



# ORANGE COUNTY FIRE AUTHORITY

## EXECUTIVE COMMITTEE

### Regular Meeting Agenda

**Thursday, February 27, 2025  
5:30 P.M.**

**Regional Fire Operations and Training Center  
Board Room**

1 Fire Authority Road  
Irvine, CA 92602

Phil Bacerra, Chair • Joe Kalmick, Vice Chair  
Dave Shawver • Shelley Hasselbrink • Donald P. Wagner  
Mark Tettemer • Troy Bourne • Austin Lumbard

#### **NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION**

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

**In Person Comments at Meeting:** Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to [COA@ocfa.org](mailto:COA@ocfa.org), or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

**CALL TO ORDER** by Chair Bacerra

**INVOCATION** by OCFA Chaplain Brett Peterson

**PLEDGE OF ALLEGIANCE** by Vice Chair Kalmick

**ROLL CALL** by Clerk of the Authority

## **REPORT**

**A. Report from the Budget and Finance Committee**

**B. Report from the Human Resources Committee**

## **PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.**

### **1. PRESENTATION(S)**

None.

### **2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

#### **A. Minutes for the Executive Committee Meeting**

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the January 23, 2025, Regular Meeting as submitted.

#### **B. Monthly Investment Reports**

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department and James Slobojan, Treasurer/Treasury & Financial Planning

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

Recommended Action:

Receive and file the reports.

**C. Second Quarter Financial Newsletter**

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department, Jim Slobojan, Treasurer/Treasury & Financial Planning and Stuart Lam, Budget Manager/Treasury & Financial Planning

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

Recommended Action:

Receive and file the report.

**D. Second Quarter Purchasing Report**

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department and Sara Kennedy, Purchasing Division Manager

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

Recommended Action:

Receive and file the report.

**E. New Classification for Helicopter Coordinator**

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Department and Nicole Chung, Human Resources Manager/Human Resources Department

On February 4, 2025, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Director Frost absent).

Recommended Action:

Approve the establishment of the new classification and salary range for Helicopter Coordinator.

**F. EMS Coordinator Salary Adjustment**

Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Department and Nicole Chung, Human Resources Manager/Human Resources Department

On February 4, 2025, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Director Frost absent).

Recommended Action:

Approve the new salary range for the EMS Coordinator classification.

**G. Approval of General Electric Company True Choice Agreement for Firehawk Helicopter Maintenance Support**

Submitted by: Tim Perkins, Assistant Chief/Field Operations South and Dan Dufrene, Battalion Chief/Air Operations

Recommended Action:

Approve and authorize the Purchasing Manager to execute a True Choice Engine Services Agreement with General Electric Company for a five-year term in an amount not to exceed \$702,000 for calendar year 2025, subject thereafter to a 5% annual escalator, consistent with the terms outlined in the staff report and subject to changes approved by General Counsel.

**H. Increase to Blanket Order for Sikorski Total Assurance Plan**

Submitted by: Tim Perkins, Assistant Chief/Field Operations South and Dan Dufrene, Battalion Chief/Air Operations

Recommended Action:

Approve and authorize the Purchasing Manager to increase the existing blanket order with Helicopter Support, Inc. by \$800,000, to an amount not to exceed \$2,100,000 annually.

**I. Contract Extension - Staff Augmentation Services**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Rommel Hidalgo, IT Manager/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend and increase the current Professional Services Agreement with Computer Aid, Inc. for up to three years through September 10, 2028, for a not to exceed aggregate total of \$5,108,144, so long as a valid cooperative contract is utilized.

**J. Item pulled at the request of staff.****3. DISCUSSION CALENDAR**

None.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next meeting will be a Regular Meeting of the Executive Committee on Thursday, March 27, 2025, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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 Maria D. Huizar, CMC  
 Clerk of the Authority

**FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Monthly Investment Report
- 3<sup>rd</sup> Quarter Financial Newsletter
- 3<sup>rd</sup> Quarter Purchasing Report
- Contract Increase for Heli-Tender Truck (PB Loader / Sourwell)
- Contract Increase for Vehicle Parts and Repair Services (Rincon Truck Center)

**UPCOMING MEETINGS:**

Budget and Finance Committee	Wednesday, March 12, 2025, 12 noon
Legislative & Public Affairs Committee	Wednesday, March 19, 2025, 12 noon
Executive Committee	Thursday, March 27, 2025, 5:30 p.m.
Board of Directors	Thursday, March 27, 2025, 6:00 p.m.

# MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting  
Thursday, January 23, 2025  
5:30 P.M.**

**Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602**

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## **CALL TO ORDER**

Vice Chair Bourne called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:34 p.m. on January 23, 2025.

## **INVOCATION**

The Invocation was led by OCFA Senior Chaplain Dave Keehn.

## **PLEDGE OF ALLEGIANCE**

Director Tettermer led the assembly in the Pledge of Allegiance.

## **ROLL CALL**

### **Present:**

Troy Bourne, San Juan Capistrano, Vice Chair  
Phil Bacerra, Santa Ana  
Dave Shawver, Stanton  
Mark Tettermer, Lake Forest  
Donald P. Wagner, County of Orange

**Absent:** Shelley Hasselbrink, Los Alamitos

### **Also present were:**

Brian Fennessy, Fire Chief	Deputy Chief Lori Zeller
Deputy Chief TJ McGovern	Assistant Chief Jim Ruane
Assistant Chief Lori Smith	Assistant Chief Robert Cortez
Assistant Chief Rob Capobianco	Assistant Chief Stephanie Holloman
Clerk of the Authority Maria D. Huizar	Assistant Chief Baryic Hunter
General Counsel David Kendig	Director of Communications Matt Olson

## **REPORT**

### **A. Report from the Budget and Finance Committee**

Budget and Finance Committee Chair Bourne reported at its January 15, 2025, Special

Committee meeting, the Committee reviewed and with a unanimous vote, forwarded the Monthly Investment Reports to the Executive Committee for approval of the recommended actions.

## **B. Report from the Human Resources Committee**

Vice Chair Bourne reported at its November 19, 2024, Special Meeting, the Human Resources Committee reviewed and approved unanimously to forward the US&R Civilian Classification Salary Update, and the EMS Nurse Educator Classification Consolidation and Salary Adjustment to the Executive Committee for approval of the recommended actions.

## **PUBLIC COMMENTS**

None.

### **1. PRESENTATION(S)**

None.

### **2. CONSENT CALENDAR**

On motion of Director Shawver and second by Director Tetteimer, approved 5-0 (Director Hasselbrink absent) Agenda Item Nos. 2A-2H.

#### **A. Minutes for the Executive Committee Meeting (FILE 12.02A2)**

Action: Approve the Minutes for the November 21, 2024, Regular Meeting as submitted.

#### **B. Monthly Investment Reports (FILE 11.10D2)**

On January 15, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 5-0 (Directors Bourne and Hasselbrink absent).

Action: Receive and file the reports.

#### **C. Blanket Order Extension for General Counsel Services (FILE 17.10G2)**

Action: Approve and authorize the Purchasing Manager to extend the previously approved blanket order for one additional month with Woodruff & Smart through March 31, 2025, to allow time for the Board of Directors to conduct a review of General Counsel prior to entering into a new contract renewal period.

**D. Award of RFP #RO2687 for Janitorial Services (FILE 19.07B7)**

Action: Approve and authorize the Purchasing Manager to issue a blanket order for Janitorial Services for an initial one-year term at an amount not to exceed \$325,000 annually, and authorize the Purchasing Manager to extend the term by up to four (4) one-year renewal periods.

**E. Increase to Contracts/Blanket Orders for Architectural/Engineering/Construction Related Professional Services (FILE 17.10H3b)**

Action:

1. Approve and authorize the Purchasing Manager to increase the Professional Services Agreements with RRM Design Group and COAR Design Group for as-needed architectural, engineering and construction related professional services to an amount not to exceed \$300,000 annually per contract.
2. Approve and authorize the Purchasing Manager to increase the Professional Services Agreements with BOA, Delane Engineering, and Goss Engineering for as-needed architectural, engineering and construction related professional services to an amount not to exceed \$200,000 annually per contract.

**F. Award of Contract for Security Management Services RFP SK2701 (FILE 19.07B2)**

Action: Approve and authorize the Purchasing Manager to award an agreement for security management services to Legacy Of Operations and Professionals (LOOP) for an initial one-year term at an amount not to exceed \$316,000 annually.

**G. US&R Civilian Classification Salary Update (FILE 17.18)**

On November 19, 2024, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 5-0 (Directors Patel and Sweeney absent).

Action: Approve the salary range for the four (4) US&R civilian classifications (Canine Search Specialist, Structure Specialist, Medical Team Manager, Incident Support Team Manager) reflecting the current FEMA Cost Reimbursement Rates, retroactively to July 1, 2024.

**H. EMS Nurse Educator Classification Consolidation and Salary Adjustment (FILE 17.18)**



On November 19, 2024, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 5-0 (Directors Patel and Sweeney absent).

Action: Approve the consolidation of the EMS Nurse Educator I and II classifications and approve new salary ranges for the EMS Nurse Educator and EMS Nurse Educator Supervisor classifications.

### **3. DISCUSSION CALENDAR**

None.

### **COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Vice Chair Bourne adjourned the meeting at 5:37 p.m. The next meeting will be a Regular Meeting of the Executive Committee on Thursday, February 27, 2025, at 5:30 p.m.

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Maria D. Huizar, CMC



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
February 27, 2025

Agenda Item No. 2B  
Consent Calendar

**Monthly Investment Reports**

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**Contact(s) for Further Information**

Robert C. Cortez, Assistant Chief  
Business Services Department

[robertcortez@ocfa.org](mailto:robertcortez@ocfa.org)

714.573.6012

James Slobojan, Treasurer  
Treasury & Financial Planning

[jameslobojan@ocfa.org](mailto:jameslobojan@ocfa.org)

714.573.6305

**Summary**

This agenda item is a routine transmittal of the monthly investment reports submitted to the Committee in compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646.

**Prior Board/Committee Action**

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

**RECOMMENDED ACTION(S)**

Receive and file the report.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Not Applicable.

**Background**

Attached is the final monthly investment report for the month ended December 31, 2024. A preliminary investment report as of January 17, 2025 is also provided as the most complete report that was available at the time this agenda item was prepared.

**Attachment(s)**

Final Investment Report – December 2024/Preliminary Report – January 2025

# *Orange County Fire Authority Monthly Investment Report*



*Final Report – December 2024*

*Preliminary Report – January 2025*



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***Orange County Fire Authority***

***Final Investment Report***

***December 31, 2024***



## **EXECUTIVE SUMMARY**

### ***Portfolio Activity & Earnings***

During the month of December 2024, the size of the portfolio increased by \$81.8 million to approximately \$305.6 million. Receipts for the month totaled approximately \$123.3 million, including property tax apportionment payments of \$92.2 million, cash contract payments of approximately \$23 million, and various grant reimbursement payments and charges for current services of approximately \$8.1 million. Total December cash outflows amounted to approximately \$42.3 million. Significant disbursements for the month included two biweekly payrolls and related benefits totaling approximately \$33.3 million. The portfolio's balance is expected to increase in January as revenues are projected to exceed expenditures.

In December, the portfolio's yield to maturity (365-day equivalent) increased by 3 basis points to 4.24%. The effective rate of return decreased by 3 basis points to 4.11%, while the average maturity of the portfolio increased by 2 days to 81 days. Interest earnings for the portfolio totaled \$904,449 for December 2024, bringing fiscal year-to-date earnings to \$5,058,568. This represents an increase of \$927,632 compared to the fiscal year-to-date total as of December 31, 2023.

### ***Economic News***

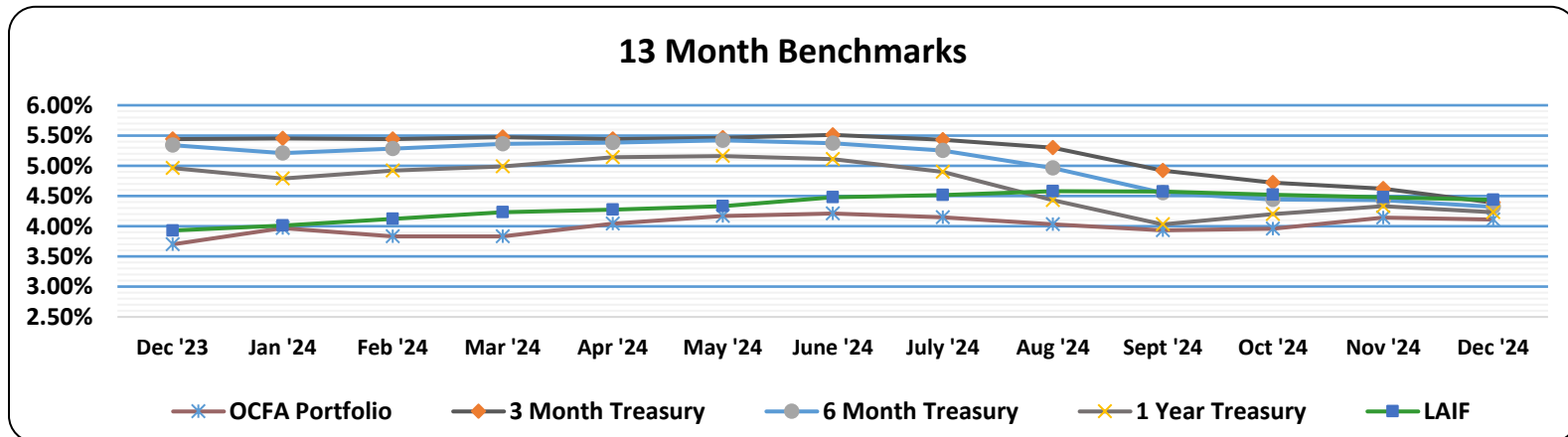
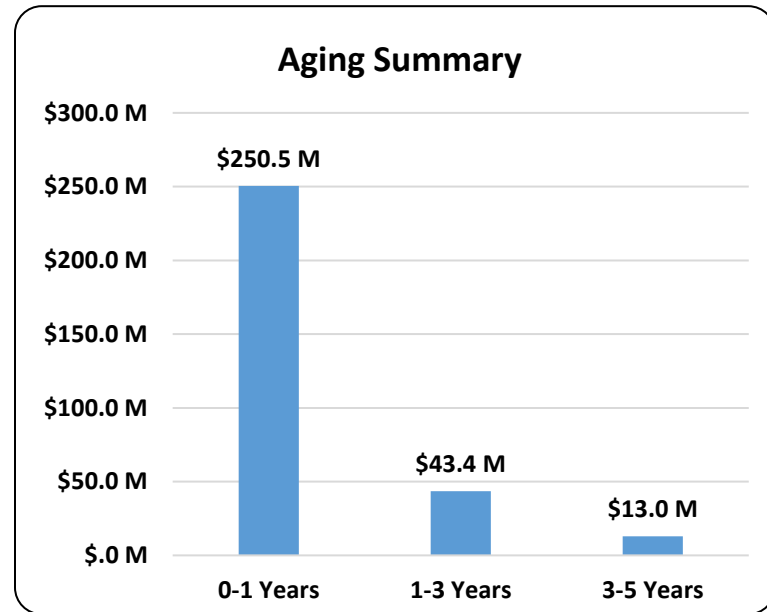
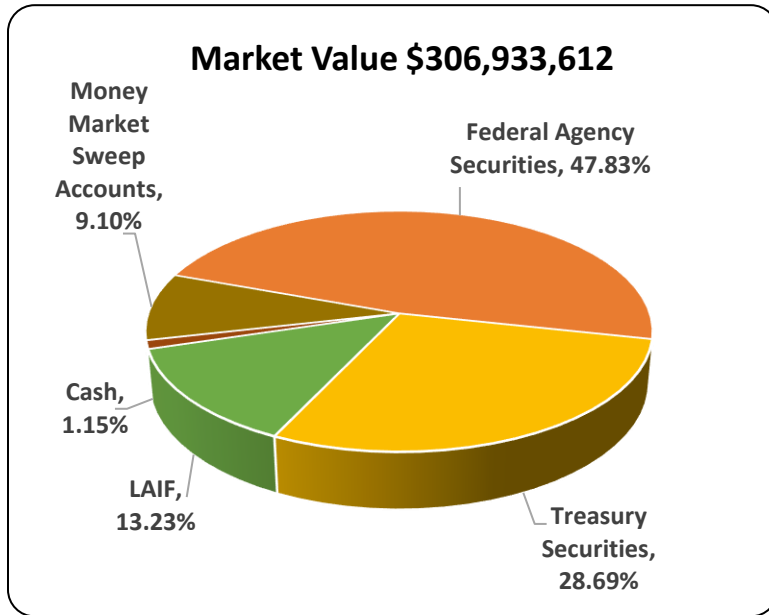
In December 2024, nonfarm payroll employment saw an increase of 256,000 jobs, while the unemployment rate changed little at 4.1%. Job gains were primarily concentrated in the healthcare, government, and social assistance sectors. The number of unemployed individuals changed little at 6.9 million. Driven by pessimism about future employment prospects, U.S. consumer confidence decreased in December.

In December 2024, the Consumer Price Index (CPI) rose by 0.4% for the month, bringing the annual inflation rate to 2.9%. Inflation was primarily driven by a 2.6% increase in the energy index followed by a 0.3% increase in index for food. The Producer Price Index (PPI), a leading indicator of inflation that tracks wholesale price changes, rose by 0.2% in December. Over the past 12 months, the PPI for final demand increased by 3.3%, signaling the biggest increase since February 2023. Retail sales grew by 0.4% in December, boosted by auto sales, online shopping, and sporting goods. Strong demand in the economy reinforces the Federal Reserve's decision to move ahead cautiously with rate cuts in 2025.

On December 18, 2024, the Federal Reserve reduced its key overnight rate by 25 basis points, setting the target range at 4.25%–4.50%. Market analysts widely expect the Federal Reserve to pause with rate cuts as it attempts to gain a better understanding of the Trump administration's policies, specifically with policies on immigration and trade that could rekindle inflation. The Fed is next expected to meet on January 29, 2025.



