

MINUTES ORANGE COUNTY FIRE AUTHORITY

**Executive Committee Regular Meeting
Thursday, October 15, 2015
6:00 P.M.**

**Regional Fire Operations and Training Center
Board Room
1 Fire Authority Road
Irvine, CA 92602**

CALL TO ORDER

A regular meeting of the Orange County Fire Authority Executive Committee was called to order on October 15, 2015, at 6:01 p.m. by Chair Hernandez.

INVOCATION

Chaplain Duncan McColl offered the invocation.

PLEDGE OF ALLEGIANCE

Director Gamble led the assembly in the Pledge of Allegiance to our Flag.

ROLL CALL

Present: Carol Gamble, Rancho Santa Margarita
Noel Hatch, Laguna Woods
Gene Hernandez, Yorba Linda
Jeffrey Lalloway, Irvine
Jerry McCloskey, Laguna Niguel
David Shawver, Stanton
Todd Spitzer, County of Orange

Absent: Al Murray, Tustin
Beth Swift, Buena Park

Also present were:

Fire Chief Jeff Bowman	Assistant Chief Mike Schroeder
Assistant Chief Lori Zeller	Assistant Chief Brian Young
Assistant Chief Dave Thomas	General Counsel David Kendig
Clerk of the Authority Sherry Wentz	Human Resources Director Jeremy Hammond

1. PRESENTATIONS

No items.

REPORT FROM THE BUDGET AND FINANCE COMMITTEE CHAIR (F: 12.02A6)

Budget and Finance Committee Chair McCloskey reported at the October 14, 2015, meeting of the Budget and Finance Committee, the Committee voted unanimously to direct staff to place the Fourth Quarter Financial Newsletter and the Monthly Investment Report on the agenda for the Executive Committee meeting with the Budget and Finance Committee's recommendations that the Executive Committee receive and file the reports. The Budget and Finance Committee also voted unanimously to direct staff to place the Quarterly Change Order Report and the Replacements for Broker/Dealer List on the agenda for the Executive Committee meeting, with the Budget and Finance Committee's recommendations that the Executive Committee approve the recommended actions. The Budget and Finance Committee voted unanimously to receive and file the report on the Quarterly Status Update Orange County Employees' Retirement System.

REPORT FROM THE HUMAN RESOURCES COMMITTEE CHAIR (F: 12.02A6)

Human Resources Committee Chair Shawver reported the Human Resources Committee did not meet in the month of October; therefore, there is nothing to report at this time.

PUBLIC COMMENTS (F: 12.02B3)

Stephen Wontrobski, Mission Viejo resident, addressed concerns regarding patient care reports.

2. MINUTES

A. Minutes from the September 17, 2015, Regular Executive Committee Meeting (F: 12.02A2)

On motion of Director Lalloway and second by Director Shawver, the Executive Committee voted by those present to approve the September 17, 2015, Minutes as submitted. Director Gamble was recorded as abstaining, due to her absence from the meeting.

3. CONSENT CALENDAR (Agenda Item 3A, 3B, and 3F were pulled for separate consideration)

A. Monthly Investment Reports (F: 11.10D2)

Director Spitzer addressed the notable decrease in the portfolio funds.

Treasurer Tricia Jakubiak stated this reflects significant disbursements for the month including two bi-weekly payrolls.

On motion of Director Spitzer and second by Director Shawver, the Executive Committee voted unanimously by those present to receive and file the reports.

B. Fourth Quarter Financial Newsletter (F: 15.07)

Ray Geagan, President of the Orange County Professional Firefighters, Local 3631, addressed unfunded liabilities, firefighter's contract negotiations, and stated that any return of Structural Fire Funds to the City of Irvine should be returned to its taxpayers.

On motion of Director McCloskey and second by Director Shawver, the Executive Committee voted unanimously by those present to receive and file the report.

