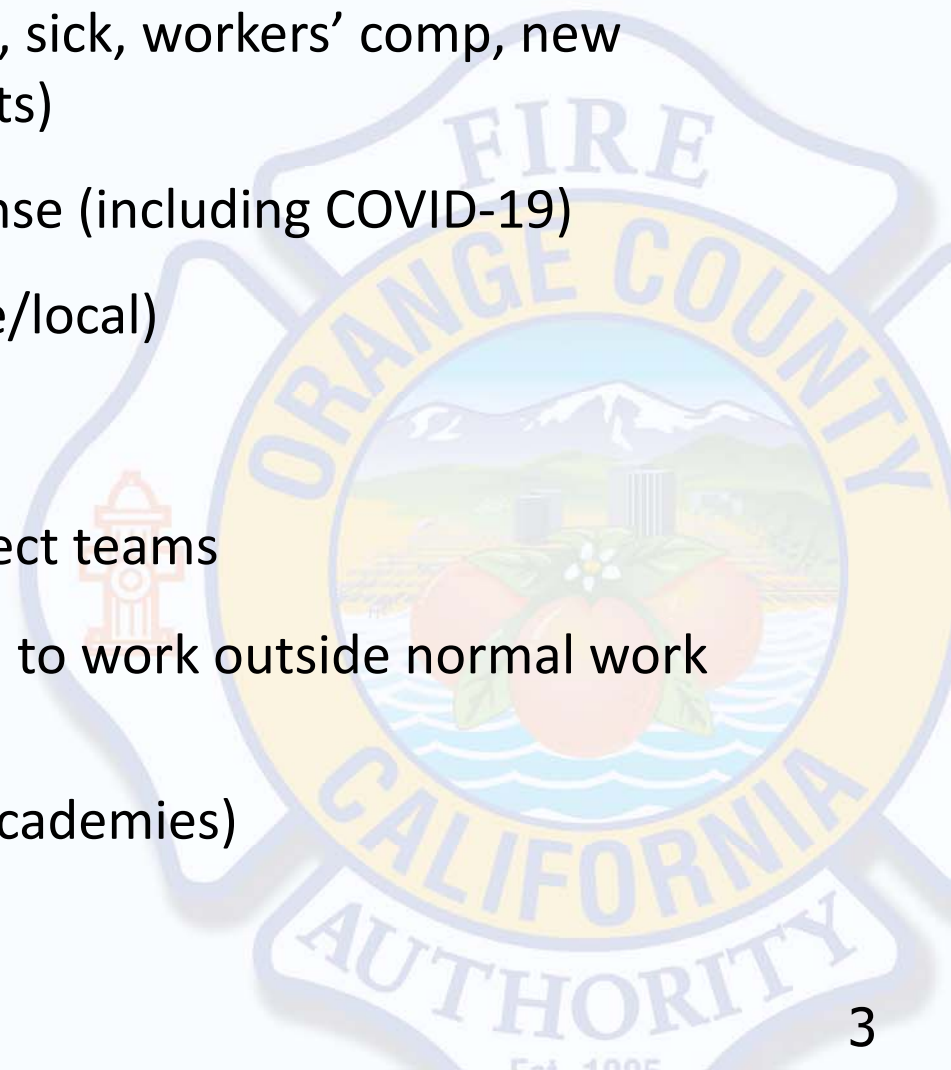
Fiscal Year 2020/21 Backfill/Overtime Categories

- *Non-Discretionary Categories:*

- Constant Staffing Policy (vacation, sick, workers' comp, new positions, promotions, retirements)
- Major emergency incident response (including COVID-19)
- Training (mandatory federal/state/local)

- *Discretionary Categories:*

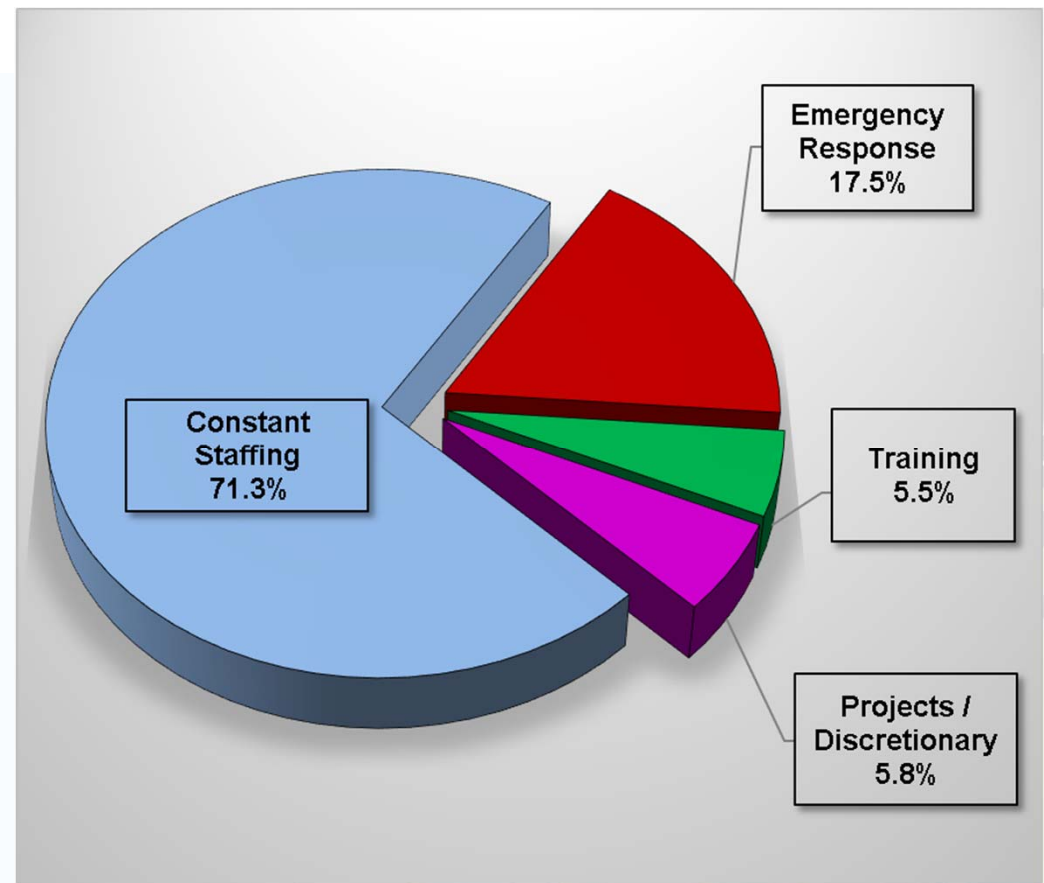
- Special events/assignments, project teams
- Department personnel requested to work outside normal work schedules
- Training (new hire/promotional academies)



Fiscal Year 2020/21 Backfill/Overtime by Category

Categories of Backfill/OT	FY 2020/21 (in millions)
Constant Staffing (ND)	\$50.0
Emergency Response* (ND) - Includes \$1.35M COVID-19 FEMA / County Claims	\$12.3
Training (Discretionary & Non-Discretionary)	\$3.8
Projects/Discretionary	\$4.1
FY 2020/21 Total	\$70.2

ND: Non-Discretionary



* Emergency response overtime is generally 75-100% reimbursable

Overtime Cost Effectiveness

Firefighter Position Example

Hourly Rate Regular Full-Time	Top Step Regular Rate	Top Step OT Rate	Mid Step Regular Rate	Mid Step OT Rate
<u>Salaries:</u>				
Base Hourly Rate	\$32.97	\$49.46	\$28.75	\$43.12
Other Pays (Holiday, Educ. Inc., EMT)	\$8.52		\$8.52	
Total Salaries	\$41.49	\$49.46	\$37.27	\$43.12
<u>Benefits:</u>				
Retirement	\$18.82		\$16.90	
Workers' Compensation/Medicare	\$2.35	\$2.65	\$2.29	\$2.56
Health Insurance	\$9.01		\$9.01	
Total Benefits	\$30.18	\$2.65	\$28.20	\$2.56
Total Hourly Salaries & Benefits	\$71.67	\$52.11	\$65.47	\$45.68

\$ Difference	\$19.56	\$19.79
% Difference	27.29%	30.23%

For a firefighter position, it is approximately 29% more cost effective to use overtime to backfill temporary firefighter vacancies compared to hiring a regular full-time firefighter to fill floating temporary vacancies

Calendar Year 2020/21 Regular vs. Overtime Analysis

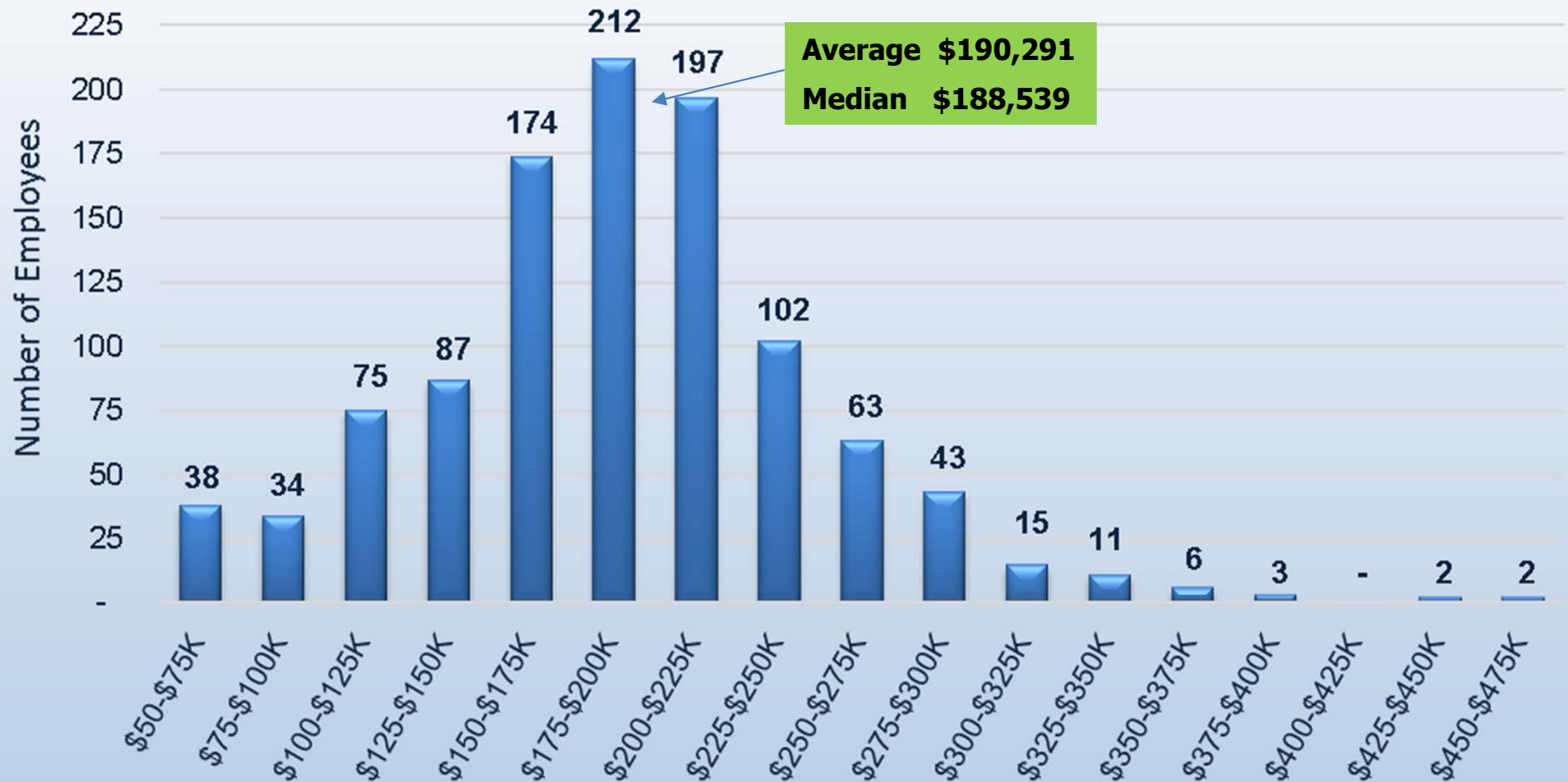
Firefighter Ranks Estimated Cost Savings (based on top step hourly rates)

	Actual Overtime Hours Worked	FTE Equivalent	Estimated FTE Cost	Estimated Overtime Cost	Estimated Cost Savings by Utilizing Backfill/Overtime
Fire Captain	313,823	107.8	\$31,012,274	\$22,060,114	\$8,952,160
Engineer	261,875	89.9	\$21,268,390	\$15,525,395	\$5,742,995
Firefighter	430,277	147.8	\$30,716,063	\$22,386,692	\$8,329,371
		345.5	\$82,996,727	\$59,972,201	\$23,024,526

The estimated \$23 million savings is a direct result of utilizing overtime/backfill rather than full-time employees at a blended savings of 28%

Firefighter Ranks Earnings Analysis

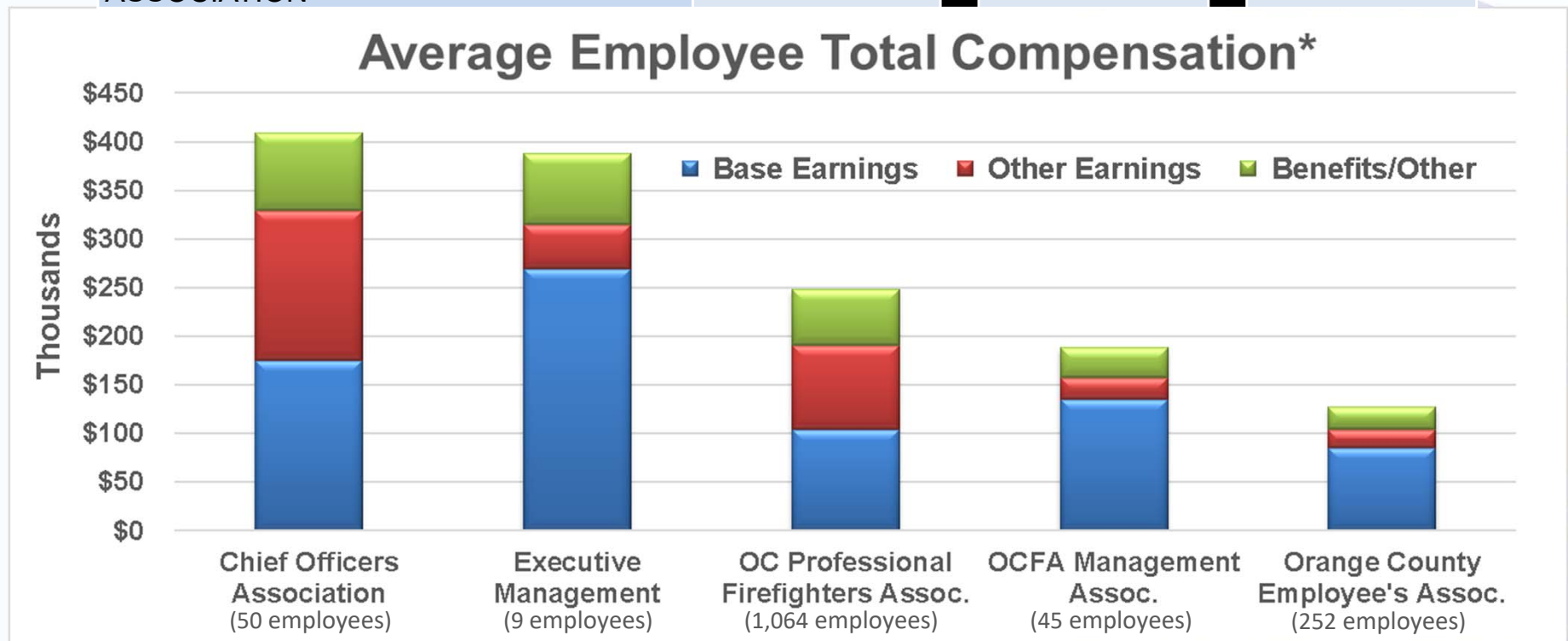
Calendar Year 2021 Firefighter Ranks Earnings*
(excluding trainees, minimum 2,000 hours)



