



# ORANGE COUNTY FIRE AUTHORITY

## EXECUTIVE COMMITTEE

### Regular Meeting

### Agenda

Thursday, March 27, 2025

5:30 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

Phil Bacerra, Chair • Joe Kalmick, Vice Chair  
Shelley Hasselbrink • Dave Shawver • Donald P. Wagner  
Kelly Jennings • Austin Lumbard • Nitesh Patel • Joshua Sweeney

#### **NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION**

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

**In Person Comments at Meeting:** Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to [COA@ocfa.org](mailto:COA@ocfa.org), or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

**CALL TO ORDER** by Chair Bacerra

**INVOCATION** by OCFA Chaplain Kraning

**PLEDGE OF ALLEGIANCE** by Director Jennings

**ROLL CALL** by Clerk of the Authority

**REPORT**

**A. Report from the Budget and Finance Committee**

**B. Report from the Legislative and Public Affairs Committee**

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.**

**1. PRESENTATION(S)**

None.

**2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

**A. Minutes for the Executive Committee Meeting**

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the February 27, 2025, Regular Meeting as submitted.

**B. Monthly Investment Reports**

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department, James Slobojan, Treasurer/Treasury & Financial Planning and Traci Lee, Assistant Treasurer/Treasury & Financial Planning

On March 12, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 6-0 (Directors Traut, Hasselbrink and Nguyen absent).

Recommended Action:

Receive and file the reports.

**C. Approval of Entry Permit License Agreement with Irvine Ranch Water District**

Submitted by: Tim Perkins, Assistant Chief/Field Operations South and Dan Dufrene, Battalion Chief/Air Operations

Recommended Action:

Approve and authorize the Fire Chief to execute the attached license agreement with Irvine Ranch Water District to allow fire suppression training at Irvine Lake for a term of the permit April 1, 2025 through March 31, 2027, subject to non-substantive changes approved by General Counsel.

**D. Item pulled at staff's request.**

**E. Legislative Quarterly Update**

Submitted by: Robert C. Cortez, Assistant Chief/Business Services Department

Recommended Action:

Receive and file the Legislative Report and adopt the recommended bill positions for AB270 and AB275 in alignment with the Board-adopted Legislative Platform, incorporating the following amendments to AB275:

- Ensure that OCFA is included as part of the working group, as the Director of Emergency Services is required to appoint members with expertise in Southern California Edison's Quick Reaction Force Program.
- Establish a deadline for when the working group reporting will take place and to identify which legislative body, committee or agency will receive the report.

**F. Increase to Blanket Order Contract for Generator Maintenance and Repair**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Julie Samaniego, Construction and Facilities Division Manager/Logistics Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase the current year contract with Duthie Power Services by \$300,000 for the repair and maintenance of OCFA generators for a new total not to exceed amount of \$600,000;
2. Approve and authorize the Purchasing Manager to renew the blanket order contract with Duthie Power Services in an amount not to exceed \$500,000 annually for each of the four remaining optional renewals.

**G. Blanket Order Contract Renewal and Rate Adjustment for General Counsel Services**  
Submitted by: Lori Zeller, Deputy Chief/Administration & Support Bureau and Robert C. Cortez, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve hourly rate structure as shown in Attachment 1 for legal services provided by Woodruff & Smart, effective July 1, 2025, with subsequent rate adjustments effective on July 1, 2026 and July 2027 as shown in Attachment 1.
2. Approve and authorize the Purchasing Manager to renew the previously approved blanket order with Woodruff & Smart for three years at an annual amount not to exceed \$675,000, with annual increases due to usage not to exceed 3%.
3. Direct staff to schedule an evaluation of General Counsel, to be conducted by the Board of Directors and completed no later than one year prior to the next contract renewal date of March 1, 2028.

**H. Blanket Order Increase for Professional and Confidential Counseling Services**  
Submitted by: Stephanie Holloman, Assistant Chief/Human Resources Department and Rhonda Haynes, Risk Manager/Human Resources Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase the blanket order contract amount with The Counseling Team International by \$75,000 to a new total contract amount not to exceed \$275,000 annually.

**I. Extension of Blanket Order Contracts for Cummins Parts and Repair Services**  
Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Kevin Berghaus, Fleet Services Division Manager/Logistics Department

Recommended Action:

Approve and authorize the Purchasing Manager to extend the blanket order contracts with Rincon and Harbor Diesel for parts, repairs, and related services through June 30, 2025 in respective amounts not to exceed \$150,000.

**J. Approval of Storage Area License Agreement for Temporary Storage of SCBA Equipment**  
Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Julie Samaniego, Construction and Facilities Division Manager/Logistics Department

Recommended Action:

Approve and authorize the Property Manager to execute a short-term storage area license agreement with TICAD Retail Properties Holdings LLC in an amount not to exceed \$97,258.06 for temporary storage and preparation of OCFA replacement Self Contained Breathing equipment through December 31, 2025.



**3. DISCUSSION CALENDAR**

None.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next meeting will be a Regular Meeting of the Executive Committee on Thursday, April 24, 2025, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
Clerk of the Authority

**FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Monthly Investment Report
- 3<sup>rd</sup> Quarter Financial Newsletter
- 3<sup>rd</sup> Quarter Purchasing Report
- Contract Increase for Heli-Tender Truck (PB Loader / Sourwell)

**UPCOMING MEETINGS:**

Budget and Finance Committee  
Executive Committee

Wednesday, April 9, 2025, 12 noon  
Thursday, April 24, 2025, 5:30 p.m.

# **MINUTES ORANGE COUNTY FIRE AUTHORITY**

**Executive Committee Regular Meeting  
Thursday, February 27, 2025  
5:30 P.M.**

**Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602**

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## **CALL TO ORDER**

Chair Bacerra called the regular meeting of the Orange County Fire Authority Executive Committee to order at 5:31 p.m. on February 27, 2025.

## **INVOCATION**

The Invocation was led by OCFA Chaplain Brett Peterson.

## **PLEDGE OF ALLEGIANCE**

Vice Chair Kalmick led the assembly in the Pledge of Allegiance.

## **ROLL CALL**

### **Present:**

Phil Bacerra, Santa Ana, Chair  
Joe Kalmick, Seal Beach, Vice Chair  
Austin Lombard, Tustin  
Chi Charlie Nguyen, Westminster (Alternate)  
Joshua Sweeney, Laguna Hills (Alternate)  
Mark Tettemer, Lake Forest  
Connor Traut, Buena Park (Alternate)  
Donald P. Wagner, County of Orange

**Absent:** Shelley Hasselbrink, Los Alamitos  
Troy Bourne, San Juan Capistrano

Dave Shawver, Stanton

### **Also present were:**

Brian Fennessy, Fire Chief  
Deputy Chief TJ McGovern  
Assistant Chief Lori Smith  
Assistant Chief Rob Capobianco  
Director of Communications Matt Olson  
Assistant Chief Baryic Hunter  
Clerk of the Authority Maria D. Huizar

Deputy Chief Lori Zeller  
Assistant Chief Jim Ruane  
Assistant Chief Robert C. Cortez  
Assistant Chief Stephanie Holloman  
Assistant Chief Tim Perkins  
General Counsel David Kendig

## **REPORT**

### **A. Report from the Budget and Finance Committee**

Budget and Finance Chair Lumbard reported at its February 11, 2025, Special Budget and Finance Committee meeting, the Committee reviewed and with a unanimous vote, forwarded the Monthly Investment Reports, the Second Quarter Financial Newsletter, and the Second Quarter Purchasing Report to the Executive Committee for approval of the recommended actions. Additionally, the Committee held elections for both Chair and Vice Chair; by a unanimous vote Director Patel was elected Vice Chair and myself as Chair for the ensuing year.

### **B. Report from the Human Resources Committee**

Chair Bacerra reported at its February 4, 2025, Regular Human Resources Committee meeting, the Committee reviewed and approved unanimously to forward the New Classification for Helicopter Coordinator, and EMS Coordinator Salary Adjustment to the Executive Committee for approval of the recommended actions. Additionally, the Committee held its annual election with Director Patel elected to Chair and Director Sweeney elected to Vice Chair for the ensuing year.

## **PUBLIC COMMENTS**

None.

### **1. PRESENTATION(S)**

None.

### **2. CONSENT CALENDAR**

On motion of Director Wagner and second by Director Nguyen, the Committee voted 8-0 to approve Agenda Item Nos. 2A-2I (Directors Bourne, Hasselbrink and Shawver absent).

#### **A. Minutes for the Executive Committee Meeting FILE 12.02A2)**

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Action: Approve the Minutes for the January 23, 2025, Regular Meeting as submitted.

#### **B. Monthly Investment Reports (FILE 11.10D2)**

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

Action: Receive and file the reports.

**C. Second Quarter Financial Newsletter (FILE 15.07)**

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

Action: Receive and file the report.

**D. Second Quarter Purchasing Report (FILE 11.10H1)**

On February 11, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Directors Sweeney and Nguyen absent).

Action: Receive and file the report.

**E. New Classification for Helicopter Coordinator (FILE 17.18)**

On February 4, 2025, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Director Frost absent).

Action: Approve the establishment of the new classification and salary range for Helicopter Coordinator.

**F. EMS Coordinator Salary Adjustment (FILE 17.18)**

On February 4, 2025, the Human Resources Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 4-0 (Director Frost absent).

Action: Approve the new salary range for the EMS Coordinator classification.

**G. Approval of General Electric Company True Choice Agreement for Firehawk Helicopter Maintenance Support (FILE 18.09E5)**

Action: Approve and authorize the Purchasing Manager to execute a True Choice Engine Services Agreement with General Electric Company for a five-year term in an amount not to exceed \$702,000 for calendar year 2025, subject thereafter to a 5% annual escalator, consistent with the terms outlined in the staff report and subject to changes approved by General Counsel.

**H. Increase to Blanket Order for Sikorsky Total Assurance Plan (FILE 18.09E5)**

Action: Approve and authorize the Purchasing Manager to increase the existing blanket order with Helicopter Support, Inc. by \$800,000, to an amount not to exceed \$2,100,000 annually.

**I. Contract Extension - Staff Augmentation Services (FILE 19.08A13)**

Action: Approve and authorize the Purchasing Manager to extend and increase the current Professional Services Agreement with Computer Aid, Inc. for up to three years through September 10, 2028, for a not to exceed aggregate total of \$5,108,144, so long as a valid cooperative contract is utilized.

**3. DISCUSSION CALENDAR**

None.

**COMMITTEE MEMBER COMMENTS**

None.

**ADJOURNMENT** – Chair Bacerra adjourned the meeting at 5:36 p.m. The next meeting will be a Regular Meeting of the Executive Committee on Thursday, March 27, 2025, at 5:30 p.m.

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Maria D. Huizar, CMC  
Clerk of the Authority



**Orange County Fire Authority**  
**AGENDA STAFF REPORT**

**Executive Committee Meeting**  
**March 27, 2025**

**Agenda Item No. 2B**  
**Consent Calendar**

**Monthly Investment Reports**

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**Contact(s) for Further Information**

Robert C. Cortez, Assistant Chief Business Services Department	<a href="mailto:robertcortez@ocfa.org">robertcortez@ocfa.org</a>	714.573.6012
James Slobojan, Treasurer Treasury & Financial Planning	<a href="mailto:jamesjslobojan@ocfa.org">jamesjslobojan@ocfa.org</a>	714.573.6305
Traci Lee, Assistant Treasurer Treasury & Financial Planning	<a href="mailto:tracilee@ocfa.org">tracilee@ocfa.org</a>	714.573.6313

**Summary**

This agenda item is a routine transmittal of the monthly investment reports submitted to the Committee in compliance with the investment policy of the Orange County Fire Authority and with Government Code Section 53646.

**Prior Board/Committee Action**

On March 12, 2025, the Budget and Finance Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 6-0 (Directors Traut, Hasselbrink and Nguyen absent).

**RECOMMENDED ACTION(S)**

Receive and file the reports.

**Impact to Cities/County**

Not Applicable.

**Fiscal Impact**

Not Applicable.

**Background**

Attached is the final monthly investment report for the month ended January 31, 2025. A preliminary investment report as of February 21, 2025 is also provided as the most complete report that was available at the time this agenda item was prepared.

**Attachment(s)**

Final Investment Report – January 2025/Preliminary Report – February 2025

# *Orange County Fire Authority Monthly Investment Report*



*Final Report – January 2025*

*Preliminary Report – February 2025*



# ***Monthly Investment Report Table of Contents***

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# *Orange County Fire Authority*

## *Final Investment Report*

*January 31, 2025*



## **EXECUTIVE SUMMARY**

### ***Portfolio Activity & Earnings***

During the month of January 2025, the size of the portfolio increased by \$4.5 million to approximately \$315.1 million. Receipts for the month totaled approximately \$83 million, including property tax apportionment payments of \$53.3 million, cash contract payments of approximately \$6.5 million, and various grant reimbursement payments and charges for current services of approximately \$23.2 million, which included \$17 million from the Edison Company for the QRF program. Total January cash outflows amounted to approximately \$80.5 million. Significant disbursements for the month included two biweekly payrolls and related benefits totaling approximately \$68.2 million, including the annual OCERS prepayment of \$33.2 million. The portfolio's balance is expected to drop in February as expenditures are projected to exceed revenues.

In January, the portfolio's yield to maturity (365-day equivalent) decreased by 9 basis points to 4.15%. The effective rate of return decreased by 1 basis point to 4.10%, while the average maturity of the portfolio increased by 17 days to 98 days. Interest earnings for the portfolio totaled \$1,093,098 for January 2025, bringing fiscal year-to-date earnings to \$6,173,511. This represents an increase of \$1,555,765 compared to the fiscal year-to-date total as of January 31, 2024.

### ***Economic News***

In January 2025, the U.S. added 143,000 nonfarm payroll jobs, while the unemployment rate dropped slightly to 4.0%. Job growth was strongest in healthcare, retail trade, and social assistance. The number of unemployed individuals changed little at 6.8 million. U.S. consumer confidence declined in January, driven by pessimism in the business and labor markets and the outlook for income. Retail sales fell by 0.9% in January, marking the largest monthly decline in nearly 2 years.

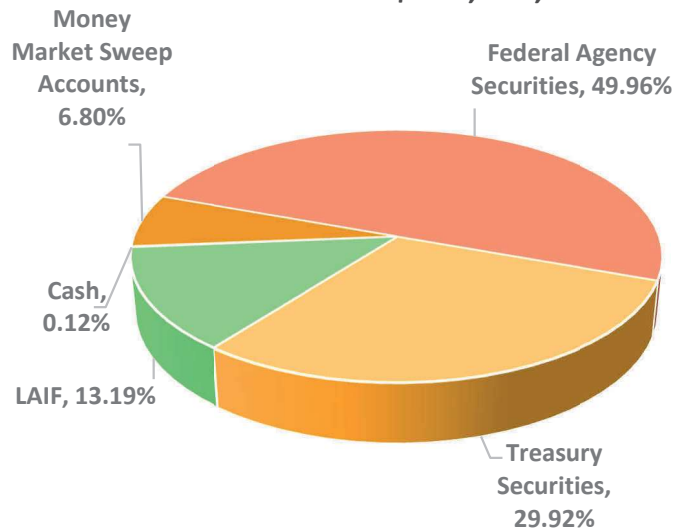
In January 2025, the Consumer Price Index (CPI) rose by 0.5% for the month, bringing the annual inflation rate to 3.0%. Inflation was primarily driven by increases in shelter, food, and gasoline. The Producer Price Index (PPI), a leading indicator of inflation that tracks wholesale price changes, rose by 0.4%. Despite signs of easing inflation in some areas, the stronger-than-expected PPI reinforced expectations that the Federal Reserve will delay rate cuts until the second half of the year.

On January 29, 2025, the Federal Reserve held its key interest rate steady at 4.25%–4.50%. Market analysts were disappointed by persistent cost pressures and slowing consumer activity. Given these challenges, the Fed is expected to hold off on rate cuts as it evaluates the economic impact of new fiscal policies under the incoming administration. The next Fed meeting is scheduled for March 19, 2025.

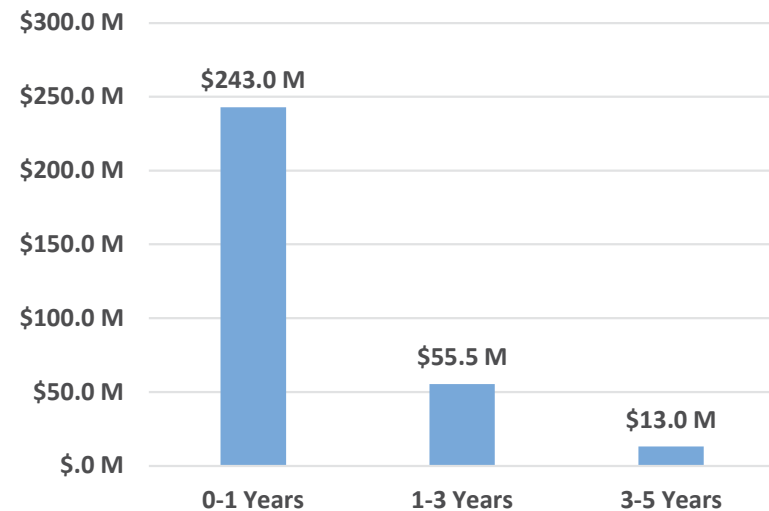


OCFA'S PORTFOLIO HAS AMPLE LIQUIDITY AND IS TRACKING ITS LAIF BENCHMARK AS OF JANUARY 31, 2025

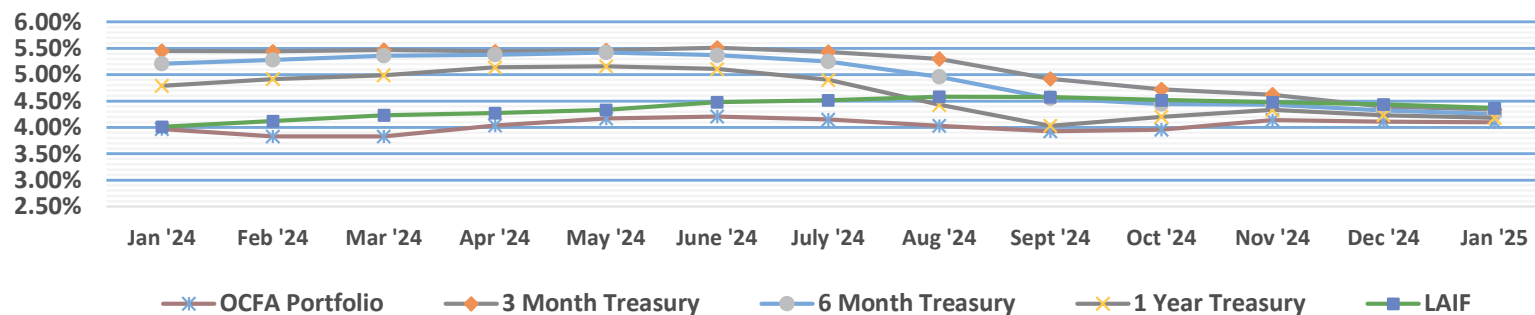
Market Value \$311,533,964



Aging Summary



13 Month Benchmarks





**BENCHMARK COMPARISON AS OF JANUARY 31, 2025**

3 Month T-Bill:	4.34%	1 Year T-Bill:	4.18%
6 Month T-Bill:	4.26%	LAIF:	4.37%
OCFA Portfolio:		4.10%	

**PORTFOLIO SIZE, YIELD, & DURATION**

	<u>Current Month</u>	<u>Prior Month</u>	<u>Prior Year</u>
Book Value	\$310,105,656	\$305,605,477	278,181,670
Yield to Maturity (365 day)	4.15%	4.24%	3.99%
Effective Rate of Return	4.10%	4.11%	3.97%
Days to Maturity	98	81	51



**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Summary**  
**January 31, 2025**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

