



ORANGE COUNTY FIRE AUTHORITY

AGENDA

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, February 24, 2022
5:30 P.M.

Regional Fire Operations and Training Center Board Room

1 Fire Authority Road
Irvine, CA 92602

Michele Steggell, Chair
Anthony Kuo, Vice Chair

Shelley Hasselbrink • Donald P. Wagner • Noel Hatch • Dave Shawver
Gene Hernandez • John O'Neill • Tri Ta

Ex Officio Member - Dennis Wilberg, Mission Viejo

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is not open to in-person attendance. There are several alternative ways to view and to make comments during the meeting though:

Internet Access to the Meeting:

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtnclkw/player.html>. (Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Live Public Comments by Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the committee members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Zoom Log-In: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the committee members upon receipt and will be part of the meeting record as long as they are received during or before the committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the committee will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

CALL TO ORDER by Chair Steggell

INVOCATION by OCFA Chaplain Gerardo Arenado

PLEDGE OF ALLEGIANCE by Director Ta

ROLL CALL by Clerk of the Authority

REPORTS

- A. Report from the Budget and Finance Committee Chair**
- B. Report from the Human Resources Committee Chair**
- C. [Quarterly Capital Improvement Update \(CIP\) Update](#)**

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATIONS

No items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

- A. [Minutes for the Executive Committee Meeting](#)**
Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

1. Approve the Minutes for the January 27, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the January 27, 2022, Concurrent Joint Special Meeting as submitted.

B. Monthly Investment Reports

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/Treasury & Financial Planning

On February 9, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 8-0.

Recommended Action:

Receive and file the reports.

C. Second Quarter Financial Newsletter

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager/Treasury & Financial Planning

On February 9, 2022, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 8-0.

Recommended Action:

Receive and file the report.

D. Contract Amendment for Ground Tree Surveys for Invasive Tree Pests

Submitted by: Lori Smith, Assistant Chief/Fire Marshal Community Risk Reduction Department and Jennifer Bower, Deputy Fire Marshal/Wildland Pre-Fire Management

Recommended Action:

Approve and authorize the Purchasing Manager to increase and extend the previously approved agreement with ANR for grant-funded ground tree survey monitoring and additional advisory services in an aggregate amount not to exceed \$702,760.79 (Extended Year One: \$185,528, Extended Year Two: \$205,638 and Extended Year Three: \$213,890 with Amendment 1: \$11,975.79) for the duration of the extended grant period through March 15, 2025.

E. Contract Amendment for Archaeological and Environmental Services

Submitted by: Lori Smith, Assistant Chief/Fire Marshal Community Risk Reduction Department and Jennifer Bower, Deputy Fire Marshal/Wildland Pre-Fire Management

Recommended Action:

Approve and authorize the Purchasing Manager to extend the previously approved grant-funded Professional Services Agreement with The Chambers Group, Inc. for three additional years through March 25, 2025, to allow for archaeological and environmental consulting services for the duration of the extended grant period.

F. Approval of the California Fire and Rescue Training Authority Urban Search & Rescue Mobilization Exercise Agreement

Submitted by: Kenny Dossey, Deputy Chief/Emergency Operations Bureau, Vince Carpino, Division Chief/Operations Department and Steve Dohman, Battalion Chief/US&R Program Manager

Recommended Action:

Approve and authorize the Fire Chief or his designee to execute the proposed agreement.

G. Increase Blanket Order Contract for Apparatus Bay Door Maintenance and Repair Services

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Patrick Bauer, Construction & Facilities Division Manager/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase blanket order contract amount with Mako Overhead Door by \$37,000 to a total not to exceed \$237,000 annually for the contract ended October 31, 2021, and for the final renewal term beginning November 1, 2021.

H. Blanket Order Contract for Motorola 800MHz Radios

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Joel Brodowski, IT Division Manager/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a renewal Blanket Order contract in an amount not to exceed \$640,000 annually to Motorola Solutions, Inc. to utilize Orange County Contract Equipment and Services Price Book Agreement #MA-060-21010004 through May 20, 2025, provided that funding is available in the approved budget.

I. Increase Blanket Order Contract for Firefighter Turnout Personal Protective Equipment (PPE)

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Russ Snider, Service Center Supervisor/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase the previously approved Blanket Order contract with AllStar by \$380,000 to an annual amount not to exceed \$1,139,000 for

the current renewal term (Contract Year Three) in addition to each of the remaining optional two one-year renewals (Contract Years Four and Five, respectively).

3. DISCUSSION CALENDAR

No items.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next regular meeting of the Orange County Fire Authority Executive Committee is scheduled for Thursday, March 24, 2022, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

 Maria D. Huizar, CMC
 Clerk of the Authority

FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Monthly Investment Report
- 3rd Quarter Financial Newsletter
- New Classification Specification for Lead Hand Crew Superintendent

UPCOMING MEETINGS:

Budget & Finance Committee	Wednesday, March 9, 2022, 12 noon
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, March 24, 2022, 6:00 p.m.
Executive Committee	Thursday, March 24, 2022, 5:30 p.m.
Board of Directors	Thursday, March 24, 2022, 6:00 p.m.