



ORANGE COUNTY FIRE AUTHORITY AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, September 28, 2023
6:00 P.M.

Orange County Fire Authority
Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER by Chair Rossini

INVOCATION by OCFA Chaplain Gerardo Arenado

PLEDGE OF ALLEGIANCE by Director Kim

ROLL CALL by Clerk of the Authority

REPORTS

- A. Report from the Budget and Finance Committee Chair**
- B. Report from the Legislative and Public Affairs Committee Chair**
- C. Report from the Fire Chief**
 - Recruitment Efforts and Community Engagement
 - Incident Updates
 - Suicide Prevention and Awareness Month

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATION

None

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Board of Directors

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the July 27, 2023, Regular Meeting as submitted.

B. Assignment of State Fire Protection Agreement Regarding Fire Protection Services of State Responsibility Areas

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, TJ McGovern, Deputy Chief/Field Operations Bureau and Kevin Fetterman, Division Chief/Emergency Command Center

Recommended Action:

Approve and authorize the Board Chair to sign the Assignment of State Fire Protection Agreement assigning to OCFA the County's three-year agreement with the CAL FIRE to provide wildland fire protection in the State Responsibility Areas, in a form substantially consistent with agreement (Attachment 2).

C. Acceptance of 2023 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Preparedness Cooperative Agreement Funding

Submitted by: Tim Perkins, Assistant Chief/Field Operations South and Sean Lowry, Battalion Chief/US&R Program Manager

On September 13, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Bourne, Patel and Hasselbrink absent).

Recommended Actions:

1. Approve and adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's Grant Readiness Cooperative Agreement funding.
2. Approve a budget adjustment to the FY 2023/24 General Fund (121) budget increasing revenues and expenditures by \$1,381,456.00.

D. Carryover of FY 2022/23 Uncompleted Projects

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager

On September 13, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Bourne, Patel and Hasselbrink absent).

Recommended Actions:

Authorize the following proposed budget adjustments:

1. Approve a budget adjustment in the FY 2023/24 General Fund (121) to adjust revenues by \$21,467,150 and expenditures by \$22,046,115.
2. Approve a budget adjustment in the FY 2023/24 General Fund CIP (12110) to adjust expenditures by \$5,997,029.
3. Approve a budget adjustment in the FY 2023/24 Fire Stations and Facilities Fund (123) to adjust expenditures by \$21,525,225.

4. Approve a budget adjustment in the FY 2023/24 Communications and Information Systems Fund (124) to adjust expenditures by \$3,972,908.
5. Approve a budget adjustment in the FY 2023/24 Settlement Agreement Fund (139) to adjust expenditures by \$1,500,000.
6. Approve a budget adjustment in the FY 2023/24 Structural Fire Entitlement Fund (171) to adjust expenditures by \$3,509,336.

E. Legislative Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Jay Barkman, Legislative Affairs Manager

On August 29, 2023, the Legislative and Public Affairs Committee reviewed and approved the proposed agenda item by a vote of 5-2 (Directors Wagner and Hertz-Mallari dissented).

Recommended Action:

Receive and file the legislative report and adopt positions as recommended by the Legislative and Public Affairs Committee.

F. Contract Award for Ambulance Consulting Services

Submitted by: Rob Capobianco, Assistant Chief/Emergency Medical Services & Training

On July 27, 2023, the Board of Directors approved and authorized the Purchasing Manager to issue an RFP for consultation on ambulance transportation service options in OCFA jurisdiction, as outlined by the scope of work by a vote of 18-0 (Directors Duncan, Foley, Gamble, Hasselbrink, Hernandez, Hertz-Mallari, and Wagner absent).

On September 13, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors e agenda by a vote of 6-0 (Directors Bourne, Patel and Hasselbrink absent).

