



ORANGE COUNTY FIRE AUTHORITY

EXECUTIVE COMMITTEE

Regular Meeting Agenda

Thursday, March 28, 2024
5:30 P.M.

Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602

John O'Neill, Chair • Troy Bourne, Vice Chair
Dave Shawver • Shelley Hasselbrink • Donald P. Wagner
Noel Hatch • Mark Tettermer • Phil Bacerra • Vince Rossini
Ex Officio Member - Dennis Wilberg, Mission Viejo

NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

In Person Comments at Meeting: Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

E-Comments: Alternatively, you may email your written comments to coa@ocfa.org. E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to COA@ocfa.org, or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

CALL TO ORDER by Chair O’Neill

INVOCATION by OCFA Chaplain Devin Chase

PLEDGE OF ALLEGIANCE by Vice Chair Bourne

ROLL CALL by Clerk of the Authority

REPORT(S)

- A. Report from the Budget and Finance Committee**
- B. Report from the Legislative and Public Affairs Committee**

PUBLIC COMMENTS

Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.

1. PRESENTATION(S)

None.

2. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. Minutes for the Executive Committee Meeting

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the February 22, 2024, Regular Meeting as submitted.

B. Monthly Investment Reports

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department and James Slobojan, Assistant Treasurer/ Treasury & Financial Planning

On March 13, 2024, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0 (Director Chun and Hasselbrink absent).

Recommended Action:

Receive and file the reports.

C. **State Lobbying Contract Increase Nielsen Merksamer Parrinello Gross and Leoni LLP**
Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department

Recommended Action:

Approve an increase to the contract with Nielsen Merksamer Parrinello Gross & Leoni LLP for an additional amount of \$5,596.00 for a total not to exceed \$105,376, for services rendered from February 2023 thru March 2024.

D. **Approval of Landing Zone License Agreement with South Orange County Community College District**

Submitted by: Tim Perkins, Assistant Chief/Field Operations South and Kyle Kuzma, Battalion Chief/Air Operations

Recommended Action:

Approve and authorize the Fire Chief or designee to execute a license agreement with South Orange County Community College District for the use of property for a temporary helicopter landing zone.

E. **Legislative Report**

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department

On March 20, 2024, the Legislative and Public Affairs Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-1 (Directors Duncan and Mallari absent and Director Wagner dissented).

Recommended Action:

Receive and file the Legislative Report and adopt the Legislative and Public Affairs Committee recommended bill positions, in alignment with the Board-adopted Legislative Platform.

F. **Site License for Vehicle Training at MCAS Tustin**

Submitted by: Rob Capobianco, Assistant Chief/EMS/Training and Promotions

Recommended Action:

Approve and authorize the Fire Chief to execute the attached, no-cost License For Use of Property at former MCAS Tustin for access for OCFA training purposes (License Number 24-005).

3. DISCUSSION CALENDAR

None.

COMMITTEE MEMBER COMMENTS

ADJOURNMENT – The next meeting will be a Regular Meeting of the Executive Committee on Thursday, April 25, 2024, at 5:30 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

 Maria D. Huizar, CMC
 Clerk of the Authority

FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:

- Monthly Investment Report
- Quarterly CIP Update
- 3rd Quarter Financial Newsletter
- 3rd Quarter Purchasing Report
- Award a contract to GE Tru-Choice for FireHawk Helicopter Engine Maintenance

UPCOMING MEETINGS:

Budget & Finance Committee
 Executive Committee
 Board of Directors

Wednesday, April 10, 2024, 12 noon
 Thursday, April 25, 2024, 5:30 p.m.
 Thursday, April 25, 2024, 6:00 p.m.