**OCFA'S PORTFOLIO HAS AMPLE LIQUIDITY AND IS TRACKING ITS LAIF BENCHMARK AS OF DECEMBER 31, 2024**





**BENCHMARK COMPARISON AS OF DECEMBER 31, 2024**

<i>3 Month T-Bill:</i> 4.39%	<i>1 Year T-Bill:</i> 4.23%
<i>6 Month T-Bill:</i> 4.32%	<i>LAIF:</i> 4.43%
<i>OCFA Portfolio:</i> 4.11%	

**PORTFOLIO SIZE, YIELD, & DURATION**

	<u><i>Current Month</i></u>	<u><i>Prior Month</i></u>	<u><i>Prior Year</i></u>
<i>Book Value</i>	\$305,605,477	223,883,559	296,080,869
<i>Yield to Maturity (365 day)</i>	4.24%	4.21%	4.12%
<i>Effective Rate of Return</i>	4.11	4.14%	3.70%
<i>Days to Maturity</i>	81	79	51





**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Summary**  
**December 31, 2024**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

See Note 1 on page 10

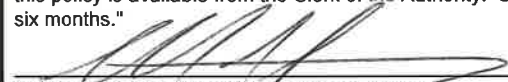
See Note 2 on page 10

Page 5

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
Money Mkt Mutual Funds/Cash	27,956,779.99	27,956,779.99	27,956,779.99	9.19	1	1	4.238	4.297
Federal Agency Coupon Securities	72,000,000.00	71,269,980.00	71,988,016.95	23.67	1,241	140	3.341	3.387
Federal Agency Disc. -Amortizing	76,000,000.00	75,543,830.00	75,535,760.08	24.84	136	51	4.670	4.735
Treasury Coupon Securities	9,000,000.00	9,002,250.00	9,029,428.71	2.97	384	287	3.768	3.820
Treasury Discounts -Amortizing	80,000,000.00	79,049,640.00	79,027,636.91	25.98	167	104	4.428	4.490
Local Agency Investment Funds	40,612,861.10	40,597,508.83	40,612,861.10	13.35	1	1	4.373	4.434
	<b>305,569,641.09</b>	<b>303,419,988.82</b>	<b>304,150,483.74</b>	<b>100.00%</b>	<b>382</b>	<b>81</b>	<b>4.186</b>	<b>4.245</b>
<b>Investments</b>								
<b>Cash and Accrued Interest</b>								
Passbook/Checking (not included in yield calculations)	3,513,622.79	3,513,622.79	3,513,622.79		1	1	0.000	0.000
Accrued Interest at Purchase		6,251.39	6,251.39					
Subtotal		3,519,874.18	3,519,874.18					
<b>Total Cash and Investments</b>	<b>309,083,263.88</b>	<b>306,939,863.00</b>	<b>307,670,357.92</b>		<b>382</b>	<b>81</b>	<b>4.186</b>	<b>4.245</b>

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	904,449.72	5,058,568.44
<b>Average Daily Balance</b>	<b>258,929,338.57</b>	<b>244,834,758.55</b>
<b>Effective Rate of Return</b>	<b>4.11%</b>	<b>4.10%</b>

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2024. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

  
 Robert C. Cortez, Asst Chief, Business Services 1/29/25

**Cash and Investments with GASB 31 Adjustment:**

Book Value of Cash & Investments before GASB 31 (Above)	\$	307,670,357.92
GASB 31 Adjustment to Books (See Note 3 on page 10)	\$	(2,064,880.43)
<b>Total</b>	\$	<b>305,605,477.49</b>

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**December 31, 2024**

See Note 1 on page 10

See Note 2 on page 10

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/Call 365	Days to Mat./Call	Maturity Date
<b>Money Mkt Mutual Funds/Cash</b>											
SYS1042	1042	US Bank - Treasury Obligations			23,329,779.40	23,329,779.40	23,329,779.40	4.332	4.332	1	
SYS530	530	US Bancorp Sweep Account			4,627,000.59	4,627,000.59	4,627,000.59	4.120	4.120	1	
<b>Subtotal and Average</b>			<b>21,878,728.47</b>		<b>27,956,779.99</b>	<b>27,956,779.99</b>	<b>27,956,779.99</b>		<b>4.297</b>	<b>1</b>	
<b>Federal Agency Coupon Securities</b>											
3133EMWH1	1030	Federal Farm Credit Bank	(Callable 1/21/2025)	04/22/2021	3,000,000.00	2,966,880.00	3,000,214.99	0.710	0.731	20	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank	(Continuous Call)	04/28/2021	12,000,000.00	11,858,880.00	12,000,000.00	0.720	0.783	0	04/28/2025
3130B1KC0	1130	Federal Farm Credit Bank	(Callable 5/28/2025)	05/28/2024	2,000,000.00	2,004,640.00	2,000,000.00	5.250	5.250	147	05/28/2026
3133ERJQ5	1139	Federal Farm Credit Bank	(Callable 7/03/2025)	07/11/2024	5,000,000.00	5,000,450.00	5,000,000.00	5.300	5.298	183	07/03/2028
3133ERVU2	1145	Federal Farm Credit Bank	Non-Callable	10/02/2024	3,000,000.00	2,961,120.00	2,996,792.42	3.500	3.564	639	10/02/2026
3133ERN31	1169	Federal Farm Credit Bank	(Callable 12/23/2026)	12/23/2024	4,000,000.00	3,987,640.00	3,993,369.48	4.340	4.400	721	12/23/2027
3134H1V75	1129	Fed Home Loan Mtg Corp	(Callable 5/21/2025)	05/24/2024	8,000,000.00	8,022,800.00	8,000,000.00	5.200	5.201	140	05/21/2026
3134HAM91	1158	Fed Home Loan Mtg Corp	(Callable 6/13/2025)	12/13/2024	5,000,000.00	4,986,800.00	5,000,000.00	4.700	4.700	163	12/13/2027
3130AM6P2	1034	Fed Home Loan Bank	(Callable 1/29/2025)	04/29/2021	12,000,000.00	11,490,720.00	12,000,000.00	1.000	1.000	28	04/29/2026
3130B1PW1	1133	Fed Home Loan Bank	(Callable 3/12/2025)	06/13/2024	7,000,000.00	7,004,620.00	7,000,000.00	5.220	5.231	70	06/12/2026
3130B3HC0	1149	Fed Home Loan Bank	(Callable 1/23/2025)	10/30/2024	8,000,000.00	7,998,480.00	8,000,000.00	5.000	5.000	22	10/23/2028
3130B4AN1	1168	Fed Home Loan Bank	(Callable 12/18/2025)	12/19/2024	3,000,000.00	2,986,950.00	2,997,640.06	4.350	4.433	351	12/18/2026
<b>Subtotal and Average</b>			<b>65,477,907.14</b>		<b>72,000,000.00</b>	<b>71,269,980.00</b>	<b>71,988,016.95</b>		<b>3.387</b>	<b>140</b>	
<b>Federal Agency Disc. -Amortizing</b>											
313589AR4	1137	Fed Natl Mortg Assoc		07/11/2024	7,000,000.00	6,986,910.00	6,985,460.42	4.985	5.257	15	01/16/2025
313589AJ2	1151	Fed Natl Mortg Assoc		11/07/2024	5,000,000.00	4,994,750.00	4,995,055.56	4.450	4.610	8	01/09/2025
313385AZ9	1124	Fed Home Loan Bank		05/08/2024	10,000,000.00	9,971,900.00	9,967,959.72	5.015	5.308	23	01/24/2025
313385AK2	1132	Fed Home Loan Bank		06/12/2024	5,000,000.00	4,994,150.00	4,993,712.50	5.030	5.309	9	01/10/2025
313397BL4	1147	Fed Home Loan Bank		10/23/2024	5,000,000.00	4,979,500.00	4,978,986.10	4.450	4.634	34	02/04/2025
313385AH9	1150	Fed Home Loan Bank		11/07/2024	8,000,000.00	7,992,480.00	7,993,077.78	4.450	4.610	7	01/08/2025
313385CC8	1154	Fed Home Loan Bank		11/27/2024	4,000,000.00	3,976,080.00	3,975,638.89	4.385	4.555	50	02/20/2025
313385CC8	1155	Fed Home Loan Bank		11/27/2024	4,000,000.00	3,976,080.00	3,975,638.89	4.385	4.555	50	02/20/2025
313385CS3	1157	Fed Home Loan Bank		11/27/2024	7,000,000.00	6,946,940.00	6,945,493.33	4.380	4.557	64	03/06/2025
313385DW3	1161	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,924,750.00	6,924,598.33	4.215	4.387	92	04/03/2025
313385EE2	1164	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,918,310.00	6,918,236.12	4.205	4.380	100	04/11/2025
313385GC4	1167	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,881,980.00	6,881,902.44	4.160	4.356	146	05/27/2025
<b>Subtotal and Average</b>			<b>63,389,205.91</b>		<b>76,000,000.00</b>	<b>75,543,830.00</b>	<b>75,535,760.08</b>		<b>4.735</b>	<b>51</b>	

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**December 31, 2024**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call	Maturity Date
<b>Treasury Coupon Securities</b>											
91282CFP1	1144	Treasury Note		09/26/2024	9,000,000.00	9,002,250.00	9,029,428.71	4.250	3.820	287	10/15/2025
<b>Subtotal and Average</b>			<b>9,030,966.80</b>		<b>9,000,000.00</b>	<b>9,002,250.00</b>	<b>9,029,428.71</b>		<b>3.820</b>	<b>287</b>	
<b>Treasury Discounts -Amortizing</b>											
912797KS5	1127	US Treasury Bill		05/23/2024	8,000,000.00	7,902,960.00	7,883,659.11	4.939	5.256	106	04/17/2025
912797MM6	1141	US Treasury Bill		09/25/2024	8,000,000.00	7,941,440.00	7,938,986.67	4.290	4.497	64	03/06/2025
912797MG9	1142	US Treasury Bill		09/25/2024	8,000,000.00	7,802,800.00	7,817,364.46	3.770	3.975	218	08/07/2025
912797LR6	1146	US Treasury Bill		10/17/2024	5,000,000.00	5,000,000.00	4,999,375.00	4.500	4.671	1	01/02/2025
912797NF0	1148	US Treasury Bill		10/23/2024	5,000,000.00	4,980,800.00	4,978,938.90	4.460	4.645	34	02/04/2025
912797KA4	1152	US Treasury Bill		11/07/2024	5,000,000.00	4,971,600.00	4,969,583.33	4.380	4.561	50	02/20/2025
912797MJ3	1153	US Treasury Bill		11/27/2024	5,000,000.00	4,979,500.00	4,977,975.00	4.405	4.568	36	02/06/2025
912797NA1	1159	US Treasury Bill		12/19/2024	7,000,000.00	6,765,920.00	6,762,175.00	4.050	4.278	302	10/30/2025
912797KJ5	1162	US Treasury Bill		12/19/2024	7,000,000.00	6,937,490.00	6,935,693.34	4.240	4.406	78	03/20/2025
912797NZ6	1163	US Treasury Bill		12/19/2024	8,000,000.00	7,904,400.00	7,902,933.33	4.200	4.377	104	04/15/2025
912797MV6	1165	US Treasury Bill		12/19/2024	7,000,000.00	6,925,240.00	6,924,956.11	4.195	4.366	92	04/03/2025
912797KJ5	1166	US Treasury Bill		12/19/2024	7,000,000.00	6,937,490.00	6,935,996.66	4.220	4.385	78	03/20/2025
<b>Subtotal and Average</b>			<b>58,346,120.76</b>		<b>80,000,000.00</b>	<b>79,049,640.00</b>	<b>79,027,636.91</b>		<b>4.490</b>	<b>104</b>	
<b>Local Agency Investment Funds</b>											
SYS336	336	Local Agency Invstmt Fund			40,612,861.10	40,597,508.83	40,612,861.10	4.434	4.434	1	
<b>Subtotal and Average</b>			<b>40,806,409.49</b>		<b>40,612,861.10</b>	<b>40,597,508.83</b>	<b>40,612,861.10</b>		<b>4.434</b>	<b>1</b>	
<b>Total and Average</b>			<b>258,929,338.57</b>		<b>305,569,641.09</b>	<b>303,419,988.82</b>	<b>304,150,483.74</b>		<b>4.245</b>	<b>81</b>	
<b>Money Mkt Mutual Funds/Cash</b>											
SYS10033	10033	Revolving Fund		07/01/2024	20,000.00	20,000.00	20,000.00		0.000	1	
SYS5	5	US Bancorp		07/01/2024	3,493,622.79	3,493,622.79	3,493,622.79		0.000	1	
<b>Average Balance</b>			<b>0.00</b>	Accrued Interest at Purchase		6,251.39	6,251.39			<b>1</b>	
				Subtotal		3,519,874.18	3,519,874.18				
<b>Total Cash and Investments</b>			<b>258,929,338.57</b>		<b>309,083,263.88</b>	<b>306,939,863.00</b>	<b>307,670,357.92</b>		<b>4.245</b>	<b>81</b>	

Orange County Fire Authority  
In Service of Others!



**ORANGE COUNTY FIRE AUTHORITY**  
**Ageing Report**  
**By Maturity Date**  
**As of January 1, 2025**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, Irvine, CA 92602  
 (714)573-6301

					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
<b>Ageing Interval:</b>	<b>0 days</b>	<b>( 01/01/2025 - 01/01/2025 )</b>	<b>5 Maturities</b>	<b>0 Payments</b>	72,083,263.88	23.48%	72,083,263.88	72,067,911.61
<b>Ageing Interval:</b>	<b>1 - 30 days</b>	<b>( 01/02/2025 - 01/31/2025 )</b>	<b>6 Maturities</b>	<b>0 Payments</b>	40,000,000.00	13.01%	39,934,640.98	39,940,190.00
<b>Ageing Interval:</b>	<b>31 - 60 days</b>	<b>( 02/01/2025 - 03/02/2025 )</b>	<b>6 Maturities</b>	<b>0 Payments</b>	28,000,000.00	9.08%	27,856,761.11	27,863,560.00
<b>Ageing Interval:</b>	<b>61 - 90 days</b>	<b>( 03/03/2025 - 04/01/2025 )</b>	<b>4 Maturities</b>	<b>0 Payments</b>	29,000,000.00	9.37%	28,756,170.00	28,763,360.00
<b>Ageing Interval:</b>	<b>91 - 120 days</b>	<b>( 04/02/2025 - 05/01/2025 )</b>	<b>7 Maturities</b>	<b>0 Payments</b>	52,000,000.00	16.75%	51,554,597.99	51,401,420.00
<b>Ageing Interval:</b>	<b>121 - 365 days</b>	<b>( 05/02/2025 - 01/01/2026 )</b>	<b>4 Maturities</b>	<b>0 Payments</b>	31,000,000.00	9.92%	30,490,870.61	30,452,950.00
<b>Ageing Interval:</b>	<b>366 - 1095 days</b>	<b>( 01/02/2026 - 01/01/2028 )</b>	<b>8 Maturities</b>	<b>0 Payments</b>	44,000,000.00	14.15%	43,987,801.96	43,445,290.00
<b>Ageing Interval:</b>	<b>1096 days and after</b>	<b>( 01/02/2028 - )</b>	<b>2 Maturities</b>	<b>0 Payments</b>	13,000,000.00	4.24%	13,000,000.00	12,998,930.00
<b>Total for</b>			<b>42 Investments</b>	<b>0 Payments</b>		<b>100.00</b>	<b>307,664,106.53</b>	<b>306,933,611.61</b>



**NOTES TO PORTFOLIO MANAGEMENT REPORT**

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. Fluctuations in the marketplace have little effect on our long-term investment yield because it is our policy to hold investments to maturity. However, adjusting to market values as required by GAAP resulted in a decrease in recorded interest earnings of \$2,064,880.43. The adjustment for June 30, 2024, includes a decrease of \$205,731.17 to the LAIF investment and a decrease of \$1,859,149.26 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.



## ***Local Agency Investment Fund (LAIF)***

As of December 31, 2024, OCFA has \$40,612,861.10 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of December 31, 2024 is 99.9621985. When applied to OCFA's LAIF investment, the fair value is \$40,597,508.83 or \$15,352.27 below cost. Although the fair value of the LAIF investment is lower than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation on December 31, 2024 is included on the following page.



## State of California Pooled Money Investment Account Market Valuation 12/31/2024

Description	Carrying Cost Plus Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
United States Treasury:				
Bills	\$ 37,200,362,729.27	\$ 37,578,467,975.08	\$ 37,598,038,116.50	NA
Notes	\$ 49,665,562,393.13	\$ 49,643,342,570.29	\$ 49,613,793,037.00	\$ 456,248,631.50
Federal Agency:				
SBA	\$ 222,988,043.71	\$ 222,988,043.71	\$ 224,917,838.54	\$ 986,692.09
MBS-REMICs	\$ 1,239,158.24	\$ 1,239,158.24	\$ 1,224,593.17	\$ 5,405.72
Debentures	\$ 7,776,611,325.51	\$ 7,776,123,304.68	\$ 7,750,461,150.00	\$ 83,135,528.50
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 2,550,000,000.00	\$ 2,550,000,000.00	\$ 2,548,389,000.00	\$ 21,607,623.50
Discount Notes	\$ 25,790,437,970.76	\$ 26,046,333,391.63	\$ 26,049,911,000.00	NA
Supranational Debentures	\$ 2,896,697,399.81	\$ 2,896,274,656.75	\$ 2,873,776,000.00	\$ 30,191,592.50
Supranational Debentures FR	\$ -	\$ -	\$ -	\$ -
CDs and YCDs FR	\$ -	\$ -	\$ -	\$ -
Bank Notes	\$ -	\$ -	\$ -	\$ -
CDs and YCDs	\$ 13,150,000,000.00	\$ 13,150,000,000.00	\$ 13,151,991,371.89	\$ 189,510,569.41
Commercial Paper	\$ 9,942,308,583.28	\$ 10,047,868,071.48	\$ 10,051,627,805.51	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ 898,812,556.16	\$ 898,667,140.88	\$ 888,168,435.00	\$ 8,541,998.72
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 5,088,500,000.00	\$ 5,088,500,000.00	\$ 5,088,500,000.00	NA
PMIA & GF Loans	\$ 194,249,000.00	\$ 194,249,000.00	\$ 194,249,000.00	NA
<b>TOTAL</b>	<b>\$ 155,377,769,159.87</b>	<b>\$ 156,094,053,312.74</b>	<b>\$ 156,035,047,347.61</b>	<b>\$ 790,228,041.94</b>

Fair Value Including Accrued Interest

\$ 156,825,275,389.55

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.999621985).  
As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,992,439.69 or \$20,000,000.00 x 0.999621985.