* Excludes benefits

Calendar Year 2021 Total Employee Compensation

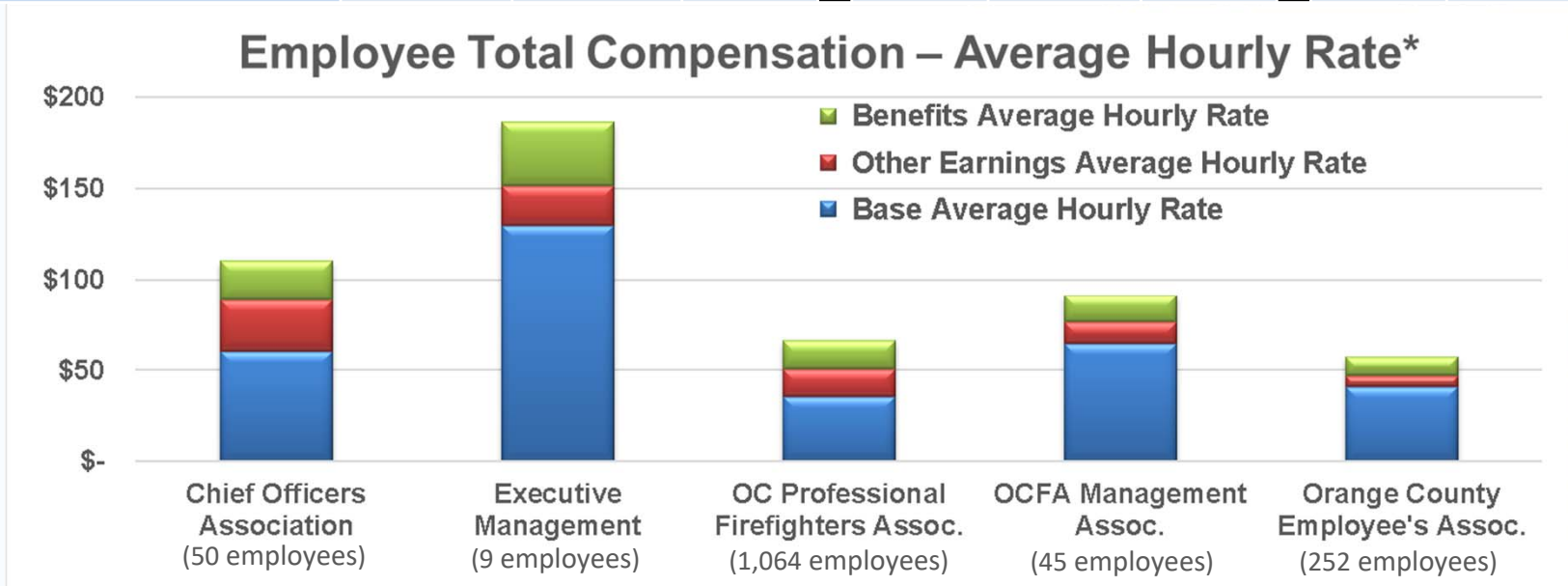
Bargaining Group	Average Base Earnings	Average Total Earnings	Average Total Compensation
CHIEF OFFICERS ASSOCIATION	\$175,412	\$328,692	\$409,324
EXECUTIVE MANAGEMENT	\$269,094	\$314,546	\$387,763
OC PROFESSIONAL FIREFIGHTERS ASSOCIATION	\$103,591	\$190,291	\$248,345
ORANGE COUNTY FIRE AUTHORITY MANAGEMENT ASSOCIATION	\$134,504	\$157,412	\$188,545
ORANGE COUNTY EMPLOYEE'S ASSOCIATION	\$85,474	\$104,274	\$127,281



* Employees working a minimum of 2,000 hours for safety and 1,430 for non-safety (approx. 70% of regularly scheduled hours)

Calendar Year 2021 Total Compensation – Average Hourly Rate

Bargaining Group	BASE EARNINGS			TOTAL EARNINGS			TOTAL COMPENSATION		
	Average Base Earnings	Regularly Scheduled Hours	Average Hourly Rate	Average Total Earnings	Average Hours Worked	Average Hourly Rate	Average Total Compensation	Average Hours Worked	Average Hourly Rate
CHIEF OFFICERS ASSOCIATION	\$175,412	2,912	\$60.24	\$328,692	3,712	\$88.55	\$409,324	3,712	\$110.27
EXECUTIVE MANAGEMENT	\$269,094	2,080	\$129.37	\$314,546	2,080	\$151.22	\$387,763	2,080	\$186.42
OC PROFESSIONAL FIREFIGHTERS ASSOCIATION	\$103,591	2,912	\$35.57	\$190,291	3,755	\$50.68	\$248,345	3,755	\$66.14
ORANGE COUNTY FIRE AUTHORITY MANAGEMENT ASSOCIATION	\$134,504	2,080	\$64.67	\$157,412	2,066	\$76.19	\$188,545	2,066	\$91.26
ORANGE COUNTY EMPLOYEE'S ASSOCIATION	\$85,474	2,080	\$41.09	\$104,274	2,218	\$47.01	\$127,281	2,218	\$57.39



* Employees working a minimum of 2,000 hours for safety and 1,430 for non-safety (approx. 70% of regularly scheduled hours)

Calendar Year 2021 Top 10 Employees: Compensation Pensionable vs. Non-Pensionable Costs

		=	+			
	Title/Assignment	Total Compensation	Compensation Pensionable	Compensation Non-Pensionable*	Employer Paid Pension (Non-Pensionable)	Employer Paid Health (Non-Pensionable)
1	Fire Division Chief	\$552,217	\$243,176	\$309,041	\$72,245	\$23,175
2	Fire Captain	\$548,926	\$185,337	\$363,589	\$50,323	\$26,394
3	Fire Battalion Chief	\$546,136	\$202,237	\$343,899	\$60,537	\$22,811
4	Fire Battalion Chief	\$526,034	\$197,320	\$328,714	\$60,115	\$22,790
5	Fire Division Chief	\$523,079	\$234,564	\$288,515	\$69,295	\$20,710
6	Fire Captain	\$521,857	\$145,032	\$376,825	\$44,181	\$26,394
7	Fire Captain	\$511,464	\$176,168	\$335,296	\$50,319	\$26,394
8	Fire Battalion Chief	\$505,427	\$200,370	\$305,057	\$60,946	\$21,072
9	Fire Captain	\$501,620	\$154,703	\$346,917	\$46,826	\$26,394
10	Fire Battalion Chief	\$478,785	\$187,864	\$290,921	\$57,112	\$22,740

* Compensation Non-Pensionable includes overtime, non-pensionable specialty pays, employer paid pension, and employer paid health.

Calendar Year 2021 Top 10 Employees: Compensation Average Hourly Rate

	Title/Assignment	Total Compensation*	Base Hours	Backfill/ Overtime Hours	Total Hours	Average Hourly Fully Burdened Rate
1	Fire Division Chief	\$552,217	2,080	1,320	3,400	\$162.44
2	Fire Captain	\$548,926	2,912	3,927	6,839	\$80.27
3	Fire Battalion Chief	\$546,136	2,816	2,299	5,115	\$106.78
4	Fire Battalion Chief	\$526,034	2,912	2,355	5,267	\$99.88
5	Fire Division Chief	\$523,079	2,080	1,215	3,295	\$158.75
6	Fire Captain	\$521,857	2,912	4,411	7,323	\$71.26
7	Fire Captain	\$511,464	2,912	3,555	6,467	\$79.09
8	Fire Battalion Chief	\$505,427	2,912	2,193	5,105	\$99.00
9	Fire Captain	\$501,620	2,912	3,631	6,543	\$76.67
10	Fire Battalion Chief	\$478,785	2,912	1,925	4,837	\$98.99

* Includes all employer paid benefits

Calendar Year 2021 Top 10 Employees: Hours by Backfill/Overtime*

	Title/ Assignment	Base Hours	Backfill for Constant Staffing	Overtime for Emergency Incidents (1)	Overtime to Attend Training	Other (2)	Total Hours
1	Fire Division Chief	2,080	-	1,214	-	106	3,400
2	Fire Captain	2,912	3,797	48	10	72	6,839
3	Fire Battalion Chief	2,816	1,225	807	224	43	5,115
4	Fire Battalion Chief	2,912	2,108	112	122	13	5,267
5	Fire Division Chief	2,080	1	1,202	-	12	3,295
6	Fire Captain	2,912	3,910	43	336	123	7,323
7	Fire Captain	2,912	1,852	237	1,464	2	6,467
8	Fire Battalion Chief	2,912	1,592	147	364	91	5,105
9	Fire Captain	2,912	3,436	-	96	99	6,543
10	Fire Battalion Chief	2,912	1,613	96	72	144	4,837

* Per Cause Code

(1) Reimbursable

(2) Special Activities, Other Discretionary/Non-Discretionary, Administrative

Summary

- Approximately 89% of the backfill/overtime costs are non-discretionary (71% constant staffing and 18% emergency activity)
- OCFA staff has conducted and anticipates the following academies over the next two fiscal years:

<u>FY 2021/22</u>	<u>FY 2022/23</u>
1 Firefighter Academy	2 Firefighter Academies
2 Firefighter/Paramedic Academies	
2 Fire Apparatus Engineer Academies	1 Fire Apparatus Engineer Academy
2 Fire Captain Academies	1 Fire Captain Academy
1 Battalion Chief Academy	1 Battalion Chief Academy

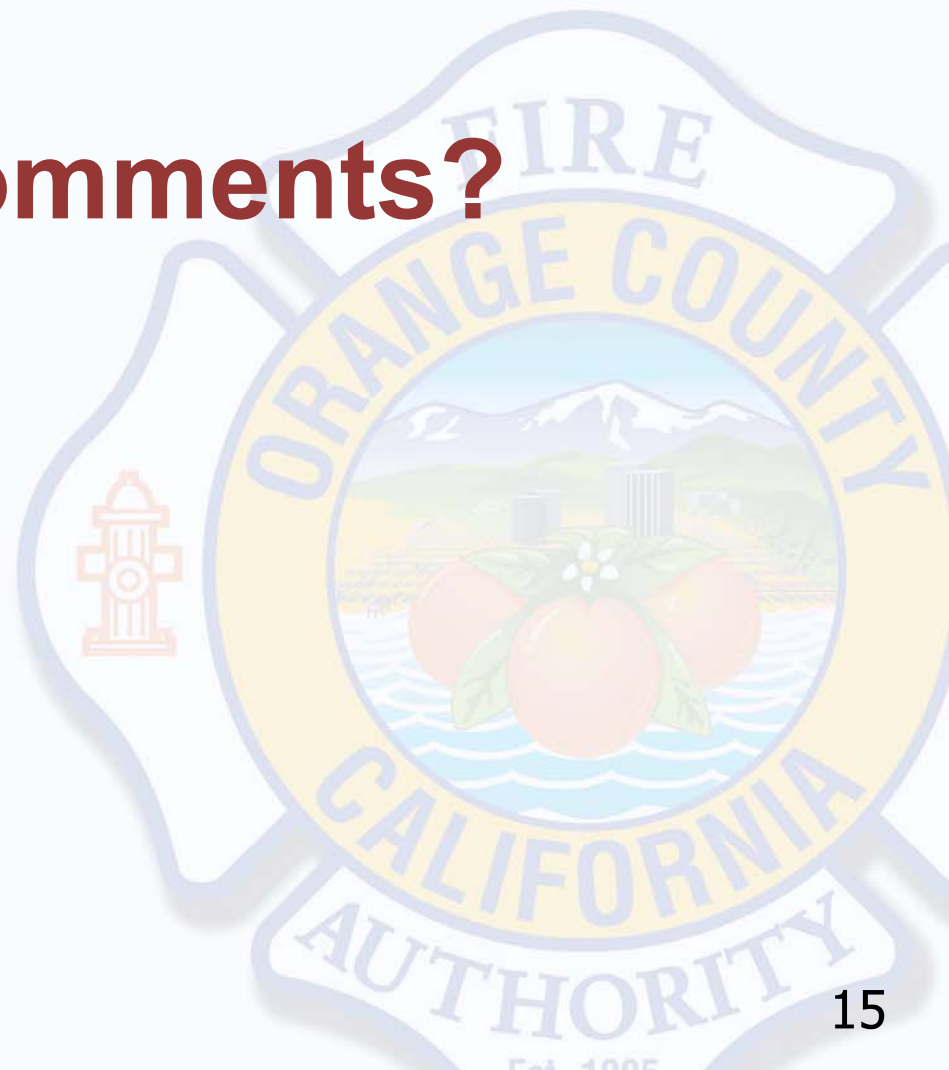
- When backfill/overtime is required, it is approximately 28% more cost effective than hiring a full-time benefited employee across all ranks for filling temporary vacancies

Recommended Action

Review the proposed agenda item and:

1. Direct staff to continue pursuing reductions in overtime by filling permanent vacancies as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized firefighter positions on the Master Position Control to maximize the number of firefighters hired into each academy, pending attrition/promotions that occur following academy graduations.
3. Direct staff to continue using overtime to fill temporary vacancies rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

Questions/Comments?





Orange County Fire Authority
AGENDA STAFF REPORT

Budget and Finance Committee Meeting
April 13, 2022

Agenda Item No. 3C
Discussion Calendar

Community Risk Reduction Fee Study and Adoption of Associated Fee Schedules

Contact(s) for Further Information

Lori Smith, Assistant Chief/Fire Marshal Community Risk Reduction Department	lorismith@ocfa.org	714.573.6016
Robert C. Cortez, Assistant Chief Business Services Department	robertcortez@ocfa.org	714.573.6012
Julie Nemes, Finance Manager/Auditor Business Services Department	julienemes@ocfa.org	714.573.6304

Summary

This agenda item is submitted for approval of the proposed Community Risk Reduction and Miscellaneous Fees.

Prior Board/Committee Action

Not Applicable.

RECOMMENDED ACTION(S)

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of April 28, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY SUPERSEDING ALL PREVIOUS RESOLUTIONS AND APPROVING CHANGES IN COMMUNITY RISK REDUCTION (FORMERLY FIRE PREVENTION) AND MISCELLANEOUS FEES approving changes in Community Risk Reduction and Miscellaneous fees and effective date.

Impact to Cities/County

Not Applicable.

Fiscal Impact

The proposed fee schedule (including the exemptions policy) is estimated to result in an approximate \$2,029,515 increase in Fiscal Year 2022/23 cost recovery from the current FY 2021/22 adjusted budget of \$5.64 million, depending upon volume of activity.

Background

See extended background.

Attachment(s)

1. Revenue & Cost Specialists' Opinion Letter
2. Proposed Resolution
 - a. Proposed Exemptions and Exceptions Policy
 - b. Proposed Fee Schedule (with comparisons)
 - c. Proposed Miscellaneous Fee Schedule
3. Proposed Fee Schedule – Final version (for publication without comparisons)
4. Community Risk Reduction 2022 Fee Study Results Presentation

Background

Fee-related Community Risk Reduction (CRR) activities, which are generally completed by the OCFA staff in the Planning and Development Services Section (P&D), the Prevention Field Services (PFS), and the Operations Department, include the following:

- Plan reviews and inspections for initial construction or improvement of facilities
- Issuance of operating and special event permits as required by the Fire Code

The OCFA's Community Risk Reduction fees were first adopted by the County effective July 1, 1991, and were subsequently updated in 1997, 2002, 2007, 2012, 2014, 2015, and 2017. As a result of direction from the OCFA Board of Directors in 1996 to pursue action to establish new cost recovery methods, staff conducted a more comprehensive study in 2002, and the Board subsequently adopted a policy of full cost recovery, with certain exceptions, for fee funded Community Risk Reduction services. The last comprehensive fee study occurred in 2017 and the changes were implemented on September 29, 2017.

