

MINUTES

ORANGE COUNTY FIRE AUTHORITY

Budget and Finance Committee Special Meeting

Wednesday, January 15, 2025

11:00 a.m.

Regional Fire Operations and Training Center

Classroom One

1 Fire Authority Road

Irvine, CA 92602

CALL TO ORDER

A special meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on January 15, 2025, at 11:00 a.m.

PLEDGE OF ALLEGIANCE

Vice Chair Lumbard led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Austin Lumbard, Tustin, Vice Chair
Chi Charlie Nguyen, Westminster
Nitesh Patel, La Palma
Joshua Sweeney, Laguna Hills

Absent: Troy Bourne, San Juan Capistrano, Chair
Shelley Hasselbrink, Los Alamitos

Staff present:

Fire Chief Brian Fennessy
Deputy Chief TJ McGovern
Assistant Chief Stephanie Holloman
Assistant Chief Lori Smith
Director of Communications Matt Olson
Assistant General Counsel Michael Daudt

Deputy Chief Lori Zeller
Assistant Chief Robert C. Cortez
Assistant Chief Jim Ruane
Assistant Chief Baryic Hunter
Assistant Chief Tim Perkins
Clerk of the Authority Maria D. Huizar

PUBLIC COMMENTS

None.

1. PRESENTATION

No items.

2. CONSENT CALENDAR

On motion of Director Sweeney and second by Director Patel, approved 4-0 Agenda Item Nos. 2A-2E (Directors Bourne and Hasselbrink absent).

A. Minutes for the Budget and Finance Committee Meeting (FILE 12.02B2)

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Action: Approve the Minutes for the November 13, 2024, Regular Meeting as submitted.

B. Annual Grant Priorities for 2025 (FILE 11.10G)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 23, 2025, with the Budget and Finance Committee's recommendation that the Board of Directors approve OCFA's Annual Grant Priorities for 2025.

C. Monthly Investment Reports (FILE 11.10D2)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Executive Committee meeting of January 23, 2025, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

D. Homeland Security Grant Program Award (FILE 16.02B)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 23, 2025, with Budget and Finance Committee's recommendations that the Board of Directors approve a Budget Adjustment in Fund 121 to increase revenue and expenditures by \$180,000.

E. Revised Personnel Cost Reimbursement Rates (FILE 15.12)

Action: Review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting on January 23, 2025, with the Budget and Finance Committee's recommendation that the Board of Directors approve and adopt the revised Cost Reimbursement Rates for the personnel to be effective and retroactive to July 1, 2024.

3. DISCUSSION CALENDAR

A. FY 2024/2025 Mid-Year Financial Report (FILE 15.04)

Assistant Chief Cortez presented the report.

On motion of Director Nguyen and second by Director Patel, approved 4-0, (Directors Bourne and Hasselbrink absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 23, 2025, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions: Direct staff to return to the Board of Directors on March 27, 2025, for approval of the budget adjustments discussed herein for the FY 2024/25 budget.

B. Contract Amendments and Budget Adjustment for Quick Reaction Force (QRF) 2024 Program (FILE 18.09E)

Assistant Chief Perkins presented the report.

On motion of Director Sweeney and second by Director Patel, approved 4-0, (Directors Bourne and Hasselbrink absent) to review the proposed agenda item and direct staff to place the item on the agenda for the Board of Directors meeting of January 23, 2025, with the Budget and Finance Committee's recommendation that the Board of Directors:

1. Approve and authorize an FY 2024/25 General Fund (121) budget adjustment to recognize an additional increase in QRF related reimbursement revenue of \$4,932,989 and to increase appropriations by the same amount, due to additional incident activity (bringing the new Total Spending Cap from \$21,344,772 to \$26,277,761).
2. Approve and authorize the Purchasing Manager to amend the 2024 QRF-related vendor blanket order contracts by the individual amounts needed in support of the QRF Program so long as the aggregate value / does not exceed the new program budget total of \$26,277,761.

REPORTS

None.

COMMITTEE MEMBER COMMENTS

None.

ADJOURNMENT – Vice Chair Lumbard adjourned the meeting at 11:11 a.m. The next meeting of the Budget and Finance Committee is scheduled for Tuesday, February 11, 2025, at 11:00 a.m.



Maria D. Huizar, CMC
Clerk of the Authority