*Orange County Fire Authority*

*Preliminary Investment Report*

*January 17, 2025*



**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Summary**  
**January 17, 2025**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, Irvine, CA 92602  
 (714)573-6301

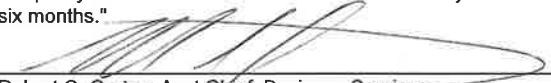
See Note 1 on page 19

See Note 2 on page 19

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Mat./Call	YTM/Call 360 Equiv.	YTM/Call 365 Equiv.
Money Mkt Mutual Funds/Cash	33,664,797.38	33,664,797.38	33,664,797.38	10.52	1	1	4.207	4.265
Federal Agency Coupon Securities	77,000,000.00	76,305,190.00	76,988,232.03	24.05	1,212	138	3.406	3.453
Federal Agency Disc. -Amortizing	86,000,000.00	85,131,450.00	85,131,921.73	26.59	139	86	4.463	4.525
Treasury Coupon Securities	9,000,000.00	8,997,930.00	9,027,685.55	2.82	384	270	3.768	3.820
Treasury Discounts -Amortizing	75,000,000.00	74,220,240.00	74,179,728.11	23.17	173	94	4.416	4.478
Local Agency Investment Funds	41,120,543.44	41,104,999.26	41,120,543.44	12.85	1	1	4.373	4.434
<b>Investments</b>	<b>321,785,340.82</b>	<b>319,424,606.64</b>	<b>320,112,908.24</b>	<b>100.00%</b>	<b>380</b>	<b>86</b>	<b>4.140</b>	<b>4.197</b>
<b>Cash and Accrued Interest</b>								
Passbook/Checking (not included in yield calculations)	571,209.21	571,209.21	571,209.21		1	1	0.000	0.000
Accrued Interest at Purchase		2,185.42	2,185.42					
Subtotal		573,394.63	573,394.63					
<b>Total Cash and Investments</b>	<b>322,356,550.03</b>	<b>319,998,001.27</b>	<b>320,686,302.87</b>		<b>380</b>	<b>86</b>	<b>4.140</b>	<b>4.197</b>

Total Earnings	January 17 Month Ending	Fiscal Year To Date
Current Year	604,214.21	5,678,646.44
<b>Average Daily Balance</b>	<b>311,821,235.11</b>	<b>250,500,281.45</b>
<b>Effective Rate of Return</b>	<b>4.16%</b>	<b>4.12%</b>

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2025. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

 1/29/25  
 Robert C. Cortez, Asst Chief, Business Services

**Cash and Investments with GASB 31 Adjustment:**

Book Value of Cash & Investments before GASB 31 (Above)	\$ 320,686,302.87
GASB 31 Adjustment to Books (See Note 3 on page 19)	\$ (2,064,880.43)
<b>Total</b>	<b>\$ 318,621,422.44</b>

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 17, 2025**

See Note 1 on page 19

See Note 2 on page 19

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call	Maturity Date
<b>Money Mkt Mutual Funds/Cash</b>											
SYS1042	1042	US Bank - Treasury Obligations			23,041,185.74	23,041,185.74	23,041,185.74	4.332	4.332	1	
SYS530	530	US Bancorp Sweep Account			10,623,611.64	10,623,611.64	10,623,611.64	4.120	4.120	1	
<b>Subtotal and Average</b>			<b>40,983,107.90</b>		<b>33,664,797.38</b>	<b>33,664,797.38</b>	<b>33,664,797.38</b>		<b>4.265</b>	<b>1</b>	
<b>Federal Agency Coupon Securities</b>											
3133EMWH1	1030	Federal Farm Credit Bar (Callable 1/21/2025)		04/22/2021	3,000,000.00	2,972,190.00	3,000,181.77	0.710	0.731	3	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bar (Continuous Call)		04/28/2021	12,000,000.00	11,881,440.00	12,000,000.00	0.720	0.766	14	04/28/2025
3130B1KC0	1130	Federal Farm Credit Bar (Callable 5/28/2025)		05/28/2024	2,000,000.00	2,004,240.00	2,000,000.00	5.250	5.250	130	05/28/2026
3133ERJQ5	1139	Federal Farm Credit Bar (Callable 7/03/2025)		07/11/2024	5,000,000.00	5,000,900.00	5,000,000.00	5.300	5.298	166	07/03/2028
3133ERVU2	1145	Federal Farm Credit Bar Non-Callable		10/02/2024	3,000,000.00	2,961,660.00	2,996,878.83	3.500	3.564	622	10/02/2026
3133ERN31	1169	Federal Farm Credit Bar (Callable 12/23/2026)		12/23/2024	4,000,000.00	3,982,840.00	3,993,474.63	4.340	4.400	704	12/23/2027
3134H1V75	1129	Fed Home Loan Mtg Co (Callable 5/21/2025)		05/24/2024	8,000,000.00	8,006,720.00	8,000,000.00	5.200	5.201	123	05/21/2026
3134HAM91	1158	Fed Home Loan Mtg Co (Callable 6/13/2025)		12/13/2024	5,000,000.00	4,990,000.00	5,000,000.00	4.700	4.700	146	12/13/2027
3130AM6P2	1034	Fed Home Loan Bank (Callable 1/29/2025)		04/29/2021	12,000,000.00	11,509,080.00	12,000,000.00	1.000	1.000	11	04/29/2026
3130B1PW1	1133	Fed Home Loan Bank (Callable 3/12/2025)		06/13/2024	7,000,000.00	7,003,080.00	7,000,000.00	5.220	5.231	53	06/12/2026
3130B3HC0	1149	Fed Home Loan Bank (Callable 1/23/2025)		10/30/2024	8,000,000.00	7,998,960.00	8,000,000.00	5.000	5.000	5	10/23/2028
3130B4AN1	1168	Fed Home Loan Bank (Callable 12/18/2025)		12/19/2024	3,000,000.00	2,996,400.00	2,997,696.80	4.350	4.433	334	12/18/2026
3130B4GP0	1170	Fed Home Loan Bank (Callable 1/08/2026)		01/13/2025	3,000,000.00	2,998,680.00	3,000,000.00	4.375	4.375	355	01/08/2027
3130B4LR0	1171	Fed Home Loan Bank (Callable 07/16/2025)		01/16/2025	2,000,000.00	1,999,000.00	2,000,000.00	4.550	4.550	179	07/16/2027
<b>Subtotal and Average</b>			<b>73,105,777.87</b>		<b>77,000,000.00</b>	<b>76,305,190.00</b>	<b>76,988,232.03</b>		<b>3.453</b>	<b>138</b>	
<b>Federal Agency Disc. -Amortizing</b>											
313385AZ9	1124	Fed Home Loan Bank		05/08/2024	10,000,000.00	9,991,800.00	9,991,641.67	5.015	5.308	6	01/24/2025
313397BL4	1147	Fed Home Loan Bank		10/23/2024	5,000,000.00	4,989,450.00	4,989,493.05	4.450	4.634	17	02/04/2025
313385CC8	1154	Fed Home Loan Bank		11/27/2024	4,000,000.00	3,984,040.00	3,983,921.67	4.385	4.555	33	02/20/2025
313385CC8	1155	Fed Home Loan Bank		11/27/2024	4,000,000.00	3,984,040.00	3,983,921.67	4.385	4.555	33	02/20/2025
313385CS3	1157	Fed Home Loan Bank		11/27/2024	7,000,000.00	6,960,870.00	6,959,971.67	4.380	4.557	47	03/06/2025
313385DW3	1161	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,938,330.00	6,938,531.25	4.215	4.387	75	04/03/2025
313385EE2	1164	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,931,820.00	6,932,135.98	4.205	4.380	83	04/11/2025
313385GC4	1167	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,894,860.00	6,895,653.52	4.160	4.356	129	05/27/2025
313397FQ9	1172	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,904,520.00	6,905,246.25	4.165	4.343	117	05/15/2025
313385GE0	1173	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,893,250.00	6,893,526.11	4.180	4.366	131	05/29/2025
313385FA9	1174	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,915,860.00	6,916,083.61	4.190	4.362	103	05/01/2025
313385HZ2	1175	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,860,000.00	6,859,084.17	4.165	4.372	174	07/11/2025
313385GU4	1176	Fed Home Loan Bank		01/17/2025	7,000,000.00	6,882,610.00	6,882,711.11	4.160	4.350	145	06/12/2025

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 17, 2025**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call	Maturity Date
<b>Subtotal and Average</b>			<b>73,598,823.83</b>		<b>86,000,000.00</b>	<b>85,131,450.00</b>	<b>85,131,921.73</b>		<b>4.525</b>	<b>86</b>	
<b>Treasury Coupon Securities</b>											
91282CFP1	1144	Treasury Note		09/26/2024	9,000,000.00	8,997,930.00	9,027,685.55	4.250	3.820	270	10/15/2025
<b>Subtotal and Average</b>			<b>9,028,505.86</b>		<b>9,000,000.00</b>	<b>8,997,930.00</b>	<b>9,027,685.55</b>		<b>3.820</b>	<b>270</b>	
<b>Treasury Discounts -Amortizing</b>											
912797KS5	1127	US Treasury Bill		05/23/2024	8,000,000.00	7,919,680.00	7,902,317.55	4.939	5.256	89	04/17/2025
912797MM6	1141	US Treasury Bill		09/25/2024	8,000,000.00	7,958,640.00	7,955,193.33	4.290	4.497	47	03/06/2025
912797MG9	1142	US Treasury Bill		09/25/2024	8,000,000.00	7,818,320.00	7,831,606.68	3.770	3.975	201	08/07/2025
912797NF0	1148	US Treasury Bill		10/23/2024	5,000,000.00	4,991,800.00	4,989,469.45	4.460	4.645	17	02/04/2025
912797KA4	1152	US Treasury Bill		11/07/2024	5,000,000.00	4,982,400.00	4,979,925.00	4.380	4.561	33	02/20/2025
912797MJ3	1153	US Treasury Bill		11/27/2024	5,000,000.00	4,990,600.00	4,988,375.69	4.405	4.568	19	02/06/2025
912797NA1	1159	US Treasury Bill		12/19/2024	7,000,000.00	6,776,280.00	6,775,562.50	4.050	4.278	285	10/30/2025
912797KJ5	1162	US Treasury Bill		12/19/2024	7,000,000.00	6,952,400.00	6,949,708.89	4.240	4.406	61	03/20/2025
912797NZ6	1163	US Treasury Bill		12/19/2024	8,000,000.00	7,936,800.00	7,918,800.00	4.200	4.377	87	04/15/2025
912797MV6	1165	US Treasury Bill		12/19/2024	7,000,000.00	6,940,920.00	6,938,822.91	4.195	4.366	75	04/03/2025
912797KJ5	1166	US Treasury Bill		12/19/2024	7,000,000.00	6,952,400.00	6,949,946.11	4.220	4.385	61	03/20/2025
<b>Subtotal and Average</b>			<b>74,402,567.55</b>		<b>75,000,000.00</b>	<b>74,220,240.00</b>	<b>74,179,728.11</b>		<b>4.478</b>	<b>94</b>	
<b>Local Agency Investment Funds</b>											
SYS336	336	Local Agency Invstmt Fund			41,120,543.44	41,104,999.26	41,120,543.44	4.434	4.434	1	
<b>Subtotal and Average</b>			<b>40,702,452.10</b>		<b>41,120,543.44</b>	<b>41,104,999.26</b>	<b>41,120,543.44</b>		<b>4.434</b>	<b>1</b>	
<b>Total and Average</b>			<b>311,821,235.11</b>		<b>321,785,340.82</b>	<b>319,424,606.64</b>	<b>320,112,908.24</b>		<b>4.197</b>	<b>86</b>	
<b>Money Mkt Mutual Funds/Cash</b>											
SYS10033	10033	Revolving Fund		07/01/2024	20,000.00	20,000.00	20,000.00		0.000	1	
SYS5	5	US Bancorp		07/01/2024	551,209.21	551,209.21	551,209.21		0.000	1	
<b>Average Balance</b>			<b>0.00</b>	Accrued Interest at Purchase		2,185.42	2,185.42			<b>1</b>	
				Subtotal		573,394.63	573,394.63				
<b>Total Cash and Investments</b>			<b>311,821,235.11</b>		<b>322,356,550.03</b>	<b>319,998,001.27</b>	<b>320,686,302.87</b>		<b>4.197</b>	<b>86</b>	

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**ORANGE COUNTY FIRE AUTHORITY**  
**Aging Report**  
**By Maturity Date**  
**As of January 18, 2025**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	( 01/18/2025 - 01/18/2025 )	5 Maturities	0 Payments	75,356,550.03	23.54%	75,356,550.03	75,341,005.85
Aging Interval:	1 - 30 days	( 01/19/2025 - 02/17/2025 )	4 Maturities	0 Payments	25,000,000.00	7.80%	24,958,979.86	24,963,650.00
Aging Interval:	31 - 60 days	( 02/18/2025 - 03/19/2025 )	5 Maturities	0 Payments	28,000,000.00	8.71%	27,862,933.34	27,869,990.00
Aging Interval:	61 - 90 days	( 03/20/2025 - 04/18/2025 )	7 Maturities	0 Payments	51,000,000.00	15.80%	50,530,262.69	50,572,350.00
Aging Interval:	91 - 120 days	( 04/19/2025 - 05/18/2025 )	4 Maturities	0 Payments	29,000,000.00	8.96%	28,821,511.63	28,674,010.00
Aging Interval:	121 - 365 days	( 05/19/2025 - 01/18/2026 )	7 Maturities	0 Payments	52,000,000.00	15.98%	51,165,829.64	51,123,250.00
Aging Interval:	366 - 1095 days	( 01/19/2026 - 01/18/2028 )	10 Maturities	0 Payments	49,000,000.00	15.14%	48,988,050.26	48,451,700.00
Aging Interval:	1096 days and after	( 01/19/2028 - )	2 Maturities	0 Payments	13,000,000.00	4.06%	13,000,000.00	12,999,860.00
<b>Total for</b>			<b>44 Investments</b>	<b>0 Payments</b>		<b>100.00</b>	<b>320,684,117.45</b>	<b>319,995,815.85</b>



**NOTES TO PORTFOLIO MANAGEMENT REPORT**

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2024 includes a decrease of \$205,731.17 to the LAIF investment and a decrease of \$2,064,880.43, to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.

## GLOSSARY

### INVESTMENT TERMS

**Basis Point.** Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

**Book Value.** This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

**Commercial Paper.** Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

**Coupon Rate.** Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

**Discount.** The amount by which a bond sells under its par (face) value.

**Discount Securities.** Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

**Effective Rate of Return.** Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

**Federal Agency Securities.** Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

**Federal Funds.** Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

**Fed Funds Rate.** The interest rate charged by one institution lending federal funds to another.

**Federal Open Market Committee.** The branch of the Federal Reserve Board that determines the direction of monetary policy.

**Local Agency Investment Fund (LAIF).** A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$75 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because



deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot to exceed 1/4 of a percent of the earnings.

**Market value.** The price at which the security is trading and could presumably be purchased or sold.

**Maturity Date.** The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

**Money Market Mutual Fund.** Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

**Par.** Face value or principal value of a bond typically \$1,000 per bond.

**Rate of Return.** The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

**Treasury Bills.** Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

**Treasury Notes.** Intermediate U.S. government debt securities with maturities of one to 10 years.

**Treasury bonds.** Long-term U.S. government debt securities with maturities of 10 years or longer.

**Yield.** Rate of return on a bond.

**Yield-to-maturity.** Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

## ECONOMIC TERMS

**Conference Board Consumer Confidence Index.** A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

**Consumer Price Index (CPI).** A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

**Durable Goods Orders.** An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

**Gross Domestic Product.** The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

**Industrial Production.** An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

**ISM Institute for Supply Management (ISM) Manufacturing Index.** A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

**ISM Non-manufacturing Index.** An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

**Leading Economic Index.** A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

**National Federation of Independent Business Small Business Optimism Index.** An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

**Producer Price Index.** An index that measures the average change over time in the selling prices received by domestic producers for their output.

**University of Michigan Consumer Sentiment Index.** An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
February 27, 2025

Agenda Item No. 2C  
Consent Calendar

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**Second Quarter Financial Newsletter**

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**Contact(s) for Further Information**

Robert C. Cortez, Assistant Chief                      [robertcortez@ocfa.org](mailto:robertcortez@ocfa.org)                      714.573.6012  
Business Services Department

James Slobojan, Treasurer                                [jameslobojan@ocfa.org](mailto:jameslobojan@ocfa.org)                      714.573.6305  
Treasury & Financial Planning

Stuart Lam, Budget Manager                              [stuartlam@ocfa.org](mailto:stuartlam@ocfa.org)                      714.573.6302  
Treasury & Financial Planning

**Summary**

This routine agenda item is submitted to provide information regarding revenues and expenditures in the General Fund and the Capital Improvement Program Funds through the second quarter of FY 2024/25.

**Prior Board/Committee Action**

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

**RECOMMENDED ACTION(S)**

Receive and file the report.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Not Applicable.

**Background**

The Quarterly Financial Newsletter provides information about the General Fund's top five revenue sources as well as expenditures by department and by type. Revenues and expenditures for the Capital Improvement Program (CIP) funds are also included. Revenues and expenditures for the General and CIP Funds through the second quarter of the fiscal year are within budgetary estimates, except where noted in the attached newsletter.

**Attachment(s)**

Second Quarter Financial Newsletter – July 2024 to December 2024

## Summary

The Quarterly Financial Newsletter provides summary level information regarding the General Fund (GF) operating budget and Capital Improvement Program (CIP) budget to highlight revenue and expenditure trends and areas of note.

With the 2nd Quarter (i.e. 50%) of the fiscal year completed, actual General Fund receipts for the top 5 revenue sources are slightly lower than anticipated and actual expenditures are higher than anticipated primarily due to emergency incident overtime. As of the end of the quarter, the OCFA received 46.4% of budgeted revenues and expended 45.9% of appropriations.

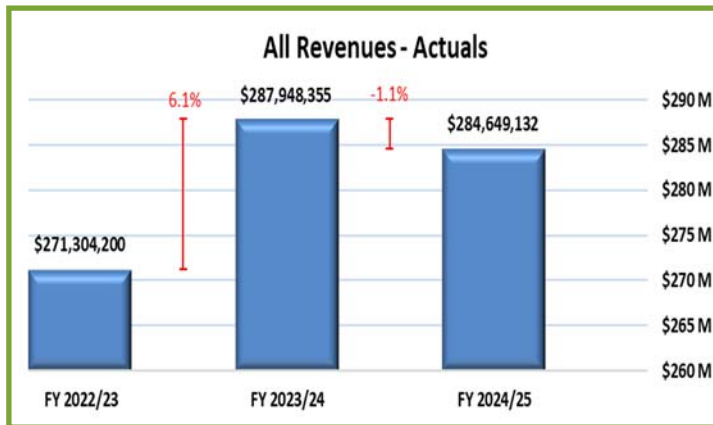
The OCFA expended 11.8% of the GF CIP, 3.1% of Fire Stations & Facilities, 5.4% of Comm. & Info. Systems, and 45.4% of the Fire Apparatus budgets. Except for Fire Apparatus Fund 133, CIP expenditures to date have been minimal as many projects are still in the preliminary stages.

For additional info, see attached newsletter.