Recommended Actions:

1. Approve a budget adjustment increasing expenditures in the FY 2023/24 General Fund (121) by \$149,916 for Ambulance Consulting Services.
2. Approve and Authorize the Purchasing Manager to enter into a Professional Services Agreement with Citygate Associates for Ambulance Consulting Services for an amount not to exceed \$149,916.

3. DISCUSSION CALENDAR

A. Zero-Emission Vehicle Transition Plan and Policy for Charging of Employee Vehicles

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Lori Zeller, Deputy Chief/Administration & Support Bureau

On August 1, 2023 the Human Resources Committee directed staff to return to the Board of Directors with a zero emission vehicle transition plan, and to consider a policy change that would permit charging of employees' vehicles at OCFA facilities by a vote of 7-0.

Recommended Actions:

1. Staff recommends Board acceptance of the proposed Zero Emission Vehicle Transition Plan as an addition to the OCFA Goals, Objectives and Performance Measures, and direct staff to initiate implementation of this multi-year goal.
2. Pending future installation of OCFA charging facilities, authorize staff to revise current policy so as to permit charging of employee personal vehicles using OCFA electrical facilities, while on duty, as a temporary employee benefit.

B. Wildland Resource Center (Camp 18) Site Selection

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Lori Zeller, Deputy Chief/Administration & Support Bureau

On September 22, 2022, the Board of Directors approved the allocation of \$4.2M in State funding beginning in FY 2022/23 for an expanded Hand Crew program. On November 17, 2022, the Board of Directors approved an amendment to the 5-Year CIP to add \$16.9M in State funding for a new Wildland Resource Center to support the expanded Hand Crew program.

Recommended Action:

Option 1: Direct staff to proceed with actions to purchase the proposed Rancho Mission Viejo site for OCFA’s future Wildfire Resource Center (subject to successful price negotiations and subject to any applicable due diligence related to the proposed site) and return to the Board for approval of the purchase agreement; or

Option 2: Alternatively, direct staff to return to the Board with additional information the Board may need to facilitate this proposed site selection.

BOARD MEMBER COMMENTS

RECESS TO CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:

CS1. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

CS2. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6

Chief Negotiators: Board Chair Rossini, Board Vice Chair & Budget and Finance Committee Chair O’Neill, and Immediate Past Board Chair Shawver

Position: Fire Chief

CS3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8:

Address of Property:	APN # 125-165-06 (two portions)
Negotiator:	City of San Clemente City Manager Andy Hall
Negotiating with:	Jim Ruane, Assistant Chief/Logistics Department and Lori Zeller, Deputy Chief/Administration & Support Bureau
Terms:	Price and Terms

CS4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8:

Address of Property:	APN # 678-163-01
Negotiator:	Rancho Mission Viejo, PA 3 Development LLC. President Jeremy Laster
Negotiating with:	Jim Ruane, Assistant Chief/Logistics Department and Lori Zeller, Deputy Chief/Administration & Support Bureau
Terms:	Price and Terms

CS5. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION pursuant to Paragraph (1) of subdivision (d) of Section 54956.9 of the Government Code: Desiree Horton v. OCFA et al, Case No. 30-2021-01200267-CU-WT-CJC

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT by General Counsel

ADJOURNMENT – The next meeting of the Orange County Fire Authority Board of Directors will be on Thursday, October 26, 2023, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC

Clerk of the Authority

FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:

- OCFA JPA Study Session
- QRF 2024 Program
- Armed Security Services Contract
- Annual Statement of Investment Policy and Investment Authorization
- Award Recognition for Annual Comprehensive Financial Report
- Recognition of GFOA Budget Award
- Recognition of Purchasing Award
- Annual Calendar of Regular Meetings in 2024

UPCOMING MEETINGS:

Budget and Finance Committee (Special Meeting)
Legislative and Public Affairs Committee
Executive Committee
Board of Directors

Tuesday, October 17, 2023, 12 noon
Wednesday, October 18, 2023, 12 noon
Thursday, October 26, 2023, 5:30 p.m.
Thursday, October 26, 2023, 6:00 p.m.