2022 Community Risk Reduction Fee Study

OCFA staff worked with our fee consultant from Revenue & Cost Specialists (RCS) to conduct the fee study and identify the costs associated with the services provided. Attachment 1 is a letter from RCS summarizing the activities performed by RCS, confirming that the methodology utilized for the fee study was reasonable, consistent with the State constitution, and confirming that the proposed fees do not exceed the cost of providing services.

Summary of Results

Staff anticipates that the proposed changes in fees will increase cost recovery by approximately **\$2,029,515** annually. The estimated changes are summarized in the table below:

<u>Cost Recovery by Section</u>	<u>FY 2022/23 Proposed, Based on Fee Study</u>	<u>FY 2021/22 Adjusted Revenue</u>	<u>\$ Increase (Decrease)</u>	<u>% Increase (Decrease)</u>
Planning & Development	\$5,706,541	\$3,900,000	\$1,806,541	46.32%
Prevention Field Services	<u>\$1,965,297</u>	<u>\$1,742,323</u>	<u>\$222,974</u>	<u>12.80%</u>
Total CRR Cost Recovery	<u>\$7,671,838</u>	<u>\$5,642,323</u>	<u>\$2,029,515</u>	<u>35.97%</u>

The increase to both the Planning and Development and Prevention Field Services fees is a result of adding the City of Garden Grove and the recovery of the business economy in Orange County post COVID-19. The housing development activities and fire inspections for commercial businesses were deeply impacted by the COVID-19 pandemic over the past two fiscal years. Staff anticipates housing activities and businesses to slowly resume back to pre-pandemic levels. More detail explanations on the changes in revenue projections are provided later in this report.

Planning and Development Cost Recovery Levels

	<u>Costs</u>	<u>% of Total Costs</u>
Fee Funded Activities	\$5,709,248	91.27%
Less Exemptions	<u>(\$2,707)</u>	<u>(0.04%)</u>
<i>Total Net Fee Funded Activities</i>	\$5,706,541	91.23%
<i>Non Fee Funded Activities</i>		
1. Three Dedicated Community Risk Reduction Positions These positions were included as part of the Service Level Agreement with the City of Irvine to enhance service levels in response to high volume of activity.	\$471,907	7.54%
2. Fire Prevention Analyst (FPA) position working at Santa Ana This FPA position provides Planning and Development customer support at the City of Santa Ana for 16 hours a week. The cost is reimbursed by the City per contract.	<u>\$74,522</u>	<u>1.19%</u>
Total Costs	<u>\$6,255,677</u>	<u>100.00%</u>

Prevention Field Services Cost Recovery Levels

	<u>Costs</u>	<u>% of Total Costs</u>
Fee Funded Activities	\$2,158,226	38.07%
Exemptions	<u>(\$192,929)</u>	<u>(3.40%)</u>
<i>Total Net Fee Funded Activities</i>	\$1,965,297	34.67%
<i>Non Fee Funded Activities</i>		
1. Malfunctioning Alarms This program is to improve community safety by requiring business and property owners to maintain their fire alarm systems and repair systems that are not functioning properly. The annual efforts include monitoring multiple false alarm incidents at any given location and working with the owner to render systems functional.	\$113,178	2.00%
2. Customer Inquiries This activity includes responding to Fire and Building Code inquiries in residential and commercial occupancies, and responding to questions concerning California Fire and Building Code requirements for businesses. Examples included City, engine company, and other agency referrals; complaints; false alarm follow up, and city project collaboration.	\$710,507	12.53%
3. Station Liaison The Liaison Program is designed to enhance communication and provide an environment for open and collaborative relationships between CRR and Operations by providing Operations with area-wide training and support.	\$181,084	3.19%
4. Property Public Records Act Request This program is a State mandate that requires facilitating public records requests as they pertain to property.	\$110,154	1.94%

5. Operations' Referrals	\$201,847	3.56%
This activity provides annual inspection assistance to Operations, including assisting with complex inspections and/or accepting referrals due to the complex nature of the inspection and resulting compliance.		
6. Collaborations/Partner with cities building industry	\$357,200	6.30%
This activity is focused on our relationships with the communities we serve. The efforts include collaborative inspections, task force assistance, project meetings, development meetings, and program development.		
7. Non-Permitted Inspections	\$1,047,967	18.49%
This activity is the same as permitted inspection activity, except that no operational permit is required by code. These are generally selected inspections throughout our communities that have been identified as having potential for high risk fire and life safety loss. Examples included mandated residential inspections (three units or more, apartments, condos, townhomes, and etc.); vacant buildings; "campus" inspections (multiple buildings at a single site that may or may not have permits)		
8. Fire Prevention Specialist Positions	\$788,654	13.92%
The City of Garden Grove became the newest member of OCFA in August 2019. Additional Fire Prevention Specialist positions were added to handle the increased annual inspection workload. Part of this cost was funded within Garden Grove's cash contract charge/revenue to OCFA, and the remainder will be fee-funded in the future by the increased volume of annual inspections that will be performed in the City post-pandemic. However, since that work could not yet be done due to the COVID-19 pandemic, staff has not yet been able to account for all the businesses that will require annual inspections.		
<i>Subtotal of Non-Fee Funded Activities</i>	<u>\$3,510,591</u>	<u>61.93%</u>
Total Costs	<u>\$5,668,817</u>	<u>100.00%</u>

Planning & Development Services Fees

Overall fees increased by **6.61%**. 170 P&D fees are included in the fee schedule (Attachment 2B), with highlights as follows:

1. Number of fee increases – 111 with an average increase amount of \$83 or 17%
2. Number of fee decreases – 30 with an average decrease amount of \$211 or 31%
3. Number of fees exempt or hourly charges – 22
4. Number of fees unchanged - 5
5. Number of exempt fee removed – 1
6. Number of flat fee converted to hourly rate - 1

Prevention Field Services Fees

Overall fees increased by **13.71%**. 131 PFS fees related to permit issuance are included in the fee schedule, (Attachment 2B) with highlights as follows:

1. Number of fee increases – 101 with an average increase amount of \$25 or 12%
2. Number of fees unchanged - 4
3. Number of hourly rate fees – 24
4. Number of new fees – 2

Miscellaneous Fees

The proposed changes to the Miscellaneous Fees Schedule (Attachment 2C) will bring the fees into compliance with the Public Records Act and consistent with the Government Code. These fees are charged when staff responds to a Public Records Request that requires specialized information or reports and/or copies of existing documents.

Why did the fees change?

The changes to the various fees are attributable to the following:

Overall:

Indirect Cost Rate Proposal (ICRP)/Overhead Rate

The OCFA indirect cost rate or overhead rate was calculated based on the Federal Office of Management and Budget guidelines used for grants and Assist-by-Hire claims with modifications. The updated ICRP rate is 14.62% which is a 0.82% increase from the 2017 Fee Study rate of 13.80%. The increase was due to salaries and employee benefits increases per labor contracts over the past four years.

Programs:

Planning and Development Services

Planning and Development activities have declined from approximately 15,550 to 13,512 over the past two years due to the COVID-19 pandemic. Salaries and benefits costs have increased by approximately \$685,000 since FY 2017/18.

Prevention Field Services

Annual inspections were suspended when many businesses were shut down due to the COVID-19 pandemic in 2020 and 2021. This has delayed our efforts in adding the Garden Grove inspections into our annual workload. Since new positions were added to handle the additional Garden Grove workload, we have set aside \$788,654 as an estimated cost required to complete the unassigned workload. This amount will not be recovered from the fees until the workload is assigned. Staff will also continue to focus on State mandated inspections, high risk facilities, and reducing life/property loss.

New Fees

Included in the proposed fee schedule are the following new fees:

1. M128 Permits Special Event - Applied to all Special Events that require operational permits
2. M129 Over the Counter Special Events – Events that may impact emergency operations equipment or access and may only require an over the counter submittal

Outreach Activities:

Orange County Building Industry Association (OCBIA) and Commercial Real Estate Development Association, known as NAIOP SoCal Chapter, were given preliminary notice of the fee study project in February 2022. Staff met with representative from OCBIA and provided the fee study preliminary results. Any OCBIA or NAIOP comments and input received will be shared verbally at the Budget and Finance Committee meeting.

Additional Cost Recovery Opportunities

Apartment Inspections

The California Health and Safety Code requires fire agencies to perform fire and life safety inspections for apartment and condominium bulidngs that are classified as three or more attached units along with hotels and motels. The annual fire inspections help mitigate known hazards and ensure communities are being maintained in a safe and acceptable manner in accordance with State fire and building safety codes. The OCFA currently does not bill for these mandated inspections and is working on gathering the data needed to develop a cost recovery fee structure. RCS recommends charging the apartment inspections by the number of units at each building, as the buildings with more units will require more time to inspect and should be charged a higher fee than buildings with less units. Since the inventory data is still incomplete for all the apartment buildings in the OCFA's service area, staff will revisit creating this new fee once the data becomes available.

Accessory Dwelling Units

Staff also discussed with RCS charging for inspections of Accessory Dwelling Units (ADUs). While the OCFA may be involved in inspecting new fire life safety systems in these residential buildings, such as sprinkler systems, the OCFA does not have any other involvement. Furthermore, RCS has not seen any involvement, or any resulting fees, in other fire agencies or fire departments that it has reviewed.



March 8, 2022

Ms. Gina Cheung, Accounting Manager
Orange County Fire Authority
1 Fire Authority Road
Irvine, CA 92602

Gina,

Per our contract with the Orange County Fire Authority to review the Authority's fee costing process and the resulting proposed fees, I have completed the following steps:

- Reviewed the costing methodology and model.
- Reviewed the overhead calculations.
- Reviewed the time detail and resulting costs for every proposed fee service. This step in the process included conversations with various staff members who were involved in the process. For those services that I had specific questions, we identified the steps involved so that I could better understand what was included in the time allocations and why there were changes from the previous year's review.
- Reviewed all proposed fees which have significant increases or decreases for reasonableness.
- Reviewed the impact on the fees with the 20 businesses that currently pay the most fees and also reviewed the fees with the highest volume.
- Reviewed a sample of the proposed fees with other agencies and found that the proposed fees were within a reasonable range of other agency's fees.
- Reviewed the proposed changes to the Clerk's fees. RCS is confident that these changes will bring the fees into compliance with the Public Records Act.

Staff continues to use and refine time data based on time tracking records. Where I did have questions about some services, staff was able to re-check this time data to confirm the information. Therefore, I feel very comfortable that the resulting time allocations, cost details, and fee recommendations are reasonable reflections of what is involved in providing these services to the Authority's customers and do not exceed the costs reasonably borne as defined in Article XIII B of the State Constitution. This is due to the importance placed by staff on timekeeping and more in-depth review on the time data.

Additional Cost Recovery Opportunities

Apartment Inspections

In addition, RCS discussed charging for apartment inspections with staff. While fire agencies are required to perform fire and life safety inspections of apartment buildings, the Authority is in the process of generating good data to be able to pass on these costs through fees. The fairest method of charging for these inspections is by the number of units at each building, as the buildings with more units that take more time to inspect are charged a higher fee than buildings with less units. But that inventory data is still incomplete for all the apartments buildings in all the Authority's service area. Therefore, staff recommends revisiting this portion of the fee analysis when the data is complete to develop a fee that is appropriate. RCS agrees with staff's recommendation to wait until such time.

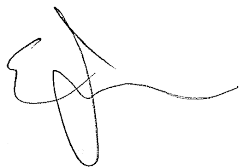
Accessory Dwelling Units

RCS also discussed charging for inspections of Accessory Dwelling Units (ADUs) with staff. While there may be Agency involvement in inspecting new fire life safety systems in these residential buildings, such as sprinkler systems, the Agency does not have any involvement beyond that. Furthermore, RCS has not seen this involvement, or any resulting fees, in other fire agencies or fire departments that it has reviewed.

Both divisions, and the department as a whole, should take pride in the effort to track and equitably recover their costs. In my experience, very few, if any, fire agencies are this far along in their use of actual time data to manage their Prevention operations.

I would like to thank staff for their help in this review.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Eric Johnson', with a stylized, flowing script.

Eric Johnson
President

RESOLUTION NO. 2022-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE ORANGE COUNTY FIRE AUTHORITY
SUPERSEDING ALL PREVIOUS RESOLUTIONS AND
APPROVING CHANGES IN COMMUNITY RISK
REDUCTION (FORMERLY FIRE PREVENTION) AND
MISCELLANEOUS FEES**

WHEREAS, the Joint Powers Agreement establishing the Orange County Fire Authority authorizes the Authority to levy and collect fees for services; and

WHEREAS, a 2022 study has been recently completed to update the cost of each individual Community Risk Reduction service provided by the Orange County Fire Authority; and

WHEREAS, the Board of Directors finds that in accordance with California Government Code Section 66014, the proposed Community Risk Reduction (formerly Fire Prevention) fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080; and

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of the Orange County Fire Authority does hereby adopt the Exemption Policy and approve the fees set forth in Attachment 2A, 2B, and 2C attached hereto, effective no later than July 1, 2022.

BE IT FURTHER RESOLVED that said Community Risk Reduction Fees and Charges Schedules shall be adjusted July 1 of each succeeding year unless a comprehensive fee study is scheduled to be conducted. The fee adjustments will be the same as the percentage adjustments in the Authority salary and employee benefits provided for in the Memoranda of Understanding for the General and Supervisory Units. The adjustments will not exceed the cost of providing these services.

PASSED, APPROVED, AND ADOPTED this 28th day of April 2022.

Michele Steggell
Chair, Board of Directors

ATTEST:

Maria D. Huizar
Clerk of the Authority

APPROVED AS TO FORM:

David E. Kendig
General Counsel

Orange County Fire Authority
ORANGE COUNTY FIRE AUTHORITY
EXEMPTIONS AND EXCEPTIONS POLICY
COMMUNITY RISK REDUCTION
Effective July 1, 2022

The following activities and/or entities shall be exempt from fees charged for Community Risk Reduction services on the attached fee schedules:

1. Facilities owned and operated by OCFA Partner Agencies (including the County of Orange) and funded from the Partner Authority's general fund. Enterprise funded departments of Partner Agencies (such as Orange County Integrated Waste Management) are not exempt.
2. Day-care facilities owned and operated by public schools and unified school districts.
3. Official Services to include all plan checking, fire permits and inspection activities at public schools, unified school districts, community colleges and universities whose policy-making body is subject to the Brown Act. Special events funded by an entity other than the policy-making body, false alarms, and additional services not described herein are subject to fees.
4. Automotive Compressed Natural Gas refueling stations installed within a residential structure. (added in 2008)
5. Fire false alarm response at single-family homes.
6. Projects and activities related to the Orange County Fire Authority Nonprofit Foundation.
7. Businesses storing propane in quantities less than or equal to 125 gallons.

The Fire Marshal, or designee, may exempt any Community Risk Reduction fee when, in the opinion of the Fire Marshal (or designee), the fee is determined to be a minimal risk to the community or environment and a single issuance permit or penalty. The request must be submitted and approved in writing.