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	(See Note 1 on page 10)	(See Note 2 on page 10)							
<b>Investments</b>	<b>Par Value</b>	<b>Market Value</b>	<b>Book Value</b>	<b>% of Portfolio</b>	<b>Term</b>	<b>Days to Mat./Call</b>	<b>YTM/C 360 Equiv.</b>	<b>YTM/C 365 Equiv.</b>	
Money Mkt Mutual Funds/Cash	21,195,428.84	21,195,428.84	21,195,428.84	6.80	1	1	4.061	4.117	
Federal Agency Coupon Securities	81,000,000.00	80,387,660.00	80,988,396.51	25.97	1,188	147	3.460	3.508	
Federal Agency Disc. -Amortizing	76,000,000.00	75,260,030.00	75,265,529.47	24.14	123	83	4.360	4.420	
Treasury Coupon Securities	12,000,000.00	11,998,620.00	12,023,910.59	3.86	558	461	3.880	3.934	
Treasury Discounts -Amortizing	82,000,000.00	81,222,130.00	81,204,162.80	26.04	169	84	4.405	4.466	
Local Agency Investment Funds	41,120,543.44	41,104,999.26	41,120,543.44	13.19	1	1	4.306	4.366	
	<b>313,315,972.28</b>	<b>311,168,868.10</b>	<b>311,797,971.65</b>	<b>100.00%</b>	<b>404</b>	<b>98</b>	<b>4.092</b>	<b>4.149</b>	
<b>Investments</b>									
<b>Cash and Accrued Interest</b>									
Passbook/Checking	365,096.10	365,096.10	365,096.10		1	1	0.000	0.000	
(not included in yield calculations)									
Accrued Interest at Purchase		7,468.57	7,468.57						
Subtotal		372,564.67	372,564.67						
<b>Total Cash and Investments</b>	<b>313,681,068.38</b>	<b>311,541,432.77</b>	<b>312,170,536.32</b>		<b>404</b>	<b>98</b>	<b>4.092</b>	<b>4.149</b>	

<b>Total Earnings</b>	<b>January 31</b>	<b>Month Ending</b>	<b>Fiscal Year To Date</b>
Current Year		1,093,098.71	6,173,510.80
Average Daily Balance		314,228,163.72	254,840,319.30
Effective Rate of Return		4.10%	4.11%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2025. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

Robert C. Cortez, Asst Chief, Business Services

2/27/25

*Cash and Investments with GASB 31 Adjustment:*

*Book Value of Cash & Investments before GASB 31 (Above)*

\$ 312,170,536.32

*GASB 31 Adjustment to Books (See Note 3 on page 10)*

\$ (2,064,880.43)

*Total*

\$ 310,105,655.89

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 31, 2025**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call	Maturity Date
<b>Money Mkt Mutual Funds/Cash</b>											
SYS1042	1042	US Bank - Treasury Obligations			9,139,090.53	9,139,090.53	9,139,090.53	4.266	4.266	1	
SYS530	530	US Bancorp Sweep Account			12,056,338.31	12,056,338.31	12,056,338.31	4.005	4.005	1	
Subtotal and Average			37,445,028.64		21,195,428.84	21,195,428.84	21,195,428.84		4.117	1	
<b>Federal Agency Coupon Securities</b>											
3133EMWH1	1030	Federal Farm Credit Bank (Callable 2/21/2025)		04/22/2021	3,000,000.00	2,976,930.00	3,000,156.36	0.710	0.716	20	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,897,640.00	12,000,000.00	0.720	0.766	0	04/28/2025
3130B1KC0	1130	Federal Farm Credit Bank (Callable 5/28/2025)		05/28/2024	2,000,000.00	2,003,540.00	2,000,000.00	5.250	5.250	116	05/28/2026
3133ERJQ5	1139	Federal Farm Credit Bank (Callable 7/03/2025)		07/11/2024	5,000,000.00	5,002,950.00	5,000,000.00	5.300	5.298	152	07/03/2028
3133ERVU2	1145	Federal Farm Credit Bank Non-Callable		10/02/2024	3,000,000.00	2,965,680.00	2,996,944.92	3.500	3.564	608	10/02/2026
3133ERN31	1169	Federal Farm Credit Bank (Callable 12/23/2026)		12/23/2024	4,000,000.00	3,993,120.00	3,993,555.04	4.340	4.400	690	12/23/2027
3134H1V75	1129	Fed Home Loan Mtg Corp (Callable 5/21/2025)		05/24/2024	8,000,000.00	8,019,200.00	8,000,000.00	5.200	5.201	109	05/21/2026
3134HAM91	1158	Fed Home Loan Mtg Corp (Callable 6/13/2025)		12/13/2024	5,000,000.00	4,994,600.00	5,000,000.00	4.700	4.700	132	12/13/2027
3130AM6P2	1034	Fed Home Loan Bank (Callable 4/29/2025)		04/29/2021	12,000,000.00	11,531,280.00	12,000,000.00	1.000	1.000	87	04/29/2026
3130B1PW1	1133	Fed Home Loan Bank (Callable 3/12/2025)		06/13/2024	7,000,000.00	6,998,530.00	7,000,000.00	5.220	5.231	39	06/12/2026
3130B3HC0	1149	Fed Home Loan Bank (Callable 4/23/2025)		10/30/2024	8,000,000.00	8,004,480.00	8,000,000.00	5.000	5.000	81	10/23/2028
3130B4AN1	1168	Fed Home Loan Bank (Callable 12/18/2025)		12/19/2024	3,000,000.00	2,998,980.00	2,997,740.19	4.350	4.433	320	12/18/2026
3130B4GP0	1170	Fed Home Loan Bank (Callable 1/08/2026)		01/13/2025	3,000,000.00	3,000,570.00	3,000,000.00	4.375	4.375	341	01/08/2027
3130B4LR0	1171	Fed Home Loan Bank (Callable 7/16/2025)		01/16/2025	2,000,000.00	2,001,080.00	2,000,000.00	4.550	4.550	165	07/16/2027
3130B4NC1	1177	Fed Home Loan Bank (Callable 7/22/2025)		01/30/2025	2,000,000.00	1,999,540.00	2,000,000.00	4.650	4.651	171	01/22/2027
3130B4JQ5	1178	Fed Home Loan Bank (Callable 4/22/2025)		01/22/2025	2,000,000.00	1,999,540.00	2,000,000.00	4.500	4.500	80	01/22/2027
Subtotal and Average			75,633,380.26		81,000,000.00	80,387,660.00	80,988,396.51		3.508	147	
<b>Federal Agency Disc. -Amortizing</b>											
313397BL4	1147	Fed Home Loan Bank		10/23/2024	5,000,000.00	4,997,650.00	4,998,145.83	4.450	4.634	3	02/04/2025
313385CC8	1154	Fed Home Loan Bank		11/27/2024	4,000,000.00	3,990,640.00	3,990,742.78	4.385	4.555	19	02/20/2025
313385CC8	1155	Fed Home Loan Bank		11/27/2024	4,000,000.00	3,990,640.00	3,990,742.78	4.385	4.555	19	02/20/2025
313385CS3	1157	Fed Home Loan Bank		11/27/2024	7,000,000.00	6,972,210.00	6,971,895.00	4.380	4.557	33	03/06/2025
313385DW3	1161	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,949,390.00	6,950,005.42	4.215	4.387	61	04/03/2025
313385EE2	1164	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,942,810.00	6,943,582.92	4.205	4.380	69	04/11/2025
313385GC4	1167	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,905,850.00	6,906,977.95	4.160	4.356	115	05/27/2025
313397FQ9	1172	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,915,580.00	6,916,584.30	4.165	4.343	103	05/15/2025
313385GE0	1173	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,904,240.00	6,904,905.00	4.180	4.366	117	05/29/2025
313385FA9	1174	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,926,920.00	6,927,489.72	4.190	4.362	89	05/01/2025
313385HZ2	1175	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,870,850.00	6,870,422.22	4.165	4.372	160	07/11/2025
313385GU4	1176	Fed Home Loan Bank		01/17/2025	7,000,000.00	6,893,250.00	6,894,035.55	4.160	4.350	131	06/12/2025

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 31, 2025**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Mat./Call	Maturity Date
Subtotal and Average			76,260,077.44		76,000,000.00	75,260,030.00	75,265,529.47		4.420	83	
<b>Treasury Coupon Securities</b>											
91282CFP1	1144	Treasury Note		09/26/2024	9,000,000.00	8,997,930.00	9,026,250.00	4.250	3.820	256	10/15/2025
91282CMF5	1179	Treasury Note		01/30/2025	3,000,000.00	3,000,690.00	2,997,660.59	4.250	4.278	1,078	01/15/2028
Subtotal and Average			9,221,185.47		12,000,000.00	11,998,620.00	12,023,910.59		3.934	461	
<b>Treasury Discounts -Amortizing</b>											
912797KS5	1127	US Treasury Bill		05/23/2024	8,000,000.00	7,932,160.00	7,917,683.33	4.939	5.256	75	04/17/2025
912797MM6	1141	US Treasury Bill		09/25/2024	8,000,000.00	7,970,800.00	7,968,540.00	4.290	4.497	33	03/06/2025
912797MG9	1142	US Treasury Bill		09/25/2024	8,000,000.00	7,829,600.00	7,843,335.57	3.770	3.975	187	08/07/2025
912797NF0	1148	US Treasury Bill		10/23/2024	5,000,000.00	4,999,400.00	4,998,141.67	4.460	4.645	3	02/04/2025
912797KA4	1152	US Treasury Bill		11/07/2024	5,000,000.00	4,989,950.00	4,988,441.67	4.380	4.561	19	02/20/2025
912797MJ3	1153	US Treasury Bill		11/27/2024	5,000,000.00	4,998,250.00	4,996,940.97	4.405	4.568	5	02/06/2025
912797NA1	1159	US Treasury Bill		12/19/2024	7,000,000.00	6,789,230.00	6,786,587.50	4.050	4.278	271	10/30/2025
912797KJ5	1162	US Treasury Bill		12/19/2024	7,000,000.00	6,963,040.00	6,961,251.11	4.240	4.406	47	03/20/2025
912797NZ6	1163	US Treasury Bill		12/19/2024	8,000,000.00	7,934,080.00	7,931,866.67	4.200	4.377	73	04/15/2025
912797MV6	1165	US Treasury Bill		12/19/2024	7,000,000.00	6,951,490.00	6,950,242.64	4.195	4.366	61	04/03/2025
912797KJ5	1166	US Treasury Bill		12/19/2024	7,000,000.00	6,963,040.00	6,961,433.89	4.220	4.385	47	03/20/2025
912797NP8	1180	US Treasury Bill		01/30/2025	7,000,000.00	6,901,090.00	6,899,697.78	4.160	4.340	124	06/05/2025
Subtotal and Average			74,777,224.37		82,000,000.00	81,222,130.00	81,204,162.80		4.466	84	
<b>Local Agency Investment Funds</b>											
SYS336	336	Local Agency Invstmt Fund			41,120,543.44	41,104,999.26	41,120,543.44	4.366	4.366	1	
Subtotal and Average			40,891,267.54		41,120,543.44	41,104,999.26	41,120,543.44		4.366	1	
Total and Average			314,228,163.72		313,315,972.28	311,168,868.10	311,797,971.65		4.149	98	
<b>Money Mkt Mutual Funds/Cash</b>											
SYS10033	10033	Revolving Fund		07/01/2024	20,000.00	20,000.00	20,000.00		0.000	1	
SYS5	5	US Bancorp		07/01/2024	345,096.10	345,096.10	345,096.10		0.000	1	
Average Balance			0.00	Accrued Interest at Purchase		7,468.57	7,468.57			1	
				Subtotal		372,564.67	372,564.67				
Total Cash and Investments			314,228,163.72		313,681,068.38	311,541,432.77	312,170,536.32		4.149	98	

Orange County Fire Authority  
In Service of Others!





**ORANGE COUNTY FIRE AUTHORITY**  
**Aging Report**  
**By Maturity Date**  
**As of February 1, 2025**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	( 02/01/2025 - 02/01/2025 )	5 Maturities	0 Payments	62,681,068.38	20.12%	62,681,068.38	62,665,524.20
Aging Interval:	1 - 30 days	( 02/02/2025 - 03/03/2025 )	6 Maturities	0 Payments	28,000,000.00	8.98%	27,963,155.70	27,966,530.00
Aging Interval:	31 - 60 days	( 03/04/2025 - 04/02/2025 )	4 Maturities	0 Payments	29,000,000.00	9.27%	28,863,120.00	28,869,090.00
Aging Interval:	61 - 90 days	( 04/03/2025 - 05/02/2025 )	8 Maturities	0 Payments	59,000,000.00	18.78%	58,621,027.06	58,511,420.00
Aging Interval:	91 - 120 days	( 05/03/2025 - 06/01/2025 )	3 Maturities	0 Payments	21,000,000.00	6.65%	20,728,467.25	20,725,670.00
Aging Interval:	121 - 365 days	( 06/02/2025 - 02/01/2026 )	6 Maturities	0 Payments	45,000,000.00	14.21%	44,320,328.62	44,281,950.00
Aging Interval:	366 - 1095 days	( 02/02/2026 - 02/01/2028 )	13 Maturities	0 Payments	56,000,000.00	17.82%	55,985,900.74	55,506,350.00
Aging Interval:	1096 days and after	( 02/02/2028 )	2 Maturities	0 Payments	13,000,000.00	4.18%	13,000,000.00	13,007,430.00
Total for			47 Investments	0 Payments		100.00	312,163,067.75	311,533,964.20



**NOTES TO PORTFOLIO MANAGEMENT REPORT**

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. Fluctuations in the marketplace have little effect on our long-term investment yield because it is our policy to hold investments to maturity. However, adjusting to market values as required by GAAP resulted in a decrease in recorded interest earnings of \$2,064,880.43. The adjustment for June 30, 2024, includes a decrease of \$205,731.17 to the LAIF investment and a decrease of \$1,859,149.26 to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.



## ***Local Agency Investment Fund (LAIF)***

As of January 31, 2025, OCFA has \$41,120,543.44 invested in LAIF. The fair value of OCFA's LAIF investment is calculated using a participant fair value factor provided by LAIF on a quarterly basis. The fair value factor as of January 31, 2025 is 99.9621985. When applied to OCFA's LAIF investment, the fair value is \$41,104,999.26 or \$15,544.18 below cost. Although the fair value of the LAIF investment is lower than cost, OCFA can withdraw the actual amount invested at any time.

LAIF is included in the State Treasurer's Pooled Money Investment Account (PMIA) for investment purposes. The PMIA market valuation on January 31, 2025 is included on the following page.



Fair Value Including Accrued Interest	\$	164,509,231,914.52
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*Orange County Fire Authority*

*Preliminary Investment Report*

*February 21, 2025*



**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Summary**  
**February 21, 2025**

Orange County Fire Authority  
1 Fire Authority Road  
Irvine, CA 92602  
(714)573-6301

(See Note 1 on page 19)

(See Note 2 on page 19)

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Money Mkt Mutual Funds/Cash	9,503,746.58	9,503,746.58	9,503,746.58	3.51	1	1	4.037	4.093
Federal Agency Coupon Securities	84,000,000.00	83,414,600.00	83,988,662.20	31.05	1,185	152	3.487	3.535
Federal Agency Disc. -Amortizing	63,000,000.00	62,429,640.00	62,440,329.72	23.09	130	76	4.326	4.386
Treasury Coupon Securities	12,000,000.00	12,000,690.00	12,021,802.84	4.44	558	440	3.880	3.934
Treasury Discounts -Amortizing	67,000,000.00	66,392,150.00	66,386,099.23	24.55	186	80	4.377	4.438
Local Agency Investment Funds	36,120,543.44	36,106,889.33	36,120,543.44	13.36	1	1	4.306	4.366
	<b>271,624,290.02</b>	<b>269,847,715.91</b>	<b>270,461,184.01</b>	<b>100.00%</b>	<b>468</b>	<b>104</b>	<b>4.045</b>	<b>4.102</b>
<b>Investments</b>								
<b>Cash and Accrued Interest</b>								
Passbook/Checking (not included in yield calculations)	586,081.40	586,081.40	586,081.40		1	1	0.000	0.000
Accrued Interest at Purchase		7,468.57	7,468.57					
Subtotal		593,549.97	593,549.97					
<b>Total Cash and Investments</b>	<b>272,210,371.42</b>	<b>270,441,265.88</b>	<b>271,054,733.98</b>		<b>468</b>	<b>104</b>	<b>4.045</b>	<b>4.102</b>

Total Earnings	February 21 Month Ending	Fiscal Year To Date
Current Year	684,570.19	6,858,080.99
Average Daily Balance	291,752,318.39	258,124,861.59
Effective Rate of Return	4.08%	4.11%

"I certify that this investment report accurately reflects all pooled investments and is in compliance with the investment policy adopted by the Board of Directors to be effective on January 1, 2025. A copy of this policy is available from the Clerk of the Authority. Sufficient investment liquidity and anticipated revenues are available to meet budgeted expenditure requirements for the next thirty days and the next six months."

Robert C. Cortez, Asst Chief, Business Services

2/27/25

**Cash and Investments with GASB 31 Adjustment:**

Book Value of Cash & Investments before GASB 31 (Above)

\$ 271,054,733.98

GASB 31 Adjustment to Books (See Note 3 on page 19)

\$ (2,064,880.43)

Total

\$ 268,989,853.55

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**February 21, 2025**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	(See Note 1 on page 19) Market Value	(See Note 2 on page 19) Book Value	Stated Rate	YTM/C 365	Days to Maturity	Maturity Date
<b>Money Mkt Mutual Funds/Cash</b>											
SYS1042	1042	US Bank - Treasury Obligations			3,224,448.66	3,224,448.66	3,224,448.66	4.266	4.266	1	
SYS530	530	US Bancorp Sweep Account			6,279,297.92	6,279,297.92	6,279,297.92	4.005	4.005	1	
<b>Subtotal and Average</b>			<b>15,435,880.43</b>		<b>9,503,746.58</b>	<b>9,503,746.58</b>	<b>9,503,746.58</b>		<b>4.093</b>	<b>1</b>	
<b>Federal Agency Coupon Securities</b>											
3133EMWH1	1030	Federal Farm Credit Bank (Callable 3/21/2025)		04/22/2021	3,000,000.00	2,982,300.00	3,000,115.31	0.710	0.701	27	04/21/2025
3133EMXS6	1032	Federal Farm Credit Bank (Continuous Call)		04/28/2021	12,000,000.00	11,922,840.00	12,000,000.00	0.720	0.749	7	04/28/2025
3130B1KC0	1130	Federal Farm Credit Bank (Callable 5/28/2025)		05/28/2024	2,000,000.00	2,003,920.00	2,000,000.00	5.250	5.250	95	05/28/2026
3133ERJQ5	1139	Federal Farm Credit Bank (Callable 7/03/2025)		07/11/2024	5,000,000.00	5,003,500.00	5,000,000.00	5.300	5.298	131	07/03/2028
3133ERVU2	1145	Federal Farm Credit Bank Non-Callable		10/02/2024	3,000,000.00	2,966,010.00	2,997,051.67	3.500	3.564	587	10/02/2026
3133ERN31	1169	Federal Farm Credit Bank (Callable 12/23/2026)		12/23/2024	4,000,000.00	3,992,560.00	3,993,684.93	4.340	4.400	669	12/23/2027
3133ER2J9	1181	Federal Farm Credit Bank (Callable 2/3/2027)		02/03/2025	3,000,000.00	3,003,120.00	3,000,000.00	4.350	4.350	711	02/03/2028
3134H1V75	1129	Fed Home Loan Mtg Corp (Callable 5/21/2025)		05/24/2024	8,000,000.00	8,003,920.00	8,000,000.00	5.200	5.201	88	05/21/2026
3134HAM91	1158	Fed Home Loan Mtg Corp (Callable 6/13/2025)		12/13/2024	5,000,000.00	4,995,400.00	5,000,000.00	4.700	4.700	111	12/13/2027
3130AM6P2	1034	Fed Home Loan Bank (Callable 4/29/2025)		04/29/2021	12,000,000.00	11,544,360.00	12,000,000.00	1.000	1.000	66	04/29/2026
3130B1PW1	1133	Fed Home Loan Bank (Callable 3/12/2025)		06/13/2024	7,000,000.00	7,002,520.00	7,000,000.00	5.220	5.231	18	06/12/2026
3130B3HC0	1149	Fed Home Loan Bank (Callable 4/23/2025)		10/30/2024	8,000,000.00	7,996,480.00	8,000,000.00	5.000	5.000	60	10/23/2028
3130B4AN1	1168	Fed Home Loan Bank (Callable 12/18/2025)		12/19/2024	3,000,000.00	2,999,580.00	2,997,810.29	4.350	4.433	299	12/18/2026
3130B4GP0	1170	Fed Home Loan Bank (Callable 1/08/2026)		01/13/2025	3,000,000.00	3,001,890.00	3,000,000.00	4.375	4.375	320	01/08/2027
3130B4LR0	1171	Fed Home Loan Bank (Callable 7/16/2025)		01/16/2025	2,000,000.00	1,999,000.00	2,000,000.00	4.550	4.550	144	07/16/2027
3130B4NC1	1177	Fed Home Loan Bank (Callable 7/22/2025)		01/30/2025	2,000,000.00	1,999,400.00	2,000,000.00	4.650	4.651	150	01/22/2027
3130B4JQ5	1178	Fed Home Loan Bank (Callable 4/22/2025)		01/22/2025	2,000,000.00	1,997,800.00	2,000,000.00	4.500	4.500	59	01/22/2027
<b>Subtotal and Average</b>			<b>83,702,821.39</b>		<b>84,000,000.00</b>	<b>83,414,600.00</b>	<b>83,988,662.20</b>		<b>3.535</b>	<b>152</b>	
<b>Federal Agency Disc. -Amortizing</b>											
313385CS3	1157	Fed Home Loan Bank		11/27/2024	7,000,000.00	6,989,360.00	6,989,780.00	4.380	4.557	12	03/06/2025
313385DW3	1161	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,966,400.00	6,967,216.67	4.215	4.387	40	04/03/2025
313385EE2	1164	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,959,820.00	6,960,753.34	4.205	4.380	48	04/11/2025
313385GC4	1167	Fed Home Loan Bank		12/19/2024	7,000,000.00	6,922,230.00	6,923,964.58	4.160	4.356	94	05/27/2025
313397FQ9	1172	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,932,030.00	6,933,591.39	4.165	4.343	82	05/15/2025
313385GE0	1173	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,920,620.00	6,921,973.33	4.180	4.366	96	05/29/2025
313385FA9	1174	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,943,510.00	6,944,598.89	4.190	4.362	68	05/01/2025
313385HZ2	1175	Fed Home Loan Bank		01/13/2025	7,000,000.00	6,886,320.00	6,887,429.30	4.165	4.372	139	07/11/2025
313385GU4	1176	Fed Home Loan Bank		01/17/2025	7,000,000.00	6,909,350.00	6,911,022.22	4.160	4.350	110	06/12/2025
<b>Subtotal and Average</b>			<b>70,311,148.74</b>		<b>63,000,000.00</b>	<b>62,429,640.00</b>	<b>62,440,329.72</b>		<b>4.386</b>	<b>76</b>	