## General Fund

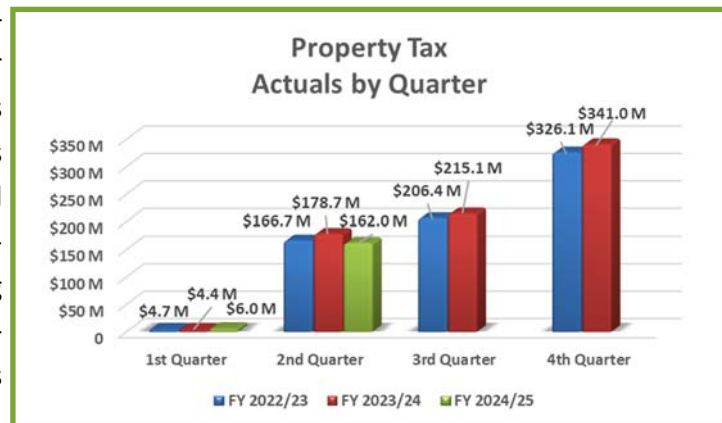
**REVENUES** — General Fund revenues received as of the 2nd quarter amounted to



\$284.6 million, approximately 1.1% lower than the prior year. The decrease is primarily due to the timing of payments for both CRA Pass-Through revenue and secured property tax. In FY 2023/24 the first installment of CRA Pass-Through revenue in the amount of \$8.5 million was

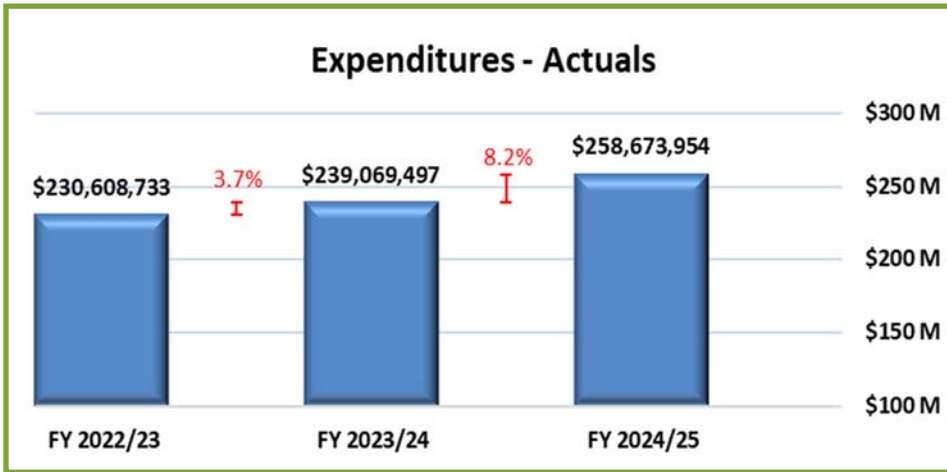
received before the close of the 2nd quarter. In the current fiscal year, we received the first installment in the amount of \$13.1 million in January 2025.

2nd quarter property tax revenues were \$16.7 million lower than the prior fiscal year. It is anticipated that higher payments in the second half of the fiscal year will offset the lower payments in the first half. According to data from the Auditor-Controller, OCFA now projects that property taxes will be \$1.1



million higher than initially anticipated when the budget was adopted. Therefore, staff is recommending a mid-year budget adjustment to Property Tax.

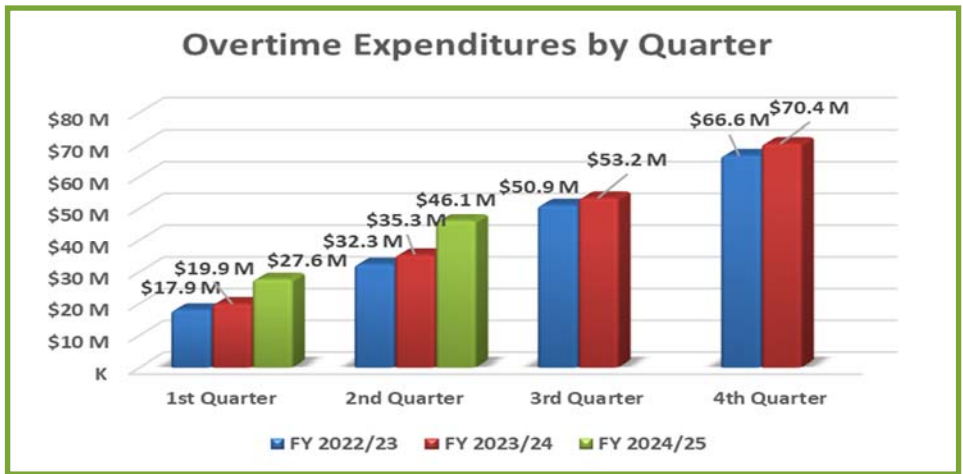
**EXPENDITURES** — General Fund expenditures through the 2nd quarter amounted to \$258.7 million and reflect



an increase of 8.2% when compared to the prior fiscal year. Initial budget estimates projected 2nd quarter expenditures ending at \$242.5 million. Although actual expenditures exceeded the budgetary estimate by \$16.2 million, higher than anticipated backfill/overtime expenditures related to emergency incident activity were the main driver and these costs are anticipated to be

reimbursed.

The following Overtime Expenditures by Quarter chart captures historical cumulative overtime expenditures from fiscal year 2022/23 through the 2nd quarter of fiscal year 2024/25. Actual overtime expenditures are \$10.7 million higher than last year. Overtime expenses increased this year over last primarily due to additional resources for both in county and out of county emergency incidents.



Major incidents this fiscal year include the Airport, Boone, Borel, Lake, Line, and Park fires as well as Tropical Cyclone Helene. These emergency incident overtime expenditures are reimbursable. Overtime expenditures will continue to be monitored and a mid-year budget adjustment will be requested.

*We hope you have found this summary information illustrative and useful. Additional detailed information is included in following Newsletter pages, including progress for each of the CIP funds.*



# Orange County Fire Authority

## Second Quarter Financial Newsletter – July 2024 to December 2024

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### OVERVIEW

This report covers fiscal activities in the General Fund and CIP Funds through the second quarter of Fiscal Year 2024/25. Budget figures include all budget adjustments authorized by the Board through the second quarter.

### GENERAL FUND

With 50% of the year completed, General Fund revenues are 46.4% of budget and expenditures are 45.9% as shown below:

General Fund (excludes 12110)	YTD Actual	Budget	Variance in Dollars	% Budget
Revenues	284,649,132	613,450,391	328,801,259	46.4%
Expenditures	258,673,954	563,308,565	304,634,611	45.9%

**Top Five Revenues.** The analysis presented below compares the five largest revenue categories received through the second quarter, as compared to the budgetary estimate for this point in the fiscal year. Categories in which the variance is greater than 10% or \$1 million, are discussed below the table.

Top Five Revenues	YTD Actual Receipts	Trended YTD Budget Estimate	Variance: Actual to Budget in Dollars	% Variance
Property Taxes	161,995,268	163,450,599	(1,455,331)	-0.9%
Cash Contracts	85,972,938	86,212,889	(239,951)	-0.3%
State Reimbursements	18,302,761	18,000,000	302,761	1.7%
CRA Pass-through	1,368,486	395,118	973,368	246.3%
Community Risk Reduction Fees	3,581,700	3,481,380	100,320	2.9%
<b>Total</b>	<b>271,221,153</b>	<b>271,539,986</b>	<b>(318,833)</b>	<b>-0.1%</b>

- Property Taxes** – Property Tax receipts were approximately \$1.5 million lower than expected by the end of the second quarter due to the timing of payments. It is anticipated that higher payments in the second half of the fiscal year will offset the lower payments in the first half. According to data from the Auditor-Controller, OCFA now projects that property taxes will be \$1.1 million higher than initially anticipated when the budget was adopted. Therefore, staff is recommending a mid-year budget adjustment to Property Tax.
- CRA Pass-Through Revenue** – CRA Pass-Through revenue was higher than anticipated due to an \$837K payment related to an adjustment to the FY 2023/24 residual payment calculation for the City of Irvine Successor Agency.

**Expenditures.** The analysis presented on the following page compares the actual expenditures through the second quarter, as compared to the budgetary estimate for this point in the fiscal year. Categories in which the variance is greater than 10% or \$1 million, are discussed below the table.

Expenditures by Department	YTD Actual Expenditures	Trended YTD Budget Estimate	Variance: Actual to Budget in Dollars	% Variance
Business Services	4,393,403	4,489,966	(96,563)	-2.2%
Command & Emergency Planning	5,191,782	4,823,321	368,461	7.6%
Community Risk Reduction	6,212,961	6,528,442	(315,481)	-4.8%
Corporate Communications	1,677,466	1,667,858	9,608	0.6%
EMS & Training	7,078,955	7,422,942	(343,987)	-4.6%
Executive Management	3,930,253	3,849,669	80,584	2.1%
Human Resources	9,482,841	9,811,747	(328,906)	-3.4%
Logistics	22,062,672	22,339,737	(277,065)	-1.2%
Non-Departmental	852,077	810,531	41,546	5.1%
Field Operations North	86,748,424	80,121,238	6,627,186	8.3%
Field Operations South	110,691,926	100,402,442	10,289,484	10.2%
Strategic Services	351,195	255,959	95,236	37.2%
<b>Total</b>	<b>258,673,954</b>	<b>242,523,851</b>	<b>16,150,103</b>	<b>6.7%</b>

- Operations North** – This department is exceeding budget estimates for the second quarter primarily due to a high volume of backfill/overtime expenditures. Most of the budgetary variance is due to overtime costs incurred for emergency incidents which will be reimbursed. Major incidents in FY 2024/25 include the Airport, Boone, Borel, Lake, Line, and Park fires as well as Tropical Cyclone Helene. Overtime expenditures will continue to be monitored and a mid-year budget adjustment will be requested.
- Operations South** – This department is exceeding budget estimates for the second quarter primarily due to a high volume of backfill/overtime expenditures. Most of the budgetary variance is due to overtime costs incurred for emergency incidents which will be reimbursed. Major incidents in FY 2024/25 include the Airport, Boone, Borel, Lake, Line, and Park fires as well as Tropical Cyclone Helene. Overtime expenditures will continue to be monitored and a mid-year budget adjustment will be requested.
- Strategic Services** – Departmental expenditures are trending high for the second quarter resulting from a high volume of backfill/overtime which has exceeded the budget by \$88K due to Strategic Services personnel assigned to emergency incidents including the Airport Fire. Overtime costs incurred for emergency incidents are anticipated to be reimbursed and a mid-year budget adjustment will be requested.

Expenditures by type are outlined below, with exception details following the table:

Expenditures by Type	YTD Actual Expenditures	Trended YTD Budget Estimate	Variance: Actual to Budget in Dollars	% Variance
Salary and Employee Benefits	218,679,306	202,870,258	15,809,049	7.8%
Services and Supplies	39,410,090	39,143,594	266,497	0.7%
Equipment	584,557	510,000	74,557	14.6%
<b>Total</b>	<b>258,673,954</b>	<b>242,523,851</b>	<b>16,150,103</b>	<b>6.7%</b>

- **Salary & Employee Benefits** – This category is trending over budget estimates for the second quarter by approximately \$15.8 million or 8%. This is primarily due to a high volume of backfill/overtime expenditures. Most of the budgetary variance is due to overtime costs incurred for emergency incidents which will be reimbursed. Major incidents in FY 2024/25 include the Airport, Boone, Borel, Lake, Line, and Park fires as well as Tropical Cyclone Helene. Overtime expenditures will continue to be monitored and a mid-year budget adjustment will be requested.
- **Equipment** – This category is trending over budget estimates for the second quarter by approximately \$75K or 15%. This is primarily due to unbudgeted equipment purchases in the EMS & Training Department for various training and fitness related equipment. The EMS & Training Department is overall within the budgetary estimate for the second quarter.

**CIP FUNDS**

Revenues and expenditures for the Capital Improvement Program funds are summarized below. Any variances are noted following the fund table:

**General Fund CIP**

Fund 12110	YTD Actual	Budget	Percent
Expenditures	4,491,220	38,073,459	11.8%

- This Fund receives transfers from the General Fund as its revenue source.
- Appropriations of \$38.1 million include funding for upgrades, routine maintenance and replacement of equipment such as: self-contained breathing apparatus, cardiac monitors/defibrillators, enterprise phone/public address system upgrade, inclusive facilities projects, fire station remodels and concrete/asphalt repair, fire station appliance, HVAC, generator and bay door refurbishment/replacement, RFOTC and fire station roof repair/replacement, FS 41 aircraft landing improvements, ECC living quarters and kitchen remodel, Dispatch Operations Center update, data network storage and servers replacement/upgrades, fire shelters, fire hose cleaning equipment, apparatus rope and rigging, body armor, exhaust fans, air monitors, suction units, remote rescue packs, telephone/alarm system upgrades, RFOTC secure vehicular access, station security fencing, digital orthophotography, emergency generators replacement, workstation modifications and replacement, replacement of PCs, laptops, tablets, printers, radios, and mobile data computers.
- Expenditures of approximately \$4.5 million are attributable to: RFOTC roof repair; fire station remodels; replacement of PCs, tablets, and printers; inclusive facilities; alarm system upgrades; FS 41 aircraft landing improvements; HVAC & generator replacement; data network server replacements and upgrades; mobile CAD and personnel alerting systems; fire shelters; mobile and portable radio replacements; digital orthophotography; enterprise phone/public address system upgrade; appliances replacement; replacement of small equipment and personal communication devices; concrete and asphalt repair; Dispatch Operations Center update; and replacement of carbon monoxide monitors.



**Fire Stations and Facilities**

Fund 123	YTD Actual	Budget	Percent
Revenue	1,359,840	2,642,630	51.5%
Expenditures	722,251	23,298,955	3.1%

- Revenues in this fund are attributable to Developer Contributions of \$646K, interest earned through the second quarter in the amount of \$645K, and Cal Fire contract revenue of \$69K.
- Appropriations of \$23.3 million include funding for: construction, replacement, remodel, and/or upgrade to FS 9, FS 10, FS 12, FS 18, FS 23, FS 24, and FS 25; PPE cleaning facility and equipment; retrofit of existing station fire life safety systems; purchase of a second emergency power generator for RFOTC; infrastructure security enhancements; RFOTC training grounds expansion and upgrade; and solar power facilities upgrades for RFOTC and various fire stations.
- Expenditures of approximately \$722K are primarily attributable to: replacement of FS 24; RFOTC training grounds expansion and upgrade; upgrades to and replacement of FS 24, FS 18, and FS 10; and Infrastructure Security Enhancements.

**Communications & Information Systems**

Fund 124	YTD Actual	Budget	Percent
Revenue	163,704	304,753	53.7%
Expenditures	401,763	7,408,054	5.4%

- Revenues in this fund are attributable to interest earned through the second quarter.
- Appropriations of \$7.4 million include funding for: disaster recovery co-location facility, enterprise audio video equipment upgrades, EMS enterprise system, public website content management system upgrade, CRR automation/IFP replacement, fuel management tracking system, 911 voice recording system, RFOTC data center fire suppression system upgrade, and incident reporting application replacement.
- Year to date expenditures of \$402K are attributable to: CRR automation/IFP replacement; public website content management system upgrade; 911 voice recording system; and incident reporting application replacement.

**Fire Apparatus**

Fund 133	YTD Actual	Budget	Percent
Revenue	2,111,159	4,102,366	51.5%
Expenditures	12,370,071	27,259,240	45.4%

- The Fund 133 revenue budget includes vehicle replacement program payments from cash contract cities and interest earned through the second quarter.
- Appropriations of \$27.3 million include vehicle outfitting, 3 trucks, 3 type 1 engines, 2 type III engines, 9 full-size SUV/pickup vehicles, 4 investigator trucks, 1 dozer transport trailer,

2 paramedic squads, 1 pickup utility truck, 5 grant funded vehicles, and 46 support vehicles. Also included in this Fund is \$4.9M in debt service for the Helicopter Program.

- Expenditures through the second quarter of \$12.4 million are primarily related to: purchase of emergency vehicles, support vehicles, and grant funded vehicles; debt service for the Helicopter program; and miscellaneous vehicle outfitting expenses.

### **SUMMARY**

***For more information.*** This summary is based on detailed information from our financial system. If you would like more information or have any questions about the report, please contact Stuart Lam, Budget Manager at 714-573-6302, or Jim Slobojan, Treasurer at 714-573-6305.



**Orange County Fire Authority**  
**AGENDA STAFF REPORT**

**Executive Meeting**  
**February 27, 2025**

**Agenda Item No. 2D**  
**Consent Calendar**

**Second Quarter Purchasing Report**

**Contact(s) for Further Information**

Robert C. Cortez, Assistant Chief                      [robertcortez@ocfa.org](mailto:robertcortez@ocfa.org)                      714.573.6012  
Business Services Department

Sara Kennedy, Purchasing                                      [sarakennedy@ocfa.org](mailto:sarakennedy@ocfa.org)                                      714.573.6641  
Division Manager

**Summary**

This routine agenda item is submitted to provide information regarding purchases made within management authority during the second quarter of FY 2024/25.

**Prior Board/Committee Action**

On June 24, 2021, the Board of Directors approved the content format contained herein for future quarterly purchasing reports.

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

**RECOMMENDED ACTION(S)**

Receive and file the report.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Not Applicable.

**Background**

Purchasing Ordinance No. 009 (Ordinance) and the Roles/Responsibilities/Authorities Matrix (Matrix) provides the Chief Procurement Officer (Purchasing Manager) with authority to enter into various types of agreements at varying amounts. This authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation. Furthermore, as per Section 1-20 Small Purchases provision of the Ordinance, any contract for the purchase of supplies, equipment, maintenance, and services not exceeding \$50,000 may be made by the Chief Procurement Officer in accordance with the small purchase procedures authorized in the Ordinance. For public works projects, the statutory threshold is established by the CA Public Contract Code at \$60,000.

The Quarterly Purchasing Report provides a list of all purchase orders and blanket orders entered into under the Purchasing Manager authority during the period of October 1, 2024 through December 31, 2024.

**Attachment(s)**

Fourth Quarter Purchasing Report – October 1, 2024 to December 31, 2024

Purchasing Report Quarter - FY 2024/25  
2nd Quarter - FY 2024/25

- This report reflects all POs/BOs issued within management authority, including those that may have been cancelled or replaced by another PO or BO. These records will show as duplications in the report, but are in fact replacements.
- Management authority includes the procurement of items previously approved by the Board of Directors as part of the annual adoption of the budget provided that the contract results from a competitive solicitation.
- Amount column reflects the procurement value. Actual expenditures made against the contract may be lower.
- Vendor Name column display of "error" or the phrase "do not use" appears when a vendor has since changed their name or corporation status.
- PO/BO amounts of \$0 or \$.01 are often issued as place holders to record the terms and conditions of no-cost transactions, or may appear when the POs/BO balance is reduced to zero.
- POs starting with the letter "Q" are issued as part of the fiscal year end process to roll forward encumbrances issued in a prior fiscal year for projects still in progress.

