



ORANGE COUNTY FIRE AUTHORITY

AGENDA

BOARD OF DIRECTORS REGULAR MEETING AND CONCURRENT JOINT SPECIAL MEETINGS OF THE BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE COMMITTEE, HUMAN RESOURCES COMMITTEE, AND LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE

Thursday, January 26, 2023
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:
[Board of Directors Member Roster](#)

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting, including:

Access Meeting Live (No Public Comments):

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtnclkw/player.html>.
(Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Public Comments Live via Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the board members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>
Meeting ID: 832 6412 8588
Passcode: 298121
Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the board members upon receipt and will be part of the meeting record as long as they are received during or before the board takes action on an item. Emails related to an item that are received after the item has been acted upon by the board will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

CALL TO ORDER by Immediate Past Chair Shawver

INVOCATION by OCFA Chaplain Emily McColl

PLEDGE OF ALLEGIANCE by Director Tetteimer

ROLL CALL by Clerk of the Authority

REPORTS

A. Report from the Budget and Finance Committee Vice Chair

B. [Report from the Fire Chief](#)

- Second Quarter Update – FY 2022/23 Goals and Objectives
- Promotions
- Update on Spark of Love
- OCFA Open House

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATIONS

A. Administer the Oath of Office to new Directors:

DIRECTOR	REPRESENTING
Connor Traut	City of Buena Park
John Gabbard	City of Dana Point

DIRECTOR	REPRESENTING
Tammy Kim	City of Irvine
Nitesh Patel	City of La Palma
Joshua Sweeney	City of Laguna Hills
Robert “Bob” Ruesch	City of Mission Viejo
Chris Duncan	City of San Clemente
Phil Bacerra	City of Santa Ana

3. DISCUSSION CALENDAR (*Agenda Item to be considered Out of Order*)

A. Election of Board Chair and Vice Chair

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Maria D. Huizar, Clerk of the Authority

Recommended Action:

Elect a Chair and Vice Chair for 2023.

1. PRESENTATIONS (*Continued*)

B. Recognition of Past Chair Michele Steggell

C. Recognition of Outgoing Directors:

DIRECTOR	REPRESENTING	YEARS OF SERVICE
Lisa Bartlett	County of Orange	12/2/2014 thru 01/03/2023
Sunny Park	Buena Park	01/12/2021 thru 12/13/2022
Richard Viczorek	Dana Point	01/11/2022 thru 12/06/2022
Anthony Kuo	Irvine	01/23/2020 thru 12/13/2022
Michele Steggell	La Palma	11/19/2015 thru 12/13/2022
Don Sedgwick	Laguna Hills	01/13/2015 thru 12/13/2022
Ed Sachs	Mission Viejo	01/05/2015 thru 11/11/2022
Kathy Ward	San Clemente	05/21/2019 thru 12/06/2022
Jessie Lopez	Santa Ana	12/17/2020 thru 12/20/2022
Tri Ta	Westminster	01/23/2013 thru 12/9/2022

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Board of Directors

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

1. Approve the Minutes for the November 17, 2022, Regular and Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the December 15, 2022, Concurrent Joint Special Meeting as submitted.

B. Annual Grant Priorities for 2023

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Jay Barkman, Legislative Affairs Manager

On January 11, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 5-0 (Directors Tettermer and Bourne absent).

Recommended Action:

Approve OCFA's Annual Grant Priorities for 2023.

C. FY 2022/2023 Mid-Year Financial Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager/Treasury & Financial Planning

On January 11, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 5-0 (Directors Tettermer and Bourne absent).

Recommended Action:

Direct staff to return to the Board of Directors on March 23, 2023, for approval of the budget adjustments discussed herein for the FY 2022/23 budget.

RECESS THE REGULAR MEETING OF THE BOARD OF DIRECTORS

4. CALL TO ORDER THE CONCURRENT JOINT SPECIAL MEETINGS OF THE: BOARD OF DIRECTORS, EXECUTIVE COMMITTEE, BUDGET & FINANCE

COMMITTEE, HUMAN RESOURCES COMMITTEE, AND LEGISLATIVE & PUBLIC AFFAIRS COMMITTEE**A. Findings Required by AB 361 for the Continued Use of Teleconferencing for Meetings**

Submitted by: David Kendig, General Counsel

Recommended Actions by each legislative body:

Option #1:

Make the following findings by majority votes of the Board of Directors, and the following committees: Executive, Budget and Finance, Human Resources, and Legislative & Public Affairs:

- a. A state of emergency has been proclaimed by California's Governor that continues in effect; and
- b. The Board of Directors and each Committee has reconsidered the circumstances of the emergency; and
- c. Local officials continue to recommend measures to promote social distancing.

Option #2:

Make the following findings by majority votes of the Board of Directors, and following committees: Executive, Budget and Finance, Human Resources, and Legislative & Public Affairs:

- a. Although a state of emergency has been proclaimed by California's Governor due to the COVID-19 pandemic and continues in effect, the OCFA Board of Directors and each Committee has reconsidered the circumstances of the emergency and no longer finds a need for the legislative body to continue the use of teleconferencing for its meetings.

ADJOURN THE CONCURRENT JOINT MEETINGS AND RECONVENE TO THE REGULAR MEETING OF THE BOARD OF DIRECTORS**BOARD MEMBER COMMENTS****RECESS TO CLOSED SESSION**

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:

CS1. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

Negotiators:

Peter Brown, Liebert Cassidy Whitmore and Stephanie Holloman, Assistant Chief/Human Resources Director

Employee Organizations:

- Orange County Professional Firefighters Association, IAFF - Local 3631, and
- Orange County Employees Association (OCEA)

CS2. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT by General Counsel

ADJOURNMENT – The next meeting of the Orange County Fire Authority Board of Directors will be on Thursday, February 23, 2023, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

 Maria D. Huizar, CMC
 Clerk of the Authority

FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Labor Negotiations
- Ratification of Appointed Committee Members
- 1st Quarter Purchasing Report
- Long Term Liability Report
- Mid-Year Budget Adjustments
- Fiscal Year 2021-2022 Backfill/Overtime and Total Earnings/Compensation Analysis
- Cancer Awareness
- Proclamation: Wildfire Awareness Week

UPCOMING MEETINGS:

Human Resources Committee	Tuesday, February 7, 2023, 12 noon
Budget and Finance Committee	Wednesday, February 8, 2023, 12 noon
Operations Committee	Tuesday, February 14, 2023, 12 noon
Executive Committee	Thursday, February 23, 2023, 5:30 p.m.
Board of Directors	Thursday, February 23, 2023, 6:00 p.m.
Concurrent Joint Special Meetings of the Board of Directors and Committees	Thursday, February 23, 2023, 6:00 p.m.