

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, July 28, 2022**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

---

### CALL TO ORDER

Chair Steggell called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:35 p.m. on July 28, 2022.

### INVOCATION

The invocation was led by Chaplain Edward Valdez

### PLEDGE OF ALLEGIANCE

Director O'Neill led the assembly in the Pledge of Allegiance to our Flag.

### ROLL CALL

**Present:** Michele Steggell, La Palma, Chair  
John O'Neill, Garden Grove\*  
Noel Hatch, Laguna Woods  
Gene Hernandez, Yorba Linda\*  
Tri Ta, Westminster\*  
Donald P. Wagner, County of Orange\*

**Absent:** Shelley Hasselbrink, Los Alamitos  
Anthony Kuo, Irvine  
Dave Shawver, Stanton  
Dennis Wilberg, Ex Officio

### Also present were:

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief Kenny Dossey	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Lori Smith
Assistant Chief TJ McGovern	Assistant Chief Stephanie Holloman
Division Chief Tim Perkins	General Counsel David Kendig
Assistant Clerk Martha Halvorson	

*\*Members of the Committee participating via teleconferencing*

## REPORTS

### **A. Report from the Budget and Finance Committee Chair (FILE 12.02A6)**

Budget and Finance Committee Chair Tri Ta reported at its July 13, 2022, meeting, the Committee reviewed the Monthly Investment Reports and recommended forwarding the item to the Executive Committee to receive and file the reports.

### **B. Quarterly Capital Improvement Projects (CIP) Update (FILE 15.04)**

Assistant Chief of Logistics Jim Ruane presented the Quarterly Capital Improvement Projects (CIP) Update.

## PUBLIC COMMENTS

Chair Steggell opened the Public Comments portion of the meeting and without any comments from the general public, closed the Public Comments portion of the meeting.

### **1. PRESENTATIONS**

No items.

### **2. CONSENT CALENDAR**

On motion of Director Hatch and second by Director Wagner, and following a roll call vote, approved 6-0 Agenda Items No. 2A-2D (Directors Hasselbrink, Kuo, and Shawver absent; General Counsel David Kendig recused himself on Agenda Item No. 2D.)

#### **A. Minutes for the Executive Committee Meeting (FILE 12.02A2)**

Action:

1. Approve the Minutes for the June 23, 2022, Regular Meeting as submitted.
2. Approve the Minutes for the June 23, 2022, Concurrent Joint Special Meeting as submitted.

#### **B. Monthly Investment Reports (FILE 11.10D2)**

Action: Receive and file the reports.

#### **C. Amendment No. 8 to Agreement for Aircraft Rescue Fire Fighting Services at John Wayne Airport (FILE 10.03)**

Action: Approve and authorize the Fire Chief to execute Amendment No. 8 to the Agreement for Aircraft Rescue Fire Fighting Services at John Wayne Airport, extending the term for five years from December 1, 2022, through November 30, 2027.

**D. Blanket Order Contract Renewal and Rate Adjustment for General Counsel Services**  
(FILE 17.10G2)

Actions:

1. Approve hourly rate increases from \$215 to \$275 per hour for blended legal services and \$100 to \$150 for paralegal services with Woodruff, Spradlin & Smart, effective September 1, 2022.
2. Approve and authorize the Purchasing Manager to renew the previously approved blanket order with Woodruff, Spradlin & Smart for three years at an annual amount not to exceed \$675,000, with annual increases due to usage not to exceed 3%.
3. Direct staff to schedule an evaluation of General Counsel, to be conducted by the Board of Directors and completed no later than one year prior to the next contract renewal date of March 1, 2025.

**3. DISCUSSION CALENDAR**

**A. Reconciliation of Emergency Purchase Order in Response to the Coastal Fire**  
(FILE 11.10H6)

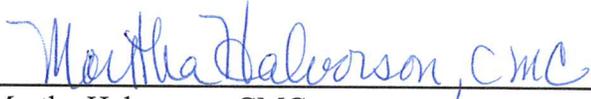
Assistant Chief Robert Cortez presented the Reconciliation of Emergency Purchase Order in Response to the Coastal Fire.

On motion of Director O'Neill and second by Director Wagner, and following a roll call vote, approved 6-0 (Directors Hasselbrink, Kuo, and Shawver absent) to authorize the emergency purchase order reconciliation for meal services with Taste Catering in the amount of \$103,845.73 in response to the Coastal Fire.

**COMMITTEE MEMBER COMMENTS**

The Committee Members offered no comments.

**ADJOURNMENT** – Chair Steggell adjourned the meeting at 5:49 p.m. The next meeting will be a Concurrent Joint Special Meeting of the Board of Directors and all committees on Thursday, August 25, 2022, at 6:00 p.m.

  
\_\_\_\_\_  
Martha Halvorson, CMC  
Assistant Clerk of the Authority