ORANGE COUNTY FIRE AUTHORITY

Attachment 2B

PROPOSED FEE SCHEDULE PLANNING AND DEVELOPMENT SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022/23 Anticipated Annual Volume	2017-18 Adopted Fee	2022-23 Proposed Fee (a)	\$ Change	% Change
PR100	California Environmental Quality Act (CEQA), Environmental Impact Report (EIR), Notice of Preparation (NOP), and Advance Planning	1	\$387	\$426	\$39	10.10%
PR104	Small Project CUP - Single Family Residence, Commercial Remodel, New Commercial Building without on-site access	75	\$244	\$404	\$160	65.43%
PR105	Development Plan/Site Review	225	\$387	\$538	\$151	39.07%
PR110	Map review (A map) -- tentative tract map/screen check	50	\$387	\$538	\$151	39.07%
PR115	Final map review (B Map) and/or clearance letter for print of linen	50	\$244	\$269	\$25	10.29%
PR120	Conceptual fuel modification - Multi-Dwelling or Commercial Area (Plan Review ONLY)	30	\$1,044	\$1,081	\$37	3.54%
PR121	Conceptual fuel modification - Single Family Dwelling (Plan Review ONLY)	2	\$691	\$702	\$11	1.57%
PR124	Precise fuel modification (includes vegetation clearance inspection for lumber drop, final, and HOA	25	\$1,116	\$1,289	\$173	15.52%
PR124i	Precise fuel modification -- INSP ONLY	3	\$328	\$368	\$40	12.34%
PR125	Precise fuel modification -- Single Family Dwelling	20	\$743	\$755	\$12	1.55%
PR125i	Precise fuel modification -- Single Family Dwelling INSP ONLY	1	\$328	\$333	\$5	1.64%
PR127i	Fuel Modification Maintenance Inspection -Customer requested or complaint initiated for Tract Development	1	\$725	\$737	\$12	1.65%
PR145	Fire master plan -- Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	275	\$668	\$749	\$81	12.09%
PR145i	Fire master plan -- Emergency access and fire hydrant location, fire lane markings, or vehicle gates -	200	\$225	\$263	\$38	16.98%
PR146	Fire protection plan -- an alternative to CBC Chapter 7A construction requirements for development in a fire hazard severity zone (Plan Review ONLY)	25	\$444	\$507	\$63	14.21%
PR147	Fire protection plan -- "Add-on" 7A to large "Parent" Fire Protection Plan (Plan Review ONLY)	15	\$207	\$211	\$4	1.72%
PR150	Fire master plan -- public school	70	Exempt	Exempt	N/A	N/A
PR155	Temporary fire master plan - proposed emergency access these roads will not remain once the project is	25	\$414	\$614	\$200	48.36%
PR155i	Temporary fire master plan - proposed emergency access these roads will not remain once the project is	1	\$190	\$193	\$3	1.59%
PR160	Residential site review for single family dwelling consisting of one or two units (Plan Review ONLY)	200	\$374	\$359	(\$15)	-4.07%
PR160i	Residential site review for single family dwelling -- INSP ONLY	1	\$104	\$158	\$54	51.85%
PR172	Methane testing, findings, & recommendations (Currently included with the Methane work plan)	25	\$427	\$625	\$198	46.31%
PR174	Methane mitigation plan	5	\$488	\$538	\$50	10.29%
PR180	Vehicle or pedestrian gates across emergency access roads	32	\$406	\$547	\$141	34.71%
PR180i	Vehicle or pedestrian gates across emergency access roads- INSP ONLY	1	\$121	\$123	\$2	1.51%
PR182	Unenclosed accessory structure/outdoor fire place/fire pit in special fire areas. Inspection not required	322	Exempt	\$91	\$91	100.00%
PR184	Speed hump review and drive test	5	\$919	\$995	\$76	8.32%
PR186	Operations pre-planning automation. Fee waived if criteria on handout are satisfied	1	\$622	\$632	\$10	1.56%
PR192	Addressing Layout Developments - Commercial/Residential	1	Hourly Rate	Hourly Rate	N/A	N/A
PR200	All A Occupancy > 10,000 square feet aggregate	55	\$1,635	\$1,872	\$237	14.49%
PR200i	All A Occupancy > 10,000 square feet aggregate INSP ONLY	1	\$415	\$368	(\$47)	-11.21%
PR204	All A Occupancy ≤ 10,000 square feet aggregate area)	200	\$1,066	\$1,356	\$290	27.22%
PR204i	All A Occupancy ≤ 10,000 square feet aggregate area) INSP ONLY	1	\$466	\$368	(\$98)	-20.93%
PR208	All A ≤ 1500 square feet	100	\$747	\$959	\$212	28.42%
PR208i	All A ≤ 1500 sq. ft. INSP ONLY	1	\$259	\$263	\$4	1.62%
PR212	Educational other than day care (Plan Review ONLY)	10	\$732	\$807	\$75	10.29%
PR212i	Educational other than day care - INSP ONLY	1	\$415	\$211	(\$204)	-49.26%
PR216	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) aggregate (Plan Review ONLY)	1	\$488	\$538	\$50	10.29%
PR216i	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) INSP ONLY	1	\$259	\$263	\$4	1.62%
PR220	E Day Care or I-4 (see PR212 for any combination of E occupancies sharing common egress) (Plan Review ONLY)	10	\$732	\$1,076	\$344	47.05%
PR220i	E Day Care or I-4 - INSP ONLY	1	\$294	\$316	\$22	7.43%
PR224	B,F,M,S occupancies when required by Building Official (Plan Review ONLY)	50	\$488	\$650	\$162	33.26%
PR224i	B,F,M,S occupancies - INSP ONLY	10	\$311	\$316	\$5	1.56%
PR232	H1, H2, H3, H4 or L Occupancy - Chemical classification fee (PR320-PR328) also required	4	\$1,408	\$1,498	\$90	6.36%
PR232i	H1, H2, H3, H4, or L Occupancy Chemical classification fee (PR320-PR328) INSP ONLY	1	\$432	\$421	(\$11)	-2.52%
PR236	S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	2	\$973	\$1,041	\$68	7.01%
PR236i	S1 - Motor Vehicle Repair Garages INSP ONLY	1	\$363	\$368	\$5	1.51%
PR240	S1 -Aircraft Repair Hanger (Chem class fee, (PR320-PR328) also required)	1	Hourly Rate	Hourly Rate	N/A	N/A
PR240i	S1 -Aircraft Repair Hanger INSP ONLY	1	Hourly Rate	Hourly Rate	N/A	N/A
PR244	H5 Occupancy (Chem class fee (PR320-PR328), also required) (Plan Review ONLY)	1	Hourly Rate	Hourly Rate	N/A	N/A
PR244i	H5 Occupancy INSP ONLY	1	Hourly Rate	Hourly Rate	N/A	N/A
PR248	Structures with non-ambulatory or incapacitated occupants (I-1, I-2, I-2.1, R-2.1 occupancies)	15	Hourly Rate	Hourly Rate	N/A	N/A
PR248i	Structures with non-ambulatory or incapacitated occupants. (I-1, I-2, I-2.1, R-2.1 occupancies) INSP ONLY	1	Hourly Rate	Hourly Rate	N/A	N/A
PR256	I3: Structures with restrained occupants, 3 cells or less	1	\$594	\$637	\$43	7.18%
PR256i	I3: Structures with restrained occupants, 3 cells or less - INSP ONLY	1	\$207	\$211	\$4	1.72%
PR260	I3: Structures with restrained occupants, more than 3 cells	1	\$2,664	\$1,065	(\$1,599)	-60.04%
PR260i	I3: Structures with restrained occupants, more than 3 cells INSP ONLY	1	\$691	\$526	(\$165)	-23.82%
PR264	R1 or R2 Hotels, motels, apartments, condominiums with ≤ 50 dwelling units per building	15	\$415	\$538	\$123	29.68%
PR268	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 dwelling units per building.	10	\$1,165	\$1,392	\$227	19.50%
PR268i	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 dwelling units per building INSP ONLY	1	\$311	\$316	\$5	1.56%
PR272	R1 or R2 Hotels, motels, apartments, condominiums with > 150 dwelling units per building.	25	Hourly Rate	Hourly Rate	N/A	N/A
PR272i	R1 or R2 Hotels, motels, apartments, condominiums with > 150 dwelling units per building INSP ONLY	1	\$518	\$526	\$8	1.62%

ORANGE COUNTY FIRE AUTHORITY

Attachment 2B

PROPOSED FEE SCHEDULE PLANNING AND DEVELOPMENT SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022/23 Anticipated Annual Volume	2017-18 Adopted Fee	2022-23 Proposed Fee (a)	\$ Change	% Change
PR276	R4 licensed residential care/ assisted living facilities and similar uses serving 7-16 clients. Facilities serving 6 or less clients, submit only to PFS.	5	Hourly Rate	Hourly Rate	N/A	N/A
PR276i	R4 licensed residential care/ assisted living facilities and similar uses serving 7-16 clients. INSP ONLY	1	\$415	\$421	\$6	1.47%
PR285	Hi-Rise: Structures that are 75' or higher measured from lowest point of fire department access	3	\$2,604	\$2,705	\$101	3.89%
PR285i	High-rise: Structures that are 75' or higher in height - INSP ONLY	1	\$725	\$263	(\$462)	-63.70%
PR300	Above-ground storage tank, including equipment (see PR625 for temporary above-ground storage tanks)	50	\$625	\$825	\$200	31.96%
PR300i	Above-ground storage tank, including equipment -INSP ONLY	2	\$259	\$211	(\$48)	-18.70%
PR305	Dispensing from underground storage tank: New installation (Single fee for all tanks at a single location) (Aboveground safety/components only)	5	\$738	\$854	\$116	15.72%
PR305i	Dispensing from underground storage tank: New Installation, INSP ONLY (Aboveground safety/components only)	1	\$311	\$211	(\$100)	-32.30%
PR310	Dispensing from Underground storage tank: Repair, alteration, abandonment (Aboveground safety/components only)	8	\$440	\$525	\$85	19.21%
PR315	Hazardous Material Process/Storage for Non - H Occupancies. Use with PR320-PR328. Also for outdoor LPG exchange stations; separate chemical classification review not required.	40	\$668	\$841	\$173	25.87%
PR315i	Hazardous Material Process/Storage for Non - H Occupancies – INSP ONLY	1	\$363	\$211	(\$152)	-41.99%
PR318	Chemical Classification 1-5 Chemicals	35	\$244	\$487	\$243	99.57%
PR320	Chemical Classification Review. 6-15 chemicals	15	\$427	\$810	\$383	89.61%
PR322	Chemical Classification Review 16-50 chemicals	10	\$610	\$899	\$289	47.43%
PR324	Chemical Classification Review. 51-100 chemicals	5	\$854	\$1,168	\$314	36.82%
PR326	Chemical Classification Review. > 100 chemicals	2	\$1,263	\$1,693	\$430	34.08%
PR328	Chemical Classification Review. Unusual chemicals/quantities	1	Hourly Rate	Hourly Rate	N/A	N/A
PR330	High-piled storage: code/commodity compliance	120	\$1,235	\$1,369	\$134	10.83%
PR330i	High-piled storage - INSP ONLY	1	\$605	\$526	(\$79)	-12.99%
PR335	Commercial cooking hood and duct system (per system)	275	\$475	\$607	\$132	27.87%
PR335i	Commercial cooking hood and duct system (per system) - INSP ONLY	1	\$190	\$211	\$21	10.82%
PR340	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1	14	\$1,045	\$995	(\$50)	-4.78%
PR340i	Refrigeration unit and system – INSP ONLY	1	\$590	\$602	\$12	1.98%
PR345	Spray booth, spraying area: mechanically ventilated appliance provided to enclose or accommodate a	20	\$781	\$854	\$73	9.35%
PR345i	Spray booth, spraying area - INSP ONLY	1	\$415	\$316	(\$99)	-23.89%
PR350	Gas systems: medical gas, industrial gas (including piping and manifolds)	15	\$1,195	\$959	(\$236)	-19.72%
PR350i	Gas systems: medical gas, industrial gas – INSP ONLY	1	\$605	\$316	(\$289)	-47.80%
PR355	Dry Cleaning Plant (cleaning solution) - Quantity must exceed 330 or 660 gals)	1	Hourly Rate	Hourly Rate	N/A	N/A
PR355i	Dry Cleaning Plant (cleaning solution) - Quantity must exceed 330 or 660 gals INSP ONLY	1	Hourly Rate	Hourly Rate	N/A	N/A
PR360	Special equipment: industrial ovens, vapor recovery, dust collection	15	\$927	\$1,033	\$106	11.48%
PR360i	Special equipment: industrial ovens, vapor recovery, dust collection - INSP ONLY	1	\$276	\$211	(\$65)	-23.71%
PR362	Photovoltaic System - Residential Alternative Compliance (Plan Review ONLY)	10	\$154	\$202	\$48	31.05%
PR362i	Photovoltaic System - Residential Alternative Compliance INSP ONLY	1	\$104	\$158	\$54	51.85%
PR363	Photovoltaic System - Commercial (Requested by Building Official) (Plan Review ONLY)	40	\$276	\$269	(\$7)	-2.50%
PR363i	Photovoltaic System - Commercial (Requested by Building Official) - INSP ONLY	5	\$207	\$211	\$4	1.72%
PR365	Special extinguishing system: dry chemical, CO2, FM 200, foam liquid systems, inert gas (Halon, Inergen, etc.)	40	\$742	\$854	\$112	15.10%
PR365i	Special extinguishing system – INSP ONLY	1	\$173	\$211	\$38	21.71%
PR375	Battery Systems, stationary storage and cell sites (chemical quantities require application of CFC Art 64	50	\$680	\$870	\$190	27.88%
PR375i	Battery systems INSP ONLY	1	\$294	\$211	(\$83)	-28.38%
PR380	Smoke control systems; review of rational analysis	2	\$1,452	\$1,541	\$89	6.13%
PR382	Smoke control systems: design/testing – inc. 1 submittal meeting w/customer	3	\$3,232	\$3,348	\$116	3.60%
PR382i	Smoke control systems: design/testing INSP ONLY	1	\$1,451	\$316	(\$1,135)	-78.23%
PR390	Emergency Responder Radio System (FOR INTERNAL TRACKING PURPOSE)	1	\$0	\$0	\$0	0.00%
PR400	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot)	275	\$625	\$667	\$42	6.70%
PR400i	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot) - INSP ONLY	5	\$259	\$263	\$4	1.62%
PR401	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot)	100	\$596	\$630	\$34	5.67%
PR401i	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot) - INSP ONLY	1	\$311	\$316	\$5	1.56%
PR402	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations	125	\$384	\$473	\$89	23.13%
PR402i	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	1	\$242	\$211	(\$31)	-12.99%
PR405	NFPA 13D fire sprinkler system: One or two family dwelling - within new tract developments	400	\$417	\$445	\$28	6.61%
PR405i	NFPA 13D fire sprinkler system: One or two family dwelling - INSP ONLY	4000	\$173	\$211	\$38	21.71%
PR406	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) (FOR INTERNAL TRACKING PURPOSE)	1	\$0	\$0	\$0	0.00%
PR406i	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) – INSP ONLY (FOR	1	\$0	\$0	\$0	0.00%
PR410	NFPA 13R fire sprinkler system: Multi-family dwellings 3 to 16 units per building	30	\$718	\$719	\$1	0.21%
PR410i	NFPA 13R fire sprinkler system 3 to 16 units INSP ONLY	75	\$311	\$211	(\$100)	-32.30%
PR415	NFPA 13R fire sprinkler system >16 units	2	\$799	\$854	\$55	6.89%
PR415i	NFPA 13R fire sprinkler system >16 units INSP ONLY	2	\$311	\$316	\$5	1.56%
PR420	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser	35	\$718	\$870	\$152	21.12%
PR420i	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser – INSP ONLY	10	\$311	\$316	\$5	1.56%
PR425	New NFPA 13 fire sprinkler system:>100 fire sprinkler heads w/1 riser	200	\$834	\$959	\$125	15.03%

