



ORANGE COUNTY FIRE AUTHORITY AGENDA

EXECUTIVE COMMITTEE REGULAR MEETING

Thursday, February 23, 2023
5:30 P.M.

**Regional Fire Operations and Training Center
Board Room**
1 Fire Authority Road
Irvine, CA 92602

Sandy Rains, Chair • Vince Rossini, Vice Chair
Dave Shawver • Shelley Hasselbrink • Donald P. Wagner
Noel Hatch • John O'Neill • Mark Tettermer • Phil Bacerra
Ex Officio Member - Dennis Wilberg, Mission Viejo

NOTICE REGARDING PUBLIC PARTICIPATION DURING COVID-19 EMERGENCY

This meeting is open to the public. In addition, there are several alternative ways to view and to make comments during the meeting, including:

View Meeting Live (No Public Comments):

You may access the meeting live electronically at: <https://player.cloud.wowza.com/hosted/xvtnclkw/player.html>. (Note: you should use one of the other alternatives below if you want to make comments during the meeting.)

Public Comments via Zoom: You may also view and make real-time verbal comments during the meeting via the Zoom link below during the meeting. You will be audible during your comments, but the committee members will not be able to see you. To submit a live comment using Zoom, please be prepared to use the "Raise Your Hand" feature when public comment opportunities are invited by the Chair. (You can raise your hand on your smart phone by pressing *9.) Also, members of the public must unmute themselves when prompted upon being recognized by the Chair in order to be heard. (To unmute your smartphone in Zoom, press *6.)

Public Comments via Zoom: <https://zoom.us/j/83264128588#success>

Meeting ID: 832 6412 8588

Passcode: 298121

Raise Your Hand (press *9) and Unmute (press *6)

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the committee members upon receipt and will be part of the meeting record as long as they are received during or before the committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the committee will not be considered.

Further instructions on how to provide comments is available at: <https://ocfa.org/PublicComments>.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040 and identify the need and the requested modification or accommodation. Please notify us as soon as is feasible, however 48 hours prior to the meeting is appreciated to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

CALL TO ORDER by Chair Rains

INVOCATION by OCFA Chaplain Kent Kraning

PLEDGE OF ALLEGIANCE by Director O'Neill

ROLL CALL by Clerk of the Authority

REPORT

- A. Report from the Budget and Finance Committee Chair**
- B. Report from the Human Resources Committee Chair**
- C. Capital Improvement Projects (CIP) Quarterly Update**

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment during COVID-19 Emergency on Page 1 of this Agenda.

1. PRESENTATIONS

No items.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

- A. [Minutes for the Executive Committee Meeting](#)**
Submitted by: Maria D. Huizar, Clerk of the Authority

The record will reflect that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Actions:

1. Approve the Minutes for the January 12, 2023, Concurrent Joint Special Meeting as submitted.
2. Approve the Minutes for the January 26, 2023, Regular Meeting as submitted.
3. Approve the Minutes for the January 26, 2023, Concurrent Joint Special Meeting as submitted.

B. Monthly Investment Reports

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer/Treasury & Financial Planning and James Slobojan, Assistant Treasurer/ Treasury & Financial Planning

On February 8, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0.

Recommended Action:

Receive and file the reports.

C. Second Quarter Financial Newsletter

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak, Treasurer and Stuart Lam, Budget Manager

On February 8, 2023, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0.

Recommended Action:

Receive and file the report.

D. New Classification Specifications for FEMA US&R Task Force 5

Submitted by: Sam Penrod, Human Resources Manager/Human Resources Department, Nicole Chung, Sr. Human Resources Analyst/Human Resources Department and Kevin Fetterman, Fire Battalion Chief/US&R Program Manager

On February 7, 2023, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 5-0 (Director Shawver absent).

Recommended Action:

Approve the establishment of the new classifications and salary ranges for Canine Search Specialist, Medical Team Manager, Structure Specialist, and Incident Support Team Affiliate Member.

E. Approval of Helopod License Agreement with Quest Diagnostics Nichols Institute Inc.

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Patrick Bauer, Property Manager/ Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute a license agreement with Quest Diagnostics Nichols Institute Inc. for use of a helicopter water resupply station, subject to non-substantive changes approved by General Counsel.

F. Agreement with the California Fire Museum to Convey a Surplus Vehicle

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Kevin Berghaus/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to execute a conveyance agreement with the California Fire Museum – Safety Learning Center to convey one surplus 1970 foam tender vehicle.

G. Amendment of Professional Services Agreement for Firefighter Wellness and Fitness (WEFIT) Services

Submitted by: Rob Capobianco, Assistant Chief/Emergency Medical Services & Training Department and Paul Whittaker, Battalion Chief/Emergency Medical Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the Professional Services Agreements with Hoag for three years plus two optional one-year renewals in an amount not to exceed \$1,289,319 annually.

H. Amendment of Professional Services Agreement for Occupational Medical Services

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Department, Rhonda Haynes, Risk Manager/Human Resources Department and Duke Steppe, Human Resources Manager/Human Resources Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the Professional Services Agreements with UCI COEH for three years plus two optional one-year renewals in an amount not to exceed \$300,000 annually.

I. Blanket Order Extension for “EZ-IO” Intraosseous (Bone Marrow) Infusion Systems

Submitted by: Rob Capobianco, Assistant Chief/Emergency Medical Services & Training Department and Paul Whittaker, Battalion Chief/Emergency Medical Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the previously approved Blanket Order contract with Teleflex, Inc. for the purchase of EZ-IO systems and accessories for a one-year period through January 24, 2024 and to increase the contract by \$50,000 to an amount not to exceed \$200,000.

3. DISCUSSION CALENDAR

A. Board Member Requested Item: Address Attendance During Board Meetings

Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Robert Cortez, Assistant Chief/Business Services Department

Recommended Action:

Pleasure of the Committee.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next meeting will be a Regular Meeting of the Executive Committee on Thursday, March 23, 2023 at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Monthly Investment Report
- Agreement for Professional Labor Negotiation Services

UPCOMING MEETINGS:

Budget and Finance Committee

Legislative & Public Affairs Committee, Special Mtg.

Executive Committee

Board of Directors

Wednesday, March 8, 2023, 12 noon

Wednesday, March 15, 2023, 12 noon

Thursday, March 23, 2023, 5:30 p.m.

Thursday, March 23, 2023, 6:00 p.m.