



ORANGE COUNTY FIRE AUTHORITY

AGENDA

Pursuant to the Brown Act, this meeting also constitutes a meeting of the Board of Directors.

EXECUTIVE COMMITTEE

REGULAR MEETING

Thursday, August 20, 2015

6:00 P.M.

Regional Fire Operations and Training Center

Board Room

1 Fire Authority Road

Irvine, CA 92602

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action or discussion shall be taken on any item not appearing on the following Agenda. Unless legally privileged, all supporting documents, including staff reports, and any writings or documents provided to a majority of the Executive Committee after the posting of this agenda are available for review at the Orange County Fire Authority Regional Fire Operations & Training Center, 1 Fire Authority Road, Irvine, CA 92602 or you may contact Sherry A.F. Wentz, Clerk of the Authority, at (714) 573-6040 Monday through Thursday, and every other Friday from 8 a.m. to 5 p.m. and available online at <http://www.ocfa.org>

If you wish to speak before the Fire Authority Executive Committee, please complete a Speaker Form identifying which item(s) you wish to address. Please return the completed form to the Clerk of the Authority prior to being heard before the Committee. Speaker Forms are available at the counters of both entryways of the Board Room.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Clerk of the Authority at (714) 573-6040.

CALL TO ORDER

INVOCATION by OCFA Chaplain Bob George

PLEDGE OF ALLEGIANCE by Director Lalloway

ROLL CALL

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR**REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR****PUBLIC COMMENTS**

Resolution No. 97-024 established rules of decorum for public meetings held by the Orange County Fire Authority. Resolution No. 97-024 is available from the Clerk of the Authority.

Any member of the public may address the Committee on items within the Committee's subject matter jurisdiction but which are not listed on this agenda during PUBLIC COMMENTS. However, no action may be taken on matters that are not part of the posted agenda. We request comments made on the agenda be made at the time the item is considered and that comments be limited to three minutes per person. Please address your comments to the Committee as a whole, and do not engage in dialogue with individual Committee Members, Authority staff, or members of the audience.

The Agenda and Minutes are now available through the Internet at www.ocfa.org. You can access upcoming agendas on the Monday before the meeting. The minutes are the official record of the meeting and are scheduled for approval at the next regular Executive Committee meeting.

2. MINUTES**A. Minutes from the July 16, 2015, Regular Executive Committee Meeting**

Submitted by: Sherry Wentz, Clerk of the Authority

Recommended Action:

Approve as submitted.

3. CONSENT CALENDAR

All matters on the consent calendar are considered routine and are to be approved with one motion unless a Committee Member or a member of the public requests separate action on a specific item.

A. Monthly Investment Reports

Submitted by: Patricia Jakubiak, Treasurer

Budget and Finance Committee's Recommendation: APPROVE

Recommended Action:

Receive and file the reports.

B. Annual Investment Report

Submitted by: Patricia Jakubiak, Treasurer

Budget and Finance Committee's Recommendation: APPROVE

Recommended Action:

Receive and file the report.

C. Blanket Order Contract Extensions – Xerox Copiers

Submitted by: Lori Zeller, Assistant Chief/Business Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to increase and extend two blanket orders with Xerox Corporation, including an increase of \$81,000 to B00694 for Regional Fire Operations and Training Center copiers and an increase of \$51,000 to B00729 for fire station copiers, to cover costs on a month-to-month basis through June 30, 2016.

D. Sole Source Purchase Order Renewal and Extension – Information Technology

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a sole source purchase order with the Genesis Group for up to three years in an amount not to exceed \$9,000 annually for Genwatch software maintenance.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

A. TriTech CAD System Annual Software Support and Maintenance – Information Technology

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a blanket order for TriTech CAD software annual support and maintenance for up to five years at the rates provided in the attached schedule.

B. Westnet, Inc. Contract Amendment and Annual Software Support and Maintenance – Information Technology

Submitted by: Mike Schroeder, Assistant Chief/Support Services Department

Recommended Action:

Approve and authorize the Purchasing Manager to issue a blanket order for Westnet, Inc. for Fire Station Alerting Systems software annual support and maintenance for up to five years at the rates provided in the proposed schedule, which includes an amendment to increase the first year of maintenance in the blanket order by \$8,000 from \$43,677.75 to \$51,677.75.

C. Contract Increase and Extension – Professional Labor Negotiation Services

Submitted by: Jeremy Hammond, Director/Human Resources Department

Recommended Actions:

1. Approve and authorize the Purchasing Manager to increase the value of the Professional Services Agreement with Peter Brown, of Liebert Cassidy Whitmore, by \$100,000 and extend the term through June 30, 2016.
2. Direct staff to submit a request to the Board of Directors with the FY 2015/16 Mid-Year Budget Adjustments to increase General Fund (Fund 121) appropriations by \$100,000 for professional labor negotiations services.

D. August Legislative Update

Submitted by: Sandy Cooney, Director/Communications and Public Affairs

Recommended Action:

Receive and file the report.

COMMITTEE MEMBER COMMENTS

CLOSED SESSION

CS1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Position: Fire Chief

Authority: Government Code Section 54957

CLOSED SESSION REPORT

ADJOURNMENT – The next regular meeting of the Executive Committee is scheduled for Thursday, September 17, 2015, at 6:00 p.m.

AFFIDAVIT OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing Agenda was posted in the lobby, front gate public display case, and website of the Orange County Fire Authority, Regional Training and Operations Center, 1 Fire Authority Road, Irvine, CA, not less than 72 hours prior to the meeting. Dated this 13th day of August 2015.

Sherry A.F. Wentz, CMC
Clerk of the Authority

UPCOMING MEETINGS:

Board of Directors Special Meeting	Thursday, August 27, 2015, 5:30 p.m.
Human Resources Committee Meeting	Tuesday, September 1, 2015, 12:00 noon
Budget and Finance Committee Meeting	Wednesday, September 9, 2015, 12:00 noon
Claims Settlement Committee Meeting	Thursday, September 17, 2015, 5:30 p.m.