



ORANGE COUNTY FIRE AUTHORITY

BOARD OF DIRECTORS

Regular Meeting Agenda

Thursday, June 27, 2024
6:00 P.M.

Orange County Fire Authority
Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

Link to:

[Board of Directors Member Roster](#)

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Board members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Board members upon receipt and will be part of the meeting record as long as they are received during or before the Board acts on an item. Emails related to an item that are received after the item has been acted upon by the Board will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the board members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER by Chair O’Neill

INVOCATION by OCFA Chaplain Gerardo Arenado

PLEDGE OF ALLEGIANCE by Director Nguyen

ROLL CALL by Clerk of the Authority

REPORTS

- A. Report from Budget and Finance Committee**

- B. Report from the Fire Chief**
 - Wildland Operations

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATION

None

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a director or a member of the public requests separate action on a specific item.

A. Minutes for the Board of Directors Meeting

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the May 23, 2024, Regular Meeting as submitted.

B. Acceptance of 2024 California Governor’s Office of Emergency Services Swift Water/Flood Search & Rescue Training Preparedness Grant Funding

Submitted by: Tim Perkins, Assistant Chief/Field Operations South and Sean Lowry, Battalion Chief/US&R Program Manager

On June 12, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hasselbrink, Rossini and Nguyen absent).

Recommended Actions:

1. Approve and adopt the acceptance of the Cal OES Swiftwater Flood/Search & Rescue Training Grant.
2. Approve a budget adjustment to the FY 2024/25 General Fund (121) budget increasing revenues and expenditures by \$89,610.00.

C. Cal OES Fire Integrated Real-time Intelligence System (FIRIS) Program and Mission Commander Contract Management Extensions of FY 2024/25

Submitted by: Brian Fennessy, Fire Chief, and Tim Perkins, Assistant Chief Field Operations South

On June 12, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 7-0 (Directors Hasselbrink and Rossini absent).

Recommended Actions:

1. Approve and authorize the Fire Chief to enter into a reimbursement agreement with the State of California Governor's Office of Emergency Services (Cal OES) in the amount of \$2,500,000 for the provision of Airborne Mission Commanders and Mission Commander administrative support services.
2. Approve and authorize a budget adjustment to increase revenue and appropriations in the FY 2024/25 General Fund (121) budget by \$2,500,000 for Mission Commander (MC) contracts and MC administrative support services for the Cal OES FIRIS Program Extension through December 31, 2024.
3. Approve and authorize the Purchasing Manager to enter into new Professional Services Agreements by the individual amounts needed in support of the Cal OES FIRIS Program Mission Commanders not to exceed \$250,000 for a six-month period through December 31, 2024, including a one optional six-month renewal term (pending an additional extension request and funding by Cal OES) and so long as the aggregate value of the agreements does not exceed the program budget.

D. FY 2023/24 Year End Budget Adjustment

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department, James Slobojan, Assistant Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager/Treasury & Financial Planning

On June 12, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hasselbrink, Rossini and Nguyen absent).

Recommended Action:

Approve and authorize FY 2023/24 budget adjustments as detailed in this report.

E. Updated Cost Reimbursement Rates

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department and Alicia Caccavo, Finance Division Manager/Business Services Department

On June 12, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hasselbrink, Rossini and Nguyen absent).

Recommended Action:

Approve and adopt the proposed Cost Reimbursement Rate schedules to be effective July 1, 2024.

F. Chaplain Stipend Budget Adjustment

Submitted by: Shane Sherwood, Assistant Chief/Field Operations North and Scott Wiedensohler, Division Chief

Recommended Action:

Approve the revised monthly stipend, increasing the chaplain's stipend from \$100 to \$250 per month, effective July 1, 2024.

3. DISCUSSION CALENDAR

A. Wildfire Resource Center Site Selection

Submitted by: Jim Ruane, Assistant Chief/Logistics Department; Lori Zeller, Deputy Chief/Administration & Support Bureau and Tim Perkins, Assistant Chief/South Operations

Recommended Actions:

1. Provide direction to staff regarding site selection for the Wildfire Resource Center.
2. If the Board's determination of the site is concluded, direct staff to proceed with implementation of the project, subject to future Board approval of:
 - a. A formal agreement to lease or acquire the selected site, for which staff will return to future closed session meetings for direction related to confidential real estate property negotiations, as needed,
 - b. The facility final design; and,
 - c. Authorization to issue a Public Work design/build Request for Bids.

