



ORANGE COUNTY FIRE AUTHORITY AGENDA

BOARD OF DIRECTORS REGULAR MEETING

Thursday, January 25, 2024
6:00 P.M.

Orange County Fire Authority
Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER by Chair Rossini

INVOCATION by OCFA Chaplain Jeff McKee

PLEDGE OF ALLEGIANCE by Director Gamble

ROLL CALL by Clerk of the Authority

REPORTS

A. Report from Budget and Finance Committee Chair O’Neill

B. Report from the Fire Chief

- 2023 Year in Review Operations
 - Video
- Cancer Awareness Month
- Spark of Love
- 2023 Year in review Corporate Communications
 - Video
- Open House 2024

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATIONS

A. Administer the Oath of Office to Mike Frost, representing the City of Dana Point

B. Presentation of Badges to US&R Canines

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Board of Directors Meeting

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the November 16, 2023, Regular Meeting as submitted.

B. FY 22 State Homeland Security Grant Funding ~~Grant for All Hazard-All Risks Regional Training and Hazardous Materials Support Vehicle~~

Submitted by: TJ McGovern, Deputy Chief/Emergency Operations Bureau and Nick Freeman, Division Chief

On January 10, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 8-0 (Director Gabbard absent).

Recommended Action:

Approve a budget adjustment in Fund 121 to increase revenue and expenditures by ~~\$2~~+80,000 for the grant program award.

C. Proclamation for National Burn Awareness Week

Submitted by: Matt Olson, Director of Communications/ Corporate Communications and Sophia Champieux, Public Relations Manager/Corporate Communications

Recommended Action:

Approve proclamation designating February 4-10, 2024 as Burn Awareness Week.

D. FY 2023/2024 Mid-Year Financial Report

Submitted by: Robert Cortez, Assistant Chief/Business Services Department, Tricia Jakubiak,/Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager/Treasury & Financial Planning

On January 10, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 8-0 (Director Gabbard absent).

Recommended Action:

Receive and file report and direct staff to return to the Board of Directors on March 28, 2024 for approval of the budget adjustments discussed herein for the FY 2023/24 budget.

3. DISCUSSION CALENDAR

A. Election of Board Chair and Vice Chair

Submitted by: Robert Cortez, Assistant Chief/Business Services Department and Maria D. Huizar, Clerk of the Authority

Recommended Action:

Elect a Chair and Vice Chair for 2024.

RECESS TO CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:

CS1. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

CS2. CONFERENCE WITH LEGAL COUNSEL – POSSIBLE INITIATION OF LITIGATION pursuant to paragraph (4) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

CS3. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

Negotiators: Peter Brown, Liebert Cassidy Whitmore; Stephanie Holloman, Assistant Chief/Human Resources Director and Lori Zeller, Deputy Chief/ Administration & Support Bureau

Employee Organizations: Orange County Professional Firefighters Association, IAFF - Local 3631

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT by General Counsel

BOARD MEMBER COMMENTS

ADJOURNMENT – The next meeting of the Orange County Fire Authority Board of Directors will be on Thursday, February 22, 2024, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Fire Station 41 Air Field Upgrades
- OCFA JPA Study Session
- Long-Term Liability Study & Accelerated Pension Paydown Plan
- Annual Grants Priorities
- CIP Prefunding Policy Discussion
- Mid-Year Budget Adjustments
- Wildland Resource Center (Camp 18) Site Selection
- Award a contract for Training Grounds Phase 1

UPCOMING MEETINGS:

Human Resources Committee
Operations Committee
Budget & Finance Committee
Executive Committee
Board of Directors

Tuesday, February 6, 2024, 12 noon
Tuesday, February 13, 2024, 12 noon
Wednesday, February 14, 2024, 12 noon
Thursday, February 22, 2024, 5:30 p.m.
Thursday, February 22, 2024, 6:00 p.m.