



# ORANGE COUNTY FIRE AUTHORITY

## AGENDA

### BOARD OF DIRECTORS SPECIAL MEETING

Thursday, August 27, 2015  
5:30 P.M.

**Regional Fire Operations and Training Center  
Board Room  
1 Fire Authority Road  
Irvine, CA 92602**

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Board of Directors after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Board, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Board. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

### **CALL TO ORDER**

**INVOCATION** by OCFA Chaplain Emily McColl

**PLEDGE OF ALLEGIANCE** by Director Amezcua

### **ROLL CALL**

### **PUBLIC COMMENTS – CLOSED SESSION**

At this time, any member of the public may address the Board on items listed under Closed Session. Comments are limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

## **CLOSED SESSION**

### **CS1. CONFERENCE WITH LABOR NEGOTIATOR**

Chief Negotiator: Peter Brown, Liebert Cassidy Whitmore

Employee Organizations: Orange County Professional Firefighters' Association, Local 3631, Orange County Fire Authority Chief Officers' Association, Orange County Fire Authority Managers Association, and Orange County Employees' Association, and all unrepresented employees.

Authority: Government Code Section 54957.6

### **CS2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Position: Fire Chief

Authority: Government Code Section 54957

### **CS3. CONFERENCE WITH LABOR NEGOTIATORS**

OCFA Designated Labor Negotiators: Board Chair Gene Hernandez, Board Vice Chair Beth Swift, and Budget and Finance Committee Chair Jerry McCloskey

Authority: Government Code Section 54957.6

Unrepresented Employee: Fire Chief

## **CLOSED SESSION REPORT**

## **PRESENTATIONS**

### **1. Requests for Commendations and Proclamations**

Submitted by: Sherry Wentz, Clerk of the Authority

A. [Length of Service Recognition](#)

B. [Recognition of former Board Chair Al Murray](#)

C. [Recognition of OCFA personnel involved in 405 Freeway Baby Delivery](#)

D. [Proclamation declaring October 4-10, 2015, as "Fire Prevention Week"](#)

Recommended Action:

Approve requests as submitted and make presentations to those present.

## **REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**

## **REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR**

## **REPORT FROM THE CLAIMS SETTLEMENT COMMITTEE CHAIR**

**REPORT FROM THE FIRE CHIEF**

- Board Room Reconfiguration
- Emergency Notification Pink Sheet
- FY 2015/16 Performance Initiatives
- California Fires Update
- FEMA Grant Shout-out

**PUBLIC COMMENTS – PUBLIC SESSION**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Board on items within the Board's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Board as a whole, and do not engage in dialogue with individual Board Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at [www.ocfa.org](http://www.ocfa.org). You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Board of Directors meeting.

**2. MINUTES****A. [Minutes from the July 23, 2015, Special Board of Directors Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

**3. CONSENT CALENDAR****A. [Adoption of Ticket and Passes Distribution and Payments Policies](#)**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Adopt the proposed Ticket and Passes Distribution Policy and Payments Policy.

**B. [Adoption of Board Teleconferencing Policy](#)**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Adopt the proposed Teleconferencing Policy.

C. **Response to Grand Jury Report: “Joint Powers Authorities: Issues of Viability, Control, Transparency, and Solvency”**

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Action:

Approve and authorize the Fire Chief to submit the proposed response to the recommendations contained in the Grand Jury Report entitled “*Joint Powers Authorities: Issues of Viability, Control, Transparency, and Solvency*” to the Presiding Judge of the Superior Court and to the Orange County Grand Jury.

D. **2014 State Homeland Security Grant Program Agreement to Transfer Property or Funds**

Submitted by: Brian Young, Assistant Chief/Organizational Planning Department

Recommended Actions:

1. Approve and authorize the Fire Chief, or his designee, to accept the 2014 State Homeland Security Grant award of \$100,000.
2. Increase revenue and appropriations in the FY 2015/16 General Fund by \$100,000 for the procurement of the Wildland Urban Interface Pre-fire Plans.

E. **Acceptance of 2015 Department of Homeland Security/Federal Emergency Management Agency’s Urban Search & Rescue Preparedness Grant**

Submitted by: David Thomas, Assistant Chief/Operations Department

**Budget and Finance Committee Recommendation: *APPROVE***

Recommended Action:

1. Adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency’s Administrative Preparedness Grant.
2. Direct staff to increase revenue and appropriations in the amount of \$1,312,082 in the General Fund (Fund 121).

F. **Grant Easement for Fire Station 31 (Mission Viejo)**

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Fire Chief, or his designee, to sign the Grant of Easement for Fire Station 31 to Southern California Edison to allow construction and maintenance of electric facilities adjacent to the fire station.

**END OF CONSENT CALENDAR**

4. **PUBLIC HEARING(S)**

No items.

**5. DISCUSSION CALENDAR**

**A. Workers' Compensation Program Update**

Submitted by: Jeremy Hammond, Director/Human Resources Department

**Human Resources Committee Recommendation: *APPROVE***

Recommended Action:

Receive and file the report.

**BOARD MEMBER COMMENTS**

**ADJOURNMENT** - The next special meeting of the Orange County Fire Authority Board of Directors is scheduled for September 24, 2015, at 5:30 p.m.

**AFFIDAVIT OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Fire Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 20<sup>th</sup> day of August 2015.

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Sherry A.F. Wentz, CMC  
Clerk of the Authority

**UPCOMING MEETINGS:**

Human Resources Committee Meeting - Cancelled	Tuesday, September 1, 2015, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, September 9, 2015, 12:00 noon
Claims Settlement Committee Meeting	Thursday, September 17, 2015, 5:30 p.m.
Executive Committee Meeting	Thursday, September 17, 2015, 6:00 p.m.