PO/BO Date	PO/BO Number	Amount	Department	Vendor Name	Description	Formal Solicitation Number
10/1/2024	B02525-1	\$100,000	Human Resources Department	RCS INVESTIGATIONS AND CONSULTING	AS-NEEDED COMPREHENSIVE PRE-EMPLOYMENT BACKGROUND INVESTIGATIVE SERVICES	JA2583
10/1/2024	B02527-1	\$100,000	Human Resources Department	JENNIFER LYNN WREN	AS-NEEDED COMPREHENSIVE PRE-EMPLOYMENT BACKGROUND INVESTIGATIVE SERVICES	JA2583
10/1/2024	B02526-1	\$100,000	Human Resources Department	SINTRA GROUP INC.	AS-NEEDED COMPREHENSIVE PRE-EMPLOYMENT BACKGROUND INVESTIGATIVE SERVICES	JA2583
10/1/2024	B02379-2	\$50,000	Logistics Department	FACTORY MOTOR PARTS	MISC. AUTOMOTIVE PARTS AND ACCESSORIES	COOPERATIVE
10/1/2024	B02535-1	\$30,000	Logistics Department	SAFETY-KLEEN SYSTEMS INC	MOTOR OILS AND FLUIDS	LK2585A
10/1/2024	B02311-2	\$15,000	Human Resources Department	SOLOUTIONS AND INSIGHT INC.	PREVENTATIVE HEALTH SCREENING SERVICES	JA2509
10/1/2024	B02534-1	\$15,000	Logistics Department	AAA OIL, INC.	MOTOR OILS AND FLUIDS	LK2585A
10/1/2024	B01941-5	\$10,000	Operations Department - South	WORLDWIDE SALES MANAGEMENT CORPORATION	PERSONAL EQUIPMENT FOR SANTIAGO CREW	
10/1/2024	B02268-1	\$9,947	Logistics Department	COMPUTER & PERIPHERALS GROUP, INC	3-YEAR EQUIPMENT SERVICE CONTRACT FOR HP PLOTTERS	
10/1/2024	B02123-2	\$2,392	Logistics Department	COMPUTER POWER SOLUTIONS, INC.	UPS MONITORING SYSTEM LICENSE FOR IT	
10/2/2024	B01615-9	\$13,621	Logistics Department	GENCORE CANDEO LTD	GENWATCH 3 RADIO NETWORK SOFTWARE MAINTENANCE AND SUPPORT . LICENSING TO DAVID JOHNSON; DAVIDJOHNSON@OCFA.ORG	
10/2/2024	P0016196	\$1,177	EMS & Training Department	HOME DEPOT	OSB FOR THE VENTILATION TRAINING TRAILER	
10/2/2024	P0016197	\$31,750	Logistics Department	RRM DESIGN GROUP	WILDFIRE FACILITY ARCHITECTURAL SERVICES	RO2584
10/2/2024	P0016198	\$19,575	Business Services Department	GOVERNMENT REVENUE SOLUTIONS HOLDINGS LLC	BANNER TRAINING FOR BUSINESS SERVICES & HR	
10/3/2024	P0016200	\$3,904	Logistics Department	PLASTICPLACE	DECON TURNOUT BAGS FOR RESTOCK	
10/3/2024	P0016199	\$3,556	EMS & Training Department	FROGGYS FOG, LLC	LIQUID SMOKE FOR SMOKE MACHINES	
10/3/2024	B02738	\$499	Human Resources Department	GREATLAND	YEARLI PREMIER SUBSCRIPTION	
10/4/2024	B02274-3	\$25,000	Logistics Department	SANTIAGO HILLS AUTO SPA INC	OFFSITE VEHICLE WASHING AND DETAILING SERVICES FOR OCFA VEHICLES FOR AS-NEEDED	LK2519

10/8/2024	P0016201	\$67,300	Operations Department - South	SAFWARE, INC.	COLD CUT COBRA LITHIUM ION BATTERY EXTINGUISHING SYSTEM - FS20	COOPERATIVE
10/8/2024	P0016203	\$1,440	Logistics Department	LARRSON, TOBY	WINDOW TINTING FOR BOX TRUCKS (MAIL VANS)	
10/9/2024	B02557-1	\$0	Logistics Department	UPLINX SLU	SOFTWARE UTILITY REMOTE CONTROL TOOL SUBSCRIPTION FOR CISCO PHONE	
10/9/2024	P0016204	\$35,750	Executive Management	ALL AMERICAN LEADERSHIP	FIRE LEADERSHIP ACADEMY TRAINING	
10/10/2024	B01893-6	\$39,139	Logistics Department	CDW GOVERNMENT	CROWDSTRIKE ANTI-VIRUS SOFTWARE	COOPERATIVE
10/10/2024	B02737	\$26,000	Logistics Department	NEARMAP US, INC	GIS IMAGERY SUBSCRIPTION	
10/10/2024	P0016205	\$3,879	Corporate Communications	FIRE SMART PROMOTIONS	COMMUNITY EVENT PROMOTIONAL ITEMS	
10/15/2024	B01908-6	\$11,270	Logistics Department	KAMBRIAN CORPORATION	PRINTER LOGIC MAINTENANCE AND PRO SUPPORT	
10/15/2024	P0016188	\$4,843	Operations Department - South	GE PRECISION HEALTHCARE LLC	WIRELESS HANDHELD ULTRASOUND MACHINE FOR CATF-5	
10/16/2024	B02740	\$45,519	Logistics Department	RCN COMMUNICATIONS, LLC	CRADLEPOINT CLOUD MANAGER SUBSCRIPTION RENEWAL	RO2705
10/16/2024	P0016206	\$10,695	Logistics Department	HARBOR POINTE A/C & CONTROLS	INSTALLATION OF HVAC SYSTEM OCFA FS2	RO2356
10/16/2024	P0016207	\$13,149	Logistics Department	INSIDE EDGE COMMERCIAL INTERIOR SERVICES LLC	FLOORING REPLACEMENT FS 49	
10/17/2024	B02383-2	\$50,000	Logistics Department	HARBOR POINTE A/C & CONTROLS	AIR COMPRESSOR REPAIR AND MAINTENANCE	RO2563
10/17/2024	B01718-9	\$3,500	Human Resources Department	AMAZING ORGANIZATIONS INC	MASTERY LIBRARY TRAINING PROGRAM-SPILL PREVENTION	
10/17/2024	Q14285	\$178	Logistics Department	P2S INC.	Q-PO ISSUED TO CARRY REMAINING BALANCE FORWARD TO FY2024/25.	
10/21/2024	P0016217	\$12,816	Logistics Department	HARBOR POINTE A/C & CONTROLS	INSTALLATION OF NEW HVAC AT OCFA FS 19	
10/21/2024	P0016214	\$7,622	Logistics Department	HARBOR POINTE A/C & CONTROLS	INSTALL PELICAN HVAC CONTROLS AT OCFA FS 37	
10/21/2024	P0016210	\$7,300	Logistics Department	PAINTING & DECOR INC.	APPARATUS DOORS AND METAL FENCING PAINT AT FS 6	
10/21/2024	P0016208	\$14,900	Logistics Department	HUITT-ZOLLARS, INC	ENGINEERING SERVICES WILDFIRE FACILITY PROGRAM	
10/21/2024	P0016213	\$8,069	Logistics Department	PACIFIC PLUMBING COMPANY	TANKLESS WATER HEATER INSTALL - FS42	
10/21/2024	P0016215	\$1,961	EMS & Training Department	GSM RENTAL GROUP LLC	GRADUATION CHAIR RENTAL FOR RESERVE ACADEMY # 27	
10/21/2024	P0016216	\$9,647	Operations Department - North	SKC WEST, INC	CARBON MONOXIDE MONITORING	
10/22/2024	B02298-3	\$1,335,000	Logistics Department	VOYAGER FLEET SYSTEMS, INC.	VOYAGER FUEL CREDIT CARDS	COOPERATIVE
10/22/2024	B02394-2	\$10,000	Logistics Department	PRESIDIO HOLDINGS INC.	VOIP SUPPORT SERVICES	

10/22/2024	P0016219	\$3,325	Command & Emergency Planning Div	SOUTHERN CALIFORNIA ERGONOMICS	REPLACEMENT HEADSET IN ECC	
10/22/2024	B01847-6	\$180	Logistics Department	MILLET SOFTWARE	VISUAL CUT ANNUAL SOFTWARE SUPPORT (FOR THREE LICENSES)	
10/23/2024	B02390-2	\$50,000	Logistics Department	CAESAR'S APPLIANCE SERVICE, INC.	APPLIANCE REPAIR AND MAINTENANCE	RO2562A
10/23/2024	B02742	\$10,700	Logistics Department	KAMBRIAN CORPORATION	MANAGEENGINE PATCH MANAGER PLUS ENTERPRISE EDITION LICENSE AND SUPPORT SUBSCRIPTION	
10/23/2024	B01903-7	\$10,000	Executive Management	J&M TROPHIES, INC.	ENGRAVING SERVICES AND ACCESSORIES	
10/23/2024	P0016220	\$1,136	Operations Department - South	PACIFIC OIL COOLER SERVICE INC.	OIL COOLER REPAIR FOR N141FA	
10/24/2024	B02741	\$20,000	Logistics Department	ALAMOM CONSULTING INC	MICROSOFT 365 APPLICATIONS TRAINING	COOPERATIVE
10/24/2024	P0016222	\$771,804	Logistics Department	MCPEEK'S CHRYSLER DODGE JEEP RAM OF ANAHEIM	PURCHASE OF 2024 DODGE RAM 2500 BIGHORN 4X4 CREW CAB	LK2731
10/28/2024	P0016223	\$5,756	Logistics Department	PROFESSIONAL DIVERSIFIED FLOORING	FIRESTATION FLOORING REPLACEMENT	
10/29/2024	B01920-6	\$40,000	Logistics Department	GRAYBAR INC	TELECOMMUNICATION EQUIPMENT, SUPPLIES, AND TOOLS	COOPERATIVE
10/29/2024	B02524-1	\$10,000	Logistics Department	CALIFORNIA PPE RECON INC	TURNOUT REPAIR AND DECONTAMINATION	
10/29/2024	P0016224	\$7,648	Logistics Department	CDW GOVERNMENT	EMAIL ARCHIVING SOFTWARE ADD-ON	
10/30/2024	B02745	\$107,898	Logistics Department	THE DRALA PROJECT, INC	VMWARE SOFTWARE & SUPPORT	RO2703A
10/30/2024	B02400-2	\$50,000	Logistics Department	PUEBLO HOTEL SUPPLY	ICE MACHINE FOR ALL OCFA FACILITIES	LK2586
10/30/2024	B02744	\$10,000	Logistics Department	COATS PRODUCTS INC.	AUTOMOTIVE CLEANING PRODUCTS	
10/30/2024	P0016228	\$8,250	EMS & Training Department	APEX360, LLC	FINANCIAL REVIEW SERVICES	
10/30/2024	B01786-7	\$7,500	Logistics Department	BISSELL COMMERCIAL	VACUUM CLEANERS AND PARTS	
10/30/2024	P0016226	\$6,699	Logistics Department	APPLOON, THE MURDOCK CORPORATION	A/V SYSTEMS INSTALLATION STATION 64	
10/30/2024	P0016227	\$22,500	Human Resources Department	ROBERT HALL	PROFESSIONAL RECRUITMENT SERVICES FOR INFORMATION TECHNOLOGY DIVISION MANAGER POSITION	
10/30/2024	P0016230	\$247,901	Logistics Department	SELMAN CHEVROLET COMPANY	2025 CHEVROLET SILVERADOS FOR INVESTIGATIONS	KVI2698
11/1/2024	P0016232	\$40,000	Operations Department - South	GLOBAL UAS SOLUTIONS	UAV CLASS TO OPERATE IN USFS JURISDICTION	
11/1/2024	B02548-1	\$12,635	Business Services Department	PITNEY BOWES, INC.	MAIL EQUIPMENT W/ CORRESPONDING ANNUAL MAINTENANCE FEES	COOPERATIVE
11/1/2024	B02747	\$416	Human Resources Department	COUNTY OF ORANGE	CONFERENCE ROOM RENTAL	
11/5/2024	B02089-4	\$600,000	Logistics Department	RAMCO RUGGED PORTABLES	MOBILE DATA COMPUTER HARDWARE AND ACCESSORIES	JA2437

11/5/2024	B02053-5	\$10,000	Logistics Department	TANKVISIONS INC.	FUEL TANK MANAGEMENT & MONITORING SOLUTIONS	
11/5/2024	P0016211	\$1,490	Logistics Department	WILLIAMS & MAHER INC	CAT 6 CABLING FOR NEW DORM OFFICE COMPUTER AT FS18	
11/5/2024	P0016234	\$3,075	Logistics Department	PACIFIC PLUMBING COMPANY	PLUMBING FOR FS47	RO2501
11/6/2024	B02388-2	\$50,000	EMS & Training Department	LIFE ASSIST, INC.	EMS PHARMACEUTICALS	
11/6/2024	P0016235	\$1,005	Business Services Department	PJ PRINTERS INC.	PRINTED FORMS	
11/6/2024	P0016236	\$8,705	Logistics Department	ALL WAYS TILE INC	DEMO EXISTING AND INSTALL NEW SHOWER - FS 47	
11/7/2024	B02290-4	\$130,000	Logistics Department	LN CURTIS & SONS	PERSONAL PROTECTIVE EQUIPMENT CLEANING	COOPERATIVE
11/7/2024	P0016238	\$9,811	Logistics Department	LN CURTIS & SONS	TFT WILDLAND HOSE CLAMP FOR STOCK	
11/7/2024	P0016237	\$5,713	Logistics Department	FIRST IN PRODUCTS, INC.	HOSE STRAPS FOR HIGH-RISE BUNDLES	
11/12/2024	B02026-5	\$258,000	EMS & Training Department	STRYKER SALES CORPORATION	AUTOMATIC CHEST COMPRESSION DEVICES AND SUPPLIES	COOPERATIVE
11/12/2024	P0016231	\$32,750	Human Resources Department	RALPH ANDERSEN & ASSOCIATES	PROFESSIONAL RECRUITMENT SERVICES FOR ASSISTANT CHIEF/FIRE MARSHAL	
11/12/2024	P0016243	\$9,988	Logistics Department	RHINO LININGS OF ORANGE COUNTY	CHEMICAL APPLICATION - 64 BATTERY BOXES	
11/12/2024	P0016244	\$1,177	EMS & Training Department	HOME DEPOT	OSB FOR THE VENTILATION TRAINING TRAILER	
11/12/2024	P0016239	\$1,847	Logistics Department	DIAMOND GLASS	SHOWER DOOR INSTALLATION - F47	
11/12/2024	P0016240	\$17,900	Logistics Department	SIGNATURE PAINTING, INC.	FIRE STATION EXTERIOR PAINTING - FS42	
11/12/2024	P0016241	\$5,910	Logistics Department	PACIFIC PLUMBING COMPANY	PRESSURE DETECTOR BACKFLOW DEVICE INSTALLATION - FS19	
11/12/2024	P0016242	\$5,265	Logistics Department	PACIFIC PLUMBING COMPANY	TANKLESS WATER HEATER INSTALLATION - FS26	
11/13/2024	B01952-6	\$50,000	Logistics Department	GOVERNMENT REVENUE SOLUTIONS HOLDINGS LLC	BANNER DATABASE ADMINISTRATION SUPPORT AND SYSTEM UPGRADE SYSTEMS	
11/13/2024	B02732-1	\$5,670	Logistics Department	CARAHSOFT TECHNOLOGY CORPORATION	CLOUD CONTENT MANAGEMENT & FILE SHARING SOFTWARE	
11/13/2024	B02034-5	\$5,200	Operations Department - North	EVOQUA WATER TECHNOLOGIES	DEIONIZED WATER SYSTEM RENTAL AND MAINTENANCE - HAZMAT	
11/14/2024	B02541-1	\$225,000	Logistics Department	LN CURTIS & SONS	FIRE AND RESCUE TOOLS/EQUIPMENT AS-NEEDED	JA2619
11/14/2024	B02555-1	\$15,399	Logistics Department	ACTIVE911, INC	ACTIVE ALERT SYSTEM - PERSONNEL ALERTING	SK2627
11/14/2024	P0016225	\$5,238	Logistics Department	DG INVESTMENT INTERMEDIATE HOLDINGS 2 INC	ACCESS CONTROL SYSTEMS UPGRADE - RFOTC	
11/14/2024	B02051-5	\$2,000	Operations Department - South	LABELMASTER	DANGEROUS GOOD INFORMATION SYSTEM (DGIS) ONLINE SUBSCRIPTION	