(a) 2022-23 Hourly Rate = \$230 per hour

ORANGE COUNTY FIRE AUTHORITY

Attachment 2B

PROPOSED FEE SCHEDULE PLANNING AND DEVELOPMENT SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022/23 Anticipated Annual Volume	2017-18 Adopted Fee	2022-23 Proposed Fee (a)	\$ Change	% Change
PR425i	New NFPA 13 fire sprinkler system: each additional riser OR per floor in buildings >3 stories. - INSP ONLY	500	\$345	\$421	\$76	22.06%
PR430	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations	600	\$370	\$443	\$73	19.62%
PR430i	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	1	\$207	\$211	\$4	1.72%
PR435	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations	177	\$593	\$625	\$32	5.38%
PR435i	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations - INSP ONLY	1	\$328	\$211	(\$117)	-35.80%
PR440	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	200	\$836	\$905	\$69	8.22%
PR440i	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review - INSP ONLY	1	\$449	\$316	(\$133)	-29.66%
PR445	Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	10	\$555	\$585	\$30	5.39%
PR445i	Pre-action fire sprinkler system: INSP ONLY	1	\$311	\$316	\$5	1.56%
PR450	New or TI to NFPA 13 in-rack fire sprinkler systems	6	\$1,062	\$1,123	\$61	5.76%
PR450i	New or TI to NFPA 13 in-rack sprinkler fire sprinkler systems - INSP ONLY	1	\$432	\$316	(\$116)	-26.89%
PR460	NFPA 14 Class I, II or III standpipes	54	\$790	\$870	\$80	10.08%
PR460i	NFPA 14 standpipes INSP ONLY	9	\$363	\$211	(\$152)	-41.99%
PR465	Fire pump installation	13	\$1,144	\$1,224	\$80	6.95%
PR465i	Fire pump installation - INSP ONLY	3	\$432	\$439	\$7	1.54%
PR470	Underground fire protection system: single hydrant OR single riser connection	210	\$575	\$660	\$85	14.78%
PR470i	Underground fire protection system: single hydrant or riser. INSP ONLY	15	\$311	\$211	(\$100)	-32.30%
PR475	Underground fire protection for each additional connection for hydrants or risers - use with PR470	325	\$182	\$190	\$8	4.45%
PR475i	Underground fire protection system: use with PR475 - INSP ONLY	50	\$121	\$211	\$90	74.02%
PR480	Underground repair	20	\$474	\$495	\$21	4.48%
PR480i	Underground repair – INSP ONLY	1	\$311	\$158	(\$153)	-49.22%
PR500	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification	700	\$318	\$412	\$94	29.68%
PR500i	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification	300	\$155	\$211	\$56	35.85%
PR510	Fire alarm system: 6-15 initiating devices and/or ≤ 21-40 notification devices	140	\$591	\$632	\$41	6.90%
PR510i	Fire alarm system: 6-15 initiating devices and/or ≤ 21-40 notification devices, INSP ONLY	1	\$225	\$228	\$3	1.38%
PR520	Fire alarm system: 16-30 initiating and/or 41-80 notification devices	60	\$999	\$1,087	\$88	8.81%
PR520i	Fire alarm system: 16-30 initiating and/or 41-80 notification devices, INSP ONLY	1	\$449	\$211	(\$238)	-53.10%
PR530	Fire alarm system. >30 initiating devices and/or >80 notification devices	125	\$1,353	\$1,491	\$138	10.17%
PR530i	Fire alarm system. >30 initiating devices and/or >80 notification devices, INSP ONLY	4	\$518	\$263	(\$255)	-49.19%
PR610	Field review/inspection – Underground repair	1	\$390	\$414	\$24	6.12%
PR615	Field Plan Review / Inspection Private CNG refueling appliance within a single family residence. (no	1	Exempt	Exempt	N/A	N/A
PR625	Field Review/ Inspection -Temporary above-ground storage tanks, including equipment	1	\$252	\$273	\$21	8.52%
PR630	Field review/inspection TI to NFPA 13, 13R sprinkler systems: ≤ 25 heads without calculations	200	\$286	\$326	\$40	14.03%
PR635	Field review/inspection TI to NFPA 13, 13R sprinkler systems: 26-99 heads without calculations	55	\$407	\$431	\$24	5.99%
PR900	Coordination/Pre-submittal Meetings: (Initial 2 hours)	30	\$515	\$576	\$61	11.83%
PR905	Written response to inquiry	10	\$412	\$462	\$50	12.09%
PR910	Alternate Method and Material Request - 2 hrs minimum	80	Hourly Rate	Hourly Rate	N/A	N/A
PR920	Plan resubmittal: fee charged on 3rd and each subsequent submittal - 1 hr minimum	425	Hourly Rate	Hourly Rate	N/A	N/A
PR922	Plan revision	555	Hourly Rate	Hourly Rate	N/A	N/A
PR924	Re-stamp of plans with wet stamp when submitted with approved plans	35	Hourly Rate	Hourly Rate	N/A	N/A
PR926	Accelerated plan review (fee is in addition to base fee assessed for plan review) - 1 hr minimum	50	50% of Hourly Rate	50% of Hourly Rate	N/A	N/A
PR928	Plan Review time and materials fee: Charged for miscellaneous applications such as unusual time intensive projects, research, travel time, etc. - 1 hr minimum	250	Hourly Rate	Hourly Rate	N/A	N/A
PR938i	13D Reinspection 1-10	1	\$153	\$153	\$0	0.00%
PR939i	13D Reinspection 11+	1	\$205	\$205	\$0	0.00%
PR940i	Inspection time and materials fee: Charged for miscellaneous applications such as Time Intensive projects, research, travel time, etc. - 1 hr minimum	1	Hourly Rate	Hourly Rate	N/A	N/A
PR942i	Re-inspection fee: Charged when project is not completed or cannot be approved during regular inspection	1	\$205	Hourly Rate	N/A	N/A
PR943	Penalty for Failure to Cancel Scheduled Inspection	1	50% of inspection fee	50% of inspection fee	N/A	N/A
PR944i	Accelerated Inspection Request (fee is in addition to base fee assessed for inspection) - 1 hr minimum	1	50% of Hourly Rate	50% of Hourly Rate	N/A	N/A

ORANGE COUNTY FIRE AUTHORITY

Attachment 2B

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than

July 1, 2022

Fee Code	Service Name	2022/23 Anticipated Annual Volume	2017-18 Adopted Fee (b)	2022-23 Proposed Fee (a), (b)	\$ Change	% Change
AA1	Aerosol – Issuance	4	\$147	\$160	\$13	8.84%
AA1R	Aerosol - Reissuance	40	\$68	\$77	\$9	13.24%
AA2	Aircraft Refueling – Issuance	1	\$360	\$392	\$32	8.89%
AA2R	Aircraft Refueling – Reissuance	6	\$225	\$253	\$28	12.44%
AA3	Aviation Facility – Issuance	3	Hourly Rate	Hourly Rate	N/A	N/A
AA3R	Aviation Facility – Reissuance	3	Hourly Rate	Hourly Rate	N/A	N/A
AA5	Waste Handling – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AA5R	Waste Handling – Reissuance	12	Hourly Rate	Hourly Rate	N/A	N/A
AA6	Amusement Building – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AA6R	Amusement Building – Reissuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AC1	Candles/Open flame – Issuance	5	\$108	\$118	\$10	9.26%
AC1R	Candles/Open flame – Reissuance	60	\$68	\$77	\$9	13.24%
AC2	Carnival or Fair – Issuance	20	Hourly Rate	Hourly Rate	N/A	N/A
AC6	Combustible Material Storage – Issuance	3	Hourly Rate	Hourly Rate	N/A	N/A
AC6R	Combustible Material Storage – Reissuance	10	Hourly Rate	Hourly Rate	N/A	N/A
AC71	Compressed Gas – Corrosive Issuance	8	\$164	\$178	\$14	8.54%
AC71R	Compressed Gas – Corrosive Reissuance	8	\$86	\$96	\$10	11.63%
AC710	Compressed Gas-Toxic - Issuance	5	\$164	\$178	\$14	8.54%
AC710R	Compressed Gas-Toxic - Reissuance	5	\$86	\$96	\$10	11.63%
AC72	Compressed Gas – Flammable Gas Issuance	10	\$164	\$178	\$14	8.54%
AC72R	Compressed Gas – Flammable Gas Reissuance	45	\$86	\$96	\$10	11.63%
AC73	Compressed Gas-Highly Toxic - Issuance	1	\$164	\$178	\$14	8.54%
AC73R	Compressed Gas-Highly Toxic - Reissuance	1	\$86	\$96	\$10	11.63%
AC74	Compressed Gas – Inert Gas Issuance	6	\$114	\$125	\$11	9.65%
AC74R	Compressed Gas – Inert Gas Reissuance	35	\$68	\$77	\$9	13.24%
AC76	Compressed Gas-Oxidizer - Issuance	10	\$164	\$178	\$14	8.54%
AC76R	Compressed Gas-Oxidizer - Reissuance	45	\$86	\$96	\$10	11.63%
AC77	Compressed Gas – Pyrophoric - Issuance	1	\$155	\$175	\$20	12.90%
AC77R	Compressed Gas – Pyrophoric - Reissuance	1	\$86	\$96	\$10	11.63%
AC91	Cryogenics – Physical or Health Hazard - Issuance	1	\$82	\$89	\$7	8.54%
AC91R	Cryogenics – Physical or Health Hazard - Reissuance	2	\$68	\$77	\$9	13.24%
AC92	Cryogen – Flammable Issuance	5	\$147	\$160	\$13	8.84%
AC92R	Cryogen – Flammable Reissuance	5	\$86	\$96	\$10	11.63%
AC94	Cryogen – Inert Issuance	5	\$82	\$89	\$7	8.54%
AC94R	Cryogen – Inert Reissuance	45	\$68	\$77	\$9	13.24%
AC95	Cryogen – Oxidizer Issuance	2	\$98	\$107	\$9	9.18%
AC95R	Cryogen – Oxidizer Reissuance	15	\$68	\$77	\$9	13.24%
AD11	Dry Cleaning Plants - Package Issuance	1	\$82	\$89	\$7	8.54%
AD11R	Dry Cleaning Plants – Package Reissuance	1	\$68	\$77	\$9	13.24%
AD2	Dust Producing Operations - Issuance	5	\$164	\$178	\$14	8.54%
AD2R	Dust Producing Operations - Reissuance	80	\$103	\$116	\$13	12.62%
AE1	Explosives/Blasting Condition with OCSD Approval – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AF1	Firework Stands	115	\$122	\$138	\$16	13.11%
AF2	Outdoor Fireworks Display, such as July 4th displays	20	\$1,876	\$2,064	\$188	10.02%
AF21	Outdoor Fireworks Display, such as home coming & barge display	20	\$469	\$531	\$62	13.22%
AF22	Pyrotechnics/Special Effects Materials	8	\$801	\$873	\$72	8.99%
AF31	Flammable Combustible Liquids – Issuance to use or operate a pipeline	1	Hourly Rate	Hourly Rate	N/A	N/A
AF31R	Flammable Combustible Liquids - Reissuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AF32	Flammable Liquids – Issuance Class I liquids (5 gallons inside/10 gallons outside)	25	\$164	\$178	\$14	8.54%
AF32R	Flammable Combustible Liquids – Reissuance	375	\$86	\$96	\$10	11.63%
AF33	Combustible Liquids – Issuance. To store, use or handle Class II or IIIA liquids in excess of 25 gallons inside or 60 gallons outside.	20	\$164	\$178	\$14	8.54%
AF33R	Combustible Liquids – Reissuance	220	\$86	\$96	\$10	11.63%

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

ORANGE COUNTY FIRE AUTHORITY

Attachment 2B

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022/23 Anticipated Annual Volume	2017-18 Adopted Fee (b)	2022-23 Proposed Fee (a), (b)	\$ Change	% Change
AF35	Flammable Combustible Liquids – Issuance. To operate tank vehicles, equipment, tanks, plants, terminals, wells, etc.	5	\$164	\$178	\$14	8.54%
AF35R	Flammable Combustible Liquids – Reissuance	250	\$86	\$96	\$10	11.63%
AH11	Hazardous Materials – Oxidizing Issuance	4	\$164	\$178	\$14	8.54%
AH110	Hazardous Materials – Water Reactive Issuance	1	\$82	\$89	\$7	8.54%
AH110R	Hazardous Materials – Water Reactive Reissuance	20	\$86	\$96	\$10	11.63%
AH11R	Hazardous Materials – Oxidizing Reissuance	50	\$86	\$96	\$10	11.63%
AH12	Hazardous Materials – Corrosive Issuance	20	\$164	\$178	\$14	8.54%
AH12R	Hazardous Materials – Corrosive Reissuance	150	\$86	\$96	\$10	11.63%
AH13	Hazardous Materials – Flammable Solids Issuance	1	\$164	\$178	\$14	8.54%
AH13R	Hazardous Materials – Flammable Solids Reissuance	10	\$86	\$96	\$10	11.63%
AH14	Hazardous Materials – Highly Toxic Issuance	1	\$157	\$171	\$14	8.92%
AH14R	Hazardous Materials – Highly Toxic Reissuance	25	\$79	\$89	\$10	12.66%
AH15	Hazardous Materials – Organic Peroxide Issuance	1	\$157	\$171	\$14	8.92%
AH15R	Hazardous Materials – Organic Peroxide Reissuance	5	\$79	\$89	\$10	12.66%
AH16	Hazardous Materials – Pyrophoric Issuance	1	\$157	\$171	\$14	8.92%
AH16R	Hazardous Materials – Pyrophoric Reissuance	2	\$79	\$89	\$10	12.66%
AH18	Hazardous Materials – Toxic Issuance	6	\$164	\$178	\$14	8.54%
AH18R	Hazardous Materials – Toxic Reissuance	55	\$75	\$82	\$7	9.33%
AH19	Hazardous Materials – Unstable Reactive Issuance	1	\$164	\$178	\$14	8.54%
AH19R	Hazardous Materials – Unstable Reactive Reissuance	12	\$86	\$96	\$10	11.63%
AH3	High Piled Combustible - Issuance	10	\$327	\$356	\$29	8.87%
AH3R	High Piled Combustible Reissuance	300	\$173	\$195	\$22	12.72%
AL1	Liquefied Petroleum Gas – Issuance	5	\$79	\$89	\$10	12.66%
AL1R	Liquefied Petroleum Gas - Reissuance	90	\$68	\$77	\$9	13.24%
AL2	Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings – Issuance/Reissuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AL3	Lumber Yards and Woodworking Plants – Issuance	1	\$262	\$285	\$23	8.78%
AL3R	Lumber Yards and Woodworking Plants - Reissuance	2	\$173	\$195	\$22	12.72%
AM1	Magnesium Working – Issuance/Reissuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AM2	Open and Covered Malls - Issuance/Reissuance	8	\$563	\$613	\$50	8.88%
AM3	Motor Vehicle Fuel Dispensing – Issuance	5	\$114	\$125	\$11	9.65%
AM31	Motor Vehicle Fuel Dispensing – Package Issuance	1	\$65	\$71	\$6	9.23%
AM31R	Motor Vehicle Fuel Dispensing – Package Reissuance	4	\$68	\$77	\$9	13.24%
AM3R	Motor Vehicle Fuel Dispensing - Reissuance	40	\$68	\$77	\$9	13.24%
AO1	Open Burning/Fire – Issuance	1	Hourly Rate	Hourly Rate	N/A	N/A
AO3	Industrial Ovens – Issuance	5	\$114	\$125	\$11	9.65%
AO3R	Industrial Ovens - Reissuance	80	\$68	\$77	\$9	13.24%
AP21 to AP22	Assembly, <300 occupants - Issuance	40	\$487	\$633	\$146	29.98%
AP21R to AP22R	Assembly, <300 occupants - Reissuance	1250	\$330	\$428	\$98	29.70%
AP23 to AP25	Assembly, >300 occupants - Issuance	5	\$786	\$1,023	\$237	30.15%
AP23R to AP25R	Assembly, >300 occupants - Reissuance	750	\$409	\$530	\$121	29.58%
AR2	Refrigeration Equipment – Issuance	5	\$262	\$285	\$23	8.78%
AR2R	Refrigeration Equipment – Reissuance	90	\$120	\$136	\$16	13.33%
AR3	Repair and Service Garage – Issuance	5	\$213	\$232	\$19	8.92%
AR31	Repair and Service Garage < 5000 sq ft – Package Issuance	5	\$196	\$214	\$18	9.18%
AR31R	Repair and Service Garage < 5000 sq ft – Package Reissuance	375	\$155	\$175	\$20	12.90%