**ORANGE COUNTY FIRE AUTHORITY**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**February 21, 2025**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM/C 365	Days to Maturity	Maturity Date
<b>Treasury Coupon Securities</b>											
91282CFP1	1144	Treasury Note		09/26/2024	9,000,000.00	8,998,110.00	9,024,096.68	4.250	3.820	235	10/15/2025
91282CMF5	1179	Treasury Note		01/30/2025	3,000,000.00	3,002,580.00	2,997,706.16	4.250	4.278	1,057	01/15/2028
<b>Subtotal and Average</b>			<b>12,022,806.53</b>		<b>12,000,000.00</b>	<b>12,000,690.00</b>	<b>12,021,802.84</b>		<b>3.934</b>	<b>440</b>	
<b>Treasury Discounts -Amortizing</b>											
912797KS5	1127	US Treasury Bill		05/23/2024	8,000,000.00	7,951,120.00	7,940,732.00	4.939	5.256	54	04/17/2025
912797MM6	1141	US Treasury Bill		09/25/2024	8,000,000.00	7,990,560.00	7,988,560.00	4.290	4.497	12	03/06/2025
912797MG9	1142	US Treasury Bill		09/25/2024	8,000,000.00	7,846,960.00	7,860,928.90	3.770	3.975	166	08/07/2025
912797NA1	1159	US Treasury Bill		12/19/2024	7,000,000.00	6,804,000.00	6,803,125.00	4.050	4.278	250	10/30/2025
912797KJ5	1162	US Treasury Bill		12/19/2024	7,000,000.00	6,980,190.00	6,978,564.45	4.240	4.406	26	03/20/2025
912797NZ6	1163	US Treasury Bill		12/19/2024	8,000,000.00	7,952,880.00	7,951,466.67	4.200	4.377	52	04/15/2025
912797MV6	1165	US Treasury Bill		12/19/2024	7,000,000.00	6,968,640.00	6,967,372.22	4.195	4.366	40	04/03/2025
912797KJ5	1166	US Treasury Bill		12/19/2024	7,000,000.00	6,980,190.00	6,978,665.55	4.220	4.385	26	03/20/2025
912797NP8	1180	US Treasury Bill		01/30/2025	7,000,000.00	6,917,610.00	6,916,684.44	4.160	4.340	103	06/05/2025
<b>Subtotal and Average</b>			<b>72,730,546.43</b>		<b>67,000,000.00</b>	<b>66,392,150.00</b>	<b>66,386,099.23</b>		<b>4.438</b>	<b>80</b>	
<b>Local Agency Investment Funds</b>											
SYS336	336	Local Agency Invstmt Fund			36,120,543.44	36,106,889.33	36,120,543.44	4.366	4.366	1	
<b>Subtotal and Average</b>			<b>37,549,114.87</b>		<b>36,120,543.44</b>	<b>36,106,889.33</b>	<b>36,120,543.44</b>		<b>4.366</b>	<b>1</b>	
<b>Total and Average</b>			<b>291,752,318.39</b>		<b>271,624,290.02</b>	<b>269,847,715.91</b>	<b>270,461,184.01</b>		<b>4.102</b>	<b>104</b>	
<b>Money Mkt Mutual Funds/Cash</b>											
SYS10033	10033	Revolving Fund		07/01/2024	20,000.00	20,000.00	20,000.00		0.000	1	
SYS5	5	US Bancorp		07/01/2024	566,081.40	566,081.40	566,081.40		0.000	1	
<b>Average Balance</b>			<b>0.00</b>	Accrued Interest at Purchase		7,468.57	7,468.57			<b>1</b>	
				Subtotal		593,549.97	593,549.97				
<b>Total Cash and Investments</b>			<b>291,752,318.39</b>		<b>272,210,371.42</b>	<b>270,441,265.88</b>	<b>271,054,733.98</b>		<b>4.102</b>	<b>104</b>	



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**ORANGE COUNTY FIRE AUTHORITY**  
**Aging Report**  
**By Maturity Date**  
**As of February 22, 2025**

Orange County Fire Authority  
 1 Fire Authority Road  
 Irvine, CA 92602  
 (714)573-6301

					Maturity Par Value	Percent of Portfolio	Current Book Value	Current Market Value
Aging Interval:	0 days	( 02/22/2025 - 02/22/2025 )	5 Maturities	0 Payments	46,210,371.42	17.08%	46,210,371.42	46,196,717.31
Aging Interval:	1 - 30 days	( 02/23/2025 - 03/24/2025 )	4 Maturities	0 Payments	29,000,000.00	10.70%	28,935,570.00	28,940,300.00
Aging Interval:	31 - 60 days	( 03/25/2025 - 04/23/2025 )	6 Maturities	0 Payments	40,000,000.00	14.71%	39,787,656.21	39,781,160.00
Aging Interval:	61 - 90 days	( 04/24/2025 - 05/23/2025 )	3 Maturities	0 Payments	26,000,000.00	9.54%	25,878,190.28	25,798,380.00
Aging Interval:	91 - 120 days	( 05/24/2025 - 06/22/2025 )	4 Maturities	0 Payments	28,000,000.00	10.23%	27,673,644.57	27,669,810.00
Aging Interval:	121 - 365 days	( 06/23/2025 - 02/22/2026 )	4 Maturities	0 Payments	31,000,000.00	11.29%	30,575,579.88	30,535,390.00
Aging Interval:	366 - 1095 days	( 02/23/2026 - 02/22/2028 )	14 Maturities	0 Payments	59,000,000.00	21.64%	58,986,253.05	58,512,060.00
Aging Interval:	1096 days and after	( 02/23/2028 )	2 Maturities	0 Payments	13,000,000.00	4.81%	13,000,000.00	12,999,980.00
Total for			42 Investments	0 Payments		100.00	271,047,265.41	270,433,797.31



**NOTES TO PORTFOLIO MANAGEMENT REPORT**

- Note 1: Market value of the LAIF investment is calculated using a fair value factor provided by LAIF. The U.S. Bank Corporate Trust and Custody Department provides market values of the remaining investments.
- Note 2: Book value reflects the cost or amortized cost before the GASB 31 accounting adjustment.
- Note 3: GASB 31 requires governmental entities to report investments at fair value in the financial statements and to reflect the corresponding unrealized gains/ (losses) as a component of investment income. The GASB 31 adjustment is recorded only at fiscal year-end. The adjustment for June 30, 2024 includes a decrease of \$205,731.17 to the LAIF investment and a decrease of \$2,064,880.43, to the remaining investments.
- Note 4: The Federated Treasury Obligations money market mutual fund functions as the Authority's sweep account. Funds are transferred to and from the sweep account to/from OCFA's checking account in order to maintain a target balance of \$1,000,000 in checking. Since this transfer occurs at the beginning of each banking day, the checking account sometimes reflects a negative balance at the close of the banking day. The negative closing balance is not considered an overdraft since funds are available in the money market mutual fund. The purpose of the sweep arrangement is to provide sufficient liquidity to cover outstanding checks yet allow that liquidity to be invested while payment of the outstanding checks is pending.

## GLOSSARY

### INVESTMENT TERMS

**Basis Point.** Measure used in quoting yields on bonds and notes. One basis point is .01% of yield.

**Book Value.** This value may be the original cost of acquisition of the security, or original cost adjusted by the amortization of a premium or accretion of a discount. The book value may differ significantly from the security's current value in the market.

**Commercial Paper.** Unsecured short-term promissory notes issued by corporations, with maturities ranging from 2 to 270 days; may be sold on a discount basis or may bear interest.

**Coupon Rate.** Interest rate, expressed as a percentage of par or face value, that issuer promises to pay over lifetime of debt security.

**Discount.** The amount by which a bond sells under its par (face) value.

**Discount Securities.** Securities that do not pay periodic interest. Investors earn the difference between the discount issue price and the full face value paid at maturity. Treasury bills, bankers' acceptances and most commercial paper are issued at a discount.

**Effective Rate of Return.** Rate of return on a security, based on its purchase price, coupon rate, maturity date, and the period between interest payments.

**Federal Agency Securities.** Securities issued by agencies such as the Federal National Mortgage Association and the Federal Farm Credit Bank. Though not general obligations of the US Treasury, such securities are sponsored by the government and therefore have high credit ratings. Some are issued on a discount basis and some are issued with coupons.

**Federal Funds.** Funds placed in Federal Reserve banks by depository institutions in excess of current reserve requirements. These depository institutions may lend fed funds to each other overnight or on a longer basis. They may also transfer funds among each other on a same-day basis through the Federal Reserve banking system. Fed Funds are considered to be immediately available funds.

**Fed Funds Rate.** The interest rate charged by one institution lending federal funds to another.

**Federal Open Market Committee.** The branch of the Federal Reserve Board that determines the direction of monetary policy.

**Local Agency Investment Fund (LAIF).** A California State Treasury fund which local agencies may use to deposit funds for investment and for reinvestment with a maximum of \$75 million for any agency (*excluding bond funds, which have no maximum*). It offers high liquidity because

deposits can be converted to cash in 24 hours and no interest is lost. Interest is paid quarterly and the State's administrative fee cannot to exceed 1/4 of a percent of the earnings.

**Market value.** The price at which the security is trading and could presumably be purchased or sold.

**Maturity Date.** The specified day on which the issuer of a debt security is obligated to repay the principal amount or face value of security.

**Money Market Mutual Fund.** Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repurchase agreements and federal funds).

**Par.** Face value or principal value of a bond typically \$1,000 per bond.

**Rate of Return.** The amount of income received from an investment, expressed as a percentage. A *market rate of return* is the yield that an investor can expect to receive in the current interest-rate environment utilizing a buy-and-hold to maturity investment strategy.

**Treasury Bills.** Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

**Treasury Notes.** Intermediate U.S. government debt securities with maturities of one to 10 years.

**Treasury bonds.** Long-term U.S. government debt securities with maturities of 10 years or longer.

**Yield.** Rate of return on a bond.

**Yield-to-maturity.** Rate of return on a bond taking into account the total annual interest payments, the purchase price, the redemption value and the amount of time remaining until maturity.

## ECONOMIC TERMS

**Conference Board Consumer Confidence Index.** A survey that measures how optimistic or pessimistic consumers are with respect to the economy in the near future.

**Consumer Price Index (CPI).** A measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. Changes in CPI are used to assess price changes associated with the cost of living.

**Durable Goods Orders.** An economic indicator released monthly that reflects new orders placed with domestic manufacturers for delivery of factory durable goods such as autos and appliances in the near term or future.

**Gross Domestic Product.** The monetary value of all the finished goods and services produced within a country's borders in a specific time period. It includes all of private and public consumption, government outlays, investments and exports less imports that occur within a defined territory.

**Industrial Production.** An economic indicator that is released monthly by the Federal Reserve Board. The indicator measures the amount of output from the manufacturing, mining, electric and gas industries.

**ISM Institute for Supply Management (ISM) Manufacturing Index.** A monthly index that monitors employment, production inventories, new orders and supplier deliveries.

**ISM Non-manufacturing Index.** An index based on surveys of non-manufacturing firms' purchasing and supply executives. It tracks economic data for the service sector.

**Leading Economic Index.** A monthly index used to predict the direction of the economy's movements in the months to come. The index is made up of 10 economic components, whose changes tend to precede changes in the overall economy.

**National Federation of Independent Business Small Business Optimism Index.** An index based on surveys of small business owners' plans and expectations regarding employment, capital, inventories, economic improvement, credit conditions, expansion, and earnings trends in the near term or future.

**Producer Price Index.** An index that measures the average change over time in the selling prices received by domestic producers for their output.

**University of Michigan Consumer Sentiment Index.** An index that measures the overall health of the economy as determined by consumer opinion. It takes into account an individual's feelings toward his or her own current financial health, the health of the economy in the short term and the prospects for longer term economic growth.



**Orange County Fire Authority**  
**AGENDA STAFF REPORT**

**Executive Committee Meeting**  
**March 27, 2025**

**Agenda Item No. 2C**  
**Consent Calendar**

**Approval of Entry Permit License Agreement with  
Irvine Ranch Water District**

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**Contact(s) for Further Information**

Tim Perkins, Assistant Chief Field Operations South	<a href="mailto:timperkins@ocfa.org">timperkins@ocfa.org</a>	949.702.3868
Dan Dufrene, Battalion Chief Air Operations	<a href="mailto:danielfufrene@ocfa.org">danielfufrene@ocfa.org</a>	949.919.1869

**Summary**

This agenda item is submitted for Executive Committee approval and authorization of a license agreement for an entry permit for fire suppression training at Irvine Lake.

**Prior Board/Committee Action(s)**

Not applicable.

**RECOMMENDED ACTION(S)**

Approve and authorize the Fire Chief to execute the attached license agreement with Irvine Ranch Water District to allow fire suppression training at Irvine Lake for a term of the permit April 1, 2025 through March 31, 2027, subject to non-substantive changes approved by General Counsel.

**Impact to Cities/County**

None.

**Fiscal Impact**

The entry fee is \$1.00 for the use of the Property during the term of the permit April 1, 2025 through March 31, 2027.

Increased Cost Funded by Structural Fire Fund	\$0
Increased Cost Funded by Cash Contract Cities:	\$0

**Background**

The purpose of this agreement is to permit access to the Irvine Ranch Water District's (IRWD) property known as Irvine Lake for fire suppression training. This training includes using Irvine Lake for helicopter-based water snorkeling involving the use of no more than 2 helicopters and related equipment and personnel. Any water withdrawn from Irvine Lake will be immediately returned to Irvine Lake. This permit also allows landing helicopters on the "landing area" portion of the property to set up equipment in connection with the training described or for fueling helicopters.

**License Agreement**

The agreement for use of the property will remain in effect through March 31, 2027. IRWD may terminate this Permit at any time at IRWD's sole discretion by verbal notice to any representative of Permittee at the Property pursuant to this Permit or by written notice to Permittee.

The license agreement is essentially a no-cost (\$1 for two years) permit to use the IRWD property. As part of the consideration for the license, OCFA would agree to a one-way indemnification of the property owner from all claims, losses or other liability arising out of OCFA's use or access to the property. Because IRWD would not be agreeing to indemnify OCFA against claims arising from IRWD's own negligence, prior OCFA Board direction requires this license agreement to be reviewed and approved by either the Board or Executive Committee.

**Attachment**

Irvine Ranch Water Department Entry Permit for Fire Suppression Training at Irvine Lake





## Irvine Ranch Water District

15600 Sand Canyon Avenue  
P.O. Box 57000  
Irvine, CA 92619-7000  
(949) 453-5300

Attachment

### **ENTRY PERMIT (Fire Suppression Training at Irvine Lake)**

IRWD EP 2025-005

Effective Date: April 1, 2025

**ISSUED TO:**

Orange County Fire Authority  
1 Fire Authority Road  
Irvine, CA 92602

ATTN: Dan Dufrene  
Telephone: (949) 919-1869

IRVINE RANCH WATER DISTRICT ("IRWD") hereby permits the ORANGE COUNTY FIRE AUTHORITY ("Permittee") to enter into, over, and upon IRWD's property known as Irvine Lake and depicted on Exhibit A (the "Property"), subject to the conditions set forth below:

1. Purpose: Upon at least 48-hours' notice to IRWD, Permittee may enter and temporarily use the Property for the following purposes and for no other purposes:

A. Conducting helicopter-based forest fire water bucket training involving the use of no more than two (2) helicopters and related equipment and personnel. Any water withdrawn from Irvine Lake must be immediately returned to Irvine Lake.

B. Landing helicopters on the "Landing Area" portion of the Property to set up equipment in connection with the training described in Section 1.A., or for fueling.

C. Fueling helicopters in connection with the training described in Section 1.A., using fueling trucks.

2. Notice/Coordination. IRWD permits use of the Property by other fire suppression entities for training purposes, and by the County of Orange and its concessionaire for fishing operations. Permittee shall coordinate with IRWD and the other permittees by notifying the persons below (whose names and numbers may be changed at any time upon notice from IRWD) at least forty-eight (48) hours prior to entering the Property under this Permit:

A. Jose Zepeda of IRWD at (949) 453-5572 (zepeda@irwd.com)

B. Fire Suppression Entities:

- (1) Bryan Santy, Anaheim Police Dept. at (714) 765-7908,
- (2) Rod Anderson, Helistream at (714) 662-3163,
- (3) Gonzalo Tejada, CA National Guard at (562) 795-2006.

C. Fishing Operations:

- (1) Justin Sikora at OC Parks (949) 585-6481 (Justin.Sikora@ocparks.com)
- (2) Garry James at James Events (714) 270-0653 (garry@jamesevents.com)

3. Term: This Permit is effective from April 1, 2025 through March 31, 2027. IRWD may terminate this Permit at any time at IRWD's sole discretion by verbal notice to any representative of Permittee present at the Property pursuant to this Permit or by written notice to Permittee at the above address.

4. Vehicular Access; Gates & Locks: Permittee may use the access road identified in Exhibit A for limited vehicular access by fueling trucks to service helicopters. The entry to the Property from the access road is secured by a locked access gate. To enter upon property that is fenced and locked, contact IRWD at (949) 453-5809. Permittee shall lock all access gates at the end of each working day. Should Permittee desire its own lock for the gate, an approved lock must be submitted to IRWD for registration and placement.

5. Other Special Requirements:

A. Carrying Permit. This Permit is to be carried at all times while using the Property.

B. Hours of Entry. Entry is only permitted during normal working hours unless otherwise approved in writing by IRWD. Weekend, overnight or after-hours use of the Property is not allowed.

C. Compliance with Laws, Instructions. Permittee shall comply with all applicable laws, ordinances and regulations and any and all instructions and directions of the authorized agents of IRWD.

D. Permittee's Representatives: Permittee shall cause its employees, officers, consultants, agents, representatives, invitees and any other persons entering the Property under this Permit to comply with each and every part of this Permit. Each person entering upon the Property shall be under the personal supervision and control of a duly authorized representative of Permittee, and any violation of the Permit by any person entering upon the Property under this Permit will be deemed a violation of the Permit by Permittee.

E. Prohibited Activities:

(1) Permittee shall not install any improvements, shall not place any materials or personal property, and shall not perform any soils borings, trenching or any digging at, on, or in the Property.

(2) Permittee shall not light any fires, shall not carry firearms onto the Property, and shall not use, serve, distribute, or give any alcoholic beverages to ANYONE while on the Property.

