

# MINUTES

## ORANGE COUNTY FIRE AUTHORITY

**Budget and Finance Committee Meeting**  
**Wednesday, August 12, 2015**  
**12:00 Noon**

**Regional Fire Operations and Training Center**  
**Room AE117**  
**1 Fire Authority Road**  
**Irvine, CA 92602**

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### **CALL TO ORDER**

A regular meeting of the Orange County Fire Authority Budget and Finance Committee was called to order on August 12, 2015, at 12:00 p.m. by Chair McCloskey.

### **PLEDGE OF ALLEGIANCE**

Director Murray led the assembly in the Pledge of Allegiance to our Flag.

### **ROLL CALL**

#### **Present:**

Gerard Goedhart, La Palma  
Gene Hernandez, Yorba Linda  
Jerry McCloskey, Laguna Niguel  
Al Murray, Tustin  
Elizabeth Swift, Buena Park  
Tri Ta, Westminster

#### **Absent:**

Todd Spitzer, County of Orange

#### **Also present were:**

Fire Chief Jeff Bowman  
Assistant Chief Lori Smith  
Assistant Chief Lori Zeller  
Communications Director Sandy Cooney  
Ex-Officio City Manager Bruce Channing

Assistant Chief Michael Schroeder  
Assistant Chief David Thomas  
Human Resources Director Jeremy Hammond  
Clerk of the Authority Sherry Wentz

## **1. PRESENTATIONS**

No items.

## **PUBLIC COMMENTS (F: 12.02B3)**

Chair McCloskey opened the Public Comments portion of the meeting.

Stephen Wontrobski, Mission Viejo resident, spoke regarding his request to review working documents associated with the audit firm Lance, Soll & Lunghard.

Chair McCloskey closed the Public Comments portion of the meeting without any further comments.

## **2. MINUTES**

### **A. Minutes for the July 15, 2015, Special Budget and Finance Committee Meeting (F: 12.02B2)**

On motion of Director Hernandez and second by Director Murray, the Committee voted to approve the Minutes for the July 15, 2015, Special Budget and Finance Committee meeting as submitted. Director Ta was absent for the vote.

## **3. CONSENT CALENDAR**

No items.

## **4. DISCUSSION CALENDAR**

### **A. Monthly Investment Reports (F: 11.10D2)**

Treasurer Trisha Jakubiak provided an overview of the Monthly Investment Reports.

Director Ta arrived at this point. (12:08 p.m.)

On motion of Vice Chair Swift and second by Director Hernandez, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of August 20, 2015, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the reports.

**B. Annual Investment Report (F: 11.10D1)**

Treasurer Patricia Jakubiak provided an overview of the Annual Investment Report.

On motion of Director Murray and second by Vice Chair Swift, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Executive Committee meeting of August 20, 2015, with the Budget and Finance Committee's recommendation that the Executive Committee receive and file the report.

**C. Response to Grand Jury Report: "Joint Powers Authorities: Issues of Viability, Control, Transparency, and Solvency" (F: 20.04A7)**

Assistant Chief Lori Zeller provided an overview on OCFA's Response to Grand Jury Report: "Joint Powers Authorities: Issues of Viability, Control, Transparency, and Solvency."

Stephen Wontrobski, Mission Viejo resident, spoke in opposition to OCFA's response to the Grand Jury Report.

On motion of Director Murray and second by Director Ta, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of August 27, 2015, with the Budget and Finance Committee's recommendation that the Board of Directors approve and authorize the Fire Chief to submit the proposed response to the recommendations contained in the Grand Jury Report entitled "*Joint Powers Authorities: Issues of Viability, Control, Transparency, and Solvency*" to the Presiding Judge of the Superior Court, to the Orange County Grand Jury, and to each member agencies' City Manager.

**D. Acceptance of 2015 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Preparedness Grant (F: 16.02B)**

Assistant Chief David Thomas provided an overview of the Acceptance of 2015 Department of Homeland Security/Federal Emergency Management Agency's Urban Search & Rescue Preparedness Grant.

On motion of Director Ta and second by Director Murray, the Committee voted unanimously by those present to direct staff to place the item on the agenda for the Board of Directors meeting of August 27, 2015, with the Budget and Finance Committee's recommendation that the Board of Directors take the following actions:

1. Adopt the proposed Resolution to accept the Department of Homeland Security/Federal Emergency Management Agency's Administrative Preparedness Grant.
2. Direct staff to increase revenue and appropriations in the amount of \$1,312,082 in the General Fund (Fund 121).

**E. Start-Up Funds/Orange County Task Force on Drowning Prevention**  
(F: 20.18)

Communications Director Sandy Cooney provided an overview of the Start-Up Funds/Orange County Task Force on Drowning Prevention.

On motion of Director Murray and second by Director Hernandez, the Committee voted unanimously by those present to continue the item to the next meeting of the Budget and Finance Committee and directed staff to provide additional information regarding the Task Force's intended use of the start-up funds.

**REPORTS (F: 12.02B6)**

No items.

**ELECTION OF COMMITTEE CHAIR AND VICE CHAIR (F: 12.02B1)**

On motion of Director Hernandez and second by Director Murray, the Committee voted unanimously by those present to elect Director McCloskey as Chair and Director Swift as Vice Chair of the Budget and Finance Committee for the ensuing term.

**COMMITTEE MEMBER COMMENTS (F: 12.02B4)**

Director Murray congratulated Chair McCloskey and Vice Chair Swift on their continued terms as Chair and Vice Chair of the Budget and Finance Committee.

Director Hernandez commended Treasurer Tricia Jakubiak on her presentation of the Investment Reports.

**ADJOURNMENT** – Chair McCloskey adjourned the meeting at 12:51 p.m. The next regular meeting of the Budget and Finance Committee is scheduled for Wednesday, September 9, 2015, at 12:00 noon.

  
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Sherry A.F. Wentz, CMC  
Clerk of the Authority