

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting**  
**Thursday, February 22, 2024**  
**5:30 P.M.**

**Regional Fire Operations and Training Center**  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602

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### **CALL TO ORDER**

Chair O'Neill called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:33 p.m. on February 22, 2024.

### **INVOCATION**

The Invocation was led by Chaplain Kent Kraning.

### **PLEDGE OF ALLEGIANCE**

Director Tettermer led the assembly in the Pledge of Allegiance.

### **ROLL CALL**

**Present:** John O'Neill, Garden Grove, Chair  
Troy Bourne, San Juan Capistrano, Vice Chair  
Phil Bacerra, Santa Ana  
Shelley Hasselbrink, Los Alamitos  
Noel Hatch, Laguna Woods  
Vince Rossini, Villa Park  
Dave Shawver, Stanton  
Mark Tettermer, Lake Forest

**Absent:** Donald P. Wagner, County of Orange

### **Also present were:**

Fire Chief Brian Fennessy	Deputy Chief Lori Zeller
Deputy Chief TJ McGovern	Assistant Chief Rob Capobianco
Assistant Chief Lori Smith	Assistant Chief Robert Cortez
Assistant Chief Jim Ruane	Assistant Chief Stephanie Holloman
Director of Communications Matt Olson	General Counsel David Kendig
Clerk of the Authority Maria Huizar	

## REPORT

### A. Report from the Budget and Finance Committee

Budget and Finance Committee Chair Bourne reported at its February 14, 2024, meeting, the Committee reviewed and by a unanimous vote recommended forwarding the Second Quarter Financial Newsletter, Second Quarter Purchasing Report, and the Monthly Investment Reports to the Executive Committee to receive and file the reports. The Committee held its annual election of both the Chair and Vice Chair, electing Director Lumbard as Vice Chair of the Committee, and Director Bourne as Chair for the ensuing year.

### B. Quarterly Capital Improvement Program (CIP) Update (File 15.04)

Assistant Chief Ruane provided a quarterly report on the current status of the Capital Improvement Program.

## PUBLIC COMMENTS

None.

### 1. PRESENTATIONS

None.

### 2. CONSENT CALENDAR

On motion of Director Shawver and second by Director Rossini, approved 8-0 Agenda Item Nos. 2A-2H (Director Wagner absent).

#### A. Minutes for the Executive Committee Meeting (FILE 12.02A2)

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Action: Approve the Minutes for the January 25, 2024, Regular Meeting as submitted.

#### B. Second Quarter Financial Newsletter (FILE 15.07)

Action: Receive and file the report.

#### C. Second Quarter Purchasing Report (FILE 11.10H1)

Action: Receive and file the report.

**D. Monthly Investment Reports (FILE 11.10D2)**

Action: Receive and file the reports.

**E. Contract Award for Professional & Confidential Counseling Services (FILE 18.10)**

Action: Approve and authorize the Purchasing Manager to enter into a Professional Services Agreement with The Counseling Team International for Professional and Confidential Counseling Services for an amount not to exceed \$200,000.

**F. Approval of Memorandum of Understanding Between the Orange County Fire Authority and the Consolidated Fire Protection District of Los Angeles County (FILE 18.09D)**

Action: Approve and authorize the Fire Chief to execute the Reimbursement Agreement by and between the Consolidated Fire Protection District of Los Angeles County and the Orange County Fire Authority for the use of Quick Reaction Force program assets.

**G. Award of Contract for Enterprise Phone System (FILE 19.08A1)**

Action: Approve and authorize the Purchasing Manager to award the contract to Presidio West for an Enterprise Phone System in the amount of \$1,810,415.09.

**H. Approval of Helopod License Agreement with Aliso Viejo Community Association (FILE 18.09G1)**

Action: Approve and authorize the Purchasing Manager to execute a license agreement with Aliso Viejo Community Association for the improvement and use of property for a helicopter water resupply station.

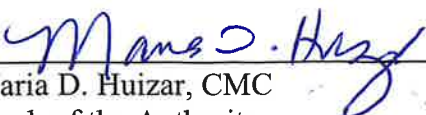
**3. DISCUSSION CALENDAR**

None.

**COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair O’Neill adjourned the meeting at 5:42 p.m. The next meeting will be a Regular Meeting of the Executive Committee on Thursday, March 28, 2024, at 5:30 p.m.

  
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Maria D. Huizar, CMC  
Clerk of the Authority