(3) No Hazardous Materials/Fuels: No hazardous or toxic materials, substances or wastes (as such terms are or may from time to time be defined by federal, state or local laws,

ordinances or regulations) shall be placed, used or stored, or allowed to be placed, used or stored, on the Property. Permittee shall not store any gasoline, kerosene, or other fuels on the Property.

6. Condition of Property

A. As-Is; No Duty to Warn: Permittee has inspected the Property and hereby accepts the Property "AS IS." IRWD does not warrant the condition of the Property to be fit for any particular purpose. IRWD shall have no duty to inspect the Property and no duty to warn any person of any latent or patent defect, condition or risk that might be incurred in the exercise of the rights granted herein. The Property is largely in a natural condition and as with any unimproved land, certain risks exist, and Permittee covenants not to sue IRWD for any injury, loss, or damage arising out of the condition of the Property.

B. Cleaning and Restoration: Permittee shall, at its sole cost and expense, clean and restore the Property to its pre-entry condition upon leaving the Property each day.

C. Nondisturbance of Coastal Sage Scrub Habitat: Permittee shall not disturb any coastal sage scrub habitat, if any, within the Property unless Permittee has the requisite permit(s) therefor from appropriate state and/or federal agencies. If Permittee desires to disturb any such area, Permittee shall provide IRWD with a copy of all such permit(s) providing for disturbance of such habitat prior to commencing any activity in such area.

7. Financial Provisions

A. Entry Fee: Permittee shall pay IRWD \$1.00 for the use of the Property during the term of the Permit.

B. Reimbursement of Costs: Permittee shall reimburse IRWD for any costs incurred by IRWD related to Permittee's use of the Property. Reimbursable costs may include, but are not limited to IRWD's costs of labor, materials, energy, water, or other costs incurred by IRWD related to Permittee's use of Property. IRWD will invoice Permittee for costs, and Permittee shall pay all costs within thirty (30) days of IRWD's invoice.

C. Damage to IRWD's Property: At IRWD's election, Permittee shall repair or pay to IRWD the cost of any damage of any kind whatsoever to fences, gates, trees, improvements, water supply, and any other property of IRWD, including repairs, restoration, and value of loss of use arising from or in any way related to (i) the acts, negligence, or omissions of Permittee, or (ii) any breach by Permittee of any of its obligations under this Permit.

D. Indemnification and Waiver:

(1) Waiver of Claims. IRWD and the other "Indemnitees" (defined below) shall not be liable for any damage of any kind whatsoever to Permittee's personal property, including loss of use of any such personal property, or for any injury or death of any kind whatsoever to any person entering upon the Property under this permit, arising from any cause whatsoever, and Permittee hereby waives all claims and demands relating thereto.

(2) Indemnity. Permittee agrees to indemnify, defend and hold IRWD and its employees, officers, directors, agents and representatives and its and their respective successors and assigns (collectively, the "Indemnities") harmless from and against any and all claims, losses, liabilities, costs and expenses, including attorney's fees (collectively, the "Claims") for damage to real, personal, tangible or intangible property, including loss of use of any such property, and all Claims for bodily injury, sickness, disease or death of any person, arising from or in any way related to (i) any act, negligence, omission or entry upon the Property or other activity under this Permit by Permittee (including but not limited to any Claim by any insurance company which has paid a claim and is subrogated to the rights of the claimant), or (ii) any breach by Permittee of its obligations under this Permit; provided, however, that no Indemnitee shall be entitled to indemnification hereunder to the extent any Claim is held by a court of competent jurisdiction to have been caused solely by the gross negligence or willful misconduct of such Indemnitee.

E. Insurance:

(1) Prior to any entry under this Permit, Permittee shall furnish IRWD with a policy or certificate of Permittee's (i) general liability and automobile insurance (including non-owned auto), (ii) aviation liability insurance, and (iii) contractor's pollution liability insurance covering all operations of Permittee and Permittee's Representatives under this Permit. Policies shall (a) be endorsed to include IRWD and its employees, officers, directors, agents, representatives, volunteers, and other entities for which IRWD director's are the governing body as additional insureds, (b) be endorsed to waive subrogation against IRWD and its directors, officers, agents, employees, and volunteers, and other entities for which IRWD's directors are the governing body, or must specifically allow Permittee to waive its right of recovery prior to a loss, and (c) include a thirty (30) day notice to IRWD in the event of cancellation or any material change in coverage. These insurance policies shall also reflect that each policy is primary insurance as respects any claim, loss or liability arising directly or indirectly from Permittee's operations, and any other insurance maintained by IRWD shall be in excess of Permittee's insurance and considered noncontributing.

(2) General liability insurance must be in a form satisfactory to IRWD and written with limits of liability of the higher of (i) \$5,000,000 (or such greater amount as may reasonably be required by IRWD) combined single limit bodily injury and property damage liability per occurrence, \$10,000,000 general aggregate, (ii) automobile liability insurance shall cover bodily injury and property damage for all activities arising out of or in connection with those performed under this Permit, including coverage for any owned, hired, non-owned, or rented vehicles in an amount not less than \$5,000,000 combined single limit for each accident, (iii) aviation liability insurance shall be on an "occurrence" basis, including products and completed operations, property damage, bodily injury (including death), and passenger liability with limits no less than \$10,000,000 per occurrence and in the aggregate; if aircraft is chartered or leased with crew and/or pilot, non-owned aircraft liability insurance will be acceptable, but must be provided prior to use of aircraft, (iv) contractor's pollution liability insurance shall provide for liability arising out of sudden, accidental, and gradual pollution, and remediation. The policy limit shall be no less than \$5,000,000 per claim and in the aggregate. All activities contemplated in this permit shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for remediation of the site in the event of an environmental

contamination event arising out of the materials, supplies, products, work, operations, or workmanship, and shall also include Pollution Liability (CA9948) and MCS-90 Endorsements for any transportation of hazardous waste/fuel to and from the site, or (v) the current limit of liability carried by Permittee for the aforementioned insurance coverages. If Permittee carries greater liability insurance than the minimum amount required in (i), (ii), (iii), and (iv) above, the certificate or policy delivered to IRWD must evidence this greater amount. IRWD will not be responsible for any costs of premiums or other charges for such insurance.

(3) In addition, Permittee shall provide IRWD with **Worker's Compensation and Employer's Liability Insurance** (with limits of at least \$1,000,000) coverage endorsed to waive subrogation by the insurance carrier in favor of IRWD and its directors, officers, agents, employees, and volunteers, and other entities for which IRWD's directors are the governing body. Failure by IRWD to obtain from Permittee evidence of any insurance required hereunder shall not constitute a waiver of the requirement for such insurance.

(4) Nothing in this Section 7.E. shall limit Permittee's obligations under the other provisions of this Permit. Permittee shall not self-insure any portion of the insurance required under this section, except for deductibles or self-insured retentions approved by IRWD in writing in its sole and absolute discretion.

(5) Permittee acknowledges and agrees that any actual or alleged failure on the part of IRWD to inform permittee of non-compliance with any requirement imposes no additional obligations on IRWD, nor does it waive any rights hereunder.

(6) Permittee agrees to ensure that its consultants, subcontractors, and any other party involved with this Permit who is brought onto or involved in the permitted use under this agreement by Permittee, provide the same minimum insurance coverage, endorsements, and safety plans/provisions as required of Permittee under this Permit. Permittee agrees to monitor and review all such coverage and documents and assumes all responsibility for ensuring that such coverage and documents are provided in conformity with the requirements of this Agreement. Permittee agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to IRWD for review.

8. Fire Restrictions: Permittee shall be responsible for fire suppression and prevention measures in conjunction with its use of the Property.

9. Miscellaneous:

A. Survival. The obligations and liabilities of Permittee under this Permit will survive the termination or expiration of this Permit, and will not be affected by or diminished in any way by the existence (or lack thereof) of other entry permits or entry agreements covering all or a portion of the Property.

B. No Representations or Warranties. Permittee acknowledges that neither IRWD nor any employee, agent or representative of IRWD has made representations or warranties concerning the condition of the Property.

C. Attorneys Fees. In the event of any legal action to enforce the rights or remedies of either party to this Permit, the prevailing party will be entitled to recover its costs and expenses (including attorneys' fees) of such action.

D. Rights Not Exclusive. All powers, rights or remedies of the parties to this Permit shall be cumulative with, and not exclusive of, any powers, rights or remedies otherwise available at law or in equity.

E. No Assignment. This Permit is personal to Permittee. Any attempted assignment will be void and of no effect and will be an incurable default under this Permit.

F. Authority. The person executing this Permit on behalf of Permittee represents and warrants that he/she is duly authorized to execute same and that Permittee is bound by the terms and conditions hereof.

G. Standard of Care; Performance of Employees. Permittee shall perform all activities under this Permit in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Permittee represents and maintains that it is skilled in the professional calling necessary to perform its activities. Permittee warrants that all employees and subcontractors shall have sufficient skill and experience to perform the activities assigned to them. Permittee represents that it, its employees, and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the activities, and that such licenses and approvals shall be maintained throughout the term of this Permit.

IN WITNESS WHEREOF, IRWD and Permittee have entered into this Entry Permit as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

"PERMITTEE"

ORANGE COUNTY FIRE AUTHORITY

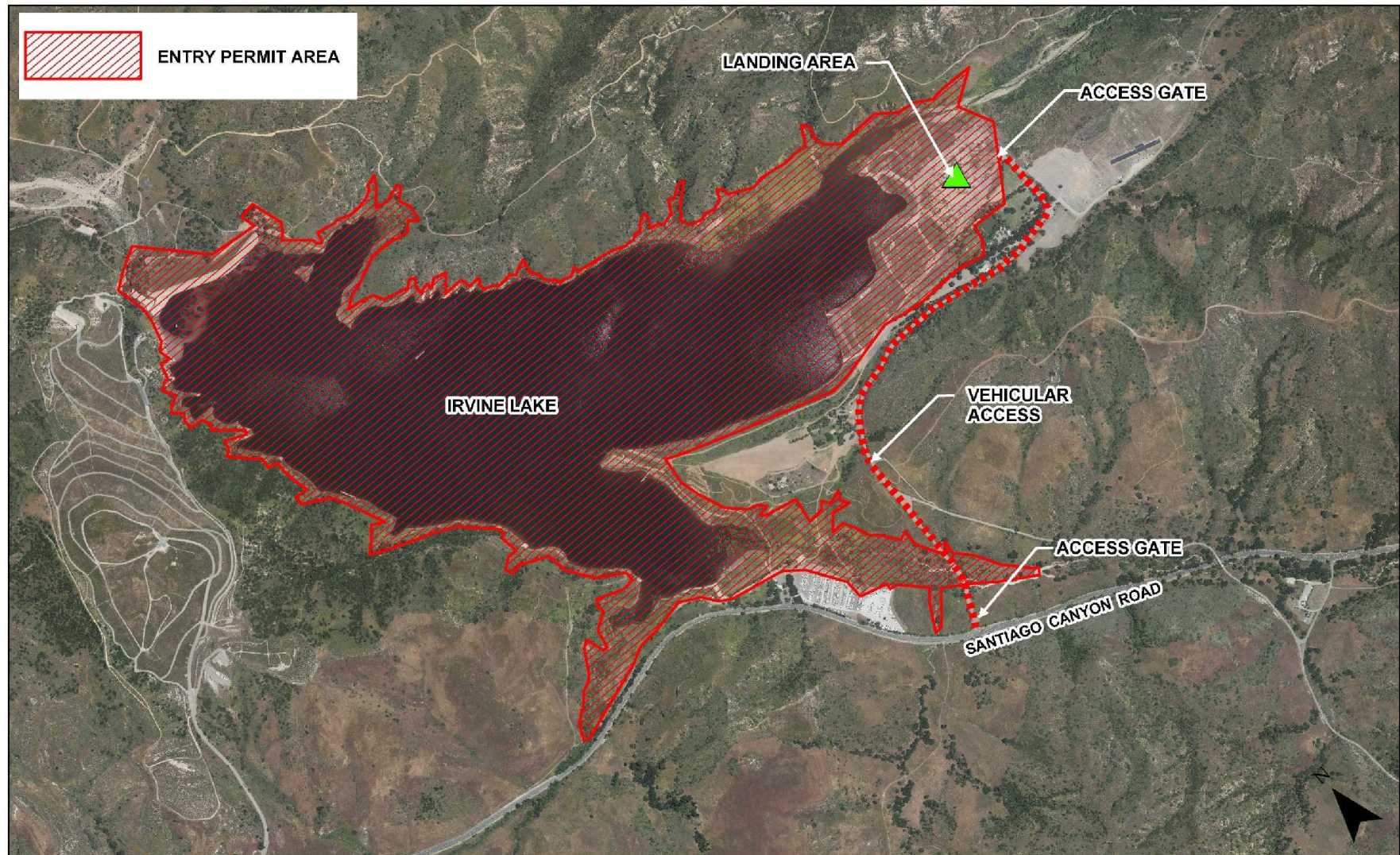
By: \_\_\_\_\_  
Brian Fennessy, Fire Chief

IRVINE RANCH WATER DISTRICT

By: \_\_\_\_\_  
Paul A. Cook, General Manager



EXHIBIT "A"





Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
March 27, 2025

Agenda Item No. 2D  
Consent Calendar

**Assembly Bill 2561**  
**Local Public Employees Vacancy Report**

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**Contact(s) for Further Information**

Stephanie Holloman, Assistant Chief  
Human Resources Department [stephanieholloman@ocfa.org](mailto:stephanieholloman@ocfa.org) 714.573.6353

Duke Steppe, Human Resources Manager  
Human Resources Department [dukesteppe@ocfa.org](mailto:dukesteppe@ocfa.org) 714.573.6807

**Summary**

Assembly Bill 2561 requires a public agency to present the status of vacancies and recruitment and retention efforts at a public hearing at least once per fiscal year. If the governing board will be adopting an annual or multiyear budget during the fiscal year, the presentation shall be made prior to the adoption of the final budget. If the number of job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the bill would require the public agency, upon request of the recognized employee organization, to include specified information during the public hearing.

**Prior Board/Committee Action(s)**

Not applicable.

**RECOMMENDED ACTION(S)**

Approve and file the OCFA 2024/2025 annual local public employee vacancy report.

**Impact to Cities/County**

Not applicable.

**Fiscal Impact**

Not applicable.

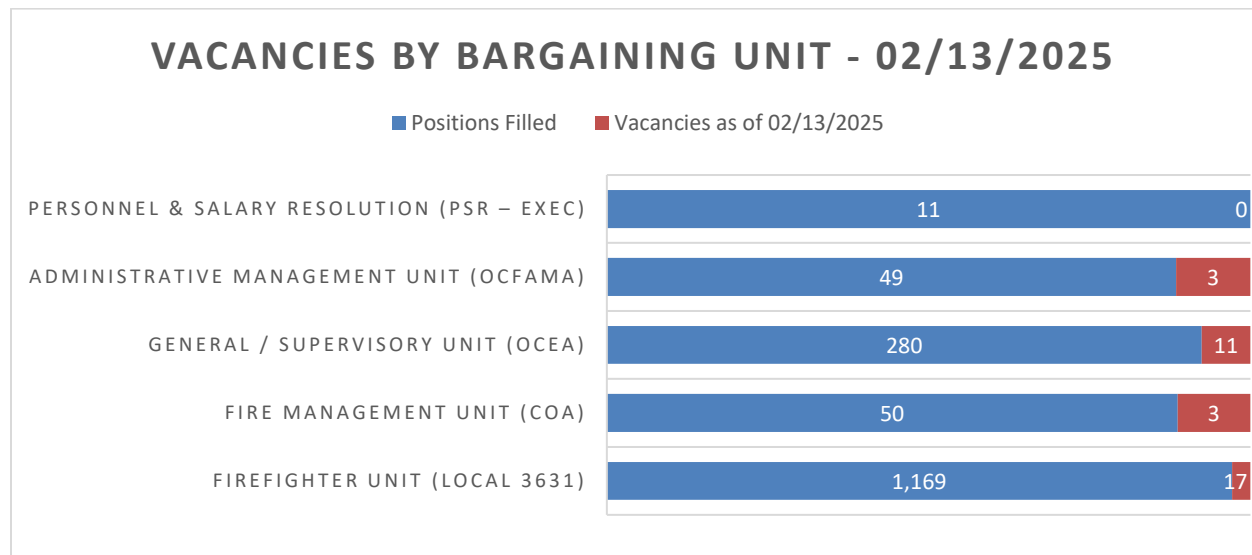
**Background**

Orange County Fire Authority (OCFA) Recruitment Division is responsible for ensuring that the OCFA is staffed by the most qualified candidates through fair, competitive recruitment and selection processes. Under the direction of Assistant Chief / Human Resources Director Stephanie Holloman, the Recruitment Division is staffed by four (4) regular positions.

At the time of this reporting (February 13, 2025), no bargaining unit that represents employees of the OCFA had more than a 5.8% vacancy rate. The OCFA, at the time of this reporting has a 2.28% vacancy rate agency wide.



The graph below shows the distribution of vacancies by bargaining unit.



### 2023/2024 Recruitment Detail

In fiscal year 2023/24, there were a total of 95 vacancies created by retirements, resignations, or termination, 133 vacancies created by internal promotions, and a carryover of 56 vacancies from fiscal year 2022/2023. The Recruitment Division opened 113 recruitments, closing 99 by the end of the fiscal year. The OCFA received 7,713 applications, hired 167 full-time and 30 extra-help employees, and promoted 205 full-time employees.

The Recruitment Division participated in 12 community outreach events, had 1,930 candidates participate in oral interviews, 1,284 candidates complete a written or computer examination, 407 candidates complete a practical exam, 141 candidates complete a pre-academy fitness examination, scheduled 256 candidates for pre-employment physicals, completed 215 backgrounds and 142 reference checks, 279 live-scans, and provided 37 promotional candidates with selection process feedback

### Attachment(s)

None.



REVISED 3/25/2025

## Orange County Fire Authority **AGENDA STAFF REPORT**

Executive Committee Meeting  
March 27, 2025

Agenda Item No. 2E  
Consent Calendar

### Legislative Quarterly Update

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#### Contact(s) for Further Information

Robert C. Cortez, Assistant Chief  
Business Services Department

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714.573.6012

#### Summary

This item is submitted to provide an update on legislative activities and seek Committee support of recommended positions on AB270 and AB275 consistent with the Board adopted Legislative Platform.

#### Prior Board/Committee Action

On March 19, 2025, the Legislative and Public Affairs Committee reviewed the proposed agenda item and directed staff to place the item on the Executive Committee agenda by a vote of 7-0.

#### RECOMMENDED ACTION(S)

Receive and file the Legislative Report and adopt the recommended bill positions for AB270 and AB275 in alignment with the Board-adopted Legislative Platform, incorporating the following amendments **to AB275**:

- Ensure that OCFA is included as part of the working group, as the Director of Emergency Services is required to appoint members with expertise in Southern California Edison's Quick Reaction Force Program.
- Establish a deadline for when the **working group** reporting will take place **and to identify which legislative body, committee or agency will receive the report.**

#### Impact to Cities/County

Not applicable.

#### Fiscal Impact

Not applicable.

#### Background

With the legislature back in session, this report provides an initial update on the 2025 legislative calendar year, update on the State's budget, and other relevant legislative and budgetary activity taking place at the State and Federal level. Oral reports from our State and Federal lobbyists will be presented at the committee meeting.

Position recommendations on new proposed bills for the 2025 legislative calendar year will be provided to the Legislative & Public Affairs Committee for consideration during an upcoming Special meeting. Attachment 1 includes a preview of new bills that our State Lobbyist is currently evaluating. However, at this time and given OCFA's partnership with Assemblymember Cottie Petrie-Norris on the potential for OCFA to work with CalFire on an Autonomous Aerial Firefighting Pilot Program, and to also pursue State funding for the continuation of the Quick

Reaction Force (QRF) helitanker program as a requirement of the SCE funding agreement, staff recommend that OCFA take a support position on AB270 and AB275. Details on both bills are included as attachments 3 and 4.