B. Approval of Side Letter Agreement to Memorandum of Understanding Chief Officers Association

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Department and Lori Zeller, Deputy Chief/Administration & Support Bureau

Recommended Action:

Approve and authorize staff to execute the proposed Side Letter Agreement to the 2023-2027 MOU between the Orange County Fire Authority and the Orange County Fire Authority Chief Officers Association.

4. PUBLIC HEARING

A. Updated Community Risk Reduction Fees and Miscellaneous Fee Schedules

Submitted by: Lori Smith, Assistant Chief/Fire Marshal/Community Risk Reduction Department, Robert C. Cortez, Assistant Chief/Business Services Department and Alicea Caccavo, Finance Division Manager/Business Services Department

On June 12, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Board of Directors agenda by a vote of 6-0 (Directors Hasselbrink, Rossini and Nguyen absent).

Recommended Actions:

1. Conduct a Public Hearing.
2. Find that, in accordance with California Government Code Section 66014, the proposed fees do not exceed the cost of providing services and are only for the purpose of meeting operational expenses and are, therefore, exempt from compliance with the California Environmental Quality Act pursuant to Public Resources Code Section 21080.
3. Approve and adopt Resolution entitled A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ORANGE COUNTY FIRE AUTHORITY AMENDING RESOLUTION 2023-04 REGARDING COMMUNITY RISK REDUCTION AND MISCELLANEOUS FEE SCHEDULES.

BOARD MEMBER COMMENTS

RECESS TO CLOSED SESSION

The Brown Act permits legislative bodies to discuss certain matters without members of the public present. The Board of Directors find, based on advice from the General Counsel, that discussion in open session of the following matter will prejudice the position of the Authority on item listed below:

CS1. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION pursuant to paragraph (2) and (3) of subdivision (d) of Section 54956.9 of the Government Code: One (1) Case

CS2. CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code Section 54954.5
Position: Fire Chief

CS3. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6

Chief Negotiators: Board Chair O’Neill, Board Vice Chair Bourne and Immediate Past Board Chair Rossini
 Position: Fire Chief

CS4. CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6

Negotiators: Stephanie Holloman, Assistant Chief/Human Resources Director and Lori Zeller, Deputy Chief/Administration & Support Bureau
 Employee Organizations: Chief Officers Association (COA)

CS5. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8:

Address of Property: APN # 125-165-06 (two portions)
 Negotiator: City of San Clemente City Manager Andy Hall
 Negotiating with: Jim Ruane, Assistant Chief/Logistics Department and Lori Zeller, Deputy Chief/Administration & Support Bureau
 Terms: Price and Terms

CS6. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8:

Address of Property: APN # 678-163-01
 Negotiator: Rancho Mission Viejo, PA 3 Development LLC. President Jeremy Laster
 Negotiating with: Jim Ruane, Assistant Chief/Logistics Department and Lori Zeller, Deputy Chief/Administration & Support Bureau
 Terms: Price and Terms

CS7. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION pursuant to Government Code Section 54956.9(d): Claimant Steve Chafe, Workers Compensation Claim No. 0518-WC-19-0000208

RECONVENE TO OPEN SESSION

CLOSED SESSION REPORT

ADJOURNMENT – The next meeting of the Orange County Fire Authority Board of Directors will be on Thursday, July 25, 2024, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

Maria D. Huizar, CMC
Clerk of the Authority

FUTURE BOARD AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Biennial Conflict of Interest Code Update
- Proclamation for Fire Prevention Week in October
- Annual Goals and Objectives
- Carryover of FY 2023/24 Uncompleted Projects
- Citygate Analysis of Ambulance Services

UPCOMING MEETINGS:

Budget and Finance Committee	Wednesday, July 10, 2024, 12 noon
Legislative and Public Affairs Committee	Wednesday, July 17, 2024, 12 noon
Executive Committee	Thursday, July 25, 2024, 5:30 p.m.
Board of Directors	Thursday, July 25, 2024, 6:00 p.m.