



ORANGE COUNTY FIRE AUTHORITY AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, February 23, 2023
6:00 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting, including:

Access Meeting Live (No Public Comments):

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtncikw/player.html>.
(Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Public Comments Live via Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the board members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the board members upon receipt and will be part of the meeting record as long as they are received during or before the board takes action on an item. Emails related to an item that are received after the item has been acted upon by the board will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER by Chair Rains

INVOCATION by OCFA Chaplain Kent Kraning

PLEDGE OF ALLEGIANCE by Director Lumbard

ROLL CALL by Clerk of the Authority

REPORTS

A. Report from the Budget and Finance Committee Chair

B. Report from the Legislative & Public Affairs Committee Chair

C. Report from the Human Resources Committee Chair

D. Report from the Fire Chief

- Above and Beyond firefighters and professional staff
- Black History Month and Women's History Month
- Open House

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATIONS

- Promotional Ceremony for:
 - Assistant Chief/South Operations Tim Perkins
 - Assistant Chief/North Operation Shane Sherwood
 - Battalion Chief Reid Gibson
 - Battalion Chief Ray McQueen
 - Battalion Chief Mike Yeun

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Board of Directors

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

1. Approve the Minutes for the January 12, 2023, Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the January 26, 2023, Regular and Concurrent Joint Special Meeting as submitted.

B. Second Quarter Purchasing Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Sara Kennedy, Purchasing Manager

On February 8, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 7-0.

Recommended Action:

Receive and file the report.

C. 2023-2024 Legislative Platform

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Jay Barkman, Legislative Affairs Manager

On January 18, 2023, the Legislative and Public Affairs Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 4-0 (Director Rains absent).

Recommended Action:

Approve and adopt.

D. FY 2021 Grant for All Hazard-All Risks Command Trailer and Regional Training

Submitted by: TJ McGovern, Deputy Chief/Emergency Operations Bureau, Tim Perkins, Assistant Chief/South Operations and Shane Sherwood, Assistant Chief/North Operations

On February 8, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 7-0.

Recommended Action:

Approve a Budget Adjustment in Fund 121 to increase revenue and expenditures by \$206,114 for the grant program award.

E. **Ratify Appointments to Executive Committee and Committee Member Roster for 2023**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Maria Huizar, Clerk of the Authority

Recommended Actions:

1. Confirm the appointments of the Executive Committee and Alternate members, as required in Rule 9(b) of the Board of Directors Rules of Procedure.
2. Receive and file the Committee Member Roster for 2023.

3. DISCUSSION CALENDAR

A. **2022 Long Term Liability Study and Accelerated Pension Payment Plan**

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Tricia Jakubiak, Treasurer

On February 8, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 7-0.

Recommended Action:

Receive and file the report.

B. **Diversity, Equity and Inclusion Climate Survey Report & Progress**

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Director and Julian Velarde, Diversity & Inclusion Coordinator

On February 7, 2023, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0.

Recommended Action:

Receive and file the report.

C. **Board of Director Requested Item - Establish a Policy to Prefund Capital Improvement Program Projects**

Submitted by: Mark Tetterer, OCFA Director/Board of Directors

Recommended Action:

Review the request and provide direction to staff regarding preparation of any additional staff reports and whether to channel through any committee.

BOARD MEMBER COMMENTS

RECESS TO CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:

CS1. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

Negotiators: Peter Brown, Liebert Cassidy Whitmore and Stephanie Holloman, Assistant Chief/Human Resources Director

Employee Organizations:

- Orange County Professional Firefighters Association, IAFF - Local 3631, and
- Orange County Employees Association (OCEA)
- Orange County Fire Authority Management Association (OCFAMA)

CS2. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT by General Counsel

ADJOURNMENT – The next meeting of the Orange County Fire Authority Board of Directors will be on Thursday, March 23, 2023, at 6:00 p.m.

**Adjourn in Memory of
Retired OCFA Division Chief Ron Roberts**

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Labor Negotiations
- Mid-Year Budget Adjustments
- Fiscal Year 2021-2022 Backfill/Overtime and Total Earnings/Compensation Analysis
- Proclamation: Wildfire Awareness Week
- Fire Chief Annual Evaluation
- Cal Fire and Grey Book Funding

UPCOMING MEETINGS:

Budget and Finance Committee
Legislative & Public Affairs Committee, Special Mtg.
Executive Committee
Board of Directors

Wednesday, March 8, 2023, 12 noon
Wednesday, March 15, 2023, 12 noon
Thursday, March 23, 2023, 5:30 p.m.
Thursday, March 23, 2023, 6:00 p.m.