**Attachment(s)**

1. Nielsen Merksamer State Report – March 2025
2. Holland & Knight Federal Report – March 2025
3. AB270 Fact Sheet and Revisions
4. AB275 Fact Sheet and Revisions

**ATTORNEY WORK PRODUCT**  
**PRIVILEGED & CONFIDENTIAL**

Attachment 1

**TO:** Robert C. Cortez  
Assistant Chief, Business Services  
Orange County Fire Authority (OCFA) **VIA PDF E-MAIL**

**FROM:** John Moffatt, Partner  
Geoff Neill, Senior Advocate

**DATE:** March 4, 2025

**RE:** Quarterly Legislative Report

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**State Budget**

The Governor's January Budget released January 10 ([available here](#)) contains fewer bold, new proposals than versions from the last several years, but still has plenty to interest local agencies. Some highlights from the budget summary and press conference are below.

**Proposition 4 Resources Bond**

- The Governor proposes **allocating \$2.7 billion** of the \$10 billion bond approved by voters in November, about 20-30% from each of the eight major categories. Some specific proposals include:
  - **\$285.7 million for various wildfire and forest resilience programs**, including reducing fuels, forest collaborative projects, local fire prevention grants, and home hardening and defensible space activities. (Outside of bond funds, the January Budget also maintains funding for CAL FIRE's infrastructure projects, including a new training center necessary for the implementation of the 66-hour work week.)
  - \$183.2 million for water quality and safe drinking water.
  - \$173.5 million to improve water storage, replenish groundwater, improve conditions in streams and rivers, and various water resilience projects.

- \$173.1 million for flood control projects.
- \$153.4 million for water reuse and recycling projects.
- \$148.2 million to implement the Salton Sea Management Program 10-year Plan and deliver projects that reduce dust emissions—benefitting air quality and public health—and restore environmental habitat.
- \$20.3 million for sea level rise planning and implementation.
- \$8.5 million for removal of obsolete dams and modifications to related infrastructure to increase habitat connectivity, build climate resilience for culturally and economically important fisheries and improve coastal sediment supply for beaches and shorelines.
- \$100.5 million for extreme heat projects, including urban greening, fairground upgrades to enhance emergency preparedness capabilities, and extreme heat and community resilience programs.
- \$93.4 million for climate smart agriculture investments.
- \$190 million to create new parks and improve existing parks.

#### Housing and Homelessness

- The Governor proposes **creating a new Housing and Homelessness Agency** to better “plan, produce, and preserve housing” and improve homelessness response by “aligning housing initiatives with complementary policy areas.” The Administration will submit a reorganization plan to the Little Hoover Commission in the spring.
- The Administration is proposing to **reduce the costs of housing construction** by “streamlining processes and removing unnecessary barriers to development,” including permitting **and potentially including impact fees charged by local agencies**. They will also strengthen mechanisms that ensure local jurisdictions comply with existing laws, such as the Housing Accountability Act and Permit Streamlining Act.

- The January Budget **does not include funding for a new round of HHAP**, and will require progress on existing funded activities before releasing additional funds.
- The January Budget includes the **\$100 million for Encampment Resolution Funds** as budgeted in the current budget agreement and the Administration “is open to working with the Legislature on additional funding” if it requires compliant housing elements and a local encampment policy consistent with state guidance, prioritizes local governments with a pro-housing designation, and allows reallocation from local governments that don’t move quickly enough or show sufficient progress.

#### Revenue Proposals and Estimates

- The Governor will propose a constitutional amendment to **change the Gann limit** so that contributions to reserves no longer count as an expenditure subject to limitation. He is also proposing statutory changes to increase the mandatory deposit level in the Budget Stabilization Account from 10% to 20% of General Fund revenues, to better mitigate the state’s volatile revenues.

On January 23, the Legislature passed and the Governor signed [ABX1 4](#) and [SBX1 3](#), which provide \$2.5 billion for response and recovery, streamline rebuilding, and help rebuild damaged schools. The bills appropriate money for providing shelters, removing hazardous waste, testing air quality, assessing and guarding against debris flows, and speeding up review of building permits, among other uses. They also direct the Governor to seek “reimbursements from the federal government for the maximum possible amount of funds related to response and recovery.”

That same day, the Department of Finance issued a [budget letter](#) to all agencies and departments, including those that do not answer to the Governor. Citing projected deficits in future years and general fiscal uncertainty, the letter announces that the Administration “will not propose any April 1 Finance Letter spending adjustments or May 1 capital outlay

adjustments to the Legislature,” a very unusual step, and that “agencies and departments should have no expectation of full funding for either new or existing proposals and adjustments.”

### **2025 Bills**

Despite the new, more restrictive limit on the number of bills each legislator can author, the Legislature introduced 2,350 bills this year, not including resolutions and constitutional amendments. Of those, 871 are placeholder bills that will need to be amended with substantive language before they are referred to policy committee.

Important deadlines:

- April 14-18 – Spring recess
- May 2 – Policy committee deadline for fiscal bills
- May 9 – Policy committee deadline for non-fiscal bills
- May 23 – Appropriations Committee deadline
- June 6 – House of origin deadline
- June 15 – Budget passage deadline

A matrix of bills of potential interest to OCFA are provided as a separate attachment. Positions on selected bills will be taken at future Committee meetings.

**NIELSEN MERKSAMER**  
**2025 List of Introduced Bills - March 4, 2025**

Measure	Author	Topic
<a href="#">AB 1</a>	<a href="#">Connolly, D</a>	Residential property insurance: wildfire risk.
<a href="#">AB 62</a>	<a href="#">McKinnor, D</a>	Agency: racially motivated eminent domain.
<a href="#">AB 66</a>	<a href="#">Tangipa, R</a>	California Environmental Quality Act: exemption: egress route projects: fire safety.
<a href="#">AB 69</a>	<a href="#">Calderon, D</a>	FAIR Plan policy renewals.
<a href="#">AB 75</a>	<a href="#">Calderon, D</a>	Residential property insurance images.
<a href="#">AB 91</a>	<a href="#">Harabedian, D</a>	State and local agencies: demographic data.
<a href="#">AB 97</a>	<a href="#">Lackey, R</a>	Personal Income Tax Law: Corporation Tax Law: Bobcat Fire: exclusions.
<a href="#">AB 226</a>	<a href="#">Calderon, D</a>	California FAIR Plan Association.
<a href="#">AB 232</a>	<a href="#">Calderon, D</a>	Natural disasters: catastrophe savings accounts: personal income tax.
<a href="#">AB 234</a>	<a href="#">Calderon, D</a>	California FAIR Plan Association governing committee.
<a href="#">AB 241</a>	<a href="#">Tangipa, R</a>	Wildfire and Vegetation Management Voluntary Tax Contribution Fund.
<a href="#">AB 245</a>	<a href="#">Gipson, D</a>	Property taxation: application of base year value: disaster relief.
<a href="#">AB 247</a>	<a href="#">Bryan, D</a>	Inmate firefighters: wages.
<a href="#">AB 248</a>	<a href="#">Bryan, D</a>	County jails: wages.
<a href="#">AB 252</a>	<a href="#">Bains, D</a>	Wildfire protection: Department of Forestry and Fire Protection: staffing.
<a href="#">AB 259</a>	<a href="#">Rubio, Blanca, D</a>	Open meetings: local agencies: teleconferences.
<a href="#">AB 261</a>	<a href="#">Quirk-Silva, D</a>	Fire safety: fire hazard severity zones: State Fire Marshal.
<a href="#">AB 262</a>	<a href="#">Caloza, D</a>	California Individual Assistance Act.
<a href="#">AB 270</a>	<a href="#">Petrie-Norris, D</a>	Office of Emergency Services: autonomous firefighting activities.
<a href="#">AB 275</a>	<a href="#">Petrie-Norris, D</a>	Office of Emergency Services: wildfire response: SoCal Edison-funded helitanker program.
<a href="#">AB 290</a>	<a href="#">Bauer-Kahan, D</a>	Emergency services and care.
<a href="#">AB 294</a>	<a href="#">Gallagher, R</a>	Recovery from disaster or emergency: funding priority.
<a href="#">AB 297</a>	<a href="#">Hadwick, R</a>	Arson: penalties.
<a href="#">AB 300</a>	<a href="#">Lackey, R</a>	Fire hazard severity zones: State Fire Marshal.
<a href="#">AB 303</a>	<a href="#">Addis, D</a>	Battery energy storage facilities.
<a href="#">AB 307</a>	<a href="#">Petrie-Norris, D</a>	Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: Department of Forestry and Fire Protection: fire camera mapping system.
<a href="#">AB 336</a>	<a href="#">Wallis, R</a>	Criminal penalties: wildfires.
<a href="#">AB 339</a>	<a href="#">Ortega, D</a>	Local public employee organizations: notice requirements.
<a href="#">AB 340</a>	<a href="#">Ahrens, D</a>	Employer-employee relations: confidential communications.
<a href="#">AB 367</a>	<a href="#">Bennett, D</a>	County water districts: County of Ventura: fire suppression.
<a href="#">AB 369</a>	<a href="#">Rodriguez, Michelle, D</a>	Emergency services: liability.
<a href="#">AB 370</a>	<a href="#">Carrillo, D</a>	California Public Records Act: cyberattacks.
<a href="#">AB 372</a>	<a href="#">Bennett, D</a>	Office of Emergency Services: state matching funds: water system infrastructure improvements.



**NIELSEN MERKSAMER**  
**2025 List of Introduced Bills - March 4, 2025**

Measure	Author	Topic
<a href="#">AB 376</a>	<a href="#">Tangipa, R</a>	Personal Income Tax Law: exclusions: insurance proceeds: wildfires.
<a href="#">AB 388</a>	<a href="#">Rogers, D</a>	Electrical corporations and gas corporations.
<a href="#">AB 389</a>	<a href="#">Wallis, R</a>	Personal Income Tax: tax credits: fire-resistant home improvements.
<a href="#">AB 404</a>	<a href="#">Sanchez, R</a>	California Environmental Quality Act: exemption: prescribed fire, reforestation, habitat restoration, thinning, or fuel reduction projects.
<a href="#">AB 426</a>	<a href="#">Dixon, R</a>	Local agencies: civil penalty for impeding emergency response with drone.
<a href="#">AB 434</a>	<a href="#">DeMaio, R</a>	Construction and safety standards: battery storage facilities.
<a href="#">AB 435</a>	<a href="#">Wilson, D</a>	Vehicles: child passenger restraints.
<a href="#">AB 438</a>	<a href="#">Hadwick, R</a>	Authorized emergency vehicles.
<a href="#">AB 440</a>	<a href="#">Ramos, D</a>	Highways: Department of Transportation: suicide prevention policy.
<a href="#">AB 441</a>	<a href="#">Hadwick, R</a>	Wildfire prevention: Office of Wildfire Technology Research and Development: wildfire mitigation program.
<a href="#">AB 442</a>	<a href="#">Hadwick, R</a>	California Environmental Quality Act: exemption: prescribed fire, thinning, and fuel reduction projects.
<a href="#">AB 469</a>	<a href="#">Gabriel, D</a>	Crimes: impersonation of first responders.
<a href="#">AB 478</a>	<a href="#">Zbur, D</a>	Local government.
<a href="#">AB 488</a>	<a href="#">Tangipa, R</a>	Insurance: the California FAIR Plan Association.
<a href="#">AB 493</a>	<a href="#">Harabedian, D</a>	Property insurance: notice of cancellation.
<a href="#">AB 514</a>	<a href="#">Petrie-Norris, D</a>	Water: emergency water supplies.
<a href="#">AB 538</a>	<a href="#">Berman, D</a>	Public works: payroll records.
<a href="#">AB 550</a>	<a href="#">Petrie-Norris, D</a>	Fire prevention: grant programs: reporting.
<a href="#">AB 567</a>	<a href="#">DeMaio, R</a>	Insurance.
<a href="#">AB 569</a>	<a href="#">Stefani, D</a>	California Public Employees' Pension Reform Act of 2013: exceptions: supplemental defined benefit plans.
<a href="#">AB 570</a>	<a href="#">Calderon, D</a>	Insurance: policy documents.
<a href="#">AB 589</a>	<a href="#">Gallagher, R</a>	Firefighters: personal protective equipment.
<a href="#">AB 591</a>	<a href="#">Caloza, D</a>	Emergency services: mutual aid: public works.
<a href="#">AB 614</a>	<a href="#">Lee, D</a>	Claims against public entities.
<a href="#">AB 620</a>	<a href="#">Jackson, D</a>	Medium- and Heavy-Duty Zero-Emission Vehicle Fleet Purchasing Assistance Program: rental vehicles.
<a href="#">AB 623</a>	<a href="#">Dixon, R</a>	Fuel modification and reduction projects: California Environmental Quality Act: coastal development permits: exemptions.
<a href="#">AB 624</a>	<a href="#">Dixon, R</a>	Office of Emergency Services: federal grant funding; Community Relief Act.
<a href="#">AB 637</a>	<a href="#">Flora, R</a>	Withdrawal of insurers.
<a href="#">AB 645</a>	<a href="#">Carrillo, D</a>	Emergency medical dispatch.
<a href="#">AB 678</a>	<a href="#">Lee, D</a>	Interagency Council on Homelessness.
<a href="#">AB 687</a>	<a href="#">Patterson, R</a>	Forestry: timber operations: maintenance of timberlands for fuels reduction.
<a href="#">AB 696</a>	<a href="#">Ransom, D</a>	Lithium-ion vehicle batteries: emergencies: advisory group.

**NIELSEN MERKSAMER**  
**2025 List of Introduced Bills - March 4, 2025**

Measure	Author	Topic
<a href="#">AB 758</a>	<a href="#">DeMaio, R</a>	Emergency preparedness, response, and recovery.
<a href="#">AB 799</a>	<a href="#">Rodriguez, Celeste, D</a>	prisons: death benefit for incarcerated firefighters.
<a href="#">AB 808</a>	<a href="#">Addis, D</a>	Statements of economic interests.
<a href="#">AB 812</a>	<a href="#">Lowenthal, D</a>	Recall and resentencing: incarcerated firefighters.
<a href="#">AB 818</a>	<a href="#">Ávila Farías, D</a>	Permit Streamlining Act: local emergencies.
<a href="#">AB 846</a>	<a href="#">Connolly, D</a>	Endangered species: incidental take: wildfire preparedness activities.
<a href="#">AB 883</a>	<a href="#">Lowenthal, D</a>	California Public Records Act.
<a href="#">AB 888</a>	<a href="#">Calderon, D</a>	California Safe Homes grant program.
<a href="#">AB 905</a>	<a href="#">Pacheco, D</a>	Public bodies: general obligation bonds: disclosure requirements.
<a href="#">AB 911</a>	<a href="#">Carrillo, D</a>	Emergency telecommunications medium- and heavy-duty zero-emission vehicles.
<a href="#">AB 918</a>	<a href="#">Ransom, D</a>	Personal Income Tax Law: exclusions: first responders.
<a href="#">AB 986</a>	<a href="#">Muratsuchi, D</a>	State of emergency.
<a href="#">AB 1004</a>	<a href="#">Wallis, R</a>	District Organization Law.
<a href="#">AB 1005</a>	<a href="#">Davies, R</a>	Drowning prevention: public schools: informational materials: swimming lesson vouchers.
<a href="#">AB 1020</a>	<a href="#">Schiavo, D</a>	Wildfire Fund.
<a href="#">AB 1057</a>	<a href="#">Rodriguez, Michelle, D</a>	Personal Income Tax Law: exclusions: first responders: overtime pay.
<a href="#">AB 1067</a>	<a href="#">Quirk-Silva, D</a>	Public employees' retirement: felony convictions.
<a href="#">AB 1075</a>	<a href="#">Bryan, D</a>	Fire protection: privately contracted firefighters: public water sources.
<a href="#">AB 1109</a>	<a href="#">Kalra, D</a>	Evidentiary privileges: union agent-represented worker privilege.
<a href="#">AB 1114</a>	<a href="#">Ávila Farías, D</a>	Emergency vehicles: fee and toll exemptions.
<a href="#">AB 1124</a>	<a href="#">Bains, D</a>	Personal Income Tax Law: exclusions: first responders: overtime pay.
<a href="#">AB 1140</a>	<a href="#">Connolly, D</a>	Single-Occupancy Cell Pilot Program.
<a href="#">AB 1143</a>	<a href="#">Bennett, D</a>	State Fire Marshal: home hardening certification program.
<a href="#">AB 1181</a>	<a href="#">Haney, D</a>	Firefighters: personal protective equipment.
<a href="#">AB 1226</a>	<a href="#">Essayli, R</a>	Air quality: wildland vegetation management burning: permits: exemption.
<a href="#">AB 1227</a>	<a href="#">Essayli, R</a>	California Environmental Quality Act: exemption: wildfire prevention projects.
<a href="#">AB 1228</a>	<a href="#">Essayli, R</a>	Electricity: expedited utility distribution infrastructure undergrounding program.
<a href="#">AB 1283</a>	<a href="#">Committee on Emergency Management,</a>	Office of Emergency Services: firefighting mutual aid.
<a href="#">AB 1284</a>	<a href="#">Committee on Emergency Management,</a>	Emergency services: catastrophic plans: recovery frameworks.
<a href="#">AB 1285</a>	<a href="#">Committee on Emergency Management,</a>	State Fire Marshal: lithium-ion battery facilities: guidance.
<a href="#">AB 1309</a>	<a href="#">Flora, R</a>	State employees: compensation: firefighters.

**NIELSEN MERKSAMER**  
**2025 List of Introduced Bills - March 4, 2025**

Measure	Author	Topic
<a href="#">AB 1339</a>	<a href="#">González, Mark, D</a>	Department of Insurance: housing insurance study.
<a href="#">AB 1371</a>	<a href="#">Sharp-Collins, D</a>	Occupational safety and health: employee refusal to perform hazardous tasks.
<a href="#">AB 1380</a>	<a href="#">Elhawary, D</a>	Incarcerated firefighter certification.
<a href="#">AB 1395</a>	<a href="#">Harabedian, D</a>	Forestry: internal combustion engines: industrial operations: fire toolbox.
<a href="#">AB 1410</a>	<a href="#">Garcia, D</a>	Public utilities: service outages and updates: alerts.
<a href="#">AB 1427</a>	<a href="#">Calderon, D</a>	California Emergency Services Act.
<a href="#">AB 1455</a>	<a href="#">Bryan, D</a>	Office of Land Use and Climate innovation: fire hazard planning.
<a href="#">AB 1456</a>	<a href="#">Bryan, D</a>	California Environmental Quality Act: vegetation fuel management project exemption.
<a href="#">AB 1457</a>	<a href="#">Bryan, D</a>	Wildfires: training programs: defensible space: inspections.
<a href="#">AB 1467</a>	<a href="#">Hoover, R</a>	Residential property insurance: tree fire risks.
<a href="#">AB 1469</a>	<a href="#">Hart, D</a>	Disaster preparedness: public water systems.
<a href="#">AB 1480</a>	<a href="#">Valencia, D</a>	Local agencies: legislative bodies.
<a href="#">SB 84</a>	<a href="#">Niello, R</a>	Disability access: construction-related accessibility claims: notice of violation and opportunity to correct.
<a href="#">SB 87</a>	<a href="#">Seyarto, R</a>	Sales and Use Tax Law: consumer designation: all-volunteer fire departments.
<a href="#">SB 88</a>	<a href="#">Caballero, D</a>	Air resources: carbon emissions: biomass.
<a href="#">SB 90</a>	<a href="#">Seyarto, R</a>	Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: grants: improvements to public evacuation routes: mobile rigid water storage: electrical generators.
<a href="#">SB 223</a>	<a href="#">Alvarado-Gil, R</a>	The Wildfire Smoke and Health Outcomes Data Act.
<a href="#">SB 224</a>	<a href="#">Hurtado, D</a>	Department of Water Resources: water supply forecasting.
<a href="#">SB 230</a>	<a href="#">Laird, D</a>	Workers' compensation: firefighters.
<a href="#">SB 234</a>	<a href="#">Niello, R</a>	Wildfires: workgroup: toxic heavy metals.
<a href="#">SB 239</a>	<a href="#">Arreguín, D</a>	Open meetings: teleconferencing: subsidiary body.
<a href="#">SB 252</a>	<a href="#">Valladares, R</a>	California Environmental Quality Act: exemption: undergrounding powerlines.
<a href="#">SB 256</a>	<a href="#">Pérez, D</a>	Electricity: electrical infrastructure.
<a href="#">SB 264</a>	<a href="#">Valladares, R</a>	Impersonation of a peace officer or firefighter during a state of emergency or local emergency.
<a href="#">SB 269</a>	<a href="#">Choi, R</a>	Personal income taxes: Fire Safe Home Tax Credits Act.
<a href="#">SB 283</a>	<a href="#">Laird, D</a>	Battery energy storage facilities: emergency response plans and emergency action plans.
<a href="#">SB 299</a>	<a href="#">Cabaldon, D</a>	Local government: ordinances.
<a href="#">SB 326</a>	<a href="#">Becker, D</a>	Wildfire safety: The California Wildfire Mitigation Strategic Planning Act.
<a href="#">SB 345</a>	<a href="#">Hurtado, D</a>	California Fire Service Training and Education Program: California Fire and Arson Training Act: fees.
<a href="#">SB 352</a>	<a href="#">Reyes, D</a>	California Emergency Services Act.
<a href="#">SB 365</a>	<a href="#">Alvarado-Gil, R</a>	Fire insurance: reporting on cancellation and nonrenewal.