C. Quarterly Change Order Report (F: 11.10H1)

On motion of Director Lalloway and second by Director Shawver, the Executive Committee voted unanimously by those present to:

1. Receive and file the quarterly report.
2. Approve and authorize the Purchasing Manager to renew four blanket order contracts for heavy duty vehicle parts with Romaine Electric, Stommel dba Lehr Auto, Code 3, and Wattco for three years and add/redistribute funds to the contracts as needed, so long as the annual value does not exceed \$100,000 for the four contracts combined.
3. Approve and authorize the Purchasing Manager to renew the blanket order contract for light duty vehicle parts with One Stop Parts Source for three years at \$50,000 annually.

D. Blanket Order Contract Extension - Internal Affairs Connections, Inc. (F: 15.09F) (X: 17.25)

On motion of Director Lalloway and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to increase and extend the blanket order with Internal Affairs Connections, Inc., including an increase of \$50,000 to B01320-4 for background investigations, to cover costs on a month-to-month basis through January 30, 2016.

E. Blanket Order Contract Renewals - Property Management (F: 15.09F) (X: 18.07B7) (X: 19.07)

On motion of Director Lalloway and second by Director Shawver, the Executive Committee voted unanimously by those present to approve and authorize the Purchasing Manager to renew, extend, and increase the blanket orders for David Wheeler Pest Control, O'Connell Landscape Maintenance, and DMS Facilities Maintenance contracts for up to three additional years as specified within this report.

**F. Blanket Order Contract Renewals – Information Technology (F: 15.09F)
(X: 19.08A3b) (X: 19.08A5) (X: 19.08A1a) (X: 17:14B) (X: 19.084)**

Director Gamble inquired to the increase of the sole source blanket order with Zoll Data Systems, Inc.

Assistant Chief Mike Schroeder reported the request to the Board is for approval of a renewal only for the sole source blanket order, and amended the recommended action.

On motion of Director Gamble and second by Director Spitzer, the Executive Committee voted unanimously by those present to:

1. Approve, as amended, and authorize the Purchasing Manager to renew sole source blanket order contracts with Zoll Data Systems, Inc. for the Orange County Fire Incident Reporting System, Deccan International for the Fire/EMS Computer Aided Dispatch analysis and planning software, and Geospatial Technology for software used by the Regional Automatic Vehicle system.
2. Approve and authorize the Purchasing Manager to renew the blanket order contracts with Citrix Online for web conferencing and training services, and with Leavitt Communications for pager repairs.

END OF CONSENT CALENDAR

4. DISCUSSION CALENDAR

A. Replacements for Broker/Dealer List (F: 11.10D4)

Treasurer Tricia Jakubiak presented a report on replacements for the Broker/Dealer List.

Stephen Wontrobski, Mission Viejo resident, revisited his past concerns with the firm UBS and spoke in opposition to FINRA.

On motion of Director Lalloway and second by Director McCloskey, the Executive Committee voted by those present to approve the addition of RBC Capital Markets, LLC and Wedbush Securities Inc. to the Broker/Dealer List, which already includes FTN Financial Securities Corp. and Raymond James Financial Services Inc., and authorize the List for a term of two years through October 31, 2017. Directors Gamble and Spitzer voted in opposition.

COMMITTEE MEMBER COMMENTS (F: 12.02B4)

Director Gamble thanked Chair Hernandez for the opportunity to serve on the Executive Committee.

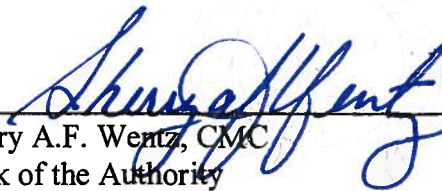
Director Lalloway applauded the City of Irvine's Police Department Community Emergency Response Team for its recognition by the Federal Emergency Management Agency with the prestigious Individual and Community Preparedness Award.

Fire Chief Bowman suggested the OCFA prepare a letter to congratulate the Irvine Police Department on receiving this recognition.

CLOSED SESSION

No items.

ADJOURNMENT – Chair Hernandez adjourned the meeting at 6:54 p.m. The next regular meeting of the Executive Committee is scheduled for Thursday, November 19, 2015, at 6:00 p.m.



Sherry A.F. Wentz, CMC
Clerk of the Authority