11/14/2024	P0016256	\$1,782	Operations Department - South	GIBSON & BARNES FLIGHT SUITS	NAMETAGS FOR USAR TEAM FEMA CACHE ITEM # LG-0112.00	
11/15/2024	B02749	\$88,884	Logistics Department	PRESIDIO HOLDINGS INC.	CISCO HARDWARE AND ACCESSORIES - WIRELESS AP	JJ2706
11/15/2024	P0016257	\$9,834	Command & Emergency Planning Div	TIMOTHY F. HENDERSHOTT	DISPATCH CHAIRS FOR ECC	
11/18/2024	B02522-1	\$125,000	Logistics Department	CORKY'S PEST CONTROL	PEST CONTROL SERVICES	RO2613
11/18/2024	B02044-6	\$50,000	EMS & Training Department	BOUND TREE MEDICAL LLC	EMS SUPPLIES	SK2379
11/18/2024	B02128-4	\$37,000	Logistics Department	ALLSTAR FIRE EQUIPMENT	HAIX FIREHUNTER EXTREME BOOTS FOR FIREFIGHTERS	SK2429
11/18/2024	B02135-4	\$25,000	Logistics Department	LU'S LIGHTHOUSE, INC.	MISC. LIGHTING PRODUCTS - LOCAL VENDOR FOR DAILY DELIVERIES	
11/18/2024	B02401-2	\$10,000	Operations Department - South	WORLDWIDE SALES MANAGEMENT CORPORATION	MATTERHORN BOOTS BREAKING AND BREACHING BOOTS FOR TRT PROGRAM	
11/18/2024	B02179-4	\$5,000	Logistics Department	BEE BUSTERS	PEST CONTROL SERVICES	
11/18/2024	B02540-1	\$0	Logistics Department	RADIOTRONICS	ACEK9 MONITORING SOFTWARE	
11/19/2024	B02652-1	\$50,000	Logistics Department	WESTERN INDOOR ENVIRONMENTAL SERVICES	DUCT CLEANING SERVICES	CA PCC STATUTORY THRESHOLD
11/19/2024	B02653-1	\$50,000	Logistics Department	THE MACHADO ENVIRONMENTAL CORPORATION	DUCT CLEANING SERVICES	CA PCC STATUTORY THRESHOLD
11/19/2024	B01945-6	\$40,000	EMS & Training Department	NYCANCO, INC	CUSTOM EMS BAGS	
11/19/2024	B01922-6	\$27,209	Logistics Department	ASSETWORKS, INC.	FLEET FOCUS FA ANNUAL SOFTWARE MAINTENANCE & SUPPORT RENEWAL	
11/19/2024	B01766-8	\$5,290	Business Services Department	SYM PRO INC	SYMPRO TREASURY SOFTWARE ANNUAL MAINTENANCE	
11/19/2024	B02750	\$1,300	EMS & Training Department	CANVA US INC	SUBSCRIPTION FOR SOFTWARE ACCESS ON CANVA	
11/20/2024	P0016155	\$301,835	Logistics Department	PB LOADER CORPORATION	PURCHASE OF ONE (1) 2026 MODEL YEAR - WESTERN STAR 49X HEAVY HAUL TRACTOR	COOPERATIVE
11/21/2024	B02190-4	\$10,000	Operations Department - South	CITY OF FULLERTON	JET FUEL FLOWAGE FEES AT FULLERTON AIRPORT	
11/21/2024	P0016258	\$7,563	EMS & Training Department	HOME DEPOT	OSB FOR ACADEMY TRAINING / PROBATIONARY TESTING	
11/21/2024	P0016260	\$198	Business Services Department	TEK TIME SYSTEMS, INC.	TIMESTAMP MACHINE REPAIR	
11/25/2024	B02751	\$25,000	Business Services Department	THE PITNEY BOWES BANK INC	U.S. POSTAGE BILLING ACCOUNT	
11/25/2024	B02360-2	\$10,000	Operations Department - South	KIRK BRAYSHAW	ACLS AND PALS TRAINING FOR MEDICAL SPECIALIST-US&R	
11/25/2024	P0016261	\$3,108	Operations Department - South	DAN ENTERPRISES TEAM	RESCUE EQUIPMENT FOR FEMA USAR CACHE	
11/26/2024	B01818-7	\$6,232	Logistics Department	PLURALSIGHT	PLURALSIGHT ONLINE TRAINING - ANNUAL RENEWAL	



11/27/2024	P0016264	\$49,999	Logistics Department	MICROSOFT CORPORATION	IT SUPPORT FOR ON PREMISE AND CLOUD ENVIRONMENT	
11/27/2024	P0016263	\$32,100	Operations Department - South	HELICOPTER SUPPORT, INC	SIKORSKY S-70 FLIGHT CONTROL RIGGING COURSE	
12/2/2024	B02752	\$230,000	Logistics Department	GRAINGER	SERVICE CENTER INVENTORY- MISC. TOOLS AND SUPPLIES	COOPERATIVE
12/2/2024	P0016268	\$10,155	EMS & Training Department	FROGGYS FOG, LLC	OPERATIONS TRAINING EQUIPMENT	
12/2/2024	B02070-5	\$8,000	Logistics Department	GOLDEN STATE TRADING	AUTO DETAILING SUPPLIES FOR SERVICE CENTER	
12/2/2024	B01902-5	\$7,000	Executive Management	NAVEX GLOBAL	FRAUD HOTLINE SERVICES	
12/2/2024	P0016267	\$4,999	EMS & Training Department	ALAN'S LAWN AND GARDEN CENTER INC.	OPERATIONS TRAINING EQUIPMENT	
12/2/2024	P0016265	\$5,500	Human Resources Department	FIRE AND POLICE SELECTION, INC.	TESTING SERVICES FOR FIRE BATTALION CHIEF PROMOTIONAL EXAMINATION	
12/2/2024	P0016266	\$7,487	Logistics Department	HARBOR POINTE A/C & CONTROLS	INSTALL NEW HVAC UNIT AT FS 53	RO2356
12/3/2024	P0016259	\$3,785	Community Risk Reduction Department	GREAT SCOTT TREE SERVICE, INC.	TREE REMOVALS AT DEER CANYON PARK	LK2623
12/3/2024	P0016270	\$2,046	Logistics Department	WILLIAMS & MAHER INC	FS 64 CAT6 CABLING: KITCHEN, BREAKROOM CAPT OFFICE AND PYXIS	
12/3/2024	P0016269	\$1,959	Logistics Department	WILLIAMS & MAHER INC	FS33 GPS REPEATER INSTALL FOR APP BAY	
12/4/2024	P0016271	\$82,225	Operations Department - South	GALLS LLC	PURCHASE OF PELICAN CASES	JJ2707
12/4/2024	B02753	\$75,000	Business Services Department	HDL COREN & CONE	CONSULTANT SERVICES FOR PROPERTY TAX ANALYSIS AND COMMUNITY REDEVELOPMENT AGENCY PASS-THROUGH ESTIMATION SERVICES	RO2693
12/4/2024	B02754	\$40,000	Operations Department - South	SINATRA UNIFORMS INC	US&R FIREFIGHTER BDU PANTS & BRUSH COATS	JJ2704
12/4/2024	B02508-2	\$5,670	Community Risk Reduction Department	NATIONAL FIRE PROTECTION ASSOC	NFPA LINK ENTERPRISE SUBSCRIPTION	
12/4/2024	B02755	\$4,889	Logistics Department	IRON MOUNTAIN INC	OFF-SITE DATA STORAGE SERVICES	
12/9/2024	B02756	\$50,000	Logistics Department	MITSUBISHI ELECTRIC & ELECTRONICS USA, INC.	ELEVATOR AND REPAIR MAINTENANCE - RFOTC . B02756 SUPERSEDES B01514-9	
12/9/2024	B02194-4	\$2,000	EMS & Training Department	EVOQUA WATER TECHNOLOGIES	DEIONIZED WATER SYSTEM RENTAL AND MAINTENANCE - TRAINING DEPARTMENT (D BUILDING)	
12/9/2024	P0016272	\$670	EMS & Training Department	CONSENSUS CLOUD SOLUTIONS, INC.	EFAX - EMAIL FAX LINES	
12/10/2024	B02107-4	\$2,500	Operations Department - South	CAMP SYSTEMS INTERNATIONAL INC.	ANNUAL SUBSCRIPTION FOR ENGINE HEALTH MONITORING FOR AIR OPS PROGRAM	
12/11/2024	B02562-1	\$10,000	Logistics Department	SMARTSHEET INC	LICENSE FEE SUBSCRIPTION/MEMBERSHIP FOR FF ACADEMY	
12/11/2024	B01909-6	\$7,000	Human Resources Department	ACE INDUSTRIES, INC.	BRIDGE CRANE INSPECTIONS AT OCFA STATION # 41	
12/11/2024	P0016276	\$3,185	Logistics Department	WILLIAMS & MAHER INC	RADIO CROSS OVER CABLING IN OCFA DATA CENTER	

12/11/2024	P0016275	\$720	Command & Emergency Planning Div	BETTER WAY INC.	T-CARDS FOR ALL OCFA BACK-UP LOCATIONS	
12/11/2024	P0016274	\$6,624	Logistics Department	HARBOR POINTE A/C & CONTROLS	INSTALL NEW HVAC UNIT AT FS 22	RO2356
12/12/2024	B02673-1	\$49,999	Logistics Department	COMPRESSED AIR SPECIALTIES	BAUER AIR COMPRESSOR REPAIR AND MAINTENANCE	
12/13/2024	B01836-7	\$49,999	Logistics Department	DHN CONSULTING INC.	COMPUTER NETWORK MAINTENANCE AND SUPPORT	
12/13/2024	B02272-3	\$15,000	Logistics Department	PAINTING & DECOR INC.	MAINTENANCE/REPAIR OF PATCH WORK AND PAINTING AS-NEEDED AT OCFA FACILITIES	
12/13/2024	B02061-5	\$10,000	Logistics Department	SIGNMART	SIGN MATERIAL - SERVICE CENTER INVENTORY	
12/16/2024	P0016278	\$7,875	EMS & Training Department	ELITE COMMAND TRAINING	FEMA L-960 "ALL-HAZARD" DIVISION/GROUP SUPERVISOR CLASS SCHEDULED: FEBRUARY 3-5, 2025	
12/16/2024	P0016279	\$13,931	Operations Department - South	R.S. HUGHES COMPANY INC	HAZMAT PERSONAL PROTECTIVE EQUIPMENT	
12/16/2024	P0016280	\$36,831	Logistics Department	FULLER TRUCK ACCESSORIES	CAMPER SHELLS FOR 2024 SILVERADO, MODEL 2500 6.9	
12/17/2024	B01876-6	\$100,000	Logistics Department	CDW GOVERNMENT	COMPUTER PARTS, ACCESSORIES, AND SOFTWARE	COOPERATIVE
12/17/2024	B02560-1	\$25,000	Logistics Department	NIKKIS FLAG SHOP	FLAGS	
12/17/2024	B02758	\$11,164	Logistics Department	CDW GOVERNMENT	BMC FOOTPRINTS SOFTWARE MAINTENANCE AND SUPPORT . IT INVENTORY MANAGEMENT SYSTEM SOFTWARE	
12/19/2024	B02365-2	\$200,000	Logistics Department	WILLIAMS & MAHER INC	ELECTRICAL MAINTENANCE AND REPAIR SERVICES	RO2552
12/19/2024	B02285-3	\$47,990	EMS & Training Department	IMAGETREND, INC	AGENCY VALIDATION RULES ON OCMEDS SITE	
12/19/2024	P0016284	\$40,480	Logistics Department	DELL MARKETING, L.P.	PRECISION 3680 TOWER WORKSTATIONS - FIRE PREVENT	COOPERATIVE
12/19/2024	B02420-2	\$10,000	Logistics Department	WORLDWIDE SALES MANAGEMENT CORPORATION	CLASS A FOAM	
12/19/2024	P0016285	\$7,613	Logistics Department	COMMERCIAL TRUCK EQUIPMENT CO	FABRICATE SLIDE FOR REPAIR 3, UNIT 3046	
12/19/2024	P0016282	\$10,000	EMS & Training Department	FIRST RESPONDER CONSULTANT LLC	ONE DAY CORNERSTONES OF LEADERSHIP LECTURE (6 HOURS)	
12/26/2024	B02661-1	\$200,000	Logistics Department	BRIGHTCENTRA, INC.	LAPTOPS AS-NEEDED	KV12659
12/26/2024	B02296-3	\$200,000	Logistics Department	LAKEMAN, WILLIAM B	METAL FABRICATION AND REPAIR SERVICES	RO2521
12/26/2024	B02759	\$59,495	EMS & Training Department	FIREFIGHTER INSPIRATION READINESS & EDUCATION	FIREGROUND & TACTICAL TRAINING SERVICES	RO2715
12/26/2024	B01901-7	\$49,999	Logistics Department	CITY OF SANTA ANA	AS-NEEDED FLEET MAINTENANCE AND REPAIR SERVICES FOR OCFA VEHICLES	
12/26/2024	B02362-2	\$10,000	Operations Department - South	EXPRESS TRAINING SOLUTION	ACLS AND PALS TRAINING FOR MEDICAL SPECIALIST-US&R	
12/26/2024	P0016283	\$5,576	Logistics Department	GALLS LLC	ESS FIRE GOGGLES FOR SERVICE CENTER STOCK	

12/27/2024	B01963-5	\$49,999	Logistics Department	ALLSTAR FIRE EQUIPMENT	PHENIX FIRST DUE HELMETS AND ACCESSORIES	
12/27/2024	P0016287	\$3,722	Logistics Department	SOURCE GRAPHICS, INC.	GIS PRINTER PLOTTER AND PLOTTER SUPPLIES	
12/30/2024	B02736	\$20,000	Logistics Department	FIRE-FIGHTER PROVING GROUNDS INC	SPRING-LOADED WIRE CUTTERS	JJ2694
12/31/2024	P0016289	\$184,924	Logistics Department	HOGAN MFG., INC DBA MURRAY TRAILERS	PURCHASE OF 2025 MURRAY PROFESSIONAL TRAILER	JA2695
12/31/2024	P0016288	\$3,722	Logistics Department	COMPUTER & PERIPHERALS GROUP, INC	GIS PRINTER PLOTTER AND PLOTTER SUPPLIES	



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
February 27, 2025

Agenda Item No. 2E  
Consent Calendar

**New Classification for Helicopter Coordinator**

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**Contact(s) for Further Information**

Stephanie Holloman, Assistant Chief  
Human Resources Department

[stephanieholloman@ocfa.org](mailto:stephanieholloman@ocfa.org)

714.573.6353

Nicole Chung, Human Resources Manager  
Human Resources Department

[nicolechung@ocfa.org](mailto:nicolechung@ocfa.org)

714.573.6806

**Summary**

This agenda item is submitted for approval to establish a new classification specifications and related salary range for Helicopter Coordinator

**Prior Board/Committee Action**

On February 4, 2025, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Director Frost absent).

**RECOMMENDED ACTION(S)**

Approve the establishment of the new classification and salary range for Helicopter Coordinator.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

No fiscal impact. This position(s) is fully funded through an agreement with Southern California Edison.

**Background**

Since the inception of the Southern California Edison funded Quick Reaction Force (QRF) program, the command-and-control S76 aircraft has operated with a Helicopter Coordinator. The trained individuals are responsible for airspace management, supervision, coordinating helicopter missions, assigning tasks to aerial resources, and ensuring their optimal use in support of incident objectives. The Helicopter Coordinator position has been filled with experienced operators working as OCFA contractors utilizing professional service agreements.

CAL Fire and the USFS have pointed to existing language and created new language that prohibits contract employees from supervising firefighting aircraft on state and federal lands. As a result, QRF aircraft, engaged in firefighting activities, have been pulled off fires or prohibited from flying unless other supervision measures were put in place.

OCFA’s QRF program must pivot away from the use of contractors for this scope of work to allow for the QRF aircraft to integrate into the Fire Traffic Area (FTA) and provide the lifesaving service as the program was intended for.

### **Discussion**

This classification is a stand-alone classification meeting the needs of the air operations program. The Helicopter Coordinator (HLCO) is responsible for coordinating helicopter missions, managing incident airspace and overseeing safe and effective air traffic control during wildfire and all-hazard incidents.

This position will be filled on an as-needed basis with Extra Help employees with all employees meeting a combination of training and experience. Typically, Helicopter Coordinators will have the following qualifications:

- Previously held the rank of Fire Battalion Chief or higher with a Fire Agency.
- Qualified as a Task Force Leader (TFLD) and successful position performance as a Helicopter Coordinator (HLCO); or
- Qualified as one Strike Team Leader (any type) and successful position performance as a Helicopter Coordinator (HLCO); or
- Qualified as a Division/Group Supervisor (DIVS) and successful position performance as a Helicopter Coordinator (HLCO).

The recommended salary for this classification is an hourly rate of \$177.48. When combined with required benefits, this equals the current rate of pay for contracted HLCOs. Incumbents will be limited to working 1040 hours per year, or 960 hours for OCERs retirees, during each 12-month period.

<b>HELICOPTER COORDINATOR PROPOSED LEVELS/HOURLY RATE</b>		
<b>Code</b>	<b>Classification</b>	<b>Hourly Rate</b>
5820	Helicopter Coordinator	\$177.48

### **Attachment**

- Classification Specification for Helicopter Coordinator



02/27/2025  
FLSA: Non-Exempt  
Class Code: 5820  
Department: OPERATIONS  
HC10

## HELICOPTER COORDINATOR

### **DEFINITION**

Under general direction, the Helicopter Coordinator (HLCO) is responsible for coordinating helicopter missions, managing incident airspace and overseeing safe and effective air traffic control during wildfire and all-hazard incidents.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives general direction from the Incident Commander (IC), Operations Section Chief, or Air Operations Branch Director. Exercises general supervision over air traffic while on wildfire and all-hazard incidents. incidents.

### **CLASS CHARACTERISTICS**

The Helicopter Coordinator is a stand-alone classification. This position is distinguished from other classifications by its responsibility for managing airspace during wildfire and all-hazard incidents.

### **EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)**

*Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.*

- Coordinates and directs helicopter missions, assigns tasks to aerial resources, and ensures their optimal use in support of incident objectives.
- Manages incident airspace, ensuring safe and efficient air traffic control to prevent conflicts and maintain proper spacing of aircraft during operations.
- Acts as the link between ground personnel and incident aircraft, ensuring smooth communication to facilitate incident operations and air mission success.
- Assigns helicopters and other aerial resources for specific tasks, including water drops, reconnaissance, and the transport of personnel or equipment, ensuring all resources are used efficiently.
- Ensures that all aerial operations are conducted safely, adhering to established protocols and adjusting strategies in real-time based on evolving incident conditions.
- Responds as part of the aircrew to wildland and all-hazards incidents, performing the duties outlined by the National Wildfire Coordinating Group (NWCG) “Standards for Aerial Supervision” and in coordination with the contract officers and third-party air operation providers.
- Engages in pre-incident activities, including evaluating staffing, familiarizing with maps, and identifying potential cooperators to ensure readiness for response operations.
- Monitors day-to-day contract compliance for assigned aircraft, ensuring all operational and logistical requirements are met and communicating discrepancies or recommendations to the relevant contract officers.
- Provides daily status updates to the Emergency Command Center and serves as the primary point of contact for aircraft dispatching, incident status reports, and post-incident reviews.

- Facilitates inter-cockpit Crew Resource Management (CRM) between aircrews to foster cohesive teamwork during aerial firefighting missions.
- Assists with developing and providing deliverables, including maps, Geographic Information System (GIS) files, and infrared video, to meet incident requirements.
- Provides informal training during the daily shift and formal National Wildfire Coordinating Group (NWCG) instruction as requested by the Authority.
- Able to work twelve (12) or more hours daily dependent on incident complexity and operational needs of the Authority.
- Performs other related duties as assigned.

## **QUALIFICATIONS**

### **Knowledge of:**

- Wildland fire behavior and fire weather
- Aerial fire suppression techniques
- Night vision systems
- Computers and software programs (e.g. Microsoft software packages) to conduct, compile, and/or generate documentation.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Principles and techniques of working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly and effectively.

### **Ability to:**

- Read and interpret maps, including topographic maps, aerial imagery, and Geographic Information System (GIS) data and the ability to analyze terrain features, identify landmarks, and apply the information to wildland and all-hazard incidents
- Participate in air operations (helicopter) training and incident response
- Attend meetings, debriefings, and trainings
- Maintain and respond timely to communications with Fire Suppression and Air Operations personnel
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.
- Operate a variety of specialized air operations and helicopter equipment
- Effectively represent the OCFA in extremely diverse and potentially hazardous conditions

### **Education and Experience:**

*Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:*

Previously held the rank of Fire Battalion Chief or higher with a Fire Agency.

