



# ORANGE COUNTY FIRE AUTHORITY AGENDA

## BOARD OF DIRECTORS REGULAR MEETING

Thursday, April 27, 2023  
6:00 P.M.

Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

### NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

**In Person Comments at Meeting:** Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to [COA@ocfa.org](mailto:COA@ocfa.org), or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

**CALL TO ORDER** by Chair Rossini

**INVOCATION** by OCFA Chaplain Harry Robinson

**PLEDGE OF ALLEGIANCE** by Director Sweeney

**ROLL CALL** by Clerk of the Authority

## **REPORTS**

### **A. Report from the Budget and Finance Committee Chair**

### **B. Report from the Fire Chief**

- Recent Structure Fires
- Number of calls and incidents
- Best & Bravest on duty / selfless service off-duty
- Mental Health / Behavioral Health & Wellness Program / Pax, K9 Peer Support
- 3<sup>rd</sup> Quarter Update – FY 2022/23 Strategic Goals & Objectives

## **PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.**

### **1. PRESENTATION**

- Recognition of OCFA Fire Chief Brian Fennessy for five years of service to the OCFA and the presentation of his five-year coin.

### **2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.*

#### **A. Minutes for the Board of Directors**

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

#### Recommended Actions:

1. Approve the Minutes for the March 23, 2023, Regular Meeting as submitted.
2. Approve the Minutes for the April 12, 2023, Special Meeting as submitted.

**B. Wildfire Awareness and Prevention Season Proclamation**

Submitted by: Matt Olson, Director of Communications

Recommended Action:

Approve proclamation designating mid-summer through early autumn as “Wildfire Awareness and Prevention Season.”

**C. Renewal of Health Plan Agreement Orange County Professional Firefighters Association**

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Stephanie Holloman, Assistant Chief/Human Resources Department

Recommended Action:

Approve the Health Plan Agreement between the Orange County Fire Authority and the Orange County Professional Firefighters Association for a term of January 1, 2023 to June 30, 2026.

**3. DISCUSSION CALENDAR****A. Approval of Memorandum of Understanding Orange County Employees’ Association**

Submitted by: Stephanie Holloman, Assistant Chief Human Resources Department and Lori Zeller, Deputy Chief Administration and Support Bureau

Recommended Action:

Approve the proposed MOU between the Orange County Fire Authority and the Orange County Employees’ Association for a term of August 23, 2021, through April 26, 2027.

**B. Fiscal Year 2021/22 Backfill/Overtime and Calendar Year 2022 Total Earnings/Compensation Analysis**

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department

On April 12, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 6-0 (Directors Nguyen, Gabbard and Bourne absent).

Recommended Action:

1. Direct staff to continue pursuing reductions in overtime by filling vacant positions as quickly as possible after the positions become vacant.
2. Authorize staff to temporarily exceed the number of authorized dispatcher positions on the Master Position Control to maximize the number of dispatchers hired into each academy, pending attrition/retirements/promotions that will occur.
3. Direct staff to continue using overtime to fill shifts which are temporarily vacant rather than hiring additional personnel, recognizing this as a cost-effective practice for temporary needs.

**BOARD MEMBER COMMENTS**

**RECESS TO CLOSED SESSION**

*The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:*

**CS1. CONFERENCE WITH LABOR NEGOTIATORS** pursuant to Government Code Section 54957.6

Negotiators: Peter Brown, Liebert Cassidy Whitmore and Stephanie Holloman, Assistant Chief/Human Resources Director

Employee Organizations: • Chief Officers Association (COA); and  
• Orange County Fire Authority Managers Association (OCFAMA)

**CS2. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION** pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

**CS3. CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE PERFORMANCE EVALUATION** pursuant to Government Code Section 54954.5  
Position: Fire Chief

**RECONVENE TO OPEN SESSION**

**CLOSED SESSION REPORT** by General Counsel

**ADJOURNMENT** – The next meeting of the Orange County Fire Authority Board of Directors will be on Thursday, May 25, 2023, at 6:00 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Labor Negotiations
- ABH Reimbursement Rates
- Proposed Budget FY 2023-24
- Year-End Budget Adjustments
- Cal Fire and Gray Book Funding
- Organizational Service Level Assessment Update

**UPCOMING MEETINGS:**

Human Resources Committee  
Operations Committee  
Budget and Finance Committee  
Executive Committee  
Board of Directors

Tuesday, May 2, 2023, 12 noon  
Tuesday, May 9, 2023, 12 noon  
Wednesday, May 10, 2023, 12 noon  
Thursday, May 25, 2023, 5:30 p.m.  
Thursday, May 25, 2023, 6:00 p.m.