



# ORANGE COUNTY FIRE AUTHORITY

## EXECUTIVE COMMITTEE

### Regular Meeting Agenda

Thursday, March 26, 2026  
5:30 P.M.

Regional Fire Operations and Training Center  
Board Room

1 Fire Authority Road  
Irvine, CA 92602

Joshua Sweeney, Chair • Nitesh Patel, Vice Chair  
Phil Bacerra • Shelley Hasselbrink • Kelly Jennings • Austin Lumbard  
Bob Ruesch • Dave Shawver • Donald P. Wagner

#### NOTICE REGARDING PUBLIC ACCESS AND PARTICIPATION

This meeting is open to the public. Committee members will participate in person. There are several alternative ways to make comments including:

**In Person Comments at Meeting:** Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within their subject matter jurisdiction, but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

If you wish to speak, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to item being considered. Speaker Forms are available at the entryway of meeting location.

**E-Comments:** Alternatively, you may email your written comments to [coa@ocfa.org](mailto:coa@ocfa.org). E-comments will be provided to the Committee members upon receipt and will be part of the meeting record as long as they are received during or before the Committee takes action on an item. Emails related to an item that are received after the item has been acted upon by the Committee will not be considered.

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the committee members after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact the Clerk of the Authority at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>



In compliance with the Americans with Disabilities Act and [Board of Directors policy](#), if you need reasonable accommodations to participate in this meeting, please complete the [ADA Reasonable Accommodation Form](#) available on the Agency's website and email to [COA@ocfa.org](mailto:COA@ocfa.org), or you may contact the Clerk of the Authority at (714) 573-6040 during regular business hours to submit your request orally. Please notify us at least 48 hours prior to the meeting to enable the Authority to make reasonable arrangements to assure accessibility to the meeting.

**CALL TO ORDER** by Chair Sweeney

**INVOCATION** by OCFA Chaplain Gerardo Arenado

**PLEDGE OF ALLEGIANCE** by Director Ruesch

**ROLL CALL** by Clerk of the Authority

**REPORT**

- A. Report from the Budget and Finance Committee**
- B. Report from the Legislative and Public Affairs Committee**

**PUBLIC COMMENTS**

**Please refer to instructions on how to submit a public comment on Page 1 of this Agenda.**

**1. PRESENTATION(S)**

None.

**2. CONSENT CALENDAR**

*All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.*

**A. Minutes for the Executive Committee Meeting**

Submitted by: Maria D. Huizar, Clerk of the Authority

The record will show that any Director not in attendance at the meeting of the Minutes will be registered as an abstention, unless otherwise indicated.

Recommended Action:

Approve the Minutes for the February 26, 2026, Regular Meeting as submitted.

**B. Monthly Investment Reports**

Submitted by: Sara Kennedy, Assistant Chief/Business Services Department, James Slobojan, Treasurer/Treasury & Financial Planning, and Traci Lee, Assistant Treasurer/Treasury & Financial Planning

Recommended Action:

Receive and file the reports.

**C. Legislative Update**

Submitted by: Sara Kennedy, Assistant Chief/Business Services Department and Kenneth Piguee, Legislative Affairs Program Manager

Recommended Action:

Receive and file the Legislative Update.

**D. 2026 Priority Projects State and Federal Funding Update**

Submitted by: Sara Kennedy, Assistant Chief/Business Services Department and Kenneth Piguee, Legislative Affairs Program Manager

Recommended Action:

Receive and file the 2026 Priority Projects State and Federal Funding Update.

**E. Recommended Positions on State and Federal Legislation**

Submitted by: Sara Kennedy, Assistant Chief/Business Services Department and Kenneth Piguee, Legislative Affairs Program Manager

Recommended Action:

Adopt the recommended bill positions in alignment with the Board of Directors adopted Legislative Platform.

**F. Approval of License Agreement with the County of Orange for Pre-election Placement of Official Ballot Drop Boxes at Stations 49 and 58**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Cheyne Maule, Division Chief/Division 3

Recommended Action:

Approve two License Agreements between the Orange County Fire Authority (OCFA) and the County of Orange Registrar of Voters, with a term ending March 25, 2031, and authorize the Fire Chief to execute the agreements to allow the installation, operation, and maintenance of official voter ballot drop boxes at OCFA Stations 49 and 58.

**G. Approval of License Agreement for Temporary Fire Station 12**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Julie Samaniego, Construction and Facilities Division Manager

Recommended Action:

Approve and authorize the Fire Chief to execute a License Agreement with Home Depot U.S.A., Inc. for the installation and operation of a temporary Fire Station 12 facility, which may include additional tenant consent forms as needed for future occupied spaces in the shopping center.

**H. Increase Blanket Purchase Order for Uniforms**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase Blanket Purchase Order B02024-5 with Galls LLC to an amount not-to-exceed \$1,030,683 for the contract ended January 31, 2026, for as-needed uniforms, accessories, and related services.
2. Approve and authorize the Purchasing Manager to increase the current Blanket Purchase Order B02024-6 with Galls LLC to an annual amount not-to-exceed \$1,185,300 and to an annual amount not-to-exceed \$1,244,570 for the final renewal year through January 31, 2028 (reflecting a 5% increase).

**I. Increase Blanket Order Contracts for Vehicle Outfitting Services**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Kevin Berghaus, Fleet Services Division Manager

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase three existing blanket purchase orders for as-needed vehicle communications equipment outfitting and related services with 911 Vehicle, Johnson Equipment Company, and West Coast Lights & Sirens Inc. to an annual amount not-to-exceed \$350,000 each (\$1,050,000 aggregate) for the current term and four (4) optional one-year renewals.
2. Approve and authorize the Purchasing Manager to redistribute or adjust funding between the three vendors, provided the aggregate annual amount does not exceed \$1,050,000.

**J. Approval of HeloPod License Agreement with Rancho San Clemente Community Association**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Cheyne Maule, Division Chief/Division 3

Recommended Action:

Approve and authorize the Fire Chief to execute a two-year license agreement in a form approved by legal counsel (current draft attached) with the Rancho San Clemente Community Association for the preparation, access, and use of a parcel section for a helicopter landing zone (HeloPod).

**K. Agreement Increase for Armed Physical Security Services**

Submitted by: Jim Ruane, Assistant Chief/Logistics Department and Julie Samaniego, Construction and Facilities Division Manager

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase the Professional Services Agreement with Allied Universal Security Services by \$445,000 for a new total annual amount not to exceed \$940,000 for the term ending April 30, 2026.
2. Approve and authorize the Purchasing Manager to extend the Professional Services Agreement with Allied Universal Security Services at an amount not-to-exceed \$108,260

per month through the completions of the RFP, vendor selection, and transition (if needed).

**3. DISCUSSION CALENDAR**

None.

**COMMITTEE MEMBER COMMENTS**

**ADJOURNMENT** – The next regular meeting will be a Regular Meeting of the Executive Committee on Thursday, April 23, 2026, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury and as required by the State of California, Government Code § 54954.2(a), that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Fire Operations and Training Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting.

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Maria D. Huizar, CMC  
 Clerk of the Authority

**FUTURE EC AGENDA ITEMS – THREE-MONTH OUTLOOK:**

- Monthly Investment Report
- Third Quarter Financial Newsletter
- Third Quarter Purchasing Report

**UPCOMING MEETINGS:**

Budget and Finance Committee  
 Executive Committee  
 Board of Directors

Wednesday, April 8, 2026, 12 noon  
 Thursday, April 23, 2026, 5:30 p.m.  
 Thursday, April 23, 2026, 6:00 p.m.