Qualified as a Task Force Leader (TFLD) and successful position performance as a Helicopter Coordinator (HLCO); or

Qualified as one Strike Team Leader (any type) and successful position performance as a Helicopter Coordinator (HLCO); or

Qualified as a Division/Group Supervisor (DIVS) and successful position performance as a Helicopter Coordinator (HLCO);

### **Licenses and Certifications:**

- Possess and maintains RT-130 Wildland Fire Safety Training or Wildland Fire Safety Training Annual Refresher (WFSTAR)
- Possess and maintain S-378 Aerial Supervision
- RT-378. Air Tactical Group Supervisor or applicable refresher (Triennially)
- Possess and maintain wildland Incident Qualifications and Certification System (IQCS) qualification for the position of Helicopter Coordinator (HLCO) through NWCG.

### **PHYSICAL DEMANDS**

Ability to pass a medical examination ensuring good fitness, strength, agility, and vision. Duties involve lifting a minimum of 45 pounds and engaging in physical activities such as pulling, pushing, reaching above the shoulder, standing, sitting, stooping, kneeling, repeatedly bending or crouching, crawling, walking, talking, hearing, and using hands or fingers to handle or operate objects, tools, or controls. Wearing required safety gear, including flight helmets, Nomex flight suits, and personal flotation devices as needed during duty.

### **ENVIRONMENTAL CONDITIONS**

Work occurs in environments with high noise levels, variable weather conditions, confined spaces, and near moving mechanical parts. Tasks may be performed on slippery or wet surfaces and in hot, humid atmospheres that impair body-cooling mechanisms. Exposure to fire, ash, embers and smoke from all risk incidents, including unpredictable and rapidly changing weather including exposure to strong winds, turbulence, and extreme heat.

### **PRE-HIRE REQUIREMENTS**

Before an employee is hired, he/she must successfully complete pre-employment requirements including, but not limited to: fingerprinting and background check, reference check, DMV check, licensure/certification check, Oath of allegiance to the United States of America and the State of California, and proof of eligibility to work in the United States in accordance with Immigration and Reform Control Act of 1986. All job offers are contingent upon the successful completion of a pre-employment medical exam including a drug screen through the OCFA's designated physician.

### **HOW TO APPLY FOR THIS POSITION**

When a recruitment opens for this position, an applicant must submit, during the application filing period, an online application and attach any supplemental information as required in the job announcement which may include submitting responses to a supplemental questionnaire. Online resumes and other unsolicited materials may be attached but will not be considered in lieu of the required online application, unless otherwise specified in the job announcement. The OCFA reserves the right to limit the number of online applications when necessary. Applicants are responsible for maintaining/updating their contact information through the online application system.

### **SELECTION PROCEDURE**

#### **Selection Procedure Defined**



The definition of selection procedure shall mean a test or series of tests used to measure applicant's ability to perform the duties of a class or position, to rank applicants on an Eligible List, and to appoint Eligibles to vacant positions. Note: Eligibles who are not selected for hire are retained on the Eligible List for future consideration until the expiration or abolishment of the Eligible List.

### **Initial Selection Review**

The Human Resources Division reviews all initial application materials to identify qualified applicants. Applicants meeting minimum qualifications will be invited to the first phase of the recruitment process. The OCFA reserves the right to refer only the better qualified applicants if the number of applicants is high. If the number of applicants is high, the review process may include a secondary screening (*by a panel of job knowledge experts*) of the applications and/or supplemental questionnaires in which the better qualified applicants are referred to the next phase of the recruitment process. Because recruitment processes vary, applicants are advised to thoroughly review the job announcement before submitting their online application materials.

### **Testing**

Testing for this position or any other position may include, but is not limited to the following: written exam, practical exam, panel interview, physical ability test, assessment center, oral presentation, project assignment, etc. If a revision is made to a testing component during a recruitment process, the assigned recruiter will notify by email all affected applicants.

### **American's With Disabilities Act (ADA) Accommodations**

In accordance with the Americans with Disabilities Act, anyone who needs an ADA accommodation for the purposes of employment testing should contact the assigned recruiter no later than 72 hours prior to the need for an accommodation.

### **Recruitment and Selection Process and Requirements**

All recruitment and selection processes and requirements will be held in accordance with the OCFA's Merit and Selection Rules, which are available for review at [www.ocfa.org](http://www.ocfa.org).

### **Score Group**

The definition of a Score Group shall mean a group of scores that is considered to indicate an essentially equivalent level of competence that the person scored. Equivalency may be determined by various job-related numerical or statistical measures. All applicants in a Score Group are considered equally qualified for a particular classification. However, some applicants may be more or less qualified for individual positions allocated to the subject class. Note: All applicants will be notified by email of their Score Group standings. Applicants will not be notified of their numerical scores at any step of the selection procedure, unless specified in the job announcement.

### **Eligible List**

Placement on the Eligible List will be established based on successful completion of all recruitment process components. The Eligible List will remain in effect for a period of one (1) year from the date of establishment or until all names on the list are exhausted. The Eligible List may be extended or abolished at the discretion of the Assistant Chief of Human Resources / Human Resources Director.

### **Withdrawing from the Recruitment Process**

Whenever an applicant chooses to withdraw from a recruitment process, he/she is required to submit an email notification to the assigned recruiter requesting a withdrawal from the process. The email to the recruiter must include the applicant's current phone number.

### **Questions**

All questions regarding this position should be directed to the assigned recruiter upon opening of a future recruitment.

### **Note**

The provisions of this publication do not constitute an express or implied contract. Any provision in this publication may be modified or revoked without notice.

### **Equal Opportunity Employer**

The Orange County Fire Authority is an Equal Employment Opportunity Employer.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
February 27, 2025

Agenda Item No. 2F  
Consent Calendar

**EMS Coordinator Salary Adjustment**

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**Contact(s) for Further Information**

Stephanie Holloman, Assistant Chief      [stephanieholloman@ocfa.org](mailto:stephanieholloman@ocfa.org)      714.573.6353  
Human Resources Department

Nicole Chung, Human Resources Manager      [nicolechung@ocfa.org](mailto:nicolechung@ocfa.org)      714.573.6806  
Human Resources Department

**Summary**

This agenda item is submitted for approval to revise the salary range for the EMS Coordinator classification specification to maintain the salary differential to the subordinate classification, EMS Nurse Educator Supervisor.

**Prior Board/Committee Action**

At its January 23, 2025, Executive Committee Meeting, the Committee took action to consolidate the EMS Nurse Educator I (entry-level) and EMS Nurse Educator II (journey-level) classifications and increase the salary range. The Committee also took action to increase the salary range for the EMS Nurse Educator Supervisor.

On February 4, 2025, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Director Frost absent).

**RECOMMENDED ACTION(S)**

Approve the new salary range for the EMS Coordinator classification.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

The estimated fiscal impact in current FY 2024/2025 is anticipated to be an increase of \$11,472. The ongoing costs will be included in the budget for FY 2025/26.

**Background**

The EMS Coordinator classification is responsible for performing professional work including evaluating effectiveness of prehospital paramedic and other emergency medical services rendered by the OCFA. This specialized classification ensures compliance with federal, state, and local regulations, oversees quality improvement activities, and manages the licensing, certification, and accreditation of Firefighter Emergency Medical Technician (EMT) and Paramedic (PM) licensure. This classification is responsible for the secure handling, ordering and DEA compliance of OCFA's controlled medications. This position exercises considerable independent judgement and involves liaising with various agencies and individuals associated with prehospital care.

Currently, there is one EMS Coordinator position. The EMS Coordinator is distinguished from the EMS Nurse Educator Supervisor who is responsible for the day-to-day supervision of the EMS Nurse Educators and delivery of educational programs and training for suppression personnel with EMT and PM licensure, as well as continuous quality improvement studies. The EMS Coordinator works more in the area of liaising with hospitals as it relates to prehospital care.

The current OCFA salary range for the EMS Coordinator classification is \$148,283.20. The newly adopted salary range for the EMS Nurse Educator Supervisor is \$72.27 per hour or \$150,321.60 per year.

**Discussion**

Staff recently conducted a compensation survey for EMS Nurse Educator and found that OCFA’s salary was 8.87% below the median of the market basket. On January 23, 2025, the Executive Committee approved both a consolidation of the classifications for EMS Nurse Educator I and EMS Nurse Educator II, and an increase to the salary ranges for EMS Nurse Educator and EMS Nurse Educator Supervisor.

Prior to the Board action, the supervisory salary differential between the EMS Coordinator and the EMS Nurse Educator Supervisor was 7.397%. The action taken by the Board resulted in the EMS Nurse Educator Supervisor salary exceeding the supervisory classification, EMS Coordinator, by 1.27%. Staff’s recommendation would preserve the previous salary differential between the supervisor and subordinate classifications.

<b>EMS COORDINATOR CURRENT LEVELS/HOURLY RATE</b>			
<b>Code</b>	<b>Classification</b>	<b>Min Hourly Rate</b>	<b>Max Hourly Rate</b>
1530	EMS Coordinator	\$44.860	\$71.290

<b>EMS COORDINATOR PROPOSED LEVELS/HOURLY RATE</b>			
<b>Code</b>	<b>Classification</b>	<b>Min Hourly Rate</b>	<b>Max Hourly Rate</b>
1530	EMS Coordinator	\$48.84	\$77.62

There is currently one (1) incumbent in the EMS Coordinator classification. If approved, the incumbent would receive a salary adjustment.

As the EMS Coordinator classification is represented by the Orange County Employees Association (OCFAMA), the recommended salary range has been reviewed with their representatives, and OCFAMA is supportive of the proposed actions.

Executive Committee approval is required to revise the salary range to the Master Position Control. Staff recommends the Human Resources Committee approve the recommended action and authorize the placement of the item on the agenda for the Executive Committee meeting of February 27, 2025, with the Human Resources Committee’s recommendation that the Executive Committee approve the proposed actions.

**Attachment**

EMS Coordinator Salary Costing

**ORANGE COUNTY FIRE AUTHORITY**  
**EMS Coordinator Position Cost**  
**FY 2024/25**

<b>Position title</b>	<b>EMS Coordinator</b>	<b>EMS Coordinator</b>
Base: Hourly Rate, Top Step	\$ 69.69	\$ 77.62
Annual Hours	2,080	2,080
Workers Comp Code	9410	9410
Workers Comp Rate	5.245%	5.245%
<b>SALARY:</b>		
Regular Salary	\$ 144,955	\$ 161,450
<b>Total Salary</b>	<b>\$ 144,955</b>	<b>\$ 161,450</b>
<b>BENEFITS:</b>		
Retirement [2] 32.40%	\$ 46,965	\$ 52,310
Health Ins. for OCFAMA [2]	37,295	37,295
Medicare 1.45%	2,102	2,341
Workers Comp [3] 5.25%	7,603	8,468
<b>Total Benefits</b>	<b>\$ 93,965</b>	<b>\$ 100,414</b>
<b>Total Salary and Benefits</b>	<b>\$ 238,920</b>	<b>\$ 261,864</b>

<b>Total Fiscal Impact</b>	<b>\$ 22,944</b>
<b>Total Fiscal Impact (6 months)</b>	<b>\$ 11,472</b>

**Footnotes:**

- [1] Retirement rate based on 24/25 Budget Development (PEPRA)  
[2] Based on FY 2024/25 health insurance amounts.  
[3] Per Workers Comp rates calculated for FY 2024/25.  
[4] Unemployment Cost is not included in the analysis.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
February 27, 2025

Agenda Item No. 2G  
Consent Calendar

**Approval of General Electric Company True Choice Agreement  
for Firehawk Helicopter Maintenance Support**

**Contact(s) for Further Information**

Tim Perkins, Assistant Chief [timperkins@ocfa.org](mailto:timperkins@ocfa.org) 714.573.6761  
Field Operations South

Dan Dufrene, Battalion Chief [danieldufrene@ocfa.org](mailto:danieldufrene@ocfa.org) 714.522.2113  
Air Operations

**Summary**

This item is submitted for approval to enter into an agreement with General Electric Company to purchase an extended engine services support plan known as the True Choice Plan.

**Prior Board/Committee Action(s)**

At its September 22, 2022, meeting, the Board of Directors directed staff to return to the Executive Committee with specific timing to be determined based on delivery and operation of the new helicopters, for any related subsequent contract approvals and amendments including (but not limited to) approval of aircraft insurance and adjustment of associated vendor contracts for ongoing augmented pilot training and maintenance programs.

**RECOMMENDED ACTION(S)**

Approve and authorize the Purchasing Manager to execute a True Choice Engine Services Agreement with General Electric Company for a five-year term in an amount not to exceed \$702,000 for calendar year 2025, subject thereafter to a 5% annual escalator, consistent with the terms outlined in the staff report and subject to changes approved by General Counsel.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Funding for the True Choice Program is included in the Air Operations General Fund Budget for FY 2024/25.

Increased Cost Funded by Structural Fire Fund:     \$0  
Increased Cost Funded by Cash Contract Cities:     \$0

**Background**

Guaranteed maintenance programs (GMP) or Engine Services Agreements (ESA) provide certainty for the erratic and often hard-to-predict behavior of maintenance costs. The program serves as a maintenance support program covering the cost of parts and replacement. These programs minimize maintenance cost variability and optimize predictable financial planning by level-loading the scheduled and unscheduled maintenance costs at a fixed rate per flight hour.

The TrueChoice program by GE delivers tailored maintenance support meeting OCFA requirements and minimizing cost. The TrueChoice program is a comprehensive engine maintenance program under which Services are performed by GE on Equipment on a rate per Engine Flight Hour (EFH) basis. The TrueChoice program covers the cost of parts replacement, minimizes aircraft maintenance cost variability and provides predictable financial planning by level-loading the scheduled and unscheduled maintenance costs at a fixed rate per flight hour. This will provide OCFA with a “known” and “guaranteed” cost over the life of the program while allowing the aviation section to focus on our firefighting and rescue missions. GE supplies replacement parts needed to maintain the helicopter’s engines in serviceable condition. The program includes parts that require scheduled repair or replacement, corrective maintenance and airframe line replaceable units. The TrueChoice program offers to repair or replace all parts that become unserviceable at a fixed rate per flight hour flown. The fixed rate per flight hour is calculated and included in the TrueChoice Agreement. On average, the TrueChoice hourly rate can be expected to cover more than 95% of part costs experienced during the term of the agreement. The TrueChoice Program pricing is structured based upon OCFA’s forecasted number of flight hours, currently 200 hours per year per aircraft.

OCFA Air Operations operates two Bell 412 helicopters year-round averaging 200 flight hours per aircraft. The Air Operations section intends to move both Bell 412s into a secondary position behind the two Firehawks. It is estimated that each Bell 412 aircraft will go from 200 flight hours to 50 flight hours annually. The reduction in flight hours will result in cost savings directly related to our maintenance costs specifically for these two aircraft, which will slightly offset the increased operating costs for the new Firehawk helicopters. Current maintenance costs for each Bell 412 averages \$1,025 per flight hour. The reduction in flight hours for both Bell 412 aircraft is projected to have a cost of \$102,500 annually versus a current approximate annual cost of \$410,000. The cost savings to the Air Operations operating budget is estimated at \$307,500. Both aircraft recently completed their 2500-hour heavy maintenance and are only scheduled for routine maintenance. The reduction in flight hours will also help slow future maintenance expenditures as the flight hours will continue to increase to the next heavy maintenance benchmarks.

### **Attachment**

GE TrueChoice Engine Services Agreement Summary

## General Electric Company TrueChoice Engine Services Agreement Summary

OCFA desires to purchase an extended support plan for the S70M helicopter engines, known as the TrueChoice program. Following are key contract provisions for the program:

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<b>Term of Agreement:</b>	5-year term commencing on January 23, 2025 or the date last signed between the Parties.
<b>Engine Description:</b>	Four (4) T700-701D engines (“Engines”) being operated in CUSTOMER’s S70M helicopter(s), manufacturer’s serial numbers, E355693, E355686, E355690, and E355702
<b>Covered Parts:</b>	The TrueChoice Program is a comprehensive engine maintenance program under which Services are performed by GE on the Engines on a rate per Engine Flight Hour basis. OCFA is responsible to purchase the first set of whatever parts are needed for repair/replacement and then those parts are subsequently replaced by GE under contract when they are again scheduled for replacement.
<b>TrueChoice Rate:</b>	Hourly Charge for each calendar year based on the Minimum Utilization Rate selected by OCFA.
<b>Annual Estimated Cost:</b>	Per the Hourly Rate Scale and OCFA’s estimated utilization, the total annual cost is estimated at \$702,000 for calendar year 2025 subject thereafter to annual escalators utilizing data from indices published by the US Dept. of Labor Bureau of Labor Statistics.
<b>Payment:</b>	OCFA will pay a monthly amount equal to the Flight Hour Hourly Charge. OCFA will submit payment not later than the thirtieth (30th) Day after the invoice date.
<b>Termination:</b>	Either Party may terminate this Agreement upon ninety (90) Days written notice to the other for failure to comply with any material provision of this Agreement, unless the failure will have been cured or the Party in breach has substantially effected all acts required to cure the failure prior to such ninety (90) Days.





Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
February 27, 2025

Agenda Item No. 2H  
Consent Calendar

**Increase to Blanket Order for Sikorsky Total Assurance Plan**

**Contact(s) for Further Information**

Tim Perkins, Assistant Chief  
Field Operations South

[timperkins@ocfa.org](mailto:timperkins@ocfa.org)

714.573.6761

Dan Dufrene, Battalion Chief  
Air Operations

[danieldufrene@ocfa.org](mailto:danieldufrene@ocfa.org)

949.919.1869

**Summary**

This agenda item is submitted for the approval to increase the blanket order with Helicopter Support, Inc. D/B/A Sikorsky Commercial, Inc. for Total Assurance Plan. This increase will allow for the processing of invoices received for agreed upon plan contract costs through June 30, 2025 and allow for additional as-needed flight hour costs associated with the two Firehawk Helicopters.

**Prior Board/Committee Action**

On July 27, 2023, the Executive Committee approved a ten-year term in an amount not to exceed \$1,300,000, subject thereafter to a 4% annual escalator, consistent with the terms outlined in the staff report.

**RECOMMENDED ACTION(S)**

Approve and authorize the Purchasing Manager to increase the existing blanket order with Helicopter Support, Inc. by \$800,000, to an amount not to exceed \$2,100,000 annually.