**NIELSEN MERKSAMER**  
**2025 List of Introduced Bills - March 4, 2025**

Measure	Author	Topic
<a href="#">SB 375</a>	<a href="#">Grove, R</a>	Wildfire prevention activities: Endangered Species Act: California Environmental Quality Act: California Coastal Act of 1973.
<a href="#">SB 394</a>	<a href="#">Allen, D</a>	Water theft: fire hydrants.
<a href="#">SB 423</a>	<a href="#">Smallwood-Cuevas, D</a>	Inmate labor: firefighters.
<a href="#">SB 426</a>	<a href="#">Alvarado-Gil, R</a>	California Environmental Quality Act: defensible space.
<a href="#">SB 447</a>	<a href="#">Umberg, D</a>	Workers' compensation: death benefits.
<a href="#">SB 465</a>	<a href="#">Pérez, D</a>	Emergency alerts.
<a href="#">SB 470</a>	<a href="#">Laird, D</a>	Bagley-Keene Open Meeting Act: teleconferencing.
<a href="#">SB 488</a>	<a href="#">Limón, D</a>	Safety element: local hazard mitigation plan.
<a href="#">SB 495</a>	<a href="#">Allen, D</a>	Fire insurance.
<a href="#">SB 499</a>	<a href="#">Stern, D</a>	Fire prevention: home hardening: defensible space: data usage.
<a href="#">SB 512</a>	<a href="#">McGuire, D</a>	Office of Emergency Services: State Assistance for Fire Equipment Act: firefighting apparatus and equipment: sale.
<a href="#">SB 514</a>	<a href="#">Cabaldon, D</a>	Wildfire prevention: accreditation.
<a href="#">SB 559</a>	<a href="#">Stern, D</a>	Electricity: deenergization events: communications.
<a href="#">SB 561</a>	<a href="#">Blakespear, D</a>	Hazardous waste: Emergency Distress Flare Safe Disposal Act.
<a href="#">SB 581</a>	<a href="#">McGuire, D</a>	Department of Forestry and Fire Protection: seasonal firefighters.
<a href="#">SB 593</a>	<a href="#">Hurtado, D</a>	Power surges: ratepayer notice.
<a href="#">SB 595</a>	<a href="#">Choi, R</a>	Local government: financial reports: failure to timely submit.
<a href="#">SB 616</a>	<a href="#">Rubio, D</a>	Community Hardening Commission: wildfire mitigation program.
<a href="#">SB 629</a>	<a href="#">Durazo, D</a>	Wildfires: fire hazard severity zones.
<a href="#">SB 653</a>	<a href="#">Cortese, D</a>	Wildfire prevention: environmentally sensitive vegetation management.
<a href="#">SB 662</a>	<a href="#">Alvarado-Gil, R</a>	Wildfires: defensible space: education efforts.
<a href="#">SB 676</a>	<a href="#">Limón, D</a>	California Environmental Quality Act: responsible agency.
<a href="#">SB 678</a>	<a href="#">Niello, R</a>	Fire prevention activities: challenges: undertaking.
<a href="#">SB 696</a>	<a href="#">Alvarado-Gil, R</a>	Sales and Use Tax Law: exemptions: firefighting equipment.
<a href="#">SB 700</a>	<a href="#">Grayson, D</a>	California Firefighter Cancer Prevention and Research Program.
<a href="#">SB 701</a>	<a href="#">Wahab, D</a>	Signal jammers.
<a href="#">SB 707</a>	<a href="#">Durazo, D</a>	Open meetings: meeting and teleconference requirements.
<a href="#">SB 732</a>	<a href="#">Ochoa Bogh, R</a>	Emergency backup generators: critical facilities: exemptions.
<a href="#">SB 746</a>	<a href="#">Alvarado-Gil, R</a>	Water: Urban Water Community Drought Relief program: Small Community Drought Relief program: high fire hazard and very high fire hazard severity zones.
<a href="#">SB 751</a>	<a href="#">Becker, D</a>	Veterans and First Responders Research Pilot Program.
<a href="#">SB 782</a>	<a href="#">Pérez, D</a>	Enhanced infrastructure financing district.
<a href="#">SB 793</a>	<a href="#">Archuleta, D</a>	Public safety: lighters: standards: prohibition.
<a href="#">SB 815</a>	<a href="#">Allen, D</a>	Planning and zoning: emergency response.
<a href="#">SBX1 2</a>	<a href="#">Wiener, D</a>	Budget Act of 2024.
<a href="#">SCR 13</a>	<a href="#">Grayson, D</a>	Firefighter Cancer Awareness Month.

# Holland & Knight

800 17th Street, NW, Suite 1100 | Washington, DC 20006 | T 202-955-3000  
Holland & Knight LLP | [www.hklaw.com](http://www.hklaw.com)

## Orange County Fire Authority March 2025 Report

### Congress

#### FY 2025 Appropriations Update

- Congress has under 9 days left until the current government funding extension expires on March 14. Republican leadership is planning on a passing long-term Continuing Resolution (CR) for the remainder of the fiscal year ending on September 30, 2025.
- House Republicans will release bill text for the CR this coming weekend (March 8-9). Included in the CR will be a short anomalies list but it will not include disaster supplemental funding or any other extraneous items. The plan will be for House Rules to meet on Monday, March 10 to pass the rule and then have the CR on the House floor on Tuesday, March 11.
- With a very slim majority in the House, and a 60-vote threshold required in the Senate, Republicans may need Democratic support. Yet, Democratic lawmakers are growing hesitant to support the CR or any deal on FY25 appropriations, given their view that the Trump Administration will not spend federal appropriations as enacted by Congress. They would like to see specific language that will prevent “impoundment” of funding. There is a risk that there could be a potential government shutdown if Republicans are short of votes.
- Of note for the OCFA, this long-term CR would eliminate all Community Project Funding (CPF) / Congressionally Directed Spending (CDS) requests currently pending in the House/Senate appropriations bills for FY25. This means that the OCFA will need to resubmit projects for the FY 2026 process which is beginning shortly.

#### House and Senate Adopt Respective Budget Resolution for Reconciliation Package

- On February 21, Senate Republicans advanced a budget reconciliation resolution aimed at passing a border security, energy, and defense spending bill. The House passed its [budget blueprint](#) on February 25 by a slim margin.
- Now both House and Senate committees will begin work in drafting their respective bills that fits the parameters of what the resolution called for. The House and Senate could meet as soon as this spring to begin conference negotiations over the reconciliation bill.

#### Wildfire Legislation Introduced

- Sens. Tim Sheehy (R-Mont.) and Alex Padilla (D-Calif.) introduced the “Fit for Purpose Wildfire Readiness Act,” (S. 441) which would combine the Forest Service and Interior Department’s efforts under a National Wildland Firefighting Service.

- The new agency would be part of Interior, and the lawmakers said its creation would clarify and streamline responsibilities that are now divided. Wildfire suppression has grown to more than half of the Forest Service's annual budget, which totaled \$9.3 billion in fiscal 2024.
- The National Wildland Firefighting Service's plan, which the new agency would have six months to come up with, would have to include a budget, an outline of the qualifications needed for a director — who would be appointed by the president and subject to Senate confirmation — and guidance for how to consolidate fire response that is currently spread across at least five agencies at the federal level.

## **Administration**

### Forest Service Chief Quits Amid Mass Layoffs

- Forest Service Chief Randy Moore informed staff he would step away on March 3 after the Department of Government Efficiency (DOGE) ordered the layoff of approximately 3,400 Forest Service Staff. The layoffs represent approximately 10% of Forest Service personnel and could include additional rounds of cuts.
- Moore's retirement will end a 45-year career with the Forest Service. Michael Boren was nominated by President Trump to serve as United States Under Secretary for Natural Resources and Environment at the Department of Agriculture. Once confirmed by the Senate, Boren would have general responsibility for the Forest Service.

### President Trump Signs Executive Order Furthering DOGE's Mission

- On February 26, President Trump signed an executive order entitled, "[Implementing the President's 'Department of Government Efficiency' Cost Efficiency Initiative](#)." The executive order seeks to reign in federal spending and activities the President considers to be part of the "deep state."
- Under the executive order, agency heads with the corresponding DOGE team to create a centralized technological system to record every payment issued by the agency pursuant to each of the agency's covered contracts and grants, along with a brief, written justification for each payment submitted by the agency. These systems are to allow each agency head to pause and review a payment for which a justification has not been submitted. This executive order further cements the power and authority DOGE, and its de-facto lead, Elon Musk, has over the federal government.
- The executive order also directs agency heads to conduct a comprehensive review of each agency's contracting policies, procedures, and personnel. Following the review, agency heads are to publish guidance on signing new contracts or modifying existing contracts to promote government efficiency and the policies of the Trump Administration. Law enforcement, CBP, ICE, and the armed forces are exempt from this order.





## **Assembly Bill 270**

### **Autonomous Aerial Firefighting Pilot Program**

#### **SUMMARY**

AB 270 creates a pilot project to develop and deploy an autonomous firefighting helicopter in California. Firefighting aircraft with autonomous aerial suppression technology have the potential to increase suppression capabilities through operational safety, firefighting effectiveness, and mission efficiency.

#### **BACKGROUND**

California is facing an unprecedented wildfire crisis, with the Los Angeles fires of January 2025 highlighting the urgent need for faster and safer suppression methods. The growing scale, intensity, and frequency of wildfires have overwhelmed existing firefighting resources, causing devastating human and economic losses and reversing years of environmental progress.

Research by the Moore Foundation shows that reducing wildfire response times by just 15 minutes could save California billions of dollars annually. Autonomous aerial firefighting offers a groundbreaking solution by enabling nighttime and hazardous-condition operations, improving crew safety, and prepositioning aircrafts to shorten response times. The pilot will utilize technology capable of both crewed and uncrewed missions, enhancing aerial firefighting and other operations such as search and rescue.

The pilot project builds on California's success with the FIRIS real-time fire intelligence program and will provide the nation's first testbed for autonomous firefighting aircrafts, with the goal of integrating these systems into statewide operations.

#### **NEED FOR THE BILL**

Wildfires like the one that has devastated Los Angeles underscore the urgent need to expand California's firefighting capabilities. Traditional suppression methods are limited by safety risks to personnel, operational constraints during nighttime

or poor weather conditions, and the time it takes to mobilize resources in remote areas. These limitations allow fires to grow rapidly, increasing the risk to lives, property, and critical natural resources.

Autonomous firefighting aircraft provide a transformative solution by operating in conditions that may be too dangerous or inaccessible for human pilots due to reduced visibility. The capability that autonomous firefighting aircraft have to perform nighttime suppression and integrate with early wildfire detection systems means fires can be addressed more quickly and effectively, reducing their scale and impact. This capability is essential for combating the increasing severity of wildfires fueled by climate change and prolonged drought conditions.

If California does not invest in innovative technologies like autonomous aircrafts, the state risks further catastrophic losses, including human lives, billions in economic damages, and irreparable harm to its natural landscapes. This pilot project represents an opportunity to not only enhance fire suppression efforts but also establish California as a leader in adopting cutting-edge firefighting technologies that can be modeled across the nation.

#### **SOLUTION**

AB 270 will require Calfire to create a pilot project to acquire, configure, and integrate an autonomous firefighting helicopter. Phase I will focus on training, developing operational protocols, and demonstrating the capabilities of autonomous aerial firefighting in coordination with California's fire agencies. Successful implementation will expand aerial suppression operations, reduce response times, and enhance wildfire containment efforts statewide.

#### **CONTACT**

Victoria Harris | Senior Legislative Assistant  
Victoria.Harris@asm.ca.gov | (916) 319-2073

**ASSEMBLY BILL**

**No. 270**

**Introduced by Assembly Member Petrie-Norris**

January 21, 2025

An act to add Section 8586.10 to the Government Code, relating to emergency response.

LEGISLATIVE COUNSEL’S DIGEST

AB 270, as introduced, Petrie-Norris. Office of Emergency Services: autonomous firefighting activities.

Existing law, the California Emergency Services Act, establishes the Office of Emergency Services in the office of the Governor, with specified powers and duties relative to coordinating emergency services. Existing law requires the Office of Emergency Services to enter into a joint powers agreement with the Department of Forestry and Fire Protection to develop and administer a comprehensive wildfire mitigation program, as specified.

This bill would require the Office of Emergency Services to establish a pilot program to equip the state with the nation’s first testbed autonomous firefighting helicopter and the associated configuration, familiarization, and training activities to transition the aircraft into operational use. The bill would include related legislative findings.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

*The people of the State of California do enact as follows:*

1 SECTION 1. The Legislature finds and declares both of the  
2 following:



1 (a) Over the past decade, unprecedented climate disasters have  
2 increased in size, severity, and scale, which present enormous  
3 challenges to fire agencies in California and the public they serve.  
4 These disasters have strained existing response capacity and caused  
5 unimaginable human suffering, economic damage, watershed  
6 impacts, and reversal in climate progress.

7 (b) Autonomous firefighting aircraft have the potential to scale  
8 wildfire response capacity by significantly improving safety for  
9 both crewed and un-crewed missions, expanding the response  
10 window to include operations at night and in degraded conditions  
11 that are unsafe for human pilots, and reducing response time by  
12 enabling uncrewed aircraft to be prepositioned in remote areas.

13 SEC. 2. Section 8586.10 is added to the Government Code, to  
14 read:

15 8586.10. The Office of Emergency Services shall establish a  
16 pilot program to equip the State of California with the nation's first  
17 testbed autonomous firefighting helicopter and the associated  
18 configuration, familiarization, and training activities to transition  
19 the aircraft into operational use.



## **Assembly Bill 275**

### **Permanent Quick Reaction Force for Wildfire Protection**

#### **SUMMARY**

AB 275 codifies the Quick Reaction Force (QRF) firefighting helitanker as a permanent resource maintained by the California Office of Emergency Services.

#### **BACKGROUND**

California's wildfire seasons have grown longer and more severe, driven by climate change and increased human activity in fire-prone areas. Wildfires pose a significant threat to lives, property, and critical infrastructure. Fire agencies across the state increasingly rely on innovative solutions to enhance response times and mitigate fire damage.

Since 2020, SoCal Edison has funded the Quick Reaction Force (QRF) helitanker program, which has been a crucial asset in Southern California's wildfire response strategy. The program employs state-of-the-art helitankers capable of rapid deployment to active fire zones, providing critical air support to ground firefighting teams. This capability has significantly improved response effectiveness and reduced fire spread in many of the fifteen counties served by Southern California Edison (SCE).

The California Emergency Services Act already mandates coordination between the Cal OES and the Department of Forestry and Fire Protection (Cal Fire) for wildfire mitigation. However, sustained and reliable resources like the QRF program are essential for meeting the growing demands of wildfire response.

#### **NEED FOR THE BILL**

Innovative, permanent firefighting resources to help with California's fire suppression efforts are needed more than ever. The QRF program has proven to be effective in protecting communities and infrastructure across Southern California, but its funding and operational future remain uncertain.

Fire agencies in SCE's service areas have grown reliant on the QRF program for its ability to quickly address emergent wildfire threats. By securing its permanence under Cal OES, AB 275 ensures that this vital resource remains available to protect Californians. Without this bill, the state risks losing this valuable wildfire suppression resource, potentially jeopardizing lives and property.

The costs of firefighting and wildfire recovery continue to rise, putting immense strain on state and local budgets. A permanent, state funded QRF program provides a cost-effective solution to minimize the economic and human toll of wildfires. Additionally, integrating the program into Cal OES would streamline its coordination with other emergency response efforts, further enhancing the state's preparedness for future wildfire seasons.

#### **SOLUTION**

AB 275 will make the SoCal Edison-funded Quick Reaction Force firefighting helitanker program permanent under the Office of Emergency Services, ensuring its ongoing operation and integration into California's comprehensive wildfire mitigation strategy. This legislative action will provide stability and enhance the state's ability to respond to wildfire emergencies effectively.

Updated 3/10/2025

CONTACT: Victoria.Harris | Legislative Assistant  
Victoria.Harris@asm.ca.gov | (916) 319-2073

AMENDED IN ASSEMBLY MARCH 13, 2025

CALIFORNIA LEGISLATURE—2025–26 REGULAR SESSION

**ASSEMBLY BILL****No. 275****Introduced by Assembly Member Petrie-Norris**

January 21, 2025

*An act to add Article 24 (commencing with Section 8669.9) to Chapter 7 of Division 1 of Title 2 of the Government Code, relating to emergency response.*

## LEGISLATIVE COUNSEL'S DIGEST

AB 275, as amended, Petrie-Norris. Office of Emergency Services: wildfire response: SoCal Edison-funded helitanker program.

Existing law, the California Emergency Services Act, establishes the Office of Emergency Services in the office of the Governor, with specified powers and duties relative to coordinating emergency services. Existing law requires the Office of Emergency Services to enter into a joint powers agreement with the Department of Forestry and Fire Protection to develop and administer a comprehensive wildfire mitigation program, as specified.

Existing law requires electrical corporations to construct, maintain, and operate their electrical lines and equipment in a manner that will minimize the risk of catastrophic wildfire posed by those electrical lines and equipment. Existing law requires an electrical corporation to develop, adopt, and update an emergency and disaster preparedness plan and a wildfire mitigation plan, as specified.

~~This bill would state the intent of the Legislature to enact legislation to make~~ *require the Office of Emergency Services to establish, on or before December 31, 2026, a working group to study the feasibility of making the SoCal Edison-funded Quick Reaction Force firefighting*

helitanker program permanent ~~and maintained by the Office of Emergency Services~~. *in statute. The bill would require the Director of Emergency Services to appoint members to the working group who are knowledgeable about the program.* The bill would make related findings and declarations.

Vote: majority. Appropriation: no. Fiscal committee: ~~no~~-yes.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

1 SECTION 1. (a) The Legislature finds and declares both of  
2 the following:

3 (1) Since 2020, the SoCal Edison-funded Quick Reaction Force  
4 (QRF) has positively demonstrated its ability to protect lives,  
5 property, and infrastructure.

6 (2) The fire agencies within the fifteen counties that SoCal  
7 Edison serves have come to depend on the QRF program to respond  
8 to wildfires across Southern California.

9 (b) It is the intent of the Legislature to enact legislation to make  
10 the QRF firefighting helitanker program permanent and maintained  
11 by the Office of Emergency Services.

12 SEC. 2. *Article 24 (commencing with Section 8669.9) is added*  
13 *to Chapter 7 of Division 1 of Title 2 of the Government Code, to*  
14 *read:*

15  
16 *Article 24. Quick Reaction Force Firefighting Helitanker*  
17 *Program*  
18

19 8669.9. (a) *The Office of Emergency Services shall establish,*  
20 *on or before December 31, 2026, a working group to research the*  
21 *feasibility of making the SoCal Edison-funded Quick Reaction*  
22 *Force firefighting helitanker program permanent in statute.*

23 (b) *The Director of Emergency Services shall appoint members*  
24 *to the working group who are knowledgeable about the SoCal*  
25 *Edison-funded Quick Reaction Force firefighting helitanker*  
26 *program.*



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
March 27, 2025

Agenda Item No. 2F  
Consent Calendar

**Increase to Blanket Order Contract for Generator  
Maintenance and Repair**

**Contact(s) for Further Information**

Jim Ruane, Assistant Chief  
Logistics Department

[jimruane@ocfa.org](mailto:jimruane@ocfa.org)

714.573.6801

Julie Samaniego, Construction and  
Facilities Division Manager, Logistics Department

[juliesamaniego@ocra.org](mailto:juliesamaniego@ocra.org)

949.573.6471

**Summary**

This agenda item is submitted for the approval to increase the blanket order contract with Duthie Power Services for generator repair and maintenance services. The increase will provide additional services for necessary repairs to existing generators at OCFA Fire Stations and the RFOTC. Since the recommended increase would exceed the \$100,000 annual contract limit permitted under Management authority, approval by the Executive Committee is required.

