



**NOTICE AND CALL OF A SPECIAL MEETING
OF THE ORANGE COUNTY FIRE AUTHORITY'S
HUMAN RESOURCES COMMITTEE**

A Special Meeting of the Orange County Fire Authority's
Human Resources Committee
has been scheduled for
May 31, 2022, at 12 noon

The meeting will be held at:
OCFA Regional Fire Operations and Training Center
1 Fire Authority Road
Irvine, CA 92601

The business to be transacted at the meeting is indicated on the attached Agenda.

Opportunity will be provided for members of the public to address the
Orange County Fire Authority Committee Members
regarding any item of business as described on the Agenda.

Gene Hernandez, /ss/
Chair



ORANGE COUNTY FIRE AUTHORITY AGENDA

Special Human Resources Committee Meeting

Tuesday, May 31, 2022

12:00 Noon

Regional Fire Operations and Training Center Board Room

1 Fire Authority Road
Irvine, California 92602

Committee Members

Gene Hernandez, Chair • Joe Kalmick, Vice Chair
Ed Sachs • Noel Hatch • Sandy Rains • Ross Chun • Dave Shawver

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Human Resources Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This is a Special Meeting and will be limited to comment only on items on the agenda. This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting including:

View Meeting On-Line:

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtncikw/player.html>.
(Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Live Public Comments by Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the committee members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the committee members upon receipt and will be part of the meeting record as long as they are received during or before the committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the committee will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.

CALL TO ORDER by Chair Hernandez

PLEDGE OF ALLEGIANCE by Director Shawver

ROLL CALL by Clerk of the Authority

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

RECESS TO CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Human Resources Committee find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority:

CS1. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT by General Counsel

DISCUSSION CALENDAR

A. Background on Diversity, Equity and Inclusion Climate Survey

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Stephanie Holloman, Assistant Chief/Human Resources Director

Recommended Action:

Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of June 23, 2022, with the Human Resources Committee's recommendation that the Board of Directors receive and file the report.

B. Committee Member Requested Item - Discussion and Direction to Staff on Conducting External and/or Internal Satisfaction Surveys

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Director

Recommended Action:

Pleasure of the Human Resources Committee.

COMMENTS

- **HUMAN RESOURCES DIRECTOR’S COMMENTS**
- **COMMITTEE MEMBER COMMENTS**

ADJOURNMENT – The next regular meeting of the Human Resources Committee is scheduled for Tuesday, August 2, 2022, at 12:00 noon.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54956, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 24 hours prior to the meeting.

Maria D. Huizar, CMC
 Clerk of the Authority

FUTURE HRC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Update to Authority Merit and Selection Rules
- Update to Personnel and Salary Resolution
- Girls Empowerment Fire Camp Update
- Approval of New Classification – Behavioral Health Coordinator

UPCOMING MEETINGS:

Budget & Finance Committee	Wednesday, June 8, 2022, 12 noon
Executive Committee	Thursday, June 23, 2022, 5:30 p.m.
Board of Directors	Thursday, June 23, 2022, 6:00 p.m.
Concurrent Joint Special Meeting of the Board of Directors and all Committees	Thursday, June 23, 2022, 6:00 p.m.
Human Resources Committee	Tuesday, August 2, 2022, 12 noon