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

ORANGE COUNTY FIRE AUTHORITY

Attachment 2B

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than

July 1, 2022

Fee Code	Service Name	2022/23 Anticipated Annual Volume	2017-18 Adopted Fee (b)	2022-23 Proposed Fee (a), (b)	\$ Change	% Change
AR3R	Repair and Service Garage – Reissuance	145	\$155	\$175	\$20	12.90%
AS1	Spraying or Dipping Operation – Issuance	5	\$311	\$339	\$28	9.00%
AS1R	Spraying or Dipping Operation - Reissuance	80	\$68	\$77	\$9	13.24%
AT1	Tent/Membrane Structure – Issuance	15	Hourly Rate	Hourly Rate	N/A	N/A
AT1.1	Canopy Structure – Issuance	100	Hourly Rate	Hourly Rate	N/A	N/A
AT2	Storage of Scrap Tires, Tire Byproducts, & Tire Rebuilding – Issuance	5	Hourly Rate	Hourly Rate	N/A	N/A
AT2R	Storage of Scrap Tires, Tire Byproducts, & Tire Rebuilding – Reissuance	15	Hourly Rate	Hourly Rate	N/A	N/A
AW1	Hot Work - Issuance.	3	\$114	\$125	\$11	9.65%
AW11	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Issuance	10	\$120	\$136	\$16	13.33%
AW11R	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	300	\$68	\$77	\$9	13.24%
AW1R	Hot Work - Reissuance.	58	\$68	\$77	\$9	13.24%
J200	Reinspection – Flat rate for any inspection after the 1st (Applies to all CRR fees)	50	Hourly Rate	Hourly Rate	N/A	N/A
J201	Penalty \$250 – Failure to comply with 1st orders, tags or notices (Applies to all CRR fees)	1	\$250	\$250	\$0	0.00%
J202	Penalty \$500 – Failure to comply with 2nd orders, tags or notices (Applies to all CRR fees)	1	\$500	\$500	\$0	0.00%
J203	Penalty \$1000 – Failure to comply with 3rd or more orders, tags or notices (Applies to all CRR fees)	1	\$1,000	\$1,000	\$0	0.00%
M100	Correctional or Detentional Facility – Large (i.e. full scale jails, prisons, and places of detention)	1	\$491	\$535	\$44	8.96%
M101	Correctional or Detentional Facility – Small (i.e. holding cells)	1	\$196	\$214	\$18	9.18%
M102	High Rise Facility > 75 Feet	100	\$1,065	\$1,220	\$155	14.55%
M103	Mid Rise Facility 55 - 74 Feet	10	\$589	\$642	\$53	9.00%
M121	Care Facility for more than 6 ambulatory & non-ambulatory clients	101	\$292	\$321	\$29	9.93%
M123	Hospitals, Nursing homes, Mental hospitals, and Surgery Centers	11	\$834	\$909	\$75	8.99%
M124	Community Care Facility (i.e. clearance letter, large family day, & etc.)	5	\$98	\$107	\$9	9.18%
M125	Pre-Inspection Residential Care Facility (i.e. Single Family Residences)	1	\$393	\$428	\$35	8.91%
M128	Permits Special Event - Applied to all Special Events that require operational permits	200	N/A	\$71	N/A	N/A
M129	Over the Counter Special Events – Events that may impact emergency operations equipment or access and may only require an over the counter submittal	65	N/A	\$53	N/A	N/A
M130	Miscellaneous Special Events – Events that may impact emergency operations equipment or access and may only require an over the counter submittal	65	\$48	\$107	\$59	122.92%
M131	Minor Special Events – Events that may impact emergency operations equipment or access and have attendance or participation by less than 2,500 people.	20	\$147	\$160	\$13	8.84%
M132	Major Special Events – Events that impact emergency operations equipment or access or have attendance, participation, or mass gathering of more than 2,500 people.	25	\$294	\$321	\$27	9.18%
M133	Special Event Expedite Fee for <10 days submittal	1	50%	50%	\$0	0.00%
M140	Fire Watch - Requested	1	Hourly Rate	Hourly Rate	N/A	N/A
M141	Standby – Engine Company – Board approved cost recovery rate	1	Hourly Rate	Hourly Rate	N/A	N/A
M150	Base Fee	5752	\$70	\$78	\$8	11.43%
M151	Alternate Means & Methods	1	Hourly Rate	Hourly Rate	N/A	N/A
M152	All other time to be charged as Time and Materials	1	Hourly Rate	Hourly Rate	N/A	N/A

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

ORANGE COUNTY FIRE AUTHORITY

Attachment 2B

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022/23 Anticipated Annual Volume	2017-18 Adopted Fee (b)	2022-23 Proposed Fee (a), (b)	\$ Change	% Change
False Alarm						
	False Alarm - 2nd within 6 months (Penalty fees are not included with the annual S&EB increase)	1	\$100	\$100	\$0	0.00%
	Failure to comply with orders, tags or notices - 3rd false alarm within 6 months (Penalty fees are not included with the annual S&EB increase)	1	\$250	\$250	\$0	0.00%
	Failure to comply with orders, tags or notices - 4th false alarm within 6 months (Penalty fees are not included with the annual S&EB increase)	1	\$500	\$500	\$0	0.00%
	Failure to comply with orders, tags or notices - 5th and subsequent false alarm within 6 months (Penalty fees are not included with the annual S&EB increase)	1	\$1,000	\$1,000	\$0	0.00%
800 MHz Radio Loaner/Rental Program						
	Loaning of the preprogramed 800 MHz radio including radio, batteries, and desk charger to OCFA approved and FCC licensed technicians to facilitate the annual testing required for emergency responder radio system installation.	1	\$75 per month	\$75 per month	N/A	N/A

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

ORANGE COUNTY FIRE AUTHORITY
Schedule of Public Record Request Fees and Charges

SERVICES	AMOUNT
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DUPLICATION FEESDuplication General:

Copy Rate.....\$0.10 per page
 CD/DVD Disks* **\$1.30 per CD/DVD, plus postage if mailed**
 Photographs.....actual cost

Fair Political Practices Commission (FPPC) Filings (Fees per California Government Code § 81008):

Filings/Statements\$ 0.10 per page or current FPPC rate
 Retrieval Fee Not to exceed \$5.00 for copies/reports 5+ years old or current FPPC rate

Report s/Maps:

After Action Reports actual cost/posted reports available on-line at no charge
 Annual Financial Reportactual cost/current fiscal year available on-line at no charge
 Budgetactual cost/current fiscal year available on-line at no charge
 Property Related Records (Community Right to Know Reports)..... \$2.50 per address
 Fire Incident/Fire Investigation/Paramedic Reports **\$0.10 per page, plus postage if mailed or \$0 for electronic transmittal**
 Reports prepared by Consultantsactual cost
 Geographic Information System (GIS)/Battalion/Division Maps.....actual cost@

Specialized Reports/Maps:

Creation of special computer-generated reports/Maps **Current Hourly Rate, in 15 minutes increment** plus \$0.10 per page, plus postage if mailed or \$0 for electronic transmittal**

Position Title	Current Hourly Rate (Fully Burdened) **
IT Analyst	\$105.51
IT Manager	\$152.57
Management Assistant	\$64.03
Senior Management Analyst	\$118.71

Requiring research of records, analysis, compilation Actual cost per hour for the first hour, thereafter billed in ¼ hour increments + \$0.10 per page@

911 Audio Recording***\$1.30 per CD/DVD, plus postage if mailed or \$0 for electronic transmittal**

Subscriptions(Via US Mail):

Minutes.....	\$35.00 per year/per body
Agendas.....	\$35.00 per year/per body
Agenda Packet	\$25.00 per packet plus postage, if applicable

Note: All agenda items are available on-line at no charge

MISCELLANEOUS SERVICES FEES

Certification	\$2.00 per document
Delivery Service.....	actual cost
Email Server Search* ...	\$0.10 per page, plus postage if mailed or \$0 for electronic transmittal
Fax Transmissions	\$0.10 per page/paid prior to transmission in-lieu of duplication fee
Notary Fees (per CA Government Code § 8211 and 8223).....	\$10.00 per signature or current rate
Postage	current US Postage Rates
Record Retrieval – Offsite Storage.....	\$20 per box (actual cost)

SUBPOENA FEES (per California Government Code §68096.1 & 68097.2)

Subpoena for Records	\$15.00 deposit applied toward actual costs or current State rate
Subpoena for Witness ..	\$275.00 deposit applied toward actual witness expenses or current State rate

WAIVER OF FEES

The above fees may be waived at the discretion of the Section Manager concerned when it is clear that the general public and/or OCFA will benefit by providing the service at no cost.

- (a) Examples of the types of service for which the above fees may be waived are as follows:
 - (1) Requests from City Officials, Board Members, etc. for business purposes
 - (2) Requests from individuals or firms directly concerned with pending actions of the Board of Directors or Executive Committee, which require their attendance at a Public Hearing or when legal notice is required.
 - (3) Requests from other Public agencies, including law enforcement agencies and the District Attorney, in cases of cooperative exchange of information.
- (b) Decisions on questionable items shall be made by the Fire Chief or designee.

LATE FEES

A 10% late fee may be assessed on past due accounts if payment is not received by the original due date. Late fee assessments applicable to this policy include, but are not limited to

- Ambulance – Advanced Life Support (ALS)/Basic Life Support (BLS) supply reimbursements
- Fire Prevention Activities
- Special Activities requiring a permit
- And any other OCFA miscellaneous billings including but not limited to Fire Restitution

***The California Public Records Act provides that a fee may be charged to cover the *direct costs* incurred in duplicating records or information requested. In most scenarios, requesters are only responsible for the direct cost associated with producing duplicate copies of the records in physical or electronic form, not including the costs of staff time conducting searches. However, requests are subject to charge when the electronic records sought require data compilation, extraction, or programming to produce the record. A deposit in advance will be required prior to production.**

ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE PLANNING AND DEVELOPMENT SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a)
PR100	California Environmental Quality Act (CEQA), Environmental Impact Report (EIR), Notice of Preparation (NOP), and Advance Planning	\$426
PR104	Small Project CUP - Single Family Residence, Commercial Remodel, New Commercial Building without on-site access	\$404
PR105	Development Plan/Site Review	\$538
PR110	Map review (A map) -- tentative tract map/screen check	\$538
PR115	Final map review (B Map) and/or clearance letter for print of linen	\$269
PR120	Conceptual fuel modification - Multi-Dwelling or Commercial Area (Plan Review ONLY)	\$1,081
PR121	Conceptual fuel modification - Single Family Dwelling (Plan Review ONLY)	\$702
PR124	Precise fuel modification (includes vegetation clearance inspection for lumber drop, final, and HOA	\$1,289
PR124i	Precise fuel modification – INSP ONLY	\$368
PR125	Precise fuel modification – Single Family Dwelling	\$755
PR125i	Precise fuel modification – Single Family Dwelling INSP ONLY	\$333
PR127i	Fuel Modification Maintenance Inspection -Customer requested or complaint initiated for Tract Development	\$737
PR145	Fire master plan – Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$749
PR145i	Fire master plan – Emergency access and fire hydrant location, fire lane markings, or vehicle gates -	\$263
PR146	Fire protection plan – an alternative to CBC Chapter 7A construction requirements for development in a fire hazard severity zone (Plan Review ONLY)	\$507
PR147	Fire protection plan – "Add-on" 7A to large "Parent" Fire Protection Plan (Plan Review ONLY)	\$211
PR150	Fire master plan – public school	Exempt
PR155	Temporary fire master plan - proposed emergency access these roads will not remain once the project is	\$614
PR155i	Temporary fire master plan - proposed emergency access these roads will not remain once the project is	\$193
PR160	Residential site review for single family dwelling consisting of one or two units (Plan Review ONLY)	\$359
PR160i	Residential site review for single family dwelling – INSP ONLY	\$158
PR172	Methane testing, findings, & recommendations (Currently included with the Methane work plan)	\$625
PR174	Methane mitigation plan	\$538
PR180	Vehicle or pedestrian gates across emergency access roads	\$547
PR180i	Vehicle or pedestrian gates across emergency access roads- INSP ONLY	\$123
PR182	Unenclosed accessory structure/outdoor fire place/fire pit in special fire areas. Inspection not required	\$91
PR184	Speed hump review and drive test	\$995
PR186	Operations pre-planning automation. Fee waived if criteria on handout are satisfied	\$632
PR192	Addressing Layout Developments - Commercial/Residential	Hourly Rate
PR200	All A Occupancy > 10,000 square feet aggregate	\$1,872
PR200i	All A Occupancy > 10,000 square feet aggregate INSP ONLY	\$368
PR204	All A Occupancy ≤ 10,000 square feet aggregate area)	\$1,356
PR204i	All A Occupancy ≤ 10,000 square feet aggregate area) INSP ONLY	\$368
PR208	All A ≤ 1500 square feet	\$959
PR208i	All A ≤ 1500 sq. ft. INSP ONLY	\$263
PR212	Educational other than day care (Plan Review ONLY)	\$807
PR212i	Educational other than day care - INSP ONLY	\$211
PR216	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) aggregate (Plan Review ONLY)	\$538
PR216i	Day Care E or I-4 (Portable or re-locatable < 1000 sq. ft.) INSP ONLY	\$263
PR220	E Day Care or I-4 (see PR212 for any combination of E occupancies sharing common egress) (Plan	\$1,076
PR220i	E Day Care or I-4 - INSP ONLY	\$316
PR224	B,F,M,S occupancies when required by Building Official (Plan Review ONLY)	\$650
PR224i	B,F,M,S occupancies - INSP ONLY	\$316
PR232	H1, H2, H3, H4 or L Occupancy - Chemical classification fee (PR320-PR328) also required	\$1,498

(a) 2022-23 Hourly Rate = \$230 per hour

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ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE PLANNING AND DEVELOPMENT SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a)
PR232i	H1, H2, H3, H4, or L Occupancy Chemical classification fee (PR320-PR328) INSP ONLY	\$421
PR236	S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$1,041
PR236i	S1 - Motor Vehicle Repair Garages INSP ONLY	\$368
PR240	S1 -Aircraft Repair Hanger (Chem class fee, (PR320-PR328) also required)	Hourly Rate
PR240i	S1 -Aircraft Repair Hanger INSP ONLY	Hourly Rate
PR244	H5 Occupancy (Chem class fee (PR320-PR328), also required) (Plan Review ONLY)	Hourly Rate
PR244i	H5 Occupancy INSP ONLY	Hourly Rate
PR248	Structures with non-ambulatory or incapacitated occupants (I-1, I-2, I-2.1, R-2.1 occupancies)	Hourly Rate
PR248i	Structures with non-ambulatory or incapacitated occupants. (I-1, I-2, I-2.1, R-2.1 occupancies) INSP ONLY	Hourly Rate
PR256	I3: Structures with restrained occupants, 3 cells or less	\$637
PR256i	I3: Structures with restrained occupants, 3 cells or less - INSP ONLY	\$211
PR260	I3: Structures with restrained occupants, more than 3 cells	\$1,065
PR260i	I3: Structures with restrained occupants, more than 3 cells INSP ONLY	\$526
PR264	R1 or R2 Hotels, motels, apartments, condominiums with ≤ 50 dwelling units per building	\$538
PR268	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 dwelling units per building.	\$1,392
PR268i	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 dwelling units per building INSP ONLY	\$316
PR272	R1 or R2 Hotels, motels, apartments, condominiums with > 150 dwelling units per building.	Hourly Rate
PR272i	R1 or R2 Hotels, motels, apartments, condominiums with > 150 dwelling units per building INSP ONLY	\$526
PR276	R4 licensed residential care/ assisted living facilities and similar uses serving 7-16 clients. Facilities serving 6 or less clients, submit only to PFS.	Hourly Rate
PR276i	R4 licensed residential care/ assisted living facilities and similar uses serving 7-16 clients. INSP ONLY	\$421
PR285	Hi-Rise: Structures that are 75' or higher measured from lowest point of fire department access	\$2,705
PR285i	High-rise: Structures that are 75' or higher in height - INSP ONLY	\$263
PR300	Above-ground storage tank, including equipment (see PR625 for temporary above-ground storage tanks)	\$825
PR300i	Above-ground storage tank, including equipment -INSP ONLY	\$211
PR305	Dispensing from underground storage tank: New installation (Single fee for all tanks at a single location) (Aboveground safety/components only)	\$854
PR305i	Dispensing from underground storage tank: New Installation, INSP ONLY (Aboveground safety/components only)	\$211
PR310	Dispensing from Underground storage tank: Repair, alteration, abandonment (Aboveground safety/components only)	\$525
PR315	Hazardous Material Process/Storage for Non - H Occupancies. Use with PR320-PR328. Also for outdoor LPG exchange stations; separate chemical classification review not required.	\$841
PR315i	Hazardous Material Process/Storage for Non - H Occupancies – INSP ONLY	\$211
PR318	Chemical Classification 1-5 Chemicals	\$487
PR320	Chemical Classification Review. 6-15 chemicals	\$810
PR322	Chemical Classification Review 16-50 chemicals	\$899
PR324	Chemical Classification Review. 51-100 chemicals	\$1,168
PR326	Chemical Classification Review. > 100 chemicals	\$1,693
PR328	Chemical Classification Review. Unusual chemicals/quantities	Hourly Rate
PR330	High-piled storage: code/commodity compliance	\$1,369
PR330i	High-piled storage - INSP ONLY	\$526
PR335	Commercial cooking hood and duct system (per system)	\$607
PR335i	Commercial cooking hood and duct system (per system) - INSP ONLY	\$211
PR340	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1	\$995
PR340i	Refrigeration unit and system – INSP ONLY	\$602