**Prior Board/Committee Action**

At their meeting on June 27, 2024, the Executive Committee approved the award of a contract for generator maintenance and repair Services to Duthie Power Services for an initial one-year term with the option of four (4) one-year renewals, at an amount not to exceed \$300,000 annually (\$1,500,000 for the total five-year term).

**RECOMMENDED ACTION(S)**

1. Approve and authorize the Purchasing Manager to increase the current year contract with Duthie Power Services by \$300,000 for the repair and maintenance of OCFA generators for a new total not to exceed amount of \$600,000;
2. Approve and authorize the Purchasing Manager to renew the blanket order contract with Duthie Power Services in an amount not to exceed \$500,000 annually for each of the four remaining optional renewals.

**Impact to Cities/County**

Not applicable.

**Fiscal Impact**

Sufficient funding is available in the FY 2024/25 General Fund Property Management (12110) budget for the recommended blanket order contract increase. Funding for future years will be provided for in future operating budgets.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

### **Background**

On February 6, 2024, the OCFA issued Request for Proposals RO2672 for repair and maintenance of emergency power generators at all OCFA properties. As a result of this solicitation, Duthie Power Services was awarded a contract to perform services including regularly scheduled maintenance, repairs to existing equipment, emergency repairs, and temporary generator rental.

Since the contract was awarded under RO2672, the volume of repairs required to keep OCFA's generators operating at normal capacity has increased. During routine maintenance, Duthie Power Services identified additional issues that need attention to ensure the generators remain in proper working order and to prevent any power loss to fire stations and other critical facilities. Given the varying age and condition of the generators supplying backup power to OCFA's facilities, additional work is necessary to maintain these aging units and extend their service life. A capital improvement project with ongoing annual funding has been established to replace generators that have reached the end of their service life, where repairs are no longer cost-effective.

### ***Recommendation***

To address the increase in OCFA's need for generator repairs and maintenance, staff is recommending that the current year contract with Duthie Power Services be increased to \$600,000, and the remaining four one-year renewals each be increased to a not to exceed amount of \$500,000 annually. Since the recommended contract increases exceed the \$100,000 annual professional services contract limit permitted under management authority, approval by the Executive Committee is requested.

### **Attachment(s)**

Proposed Contract Amendment

**ORANGE COUNTY FIRE AUTHORITY  
AMENDMENT NUMBER ONE  
TO GENERATOR MAINTENANCE AND REPAIR AGREEMENT**

THIS AMENDMENT NUMBER ONE TO GENERATOR MAINTENANCE AND REPAIR AGREEMENT ("Amendment One") is made and entered into this 27<sup>th</sup> day of March, 2025 by and between the Orange County Fire Authority, a public agency, hereinafter referred to as "OCFA", and Duthie Electric Service Corporation, a Corporation, hereafter referred to as "Contractor". OCFA and Contractor are sometimes hereinafter collectively referred to as "Parties".

**RECITALS**

WHEREAS, OCFA requires the services of a contractor to provide generator maintenance and repair services, hereinafter referred to as "Project";

WHEREAS, OCFA and Contractor entered into that certain Generator Maintenance and Repair Agreement on the 27<sup>th</sup> day of June, 2024 ("Agreement"), which is incorporated herein by this reference;

WHEREAS, based on its experience and reputation, Contractor is qualified to provide the necessary services for the Project and desires to provide such services; and

WHEREAS, OCFA and Contractor desire to amend the Agreement to increase the maximum contract amount from \$300,000 to \$600,000 annually.

**AGREEMENT**

NOW THEREFORE, OCFA and Contractor agree to amend the Agreement as follows:

1. Section 2.1 Maximum Contract Amount is hereby amended and restated in its entirety to read as follows:

For the Services rendered pursuant to this Agreement, Contractor shall be compensated and reimbursed, in accordance with the terms set forth in Exhibit "A", in an amount not to exceed \$600,000 (Six Hundred Thousand Dollars) annually. The maximum amount of OCFA's payment obligation under this Agreement is the amount specified in this section ("Maximum Contract Amount").

2. Except as modified above, all terms and conditions of the Agreement, as amended by this Amendment One, shall remain unchanged and in full force and effect.
3. The persons executing this Amendment One on behalf of the Parties warrant that they are duly authorized to execute this amendment on behalf of said Parties and

that by so executing this amendment the Parties are formally bound by the provisions of this Amendment One.

IN WITNESS WHEREOF, the Parties have executed this Amendment One as of the dates stated below.

**“OCFA”**

**ORANGE COUNTY FIRE AUTHORITY**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Sara Kennedy, CPPB  
Purchasing Division Manager

**APPROVED AS TO FORM.**

By: \_\_\_\_\_  
DAVID E. KENDIG  
GENERAL COUNSEL  
/msd/

**ATTEST:**

\_\_\_\_\_  
Maria D. Huizar  
Clerk of the Board

Date: \_\_\_\_\_


**“CONTRACTOR”**

**DUTHIE ELECTRIC SERVICE  
CORPORATION**

Date: 3/12/25

By:  \_\_\_\_\_  
Carlos Cestero  
Chief Financial Officer

Date: 3/12/25

By:  \_\_\_\_\_  
Randy Goss  
Director of Operations





**Orange County Fire Authority**  
**AGENDA STAFF REPORT**

**Executive Committee Meeting**  
**March 27, 2025**

**Agenda Item No. 2G**  
**Consent Calendar**

**Blanket Order Contract Renewal and Rate Adjustment**  
**for General Counsel Services**

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**Contact(s) for Further Information**

Lori Zeller, Deputy Chief Administration & Support Bureau	<a href="mailto:lorizeller@ocfa.org">lorizeller@ocfa.org</a>	714.573.6020
Robert C. Cortez, Assistant Chief Business Services Department	<a href="mailto:robertcortez@ocfa.org">robertcortez@ocfa.org</a>	714.573.6012

**Summary**

This agenda item is submitted for approval to renew the previously approved blanket order for general counsel services provided by Woodruff & Smart (Woodruff) for a three-year period and to approve an increase and change to the contract rate structure. Pricing will move from \$275 for blended legal services to \$340 for Partner-level and \$290 for Associate-level General Counsel services. Paralegal services will increase from \$150 per hour to \$160 per hour.

**Prior Board/Committee Action**

At its January 15, 2015 meeting, the Executive Committee reviewed historical information about services provided by general counsel to OCFA since the formation of the Fire Authority and directed staff to continue utilizing services provided by Woodruff through February 28, 2019.

At its January 24, 2019, meeting the Executive Committee approved a blanket order renewal and contract rate adjustment (from \$190 to \$215/hour) for General Counsel Services in an amount of \$525,000, with annual increases due to usage not to exceed 3%.

At its January 23, 2020 meeting, the Executive Committee approved an increase to the blanket order by \$146,610 for a new annual amount not to exceed \$675,000.

At its April 28, 2022 meeting, the Executive Committee approved an extension of the blanket order with Woodruff through August 31, 2022 in an amount not to exceed \$337,500 to allow sufficient time for staff to schedule a review of General Counsel by the Board of Directors.

At its July 28, 2022 meeting, the Executive Committee approved a blanket order renewal and contract rate adjustment (from \$215 to \$275/hour for attorneys and \$100 to \$150 for paralegals) for General Counsel Services in an amount of \$675,000, with annual increases due to usage not to exceed 3%.

At its January 23, 2025 meeting, the Executive Committee approved an extension of the blanket order with Woodruff through March 31, 2025 to allow sufficient time for staff to schedule a review of General Counsel by the Board of Directors.

### **RECOMMENDED ACTION(S)**

1. Approve hourly rate structure as shown in Attachment 1 for legal services provided by Woodruff & Smart, effective July 1, 2025, with subsequent rate adjustments effective on July 1, 2026 and July 2027 as shown in Attachment 1.
2. Approve and authorize the Purchasing Manager to renew the previously approved blanket order with Woodruff & Smart for three years at an annual amount not to exceed \$675,000, with annual increases due to usage not to exceed 3%.
3. Direct staff to schedule an evaluation of General Counsel, to be conducted by the Board of Directors and completed no later than one year prior to the next contract renewal date of March 1, 2028.

### **Impact to Cities/County**

Not applicable.

### **Fiscal Impact**

Funding for this contract is included in the FY 2024/25 Executive Management Department budget.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

### **Background**

#### ***Contract Award***

In accordance with the Amended OCFA Joint Powers Agreement which states that “the Board shall appoint general counsel and special counsel to the Authority to serve as necessary”, along with Section 1-19 of OCFA Procurement Ordinance 009, the OCFA has continued to utilize Woodruff & Smart (formerly Woodruff, Spradlin & Smart) for General Counsel Services since November 1995. In 2011, a new Professional Services Agreement was entered into reflecting the change of the firm name to Woodruff, Spradlin & Smart and naming David E. Kendig as General Counsel. In May of 2023, the OCFA was notified that the firm was changing its name to Woodruff & Smart (Woodruff). This agreement remains in effect unless terminated by either party with thirty-day written notice. Additionally, the functional mechanism by which these services are paid for utilizes a blanket order, which was most recently extended by the Executive Committee on January 23, 2025, through March 31, 2025, to allow sufficient time for staff to schedule a review of General Counsel by the Board of Directors. That review was concluded at January’s closed session meeting of the full Board.

#### ***Current Request***

Staff is requesting the Executive Committee’s approval to renew the blanket order for three years at an annual cost of \$675,000, with annual increases not to exceed 3% due to increases in usage. In addition, staff is requesting approval to adjust the hourly rate.

The current hourly rate of \$275 for our General Counsel, Woodruff & Smart has been in effect since September of 2022. Since that time, a market survey of legal services indicates that the requested adjustment is well within prevailing rates - particularly for the other regional agencies (see comparison included in Attachment 2). The proposed rates for general counsel and paralegal services are inclusive of all costs. Woodruff & Smart does not bill OCFA for travel time.

Mr. Kendig and the other attorneys at Woodruff & Smart have continued to represent the OCFA since 1995. The depth of expertise available through this firm, along with accessibility and responsiveness is clearly outstanding. In addition to the day-to-day duties associated with use of

legal counsel in reviewing legal and binding documents, such as agreements, contracts, and leases; personnel related duties; presentation of Closed Session reports; and general legal representation, the following highlights some of its major accomplishments in recent years:

- Coordinated negotiations with Southern California Edison, Coulson Aviation and others for funding and implementation of Quick Reaction Force program
- Negotiated agreements for funding and implementation of FIRIS programs
- Coordinating negotiations and legal services for proposed new public/private ambulance service delivery services in response to County Request for Proposals
- Engaged aviation insurance carrier regarding coverage for non-owned aircraft for QRF and FIRIS programs
- Represent OCFA in response cost recovery proceedings related to Silverado Fire and Emerald Fire.
- Prepared comprehensive updates to OCFA's standard construction contracts
- Avoided litigation against OCFA by educating potential plaintiffs' counsel about firefighting immunities
- Supervised responses to CAL-OSHA investigations and findings
- Prepared amendments to Purchasing Ordinance regarding "special procurements" and sole source purchases
- Advised staff in Search & Rescue facilities' renovation and soil cleanup
- Successfully defended OCFA in arbitration challenging employment action
- Coordinate responses to demands to inspect evidence seized during investigations into causes of fires
- Advise OCFA staff in responses to construction delays and construction disputes
- Prepared amendments to Board Rules of Procedure
- Managed liability limitation strategies to facilitate child safety seat installation program
- Lease/purchase of two FireHawk Helicopters and two Bell Helicopters
- The acquisition of Fire Station 41 (Fullerton Airport), development of sub-leases for use of additional available space within the facility, and training tower lease
- Establishment of a Cooperative Agreement with County of Orange regarding Proposition 1A Receivables, estimated the impact to OCFA at \$14 million dollars.
- Establishment and legal support of the Orange County Fire Authority Foundation
- Annexation of Sunset Beach by the City Huntington Beach and transfer of fire and emergency services, and marketing and sale of Fire Station 3
- Creation and implementation of the OCFA's Handcrew and Fire Corp.
- Represented OCFA in District Attorney investigation of hazardous materials inspections
- Coordinated responses to Grand Jury Reports
- Providing legal guidance on equity issues and service on the Equity Working Group
- Transition of the City of Santa Ana service to the OCFA
- Urban Search and Rescue Warehouse Purchase and Construction Project
- AB1217 Defense
- OCFA Joint Powers Agreement Amendments

#### **Attachment(s)**

1. Proposed Amendment Three
2. Rate Increase Request

**ORANGE COUNTY FIRE AUTHORITY  
AMENDMENT NUMBER THREE  
TO LEGAL SERVICES AGREEMENT**

THIS AMENDMENT NUMBER THREE TO LEGAL SERVICES AGREEMENT ("Amendment Three") is made and entered into this 27<sup>th</sup> day of March, 2025 by and between the Orange County Fire Authority, a public agency, hereinafter referred to as "OCFA", and Woodruff & Smart, a professional corporation, hereinafter referred to as "Attorneys". OCFA and Attorneys are sometimes individually referred to herein as a "Party" and collectively as the "Parties".

**RECITALS**

WHEREAS, OCFA and the Attorneys entered into that certain Legal Services Agreement on the 5<sup>th</sup> day of October, 2017, for legal services as general counsel of the Orange County Fire Authority (the "Legal Services Agreement"); and

WHEREAS, on February 28, 2019, the OCFA Executive Committee approved Amendment Number One to the Legal Services Agreement increasing the hourly rates for blended attorney and paralegal services effective March 1, 2019 ("Amendment One"); and

WHEREAS, on July 28, 2022, the OCFA Executive Committee approved Amendment Number Two to the Legal Services Agreement increasing the hourly rates for blended attorney and paralegal services effective September 1, 2022 and to memorialize that Attorneys will not charge for travel time ("Amendment Two"); and

WHEREAS, the Original Agreement, First Amendment, and Second Amendment are hereinafter collectively referred to as the "Agreement"; and

WHEREAS, Attorneys have proposed to OCFA a rate adjustment effective as of July 1, 2025, attached hereto as Attachment "1" and incorporated herein by this reference; and

WHEREAS, except as otherwise set forth herein, the Attorneys agree to provide the services subject to the same terms and conditions set forth in the Legal Services Agreement; and

NOW, THEREFORE, OCFA and the Attorneys mutually agree as follows:

**AGREEMENT**

1. **Incorporation of Recitals.** The foregoing recitals are true and correct and are incorporated herein by this reference.

2. **Compensation.** Effective July 1, 2025, the first sentence of Section 3 of the Legal Services Agreement is amended and restated in its entirety to read as follows:

“For the services rendered pursuant to this Agreement, OCFA agrees to pay the Attorneys hourly rates in accordance with Attachment 1 to Amendment Three of the Legal Services Agreement.”

3. **Same Terms and Conditions.** Effective July 1, 2025, this Amendment Two replaces and supersedes Amendment One. Except as modified herein, all terms and conditions of the Legal Services Agreement shall remain unchanged and in full force and effect.

4. **Corporate Authority.** The persons executing this Amendment Three on behalf of the Parties hereto warrant that they are duly authorized to execute this Amendment Three on behalf of said parties and that by so executing this Amendment Three, the parties are formally bound to the provisions set forth herein.

IN WITNESS WHEREOF, the parties have executed this Amendment Three as of the dates stated below.

**“OCFA”**

**ORANGE COUNTY FIRE AUTHORITY**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Sara Kennedy, CPPB  
Purchasing Division Manager

**“ATTORNEYS”**

**WOODRUFF & SMART, APC**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
David E. Kendig  
Director

Attachment "1"

**Effective July 1, 2025:**

General Counsel - Partner	\$340
General Counsel - Associate	\$290
General Counsel - Paralegal	\$160
General Counsel - Law Clerk	\$160

Special Services* - Partner	\$365
Special Services - Associate	\$305
Special Services - Paralegal	\$160
Special Services – Law Clerk	\$160

**Effective July 1, 2026:**

General Counsel - Partner	\$350
General Counsel - Associate	\$300
General Counsel - Paralegal	\$170
General Counsel - Law Clerk	\$170

Special Services - Partner	\$380
Special Services - Associate	\$320
Special Services - Paralegal	\$170
Special Services – Law Clerk	\$170

**Effective July 1, 2027:**

General Counsel - Partner	\$360
General Counsel - Associate	\$310
General Counsel - Paralegal	\$180
General Counsel - Law Clerk	\$180

Special Services - Partner	\$395
Special Services - Associate	\$335
Special Services - Paralegal	\$180
Special Services – Law Clerk	\$180

\* "Special Services" includes eminent domain, construction, Public Contract Code or procurement disputes, ambulance/EMS, environmental, land use, CEQA, litigation and claims, employment, real estate, and other matters approved by Authority Management.

# WOODRUFF

Woodruff & Smart  
A Professional Corporation

DAVID E. KENDIG  
DIRECT DIAL: (714) 415-1083  
DIRECT FAX: (714) 415-1183  
E-MAIL: DKENDIG@WOODRUFF.LAW

March 4, 2025

**VIA E-MAIL AND FIRST CLASS MAIL**

Sara Kennedy, Purchasing Division Manager  
Orange County Fire Authority  
1 Fire Authority Road  
Irvine, California 92602

Re: Contract Renewal and Rate Adjustment for General Counsel Services

Dear Sara,

It continues to be my honor to serve as General Counsel to the Orange County Fire Authority, among the most sophisticated and professional fire and emergency services agencies in the country. The OCFA's bold endeavors continue with new initiatives and expansions of existing services, like the Quick Reaction Force, the Fire Integrated Real-time Intelligence System, planning for a new joint public/private ambulance transportation service, the addition of expanded FireHawk aerial rescue resources, and of course the OCFA's continuing investment in the training and support of its top-notch professional men and women. Each of these endeavors are undertaken to optimize the public safety protections for the residents of Orange County.

As you know, Woodruff & Smart has maintained its commitment to the Fire Authority by keeping our professional hourly rates for attorney services fixed at a flat rate of \$275 per hour since 2022. In recent years, however, significant changes have occurred in the market for general counsel services at the regional public agencies in Orange County. As the accompanying spreadsheet and supporting materials demonstrate, the rates approved by regional agencies for general counsel legal services have increased significantly in the past three years, corresponding to increases in the costs of recruiting and retaining the specialized legal expertise needed to support the agencies' legal services needs.

As reflected in the table below and in the accompanying materials, the rates that other regional agencies in Orange County have approved for their General Counsel services have been trending higher since 2022:

WOODRUFF & SMART, APC

555 ANTON BOULEVARD, SUITE 1200 | COSTA MESA, CA 92626-7670 | TELEPHONE (714) 558-7000 | FAX (714) 835-7787

WWW.WOODRUFF.LAW

	General Counsel	Special Services	Rates Approved
Orange County Transportation Auth.			
• General Counsel Partner	\$372		Jan. 2025
• General Counsel Associate	\$330		
Orange County Sanitation Dist.			
• Director	\$360	\$450	June 2024
• Associate	\$310	\$350	
Orange County Water District			
• Legal Services	\$322	\$360	Feb. 2023
Transportation Corridor Agency			
• Partner	\$314	\$381-\$970	May 2021
• Associate	\$278	\$335-\$610	May 2021

In light of the current market for General Counsel services in Orange County, we propose to establish a few similar rate categories and to *phase in* rate adjustments over the next three years to bring our rates more closely in line with the current market. Doing so will help ensure competitiveness in recruitment and retention of the outstanding legal professionals who will serve OCFA's diverse legal needs.

Our proposed rates, effective July 1, 2025, are:

General Counsel – Partner	\$340
General Counsel – Associate	\$290
General Counsel – Paralegal	\$160
General Counsel – Law Clerk	\$160
Special Services – Partner	\$365
Special Services – Associate	\$305
Special Services – Paralegal	\$160
Special Services – Law Clerk	\$160

Our proposed phase-in rates for FY 2026-27 and 2027-28 are shown in the attached summary, as are the categories of services that make up "Special Services".

Thank you for the opportunity to meet the OCFA's dynamic range of legal service needs. I and my firm's team of attorneys, paralegals and support personnel are committed to continuing to provide the Board and OCFA staff with high quality, efficient and responsive legal services.



Sara Kennedy  
Contract Renewal and Rate Adjustment for General Counsel Services  
March 4, 2025  
Page 3

If you have any questions regarding this proposal, please feel free to contact me. Thank you.

