



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, January 15, 2015

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Jeff Hetschel

PLEDGE OF ALLEGIANCE by Director Lalloway

ROLL CALL

1. PRESENTATIONS

No items.

PUBLIC COMMENTS

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****FIRE CHIEF'S REPORT****2. MINUTES****A. [Minutes from the November 20, 2014, Special Executive Committee Meeting](#)**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. [Monthly Investment Reports](#)

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Receive and file the reports.

B. Updated Broker/Dealer List

Submitted by: Patricia Jakubiak, Treasurer

Recommended Action:

Approve the proposed Broker/Dealer List to include the following three firms:

- FTN Financial
- Raymond James
- UBS Financial Services

C. Blanket Order Contract Increase - External Collection Agency

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase the annual blanket order with Southwest Collection Services, Inc. from \$5,000 to \$7,000 annually.

D. Award of RFP #DC1925 - Fire Turnout Clothing

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to establish a three-year blanket order contract with Allstar Fire Equipment for a three year aggregate amount not to exceed \$1,200,000 (\$400,000 annually).

E. Purchase of Scott Air Cylinders Bid #RO1932

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Allstar Fire Equipment, in the amount of \$102,698.28, in accordance with the pricing offered in bid #RO1932 for the purchase of 150 Scott 30-minute carbon air cylinders and valves.

F. Award of Bid #RO1976 - Fire Rescue Tools and Equipment

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to establish blanket order contracts (based on the results of bid #RO1976) as follows: Fire Ect. Inc. - \$175,000 and Fisher Scientific - \$50,000 for an aggregate amount not to exceed \$225,000 annually.
2. Authorize the Purchasing Manager to redistribute or adjust the \$225,000 between the two vendors as needed provided the aggregate amount doesn't exceed \$225,000 annually.
3. Authorize the Purchasing Manager to extend the blanket orders for two additional years with an annual aggregate amount not to exceed \$225,000.

G. Contract Extension and Increase Request - Audio Equipment Rental

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to increase the contract amount for GMF Sound, Inc. by \$15,000 for a total amount not to exceed \$35,000 and extend the contract until August 31, 2015.

H. Contract Extension and Increase Request - Data Network Storage Hardware

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to increase the contract amount for Hewlett Packard by \$14,344 for an amount not to exceed \$24,000 and extend the contract until December 31, 2015.

I. Sole Source Contract Renewal - Information Management Technologies

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to increase the annual contract amount for Information Management Technologies from \$149,000 to \$164,000 for the contract ending April 30, 2015, and to extend the term for an additional three years at an amount not to exceed \$164,000 per year.

J. Contract Extension and Increase Request - Internet Service Provider

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Authorize the Purchasing Manager to increase Blanket Order 0808-8 for Global Capacity (formerly Megapath Corporation) from \$37,000 to \$43,000 for the contract ending February 28, 2015, and to extend the contract for an additional three years at an amount not to exceed \$43,000 per year.

K. Blanket Order Contract Renewals – Property Management

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to renew and increase the blanket orders for Sweinhart Electric Company, DMS Facility Services, Pacific Compliance, and Kidde Fire Trainers.

L. Sole Source Blanket Order Contract Request – A2Z Fire Apparatus

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to establish a three-year blanket order contract with A2Z Fire Apparatus for an amount not to exceed \$20,000 annually.
2. Authorize the Purchasing Manager to increase the contract amount up to two percent or Consumer Price Index whichever is lower at the beginning of year two and three.

M. Award of Bid #DC1957 - Purchase of Four 100' Tractor Drawn Aerial Quints

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to issue a purchase order to Kovach Mobile Equipment Corporation for the purchase of four Quints in an amount not to exceed \$5,227,858.36 (Cost per unit \$1,299,764.59 without five-year extended warranty).
2. Authorize the Fire Chief to utilize this contract for future budgeted Quint purchases for up to two additional one-year options upon mutual agreement of OCFA and KME and pricing escalation based on the Producer Price Index or three percent whichever is less.