**Impact to Cities/County**

Not Applicable

**Fiscal Impact**

Funding for this contract is included in the FY 2024/25 General Fund budget, specifically in Air Operations budget for Maintenance and Repair

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

**Background**

The HSI/Sikorsky Total Assurance plan was budgeted for the 24/25 budget year with an approved blanket order for \$1,310,000. At the start of the 24/25 budget year, 2 bills totaling in excess of \$350,000 were processed for the 24/25 budget and associated Blanket Order using roll-over funds from the 23/24 budget year. In addition to this payment, the helicopters have additional flight hours added to the projected annual hours due to acceptance testing, training to put the aircraft in service and Firefighting hours from the Airport and Palisades fires. Additional hours flown in excess of the allotted 200hrs per helicopter, per year, have resulted in additional costs against the TAP Blanket Order approved at \$1,310,000. We will continue to receive invoices through the end of FY 24/25 which will result in projected costs of approximately \$800,000. This will result in a

change order exceeding the administrative authority delegated by the Roles/Responsibilities/Authorities Matrix. Staff requests approval to increase the existing blanket order with Helicopter Support, Inc. D/B/A Sikorsky Commercial, Inc. by \$800,000, to an amount not to exceed \$2,100,000. This will ensure continuity of operations, and the aircraft warranty remains intact.

**Attachment(s)**

Updated Total Assurance Program Agreement Summary

## Sikorsky Total Assurance Program Agreement Summary

OCFA desires to purchase an extended support plan for the S70M helicopters, known as the Total Assurance Program (“TAP”), following acceptance from United Rotorcraft. Following are key contract provisions for the TAP:

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<b>Term of Agreement:</b>	10-year term that will end on December 31, 2033
<b>Aircraft Description:</b>	Two (2) Sikorsky S-70M helicopters, manufacturer’s serial numbers 704119 and 704121, each being an “ <u>Aircraft</u> ” under this Agreement.
<b>Covered Parts:</b>	Parts and components identified and defined as “Covered Parts” in <u>Exhibit A</u> attached hereto.
<b>Hourly Rate Scale:</b>	Flight Hour Hourly Charge for each calendar year based on the Minimum Utilization Rate selected by OCFA.
<b>Annual Estimated Cost:</b>	<p>Per the Hourly Rate Scale and OCFA’s estimated utilization, the initial annual cost was estimated at \$650,000 per aircraft, for a total estimated contract value of \$1.3 million for calendar year 2023 subject thereafter to a 4% annual escalator. Final costs will be determined by actual usage, via an annual reconciliation, resulting in either a credit or an additional charge to OCFA.</p> <p>During a six-month review of aircraft flight hours, the updated annual estimate is \$1,050,000 per aircraft for a total value of \$2,100,000.</p>
<b>Payment:</b>	OCFA will pay a monthly amount equal to the Flight Hour Hourly Charge. OCFA will submit payment not later than the thirtieth (30th) Day after the invoice date.
<b>Customer’s Right to Terminate:</b>	OCFA may terminate this Agreement with respect to one or more Aircraft at any time upon ninety (90) Days prior written notice.

## EXHIBIT A

### COVERED PARTS

- A. **Covered Parts** are defined to mean all parts included in and on the Aircraft delivered under the Aircraft Sales Agreement, including all airframe, power train assemblies, blades, and avionics parts **except for the following items:**
- (i) **Engines and Engine Components** – The engines and engine parts, fuel controls, and components installed on the engines.
  - (ii) **Post-Acceptance Equipment Installed By Other Than Sikorsky-Approved Facilities** – Any part or equipment delivered or installed after acceptance of the Aircraft under the Aircraft Sales Agreement by a facility that is not approved by Sikorsky.
  - (iii) **Interior Furnishings** – All interior furnishings, including but not limited to interior paint, carpets, flooring, seat cushions, fabric, acoustic panels, luggage handling, and their related hardware, with the sole exception of pilot and co-pilot seats.
  - (iv) **Paints and Finishes** – All exterior paint finishes and exterior markings.
  - (v) **Search and Rescue Equipment, Fire-Fighting Specific Equipment, and Rescue Hoist and Pendant**
  - (vi) **Medical Interiors and Equipment**
  - (vii) **Customer-Unique Items** – All customer-unique items, including firefighting-specific equipment.
  - (viii) **Replacement Parts \$200 or less** – All replacement parts with a unit value of two hundred US Dollars (US\$200.00) or less.
  - (ix) **Non-Mandatory Changes** – Unless otherwise mutually agreed between the Parties, all modifications to the Aircraft which are undertaken as elective options, upgrades or improvements to the Aircraft, and not mandated by Sikorsky and/or the Cognizant Airworthiness Authorities.
  - (x) **Non-Authorized Parts** – All parts procured, manufactured or repaired by sources *other* than Sikorsky.
  - (xi) **Consumable Materials** - All fuel, oil, lubricants, fluids, adhesives and solvents as defined in the maintenance manual as “consumable” materials.
  - (xii) **Ground Support Equipment and Tools** - All ground handling equipment, special tools and ground support equipment, and all mechanic hand tools.

B. Scheduled Covered Parts – Basic Preventative Maintenance:

(i) All Calendar limited, Life Limited, Cycle Limited and Overhaul Limited parts (as defined in TM 1-S70i-280-23-9, Chapter 35, Work Package 1518 00, Retirement Schedule and Work Package 1519 00, Life Limited Components) are included in this Agreement with the exception of:

(a) Parts requiring replacement on a “time expired scheduled” basis with a life limitation of more than 5,100 Flight Hours.

(b) Parts requiring replacement on a “time expired scheduled” basis with a landing cycle limitation of more than 10,200 landing cycles.

(c) Parts requiring replacement on a “time expired scheduled” basis with a calendar limitation of more than ten (10) years.

C. All Calendar limited, Life Limited, Cycle Limited and Overhaul Limited parts (as defined in TM 1-S70i-280-23-9, Chapter 35, Work Package 1518 00, Retirement Schedule and Work Package 1519 00, Life Limited Components) are included in this Agreement if such parts should require replacement on an unscheduled basis due to normal, reasonable wear and tear.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
February 27, 2025

Agenda Item No. 2I  
Consent Calendar

**Contract Extension - Staff Augmentation Services**

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**Contact(s) for Further Information**

Jim Ruane, Assistant Chief [jimruane@ocfa.org](mailto:jimruane@ocfa.org) 714.573.6801  
Logistics Department

Rommel Hidalgo, IT Manager [rommelhidalgo@ocfa.org](mailto:rommelhidalgo@ocfa.org) 714.573.6421  
Logistics Department

**Summary**

This agenda item is submitted for approval to extend the term and increase the blanket order contract previously awarded contract to Computer Aid, Inc. (CAI) to provide staff augmentation services for the Community Risk Reduction automation project utilizing the Sourcewell cooperative agreement. The extension would add three years to the contract term and increase the contract amount by \$650,000, for a total aggregate amount not to exceed \$5,108,144.

**Prior Board/Committee Action**

At its March 22, 2018 meeting, the Executive Committee approved a contract for \$1,257,412 to CAI for staff augmentation services for a two-year term to develop the incident reporting and investigations case management components (IRIS) of the Community Risk Reduction automation project.

At its November 21, 2019 meeting, the Executive Committee approved an amendment to the Professional Services Agreement with CAI for continued development of the Community Risk Reduction automation systems, extending the term through March 3, 2022 and increasing the total contract amount by \$2,625,732 for a total cost of \$3,883,144.

At its January 27, 2022 meeting, the Executive Committee approved an amendment to the Professional Services Agreement with CAI extending the term through March 3, 2025. Due to increased requirements of the project during this period, management authorized use of the permitted 15% allowance over the contract total, bringing the aggregate contract cost to \$4,458,144.

**RECOMMENDED ACTION(S):**

Approve and authorize the Purchasing Manager to extend and increase the current Professional Services Agreement with Computer Aid, Inc. for up to three years through September 10, 2028, for a not to exceed aggregate total of \$5,108,144, so long as a valid cooperative contract is utilized.

**Impact to Cities/County**

Not Applicable.

## **Fiscal Impact**

Funding for the Records Management Systems replacement has been approved in the Adopted FY 2024/25 Capital Improvement Program Budget, specifically in Fund 124 (Systems Development & Support).

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

## **Background**

The OCFA Information Technology (IT) Section is responsible for the management and implementation of a large number and variety of technology projects, including Public Safety Systems. Using internal staff, OCFA staff has begun developing the remaining components of the Community Risk Reduction automation project, or ORION, which includes planning and development permitting, inspections, plan review, and scheduling. Due to the complexity and multiple resources needed for projects of this size, temporary staff augmentation services were needed to augment internal staffing to facilitate project completion.

The current development effort for project ORION is approximately 99% complete. The application went live on June 30, 2024 with Community Risk Reduction, and January 1, 2025 for Operations. Current development continues on a few post go live functions, and development of a new reporting format that has been mandated by the United States Fire Association which fire agencies use to report incidents to the National Emergency Response Information System (NERIS). This component of the project is scheduled to be completed by January 1, 2026.

### ***Computer Aid, Inc.***

Computer Aid, Inc. (CAI) has managed over \$2 billion in expenditures for public agencies, and assumes all administrative tasks involved with the provision of staff augmentation services. CAI's services include the initial prescreening of consultant candidates, a consolidated invoicing process when multiple suppliers are used, and analytics to provide oversight on assigned personnel.

### ***Sourcewell Cooperative Contract***

The Sourcewell cooperative contract awarded to Computer Aid, Inc. (CAI) resulted from a competitive solicitation issued by Sourcewell, RFP #071321, and Contract #071321-CAI. Use of this contract entitles OCFA to the same discounted rates for Information Technology (IT) Staff that Sourcewell receives due to the large number of participating agencies in need of these services. The requested extension retains the same billing rates as previous contracts, and were determined to be competitive with current established bill rates for other OCFA professional services contracts i.e., Westnet, Inc., Sixth Street Consulting, and CentralSquare Software Systems.

### ***Conclusion***

Based on the additional staffing augmentation required to complete the OCFA Public Safety Systems replacement project, and because the Roles/Responsibilities/Authorities Matrix requires Executive Committee approval to extend professional services agreements beyond five years or to increase the contract amount above the total plus 15% overage allowance, staff is requesting approval and authorization for the Purchasing Manager to extend the current Professional Services Agreement with CAI for up to three years through September 10, 2028, and increase the contract amount by \$650,000, for a total aggregate amount not to exceed \$5,108,144, so long as a valid cooperative contract is utilized (current cooperative contract expires September 10, 2026).

## **Attachment(s)**

1. Amendment Three to Professional Services Agreement with CAI

**ORANGE COUNTY FIRE AUTHORITY  
AMENDMENT NUMBER THREE  
TO PROFESSIONAL SERVICES AGREEMENT**

THIS AMENDMENT NUMBER THREE TO PROFESSIONAL SERVICES AGREEMENT ("Amendment One") is made and entered into this 27<sup>th</sup> day of February 2025, by and between the Orange County Fire Authority, a public agency, hereinafter referred to as "OCFA", and Computer Aid, Inc., a Corporation, hereinafter referred to as "Firm". OCFA and Firm are sometimes hereinafter individually referred to as "Party" and are hereinafter collectively referred to as "Parties".

**RECITALS**

WHEREAS, OCFA requires the services of a Firm to provide Staff Augmentation Services for the OCFA Records Management System (RMS), hereinafter referred to as "Project";

WHEREAS, OCFA and Firm entered into that certain Professional Services Agreement on the 21<sup>st</sup> day of November, 2019 ("Original Agreement"), which is incorporated herein by this reference;

WHEREAS, the Original Agreement was subsequently amended by mutual agreement of the Parties on January 27, 2022 ("Amendment One"), and February 7, 2024 (Amendment Two");

WHEREAS, the Original Agreement, Amendment One, and Amendment Two are referred to collectively herein as the "Agreement"; and

WHEREAS, the Parties desire to enter into this Amendment to increase the maximum contract amount to \$5,108,144 and extend the term of the Agreement through September 10, 2026; and Contractor agrees to such an extension, subject to the terms and provisions of this Amendment.

**AGREEMENT**

NOW THEREFORE, OCFA and Firm agree to amend the Agreement as follows:

1. Section 3.1 of the Agreement is hereby amended and restated in its entirety to read as follows:

**"3.1 Compensation of Firm**

For Services rendered pursuant to this Agreement, Firm shall be compensated and reimbursed in accordance with the terms set forth in Exhibit "A" in an amount not to exceed Five Million, One Hundred Eight Thousand, One Hundred Forty Four (\$5,108,144) Dollars.



2. Section 4.4 of the Agreement is hereby amended and restated in its entirety to read as follows:

**“4.4 Term”**

Unless earlier terminated in accordance with Sections 8.5 or 8.6 of this Agreement, this Agreement shall continue in full force and effect until satisfactory completion of the services but not exceeding September 10, 2026, unless extended by mutual agreement of the parties.”

3. Except as modified above, all terms and conditions of the Agreement, as amended by this Amendment Three, shall remain unchanged and in full force and effect.
4. The persons executing this Amendment Three on behalf of the Parties warrant that they are duly authorized to execute this amendment on behalf of said Parties and that by so executing this amendment the Parties are formally bound by the provisions of this Amendment Three.

IN WITNESS WHEREOF, the Parties have executed this Amendment Three as of the dates stated below.

**“OCFA”**

**ORANGE COUNTY FIRE AUTHORITY**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Sara Kennedy, CPPB  
Purchasing Division Manager

**“FIRM”**

**COMPUTER AID, INC.**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Abe Hunter  
Executive Vice President

Date: \_\_\_\_\_

By: \_\_\_\_\_

Linda Leiby  
Vice President CWS

Org Code	Proj Title	Fund Code	Fiscal Year	Fiscal Year Title	Acct Code	Doc Code	Trans Type	Trans Date	Trans Amt	Budget Amt	Trans Desc	Running Bal	Roll/Non-Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	13	FY 2012/2013	400	J0021784	BD01	7/1/2012	2,765,351.00	2,765,351	FY2011/12 Budget	2,765,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	13	FY 2012/2013	400	J0023075	BD02	5/23/2013	2,765,351.00	(2,765,351)	BOD Budget Adj 5/23/13	-	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	14	FY 2013/2014	400	J0023502	BD01	7/1/2013	2,915,351.00	2,915,351	FY2013/14 Budget	2,915,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	15	FY 2014/2015	240	J0025666	BD01	9/1/2014	150,000.00	150,000	FY 2014/15 Budget	3,065,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	15	FY 2014/2015	240	J0025691	BD02	9/1/2014	150,000.00	(150,000)	Budget Adjustment 124-2	2,915,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	15	FY 2014/2015	400	J0024838	BD01	7/1/2014	150,000.00	150,000	FY 2014/15 Budget	3,065,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	15	FY 2014/2015	400	J0025666	BD01	9/1/2014	150,000.00	(150,000)	FY 2014/15 Budget	2,915,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	15	FY 2014/2015	400	J0025691	BD02	9/1/2014	150,000.00	150,000	Budget Adjustment 124-2	3,065,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	15	FY 2014/2015	400	J0025702	BD02	9/25/2014	2,915,351.00	(2,915,351)	BOD Budget Adj 09-25-14 Rebudgets	150,000	Roll of existing Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	16	FY 2015/2016	400	J0026503	BD01	7/1/2015	3,065,351.00	3,065,351	FY 2015/16 Budget	3,215,351	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	16	FY 2015/2016	400	J0027653	BD02	3/24/2016	2,565,351.00	(2,565,351)	Mid-yr Budget Adjustment BOD3/24/16	650,000	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	17	FY 2016/2017	400	J0028364	BD01	7/1/2016	905,117.00	905,117	FY 2016/17 Budget	1,555,117	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	17	FY 2016/2017	400	J0028694	BD02	9/22/2016	489,261.00	-	BOD Bdgt Adj 9/22/16 Expend Rebudget	1,555,117	Roll of existing Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	17	FY 2016/2017	400	J0029160	BD02	3/23/2017	905,117.00	(905,117)	BOD Mid-yr Bdg Adj 3-23-17 CIP Exp	650,000	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	18	FY 2017/2018	400	J0029527	BD01	7/1/2017	905,117.00	905,117	FY 2017/18 Budget	1,555,117	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	18	FY 2017/2018	400	J0030159	BD02	9/28/2017	484,664.00	-	BOD bdg adj 9/28/17 expend crryovr	1,555,117	Roll of existing Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	18	FY 2017/2018	400	J0030602	BD02	3/22/2018	1,389,781.00	(1,389,781)	BOD approved 3/22/18 Mid-year	165,336	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	19	FY 2018/2019	400	J0031025	BD01	7/1/2018	2,294,898.00	2,294,898	FY18/19 Bdgt Fund 124 Comm&Info Sys	2,460,234	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	19	FY 2018/2019	400	J0031955	BD02	3/28/2019	2,274,898.00	(2,274,898)	BOD Apprvd 3/28/19 Mid-Yr Exp Appr	185,336	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	20	FY 2019/2020	400	J0032276	BD01	7/1/2019	905,117.00	905,117	FY 19/20 Bgt Fund 124 Comm & Inform	1,090,453	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	21	FY 2020/2021	400	J0033518	BD01	7/1/2020	1,023,704.00	1,023,704	FY20/21 Bdgt CIP Budget	2,114,157	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	21	FY 2020/2021	400	J0034115	BD02	9/24/2020	760,448.00	-	BOD 9/24 Itm2B GnFnd/CIP Exp cryovr	2,114,157	Roll of existing Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	22	FY 2021/2022	400	J0034920	BD01	7/1/2021	25,000.00	25,000	FY21/22 Bdgt CIP Budget	2,139,157	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	22	FY 2021/2022	400	J0035400	BD02	9/23/2021	1,189,551.00	-	BOD 9/23/21-Gen Fnd&CIP Exp crryovr	2,139,157	Roll of existing Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	23	FY 2022/2023	400	J0036134	BD01	7/1/2022	1,250,000.00	1,250,000	FY22/23 Fund 124 Comm&Info Systems	3,389,157	New - add'l Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	23	FY 2022/2023	400	J0036744	BD02	9/22/2022	647,275.00	-	BOD 9/22/22, Item 2C-exp carryover	3,389,157	Roll of existing Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	24	FY 2023/2024	400	J0038039	BD02	9/28/2023	1,215,349.00	-	BOD9/28/23,Item2D-exp carryovrFd121	3,389,157	Roll of existing Bgt
P326	124 PSS Integrated Fire Prev (IFP)	124	25	FY 2024/2025	400	J0039358	BD02	9/26/2024	678,327.00	-	BOD9/26/24 Item2E- Expend Carryover	3,389,157	Roll of existing Bgt
<b>P326 Total</b>										<b>3,389,157</b>			

SR Rpt: Expended	2,856,304
SR Rpt: Balance	344,428
Total Proj Cost	3,200,732
Variance	(188,425)