Very truly yours,

WOODRUFF & SMART, APC



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DAVID E. KENDIG

Supporting Materials:

- Proposed Phased-in Hourly Rates
- Recent Approved Rates for General Counsel to Special Districts in Orange County (Excel Spreadsheet)
- Supporting Materials referenced in the above Spreadsheet

cc: Lori Zeller, Deputy Chief, Administration & Support Bureau  
Robert Cortez, Assistant Chief, Business Services

Woodruff & Smart  
Proposed Hourly Rates

**Effective July 1, 2025:**

General Counsel – Partner	\$340
General Counsel – Associate	\$290
General Counsel – Paralegal	\$160
General Counsel – Law Clerk	\$160
Special Services* – Partner	\$365
Special Services – Associate	\$305
Special Services – Paralegal	\$160
Special Services – Law Clerk	\$160

**Effective July 1, 2026:**

General Counsel – Partner	\$350
General Counsel – Associate	\$300
General Counsel – Paralegal	\$170
General Counsel – Law Clerk	\$170
Special Services – Partner	\$380
Special Services – Associate	\$320
Special Services – Paralegal	\$170
Special Services – Law Clerk	\$170

**Effective July 1, 2027:**

General Counsel – Partner	\$360
General Counsel – Associate	\$310
General Counsel – Paralegal	\$180
General Counsel – Law Clerk	\$180
Special Services – Partner	\$395
Special Services – Associate	\$335
Special Services – Paralegal	\$180
Special Services – Law Clerk	\$180

\* “Special Services” includes eminent domain, construction, Public Contract Code or procurement disputes, ambulance/EMS, environmental, land use, CEQA, litigation and claims, employment, real estate, and other matters approved by Authority Management.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
March 27, 2025

Agenda Item No. 2H  
Consent Calendar

**Blanket Order Increase for  
Professional & Confidential Counseling Services**

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**Contact(s) for Further Information**

Stephanie Holloman, Assistant Chief  
Human Resources Department

[stephanieholloman@ocfa.org](mailto:stephanieholloman@ocfa.org)

714.573.6353

Rhonda Haynes, Risk Manager  
Human Resources Department

[rhondahaynes@ocfa.org](mailto:rhondahaynes@ocfa.org)

714.573.6833

**Summary**

This agenda item is submitted for approval of an increase to The Counseling Team International's blanket order for Professional and Confidential Counseling Services. Due to increased organizational and employee usage of critical services, we are requesting an additional increase in funding not to exceed \$275,000 annually.

**Prior Board/Committee Action**

At the Board's regular meeting of February 22, 2024, the Board approved and authorized the Purchasing Manager to enter into a Professional Services Agreement with The Counseling Team International for Professional and Confidential Counseling Services with a contract amount not to exceed \$200,000.

**RECOMMENDED ACTION(S)**

Approve and authorize the Purchasing Manager to increase the blanket order contract amount with The Counseling Team International by \$75,000 to a new total contract amount not to exceed \$275,000 annually.

**Impact to Cities/County**

Not applicable.

**Fiscal Impact**

Funding for this contract is available in the existing FY 2024/25 Human Resources/Risk Management budget (121-3355)

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

**Background**

The OCFA felt the severe impact of a fire department suicide on December 13, 2016, when one of our firefighters committed suicide. Firefighters in the United States are three times more likely to die by suicide than by line of duty deaths, according to the National Fallen Firefighters Foundations (NFFF), an organization chartered by Congress to honor and provide support to the families of firefighters killed on the job.

The OCFA identified this fire service issue as a top priority and included the Fiscal Year 2016/17 domain objective to establish a program that addresses the impact of PTSD in OCFA personnel. The OCFA has focused tremendous efforts on building a strong and healthy workforce. This includes a focus on physical health, preventative care, and behavioral health. A holistic approach to employee wellness and creating a culture where health is a priority have become a hallmark of the OCFA. In partnership with Local 3631, The Counseling Team International, valuable resources have been extended to the OCFA employees, families, and retirees. The OCFA has seen positive results working with a Counseling Team that specializes in working with several Fire and Public Agencies and has the breadth of knowledge to provide adequate services to our employees.

### **Solicitation Process**

In December 2023, OCFA solicited competitive proposals (RFP SK2634) by Section 1-18 of the OCFA Purchasing Ordinance to provide various professional and confidential counseling services, including individual psychotherapy, crisis intervention, on-site training, and peer support training. The OCFA received two proposals in response to the RFP, which were evaluated by a panel of stakeholders and subject matter experts, including personnel from Operations and Human Resources. The panel evaluators unanimously ranked TCTI highest in the evaluation criteria and for the above discussed reasons was awarded the contract.

### **Current Utilization**

The Behavioral Health and Wellness program has experienced increased utilization of TCTI's clinical services based on the quantity of critical incident calls, critical incident support, utilization of psychotherapy services and staff training. To date, OCFA has requested 203.7 hours of critical incident response and 28 hours of staff training. OCFA personnel, families and retirees have used 2072.75 hours of psychotherapy support. This year over year increase is due in part to normalization of seeking behavioral health and wellness services. It also reflects how vitally important it is to continue to support our people by ensuring these services are available when needed.

### **Conclusion**

Based on staff's evaluation of the utilization to date, staff recommends that the Board approve and authorize the Purchasing Manager to increase the blanket order contract amount with The Counseling Team International by \$75,000 to a new total contract amount not to exceed \$275,000 annually.



Orange County Fire Authority  
**AGENDA STAFF REPORT**

Executive Committee Meeting  
March 27, 2025

Agenda Item No. 2I  
Consent Calendar

**Extension of Blanket Order Contracts for  
Cummins Parts and Repair Services**

**Contact(s) for Further Information**

Jim Ruane, Assistant Chief  
Logistics Department

[jimruane@ocfa.org](mailto:jimruane@ocfa.org)

714.573.6801

Kevin Berghaus, Fleet Services  
Division Manager/Logistics Department

[kevinberghaus@ocfa.org](mailto:kevinberghaus@ocfa.org)

714.573.6652

**Summary**

This agenda item is submitted for approval to extend the blanket order contracts with Rincon Truck Center (Rincon) and Harbor Diesel and Equipment, Inc. (Harbor Diesel) for parts, repairs, and related services through June 30, 2025 in respective amounts not to exceed \$150,000. The contract extension will provide parts and services for support of the OCFA fleet pending completion of a competitive solicitation for replacement contracts, anticipated to be awarded in June 2025.

**Prior Board/Committee Action(s)**

Not applicable.

**RECOMMENDED ACTION(S)**

Approve and authorize the Purchasing Manager to extend the blanket order contracts with Rincon and Harbor Diesel for parts, repairs, and related services through June 30, 2025, in respective amounts not to exceed \$150,000.

**Impact to Cities/County**

Not applicable.

**Fiscal Impact**

Funding for this contract is included in the FY 2024/25 General Fund budget, specifically in the Fleet Services Division's budget for maintenance and repair of equipment.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

**Background**

The Fleet Services division is responsible for the servicing, repair, and fueling of the OCFA fleet of over 600 fire engine/ladder truck apparatus and light duty vehicles, and approximately 100 mechanical equipment assets. The division utilizes outside contractors for various maintenance and repair services to efficiently and cost effectively perform specialized services, including major mechanical repairs.

***Blanket Order Contract***

On January 14, 2020, invitation for bid (IFB) RO2405 was issued and sent to 324 registered vendors on PlanetBids with the intent to solicit bids from qualified vendors to provide as-needed parts and repair services for Cummins diesel engines. Bids were due January 30, 2020 and Rincon and Harbor Diesel were both awarded a parts and repair services blanket order contract as a result of this solicitation. These blanket order contracts have reached the end of their final renewal terms; extension of these contracts will allow for the continuation of the required parts purchases and services, providing sufficient time to conclude a formal RFP process.

***Recommendation***

Executive Committee approval is required to extend contracts beyond five years pending completion of a competitive solicitation. Therefore, staff is recommending approval to authorize the Purchasing Manager to extend the blanket order contracts with Rincon and Harbor Diesel through June 30, 2025 with respective annual amounts not to exceed \$150,000.

***Attachment(s)***

None.



**Orange County Fire Authority**  
**AGENDA STAFF REPORT**

**Executive Committee Meeting**  
**March 27, 2025**

**Agenda Item No. 2J**  
**Consent Calendar**

**Approval of Storage Area License Agreement for  
Temporary Storage of SCBA Equipment**

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**Contact(s) for Further Information**

Jim Ruane, Assistant Chief  
Logistics Department

[jimruane@ocfa.org](mailto:jimruane@ocfa.org)

714.573.6801

Julie Samaniego, Construction and  
Facilities Division Manager/Logistics Department

[juliesamaniego@ocfa.org](mailto:juliesamaniego@ocfa.org)

714.573.6471

**Summary**

This agenda item is submitted for Executive Committee approval and authorization of a short-term storage area license agreement with TICAD Retail Properties Holdings LLC for temporary storage and preparation of OCFA replacement Self Contained Breathing equipment.

**Prior Board/Committee Action(s)**

None.

**RECOMMENDED ACTION(S)**

Approve and authorize the Property Manager to execute a short-term storage area license agreement with TICAD Retail Properties Holdings LLC in an amount not to exceed \$97,258.06 for temporary storage and preparation of OCFA replacement Self Contained Breathing equipment through December 31, 2025.

**Impact to Cities/County**

None.

**Fiscal Impact**

Funding for this agreement is available in the FY 2024/25 Property Management Division Budget.

Increased Cost Funded by Structural Fire Fund: \$0

Increased Cost Funded by Cash Contract Cities: \$0

**Background**

The FY 2024/25 5-Year CIP included funding for replacement of the OCFA's Self-Contained Breathing Apparatus (SCBA) equipment used by emergency staff. The Logistics Service Center division, which stores and manages OCFA's SCBA equipment at RFOTC, does not have adequate storage capacity for the volume of replacement equipment being received. To provide a temporary central location for storage and preparation of the incoming SCBA equipment and associated supplies, Executive Committee approval of a storage area agreement is requested.

The Logistics Property Management division has located a suitable facility available for lease with sufficient space for implementation of the project. The facility's proximity to RFOTC will facilitate access for Service Center personnel and other OCFA departments as needed for equipment storage and preparation.

***Recommendation***

Executive Committee approval is required for temporary use of property agreements over \$50,000 in aggregate cost. The cost of the proposed storage area license agreement for OCFA's use of the facility through December 31, 2025 is \$97,258.06, including a \$5,000 security deposit. Therefore, staff is recommending approval to authorize the Property Manager to execute the attached storage area license agreement with TICAD Retail Properties Holdings LLC for temporary storage and preparation of OCFA replacement Self Contained Breathing equipment.

***Attachment(s)***

Storage Area License Agreement - TICAD Retail Properties Holdings LLC



SPECIALTY RETAIL  
STORAGE AREA LICENSE AGREEMENT ABSTRACT

Check One:

☒ New Tenant

☐ Renewal Amendment

Today's Date:

03/21/25

Building #:

622511

Name of Center:

Alton Marketplace

Suite #:

81

Square Feet:

12,250

Product Type:

X

Temp Storage

Licensee:

Orange County Fire Authority

Address:

1 Fire Authority Road

Irvine, CA 92602

Execution Date:

03/25/25

Contact Name:

Julie Samaniego

Rent Start Date:

12/31/25

Phone Number:

Office: 714-573-6480; Cell: 949-697-4593

Expiration Date:

12/31/25

Email:

JulieSamaniego@ocfa.org

Security Deposit:

\$ 5,000.00

Comments:

Use Clause:

Storage Area shall be used solely for the receiving and organization of breathing apparatus, which shall not contain nor be filled with gas or other chemicals at any time during the use of the Storage Area.

In Process

MONTHLY CHARGES (must be defined on a calendar month)

Start Date	End Date	Base Rent	Percentage	Term	Budget Location
03/25/25	03/31/25	\$2,258.06	N/A	Month	T1
04/01/25	04/30/25	\$10,000.00	N/A	Month	T1
05/01/25	05/31/25	\$10,000.00	N/A	Month	T1
06/01/25	06/30/25	\$10,000.00	N/A	Month	T1
07/01/25	07/31/25	\$10,000.00	N/A	Month	T1
08/01/25	08/31/25	\$10,000.00	N/A	Month	T1
09/01/25	09/30/25	\$10,000.00	N/A	Month	T1
10/01/25	10/31/25	\$10,000.00	N/A	Month	T1
11/01/25	11/30/25	\$10,000.00	N/A	Month	T1
12/01/25	12/31/25	\$10,000.00	N/A	Month	T1
TOTAL RENT:		\$92,258.06			
SECURITY DEPOSIT (1 time fee):		\$5,000.00			
TOTAL:		\$97,258.06			

March 2025 Base Rent is prorated based upon \$10,000.00.  
At \$322.58/day x 7 days = \$2,258.06.

Storage Suite: **#81**

## **STORAGE AREA LICENSE AGREEMENT**

THIS STORAGE AREA LICENSE AGREEMENT DATED \_\_\_\_\_ ("License"), is by and between **TICAD Retail Properties Holdings LLC**, a Delaware limited liability company ("Licensor"), and **ORANGE COUNTY FIRE AUTHORITY** ("Licensee").

WHEREAS, Licensor is the owner of certain premises commonly known as suite **#81** containing approximately **12,250** square feet as shown on Exhibit A attached hereto and made a part hereof (hereinafter referred to as the "Storage Area") located within the retail project known as Alton Marketplace in the City of Irvine, County of Orange, State of California; and

WHEREAS, Licensor and Licensee have agreed to enter into this License to allow Licensee to store its personal property in the Storage Area upon the terms and conditions hereinafter set forth

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, the parties hereto agree to the following:

1. Licensor hereby grants to Licensee the right and license ("License") to occupy and use the Storage Area solely for the purpose identified below.
2. Licensee has inspected and hereby accepts the Storage Area in its present condition as suitable for the purposes of this License. Licensee further acknowledges that Licensor is under no obligation and has made no warranties or representations, either for the present time or for the future, to provide additional facilities, improvements or utility services other than those presently existing in the Storage Area.
3. The term of this License shall commence the earlier of the date Licensee moves into the Storage Area or **March 25, 2025**, and shall continue until **December 31, 2025** ("Term"), subject, however, to **Licensor's right to terminate** this License upon thirty (30) days advance written notice to **Licensee**. This License shall automatically terminate upon the expiration or earlier termination of the Term by Licensor.

4. Licensee shall use the Storage Area solely for **the receiving and organization of breathing apparatus, which shall not contain nor be filled with gas or other chemicals at any time during the use of the Storage Area and for no other purpose whatsoever.**

5. Licensee agrees to pay to Licenser, as a License fee for said Storage Area, the sum of **\$10,000.00** per month ("License Fee"), in advance, on the first calendar day of each month. It is understood and agreed that the License Fee constitutes the sole and complete fee due and payable by Licensee to Licenser for the use of said Storage Area, unless otherwise hereinafter expressly set forth. The License Fee shall be prorated for any partial calendar months.

6. This License shall not be assignable by Licensee.

7. During the Term of this License, Licensee shall maintain commercial general liability and property damage insurance in minimum limits of \$1,000,000.00, and such insurance shall name Licenser as an additional insured. Licensee shall deliver to Licenser documented proof (in form reasonably acceptable to Licensee) that Licensee has obtained the required insurance. Licensee agrees to indemnify, defend (with counsel acceptable to Licenser) and hold harmless Licenser from and against any and all claims, demands, suits, loss, cost and expense, including Licenser's legal fees, resulting from Licensees use of the Storage Area. Licenser shall not be responsible for any loss or theft of any property in the Storage Area. Licensee waives all claims or demands against Licenser for any loss, damage or injury to Licensee or Licensee's property.

8. Licenser retains the right to relocate Licensee to another storage location **within Alton Marketplace** if Licenser deems it necessary.

9. Licenser and its representatives, employees, agents or independent contractors may enter and inspect the Storage Area or any portion of the Storage Area or any improvements in the Storage Area at any time and from time to time, and with a minimum of 24 (twenty-four) hours written notice to Licensee.

10. Upon or prior to the expiration of this License or earlier termination for any reason, Licensee shall remove all of Licensee's property from the Storage Area. Licenser may remove and dispose of property remaining within the Storage Area if not claimed and removed by Licensee within 10 (ten) days following receipt of written notice from Licenser.

11. Licensee agrees to comply with all applicable laws and regulations of any city, state, local governmental, or other agencies having jurisdiction.

12. Licensee agrees not to store or permit to be stored, any hazardous materials in the Storage Area.

IN WITNESS WHEREOF, the parties hereto intending to be legally bound hereby have executed this Agreement under their respective hands as of the day and year first above written:

Licensors:

TICAD Retail Properties Holdings LLC, a Delaware limited liability company

By: \_\_\_\_\_

Craig Stephen  
Director, Operations

By: \_\_\_\_\_

Dave Waddell  
Vice President, Operations

In Process

Licensee:

**ORANGE COUNTY FIRE AUTHORITY**

Initial  


By: \_\_\_\_\_

**Julie Samaniego**

Title:

EXHIBIT A

SHOPPING CENTER SITE PLAN

ALTON MARKET PLACE

TECHNOLOGY DRIVE

SANTA ANA FREEWAY I-5

ALTON PARKWAY

INITIALS \_\_\_\_\_

#81

## Certificate Of Completion

Envelope Id: B166A5D9-3A90-4661-A336-69CF16573B3E  
 Subject: AMP Storage Agreement: ORANGE COUNTY FIRE AUTHORITY  
 System:  
 Division:  
 LeaseID:  
 DocumentType:  
 Source Envelope:  
 Document Pages: 5  
 Certificate Pages: 5  
 AutoNav: Enabled  
 Envelopeld Stamping: Enabled  
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Sent

Envelope Originator:  
 Heather Epstein  
 550 Nwport Ctr Dr  
 Ste 300  
 Newport Beach, CA 92660  
 hepstein@irvinecompany.com  
 IP Address: 216.231.18.135

## Record Tracking

Status: Original  
 3/21/2025 11:43:22 AM

Holder: Heather Epstein  
 hepstein@irvinecompany.com

Location: DocuSign

## Signer Events

## Signature

## Timestamp

Michael S. Daudt  
 MDaudt@woodruff.law  
 City Attorney  
 City Attorney, Woodruff & Smart  
 Security Level: Email, Account Authentication  
 (None)

  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 34.208.136.214

Sent: 3/21/2025 11:57:36 AM  
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 Signed: 3/21/2025 1:15:44 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/21/2025 12:52:21 PM  
 ID: d375c1a1-b33a-4329-8dde-099072772d0a

Julie Samaniego  
 JulieSamaniego@ocfa.org  
 Security Level: Email, Account Authentication  
 (None)

Sent: 3/21/2025 1:15:46 PM  
 Viewed: 3/24/2025 10:18:36 AM

**Electronic Record and Signature Disclosure:**  
 Accepted: 3/24/2025 10:18:36 AM  
 ID: e1365c0e-2540-4823-ab45-d1c04dc794d5

Heather Epstein  
 hepstein@irvinecompany.com  
 Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
 Not Offered via Docusign

Craig Stephen  
 CStephen@irvinecompany.com  
 Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
 Not Offered via Docusign

Dave Waddell  
 DWaddell@irvinecompany.com  
 Security Level: Email, Account Authentication  
 (None)

**Electronic Record and Signature Disclosure:**  
 Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Jim Ruane

JimRuane@ocfa.org

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Kelia McManus

kmcmamus@irvinecompany.com

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Lease Administration

RetailLeaseAdmin@irvinecompany.com

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Accepted: 11/6/2022 8:17:45 AM  
ID: 95d9c39e-6de1-49a5-9f24-c9d482d1540a

Magali Campos Morales

mcamposmorales@irvinecompany.com

Security Level: Email, Account Authentication  
(None)

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/21/2025 11:57:36 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [helpdesk@irvinecompany.com](mailto:helpdesk@irvinecompany.com)

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [helpdesk@irvinecompany.com](mailto:helpdesk@irvinecompany.com) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [helpdesk@irvinecompany.com](mailto:helpdesk@irvinecompany.com) and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

**Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"><li>•Allow per session cookies</li><li>•Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection</li></ul>

\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials and conduct transactions electronically under California law.**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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- I agree and consent that electronic signatures are acceptable for any transaction, agreement, document, disclosure and/or notice exchanged or sent via electronic means pursuant to this disclosure.
- I agree that the laws of the State of California shall govern and apply, without reference to its or any other choice of law principals, to the information, transaction and/or documents exchanged and/or executed hereinunder, including without limitation the Uniform Electronic Transactions Act (Civil Code section 1633.1 et seq.).