N. Award of Bid #MD1942 – Fire Apparatus Maintenance Repair and Parts

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to establish blanket order contracts as follows: EVG - \$38,500; KME - \$100,000; Southern California Fire Services, Inc. - \$38,500; and Fleetpride, Inc. (parts only) - \$40,000 for an aggregate amount not to exceed \$217,000 annually.
2. Approve and authorize the Purchasing Manager to redistribute or adjust the funding between the four vendors as requested by the department provided the aggregate amount does not exceed \$217,000 annually.
3. At the beginning years two and three, authorize the Purchasing Manager to increase all four contracts up to two percent or the Consumer Price Index whichever is lower.

O. Award of Bid #JA1987 – Purchase of Five Chevrolet Tahoes

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a purchase order to Penske Chevrolet, in the amount of \$186,559.75 (includes tax), all in accordance with Bid #JA1987.

P. Sole Source Purchase Order - Helicopter Rescue Hoist Assembly

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a sole source purchase order to Goodrich, Inc. in the amount of \$162,000 for the purchase of an overhauled helicopter rescue hoist.

Q. Award of Bid #RO1980 - Fitness Equipment Maintenance and Repair

Submitted by: Dave Thomas, Assistant Chief/Operations Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to establish a blanket order contract with Pronto Gym Services, Inc. with an annual contract amount not to exceed \$50,000.
2. Authorize the Purchasing Manager to extend the contract for up to two additional one-year periods with the three year aggregate amount not to exceed \$150,000.

R. Federal Lobbying Contract Renewal

Submitted by: Sandy Cooney, Communications Director

Recommended Action:

Approve and authorize the Fire Chief to execute the Professional Services Agreement with Holland & Knight for up to three one-year renewals and to approve an increase of no more than 3% in year two or three.

END OF CONSENT CALENDAR

4. PUBLIC HEARING(S)

No items.

5. DISCUSSION CALENDAR

A. Contract Increase - Purchase of Five Type I Engines

Submitted by: Brian Stephens, Assistant Chief/Support Services Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to process \$64,016.62 for two change orders increasing P0008275 for the purchase of five Type I Engines for a total not to exceed amount of \$2,637,553.27.
2. Approve and authorize the Purchasing Manager to issue a purchase order to KME in the amount of \$2,138,152.76 for the purchase of four additional Type I Engines.

B. Blanket Order Contract Increase & Renewal - General Counsel Services

Submitted by: Jeff Bowman, Fire Chief

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase BO1267 with Woodruff Spradlin & Smart by \$120,000 for three months of services (December 2014 - February 2015) during the remainder of the contract year.
2. Approve and authorize the Purchasing Manager to renew the blanket order with Woodruff Spradlin & Smart for one year (March 1, 2015 - February 28, 2016) at an amount of \$475,000.
3. Direct staff to increase the annual budget for legal services from \$375,000 to \$475,000 in the Mid-year Budget Adjustments that will be submitted to the Board in March 2015.
4. Direct staff to prepare an analysis of options relating to legal services during 2015 and return to the Executive Committee for review of recommendations, prior to review with the Board of Directors. The analysis should include:
 - a. A review of advantages/disadvantages related to hiring a full-time staff attorney for specialized labor-related services (labor negotiations, MOU legalities, personnel investigations, etc.), and potentially also including general contract law.
 - b. A review of advantages/disadvantages related to hiring a full-time staff attorney for General Counsel Services vs. OCFA's historical practice of using contract services.

C. Director Request for Preparation of Pension Report

Submitted by: Rick Barnett, OCFA Director

Recommended Action:

Review the request and provide direction to staff regarding preparation of any additional reports.

COMMITTEE MEMBER COMMENTS**CLOSED SESSION**

No items.

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, February 19, 2015, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby and front gate public display case of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 8th day of January 2015.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Board of Directors Meeting	Thursday, January 22, 2015, 6:00 p.m.
Human Resources Committee Meeting	Tuesday, February 3, 2015, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, February 11, 2015, 12:00 noon
Claims Settlement Committee Meeting	Thursday, February 19, 2015, 5:30 p.m.
Executive Committee Meeting	Thursday, February 19, 2015, 6:00 p.m.