(a) 2022-23 Hourly Rate = \$230 per hour

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ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE PLANNING AND DEVELOPMENT SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a)
PR345	Spray booth, spraying area: mechanically ventilated appliance provided to enclose or accommodate a	\$854
PR345i	Spray booth, spraying area - INSP ONLY	\$316
PR350	Gas systems: medical gas, industrial gas (including piping and manifolds)	\$959
PR350i	Gas systems: medical gas, industrial gas – INSP ONLY	\$316
PR355	Dry Cleaning Plant (cleaning solution) - Quantity must exceed 330 or 660 gals)	Hourly Rate
PR355i	Dry Cleaning Plant (cleaning solution) - Quantity must exceed 330 or 660 gals INSP ONLY	Hourly Rate
PR360	Special equipment: industrial ovens, vapor recovery, dust collection	\$1,033
PR360i	Special equipment: industrial ovens, vapor recovery, dust collection - INSP ONLY	\$211
PR362	Photovoltaic System - Residential Alternative Compliance (Plan Review ONLY)	\$202
PR362i	Photovoltaic System - Residential Alternative Compliance INSP ONLY	\$158
PR363	Photovoltaic System - Commercial (Requested by Building Official) (Plan Review ONLY)	\$269
PR363i	Photovoltaic System - Commercial (Requested by Building Official) - INSP ONLY	\$211
PR365	Special extinguishing system: dry chemical, CO2, FM 200, foam liquid systems, inert gas (Halon, Inergen, etc.)	\$854
PR365i	Special extinguishing system – INSP ONLY	\$211
PR375	Battery Systems, stationary storage and cell sites (chemical quantities require application of CFC Art 64	\$870
PR375i	Battery systems INSP ONLY	\$211
PR380	Smoke control systems; review of rational analysis	\$1,541
PR382	Smoke control systems: design/testing – inc. 1 submittal meeting w/customer	\$3,348
PR382i	Smoke control systems: design/testing INSP ONLY	\$316
PR390	Emergency Responder Radio System (FOR INTERNAL TRACKING PURPOSE)	\$0
PR400	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot)	\$667
PR400i	NFPA 13D fire sprinkler system: One or two family dwelling - custom home (single lot) - INSP ONLY	\$263
PR401	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot)	\$630
PR401i	NFPA 13D fire sprinkler system: One or two family dwelling - existing home (single lot) - INSP ONLY	\$316
PR402	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations	\$473
PR402i	TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	\$211
PR405	NFPA 13D fire sprinkler system: One or two family dwelling - within new tract developments	\$445
PR405i	NFPA 13D fire sprinkler system: One or two family dwelling - INSP ONLY	\$211
PR406	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) (FOR INTERNAL TRACKING PURPOSE)	\$0
PR406i	NFPA 13D Multi-purpose fire sprinkler system (tract, custom or existing home) – INSP ONLY (FOR	\$0
PR410	NFPA 13R fire sprinkler system: Multi-family dwellings 3 to 16 units per building	\$719
PR410i	NFPA 13R fire sprinkler system 3 to 16 units INSP ONLY	\$211
PR415	NFPA 13R fire sprinkler system >16 units	\$854
PR415i	NFPA 13R fire sprinkler system >16 units INSP ONLY	\$316
PR420	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser	\$870
PR420i	New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser – INSP ONLY	\$316
PR425	New NFPA 13 fire sprinkler system: >100 fire sprinkler heads w/1 riser	\$959
PR425i	New NFPA 13 fire sprinkler system: each additional riser OR per floor in buildings >3 stories. - INSP ONLY	\$421
PR430	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations	\$443
PR430i	TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations - INSP ONLY	\$211
PR435	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations	\$625
PR435i	TI to NFPA 13, 13R fire sprinkler system: 26 - 99 heads without calculations - INSP ONLY	\$211
PR440	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	\$905
PR440i	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review - INSP ONLY	\$316
PR445	Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$585

(a) 2022-23 Hourly Rate = \$230 per hour

ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE PLANNING AND DEVELOPMENT SERVICES

Effective Date - no later than
July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a)
PR445i	Pre-action fire sprinkler system: INSP ONLY	\$316
PR450	New or TI to NFPA 13 in-rack fire sprinkler systems	\$1,123
PR450i	New or TI to NFPA 13 in-rack sprinkler fire sprinkler systems - INSP ONLY	\$316
PR460	NFPA 14 Class I, II or III standpipes	\$870
PR460i	NFPA 14 standpipes INSP ONLY	\$211
PR465	Fire pump installation	\$1,224
PR465i	Fire pump installation - INSP ONLY	\$439
PR470	Underground fire protection system: single hydrant OR single riser connection	\$660
PR470i	Underground fire protection system: single hydrant or riser. INSP ONLY	\$211
PR475	Underground fire protection for each additional connection for hydrants or risers - use with PR470	\$190
PR475i	Underground fire protection system: use with PR475 - INSP ONLY	\$211
PR480	Underground repair	\$495
PR480i	Underground repair – INSP ONLY	\$158
PR500	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification	\$412
PR500i	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification	\$211
PR510	Fire alarm system: 6-15 initiating devices and/or ≤ 21-40 notification devices	\$632
PR510i	Fire alarm system: 6-15 initiating devices and/or ≤ 21-40 notification devices, INSP ONLY	\$228
PR520	Fire alarm system: 16-30 initiating and/or 41-80 notification devices	\$1,087
PR520i	Fire alarm system: 16-30 initiating and/or 41-80 notification devices, INSP ONLY	\$211
PR530	Fire alarm system. >30 initiating devices and/or >80 notification devices	\$1,491
PR530i	Fire alarm system. >30 initiating devices and/or >80 notification devices, INSP ONLY	\$263
PR610	Field review/inspection – Underground repair	\$414
PR615	Field Plan Review / Inspection Private CNG refueling appliance within a single family residence. (no	Exempt
PR625	Field Review/ Inspection -Temporary above-ground storage tanks, including equipment	\$273
PR630	Field review/inspection TI to NFPA 13, 13R sprinkler systems: ≤ 25 heads without calculations	\$326
PR635	Field review/inspection TI to NFPA 13, 13R sprinkler systems: 26-99 heads without calculations	\$431
PR900	Coordination/Pre-submittal Meetings: (Initial 2 hours)	\$576
PR905	Written response to inquiry	\$462
PR910	Alternate Method and Material Request - 2 hrs minimum	Hourly Rate
PR920	Plan resubmittal: fee charged on 3rd and each subsequent submittal - 1 hr minimum	Hourly Rate
PR922	Plan revision	Hourly Rate
PR924	Re-stamp of plans with wet stamp when submitted with approved plans	Hourly Rate
PR926	Accelerated plan review (fee is in addition to base fee assessed for plan review) - 1 hr minimum	50% of Hourly Rate
PR928	Plan Review time and materials fee: Charged for miscellaneous applications such as unusual time intensive projects, research, travel time, etc. - 1 hr minimum	Hourly Rate
PR938i	13D Reinspection 1-10	\$153
PR939i	13D Reinspection 11+	\$205
PR940i	Inspection time and materials fee: Charged for miscellaneous applications such as Time Intensive projects, research, travel time, etc. - 1 hr minimum	Hourly Rate
PR942i	Re-inspection fee: Charged when project is not completed or cannot be approved during regular inspection	Hourly Rate
PR943	Penalty for Failure to Cancel Scheduled Inspection	50% of inspection fee
PR944i	Accelerated Inspection Request (fee is in addition to base fee assessed for inspection) - 1 hr minimum	50% of Hourly Rate

ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than

July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a), (b)
AA1	Aerosol – Issuance	\$160
AA1R	Aerosol - Reissuance	\$77
AA2	Aircraft Refueling – Issuance	\$392
AA2R	Aircraft Refueling – Reissuance	\$253
AA3	Aviation Facility – Issuance	Hourly Rate
AA3R	Aviation Facility – Reissuance	Hourly Rate
AA5	Waste Handling – Issuance	Hourly Rate
AA5R	Waste Handling – Reissuance	Hourly Rate
AA6	Amusement Building – Issuance	Hourly Rate
AA6R	Amusement Building – Reissuance	Hourly Rate
AC1	Candles/Open flame – Issuance	\$118
AC1R	Candles/Open flame – Reissuance	\$77
AC2	Carnival or Fair – Issuance	Hourly Rate
AC6	Combustible Material Storage – Issuance	Hourly Rate
AC6R	Combustible Material Storage – Reissuance	Hourly Rate
AC71	Compressed Gas – Corrosive Issuance	\$178
AC71R	Compressed Gas – Corrosive Reissuance	\$96
AC710	Compressed Gas-Toxic - Issuance	\$178
AC710R	Compressed Gas-Toxic - Reissuance	\$96
AC72	Compressed Gas – Flammable Gas Issuance	\$178
AC72R	Compressed Gas – Flammable Gas Reissuance	\$96
AC73	Compressed Gas-Highly Toxic - Issuance	\$178
AC73R	Compressed Gas-Highly Toxic - Reissuance	\$96
AC74	Compressed Gas – Inert Gas Issuance	\$125
AC74R	Compressed Gas – Inert Gas Reissuance	\$77
AC76	Compressed Gas-Oxidizer - Issuance	\$178
AC76R	Compressed Gas-Oxidizer - Reissuance	\$96
AC77	Compressed Gas – Pyrophoric - Issuance	\$175
AC77R	Compressed Gas – Pyrophoric - Reissuance	\$96
AC91	Cryogenics – Physical or Health Hazard - Issuance	\$89
AC91R	Cryogenics – Physical or Health Hazard - Reissuance	\$77
AC92	Cryogen – Flammable Issuance	\$160
AC92R	Cryogen – Flammable Reissuance	\$96
AC94	Cryogen – Inert Issuance	\$89
AC94R	Cryogen – Inert Reissuance	\$77
AC95	Cryogen – Oxidizer Issuance	\$107
AC95R	Cryogen – Oxidizer Reissuance	\$77
AD11	Dry Cleaning Plants - Package Issuance	\$89
AD11R	Dry Cleaning Plants – Package Reissuance	\$77
AD2	Dust Producing Operations - Issuance	\$178
AD2R	Dust Producing Operations - Reissuance	\$116
AE1	Explosives/Blasting Condition with OCSD Approval – Issuance	Hourly Rate
AF1	Firework Stands	\$138
AF2	Outdoor Fireworks Display, such as July 4th displays	\$2,064
AF21	Outdoor Fireworks Display, such as home coming & barge display	\$531
AF22	Pyrotechnics/Special Effects Materials	\$873
AF31	Flammable Combustible Liquids – Issuance to use or operate a pipeline	Hourly Rate
AF31R	Flammable Combustible Liquids - Reissuance	Hourly Rate

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than

July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a), (b)
AF32	Flammable Liquids – Issuance Class I liquids (5 gallons inside/10 gallons outside)	\$178
AF32R	Flammable Combustible Liquids – Reissuance	\$96
AF33	Combustible Liquids – Issuance. To store, use or handle Class II or IIIA liquids in excess of 25 gallons inside or 60 gallons outside.	\$178
AF33R	Combustible Liquids – Reissuance	\$96
AF35	Flammable Combustible Liquids – Issuance. To operate tank vehicles, equipment, tanks, plants, terminals, wells, etc.	\$178
AF35R	Flammable Combustible Liquids – Reissuance	\$96
AH11	Hazardous Materials – Oxidizing Issuance	\$178
AH110	Hazardous Materials – Water Reactive Issuance	\$89
AH110R	Hazardous Materials – Water Reactive Reissuance	\$96
AH11R	Hazardous Materials – Oxidizing Reissuance	\$96
AH12	Hazardous Materials – Corrosive Issuance	\$178
AH12R	Hazardous Materials – Corrosive Reissuance	\$96
AH13	Hazardous Materials – Flammable Solids Issuance	\$178
AH13R	Hazardous Materials – Flammable Solids Reissuance	\$96
AH14	Hazardous Materials – Highly Toxic Issuance	\$171
AH14R	Hazardous Materials – Highly Toxic Reissuance	\$89
AH15	Hazardous Materials – Organic Peroxide Issuance	\$171
AH15R	Hazardous Materials – Organic Peroxide Reissuance	\$89
AH16	Hazardous Materials – Pyrophoric Issuance	\$171
AH16R	Hazardous Materials – Pyrophoric Reissuance	\$89
AH18	Hazardous Materials – Toxic Issuance	\$178
AH18R	Hazardous Materials – Toxic Reissuance	\$82
AH19	Hazardous Materials – Unstable Reactive Issuance	\$178
AH19R	Hazardous Materials – Unstable Reactive Reissuance	\$96
AH3	High Piled Combustible - Issuance	\$356
AH3R	High Piled Combustible Reissuance	\$195
AL1	Liquefied Petroleum Gas – Issuance	\$89
AL1R	Liquefied Petroleum Gas - Reissuance	\$77
AL2	Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings – Issuance/Reissuance	Hourly Rate
AL3	Lumber Yards and Woodworking Plants – Issuance	\$285
AL3R	Lumber Yards and Woodworking Plants - Reissuance	\$195
AM1	Magnesium Working – Issuance/Reissuance	Hourly Rate
AM2	Open and Covered Malls - Issuance/Reissuance	\$613
AM3	Motor Vehicle Fuel Dispensing – Issuance	\$125
AM31	Motor Vehicle Fuel Dispensing – Package Issuance	\$71
AM31R	Motor Vehicle Fuel Dispensing – Package Reissuance	\$77
AM3R	Motor Vehicle Fuel Dispensing - Reissuance	\$77
AO1	Open Burning/Fire – Issuance	Hourly Rate
AO3	Industrial Ovens – Issuance	\$125
AO3R	Industrial Ovens - Reissuance	\$77
AP21 to AP22	Assembly, <300 occupants - Issuance	\$633

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than

July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a), (b)
AP21R to AP22R	Assembly, <300 occupants - Reissuance	\$428
AP23 to AP25	Assembly, >300 occupants - Issuance	\$1,023
AP23R to AP25R	Assembly, >300 occupants - Reissuance	\$530
AR2	Refrigeration Equipment – Issuance	\$285
AR2R	Refrigeration Equipment – Reissuance	\$136
AR3	Repair and Service Garage – Issuance	\$232
AR31	Repair and Service Garage < 5000 sq ft – Package Issuance	\$214
AR31R	Repair and Service Garage < 5000 sq ft – Package Reissuance	\$175
AR3R	Repair and Service Garage – Reissuance	\$175
AS1	Spraying or Dipping Operation – Issuance	\$339
AS1R	Spraying or Dipping Operation - Reissuance	\$77
AT1	Tent/Membrane Structure – Issuance	Hourly Rate
AT1.1	Canopy Structure – Issuance	Hourly Rate
AT2	Storage of Scrap Tires, Tire Byproducts, & Tire Rebuilding – Issuance	Hourly Rate
AT2R	Storage of Scrap Tires, Tire Byproducts, & Tire Rebuilding – Reissuance	Hourly Rate
AW1	Hot Work - Issuance.	\$125
AW11	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Issuance	\$136
AW11R	Welding Carts Flammable gas up to 1000 cuft and Oxidizing gas up to 1500 cuft - Package Reissuance	\$77
AW1R	Hot Work - Reissuance.	\$77
J200	Reinspection – Flat rate for any inspection after the 1st (Applies to all CRR fees)	Hourly Rate
J201	Penalty \$250 – Failure to comply with 1st orders, tags or notices (Applies to all CRR fees)	\$250
J202	Penalty \$500 – Failure to comply with 2nd orders, tags or notices (Applies to all CRR fees)	\$500
J203	Penalty \$1000 – Failure to comply with 3rd or more orders, tags or notices (Applies to all CRR fees)	\$1,000
M100	Correctional or Detentional Facility – Large (i.e. full scale jails, prisons, and places of detention)	\$535
M101	Correctional or Detentional Facility – Small (i.e. holding cells)	\$214
M102	High Rise Facility > 75 Feet	\$1,220
M103	Mid Rise Facility 55 - 74 Feet	\$642
M121	Care Facility for more than 6 ambulatory & non-ambulatory clients	\$321
M123	Hospitals, Nursing homes, Mental hospitals, and Surgery Centers	\$909
M124	Community Care Facility (i.e. clearance letter, large family day, & etc.)	\$107
M125	Pre-Inspection Residential Care Facility (i.e. Single Family Residences)	\$428

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

ORANGE COUNTY FIRE AUTHORITY

Attachment 3

PROPOSED FEE SCHEDULE

PREVENTION FIELD SERVICES

Effective Date - no later than

July 1, 2022

Fee Code	Service Name	2022-23 Proposed Fee (a), (b)
M128	Permits Special Event - Applied to all Special Events that require operational permits	\$71
M129	Over the Counter Special Events – Events that may impact emergency operations equipment or access and may only require an over the counter submittal	\$53
M130	Miscellaneous Special Events – Events that may impact emergency operations equipment or access and may only require an over the counter submittal	\$107
M131	Minor Special Events – Events that may impact emergency operations equipment or access and have attendance or participation by less than 2,500 people.	\$160
M132	Major Special Events – Events that impact emergency operations equipment or access or have attendance, participation, or mass gathering of more than 2,500 people.	\$321
M133	Special Event Expedite Fee for <10 days submittal	50%
M140	Fire Watch - Requested	Hourly Rate
M141	Standby – Engine Company – Board approved cost recovery rate	Hourly Rate
M150	Base Fee	\$78
M151	Alternate Means & Methods	Hourly Rate
M152	All other time to be charged as Time and Materials	Hourly Rate
False Alarm		
	False Alarm - 2nd within 6 months (Penalty fees are not included with the annual S&EB increase)	\$100
	Failure to comply with orders, tags or notices - 3rd false alarm within 6 months (Penalty fees are not included with the annual S&EB increase)	\$250
	Failure to comply with orders, tags or notices - 4th false alarm within 6 months (Penalty fees are not included with the annual S&EB increase)	\$500
	Failure to comply with orders, tags or notices - 5th and subsequent false alarm within 6 months (Penalty fees are not included with the annual S&EB increase)	\$1,000
800 MHz Radio Loaner/Rental Program		
	Loaning of the preprogrammed 800 MHz radio including radio, batteries, and desk charger to OCFA approved and FCC licensed technicians to facilitate the annual testing required for emergency responder radio system installation.	\$75 per month

(a) 2022-23 Hourly Rate = \$230 per hour

(b) Excluded M150 Base Fee

COMMUNITY RISK REDUCTION

2022 FEE STUDY RESULTS

OCFA Budget and Finance Committee Meeting
April 13, 2022

Presented by:
Julie Nemes, Finance Manager / Auditor
Lori Smith, Assistant Chief / Fire Marshal

Background

- First adopted by County in 1991
- Comprehensive studies completed in 1997, 2002, 2007, 2012, 2014, 2015, and 2017
- Last fee changes were implemented September 29, 2017
- Fees reviewed – 301 total fees
 - 170 Planning and Development fees
 - 131 Prevention Field Services fees



Fee Consultant Review

○ Scope of Services Performed

- ✓ Reviewed the proposed costing methodology for reasonableness
- ✓ Verified the methodology used by staff to develop volume and cost estimates
- ✓ Analyzed the indirect cost rate/overhead calculation for reasonableness
- ✓ Reviewed the supporting detail for all fees and discussed any issues or concerns with OCFA staff
- ✓ Reviewed fees with significant changes for reasonableness
- ✓ Issued an opinion letter summarizing their review and stated the fees were reasonable

2022 Community Risk Reduction Fee Study Results

Cost Recovery by Section	FY 2022/23 Proposed Fee Study Revenue	FY 2021/22 Adjusted Revenue Budget	\$ Increase (Decrease)	% Increase (Decrease)
Planning & Development	\$5,706,541	\$3,900,000	\$1,806,541	46.32%
Prevention Field Services	\$1,965,297	\$1,742,323	\$222,974	12.80%
Total CRR Cost Recovery (C)	\$7,671,838 (A)	\$5,642,323	\$2,029,515 (B)	35.97%

(A) Proposed revenue incorporates the recommended exemption policy and assumes July 1 implementation. Actual revenue will vary based on fee activity and implementation date.

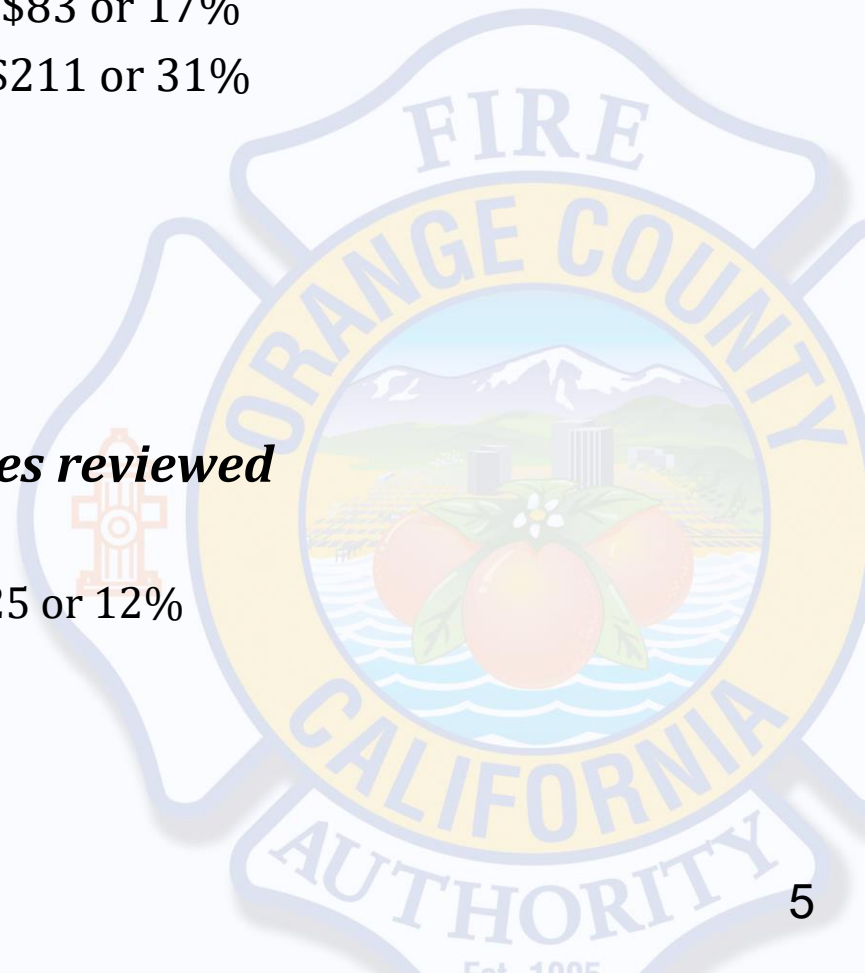
(B) Actual budget adjustment will be included as part of the mid-year budget adjustment.

(C) Cost recovery levels by program:

1. P&D – 91.27% fee funded.
2. PFS – 38.07% fee funded.

Summary of Fee Changes

- ***Planning & Development Services Fees – 170 fees reviewed***
 - *Overall fees increased by 6.61%*
 - 111 fees with an average increase of \$83 or 17%
 - 30 fees with an average decrease of \$211 or 31%
 - 22 fees exempt or hourly charges
 - 5 fees unchanged
 - 1 exempt fee converted to billable
 - 1 flat fee converted to hourly rate
- ***Prevention Field Services Fees – 131 fees reviewed***
 - *Overall fees increased by 13.71%*
 - 101 fees with an average increase of \$25 or 12%
 - 4 fees unchanged
 - 24 hourly rate fees
 - 2 new fees



Reasons for CRR Fee Changes

Overall

Impact to Fees

- **Indirect Overhead Rate**

- Increased 0.82% from 13.80% (2017) to 14.62% (2021)
 - ✓ Addition of administrative support positions
 - ✓ Salaries and employee benefits increases per labor contracts

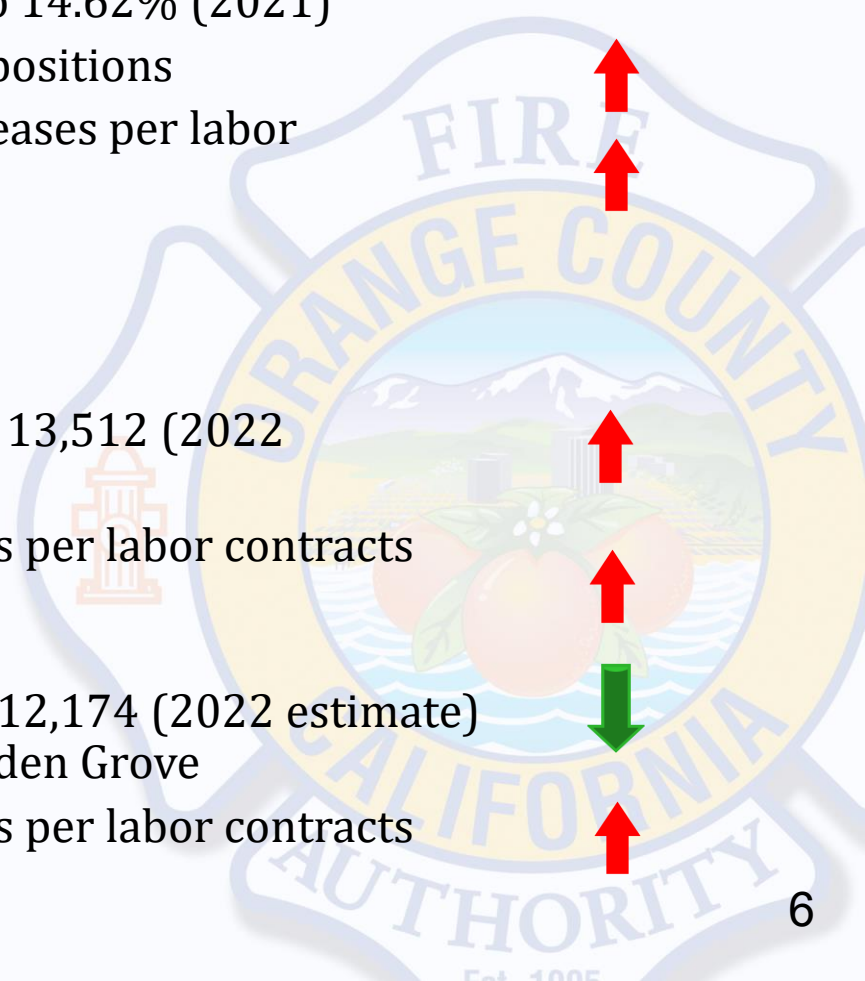
Program Specific

- **Planning & Development**

- Volume decrease from 15,550 (2017) to 13,512 (2022 estimate)
- Salaries and employee benefits increases per labor contracts

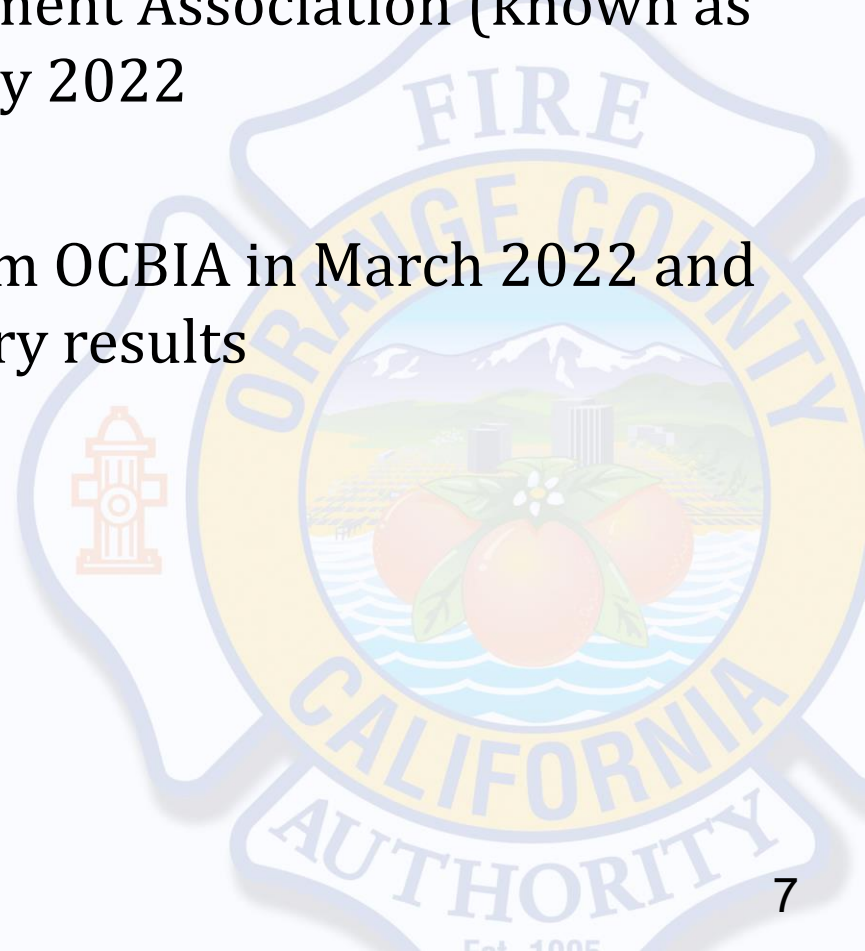
- **Prevention Field Services**

- Volume increase from 11,838 (2017) to 12,174 (2022 estimate) with the partial workload added for Garden Grove
- Salaries and employee benefits increases per labor contracts



Outreach

- Preliminary notices of the fee study project were given to the Orange County Building Industry Association (OC BIA) and Commercial Real Estate Development Association (known as NAIOP) SoCal Chapter in February 2022
- Staff met with representative from OCBIA in March 2022 and provided the fee study preliminary results



Additional Cost Recovery Opportunities

- Ad Hoc Committee directed staff at the July 7, 2021 meeting to explore new cost recovery opportunities
- Staff discussed two potential cost recovery ideas with the fee consultant
 - Apartment Inspections
 - Required by the California Health and Safety Code to perform fire and life safety inspections
 - OCFA currently does not bill for these mandated inspections
 - Limited data available to develop a cost recovery fee structure
 - Staff recommends to defer setting a fee until data is complete
 - Accessory Dwelling Units (ADUs)
 - Limited involvement
 - OCFA is only involved in inspecting new fire life safety systems, such as fire sprinkler
 - Current practice is not available
 - Fee consultant has not seen any involvement, or any resulting fees, in other fire agencies or fire departments

Recommended Actions

- Direct staff to place the item on the Board of Directors meeting of April 28th, 2022, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:
- Conduct a Public Hearing.
- Find that, in accordance with California GC 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the CEQA pursuant to Public Resources Code Section 21080.
- Approve and adopt the Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY SUPERSEDING ALL PREVIOUS RESOLUTIONS AND APPROVING CHANGES IN COMMUNITY RISK REDUCTION (FORMERLY FIRE PREVENTION) AND MISCELLANEOUS FEES.

Questions?

